

# Expanded Access at Hoodsport TRL

## Access

- 7:00 a.m. – 8:00 p.m. 7 days a week.
- You may use the main library space and the restrooms

## Safety

- Emergency exits are located along the wall with all the windows, and in the meeting room.
- When leaving, the front door will unlock as you approach it from the inside and lock behind you after about 30 seconds.
- The door to the hallway will lock behind you. When accessing the restrooms, make sure to bring your keycard/fob with you so you can get back into the main Library. Please do not prop the hall door open.
- If there is a power outage, please leave the library.

## Meeting Room

- The meeting room will be closed and locked during Expanded Access Hours.
- The meeting room may be reserved from 6:00am to 10:00pm daily. If you would like to use the meeting room, please make a separate reservation for that space.
- There may be patrons using the meeting room during your visit. They have made a reservation to use the space, please respect their privacy.
- Do not let any meeting room users into the main library. Meeting room users who want to access the main library are encouraged to sign up for EAH.

## Staff

- Staff may be present outside of our regular open hours. They are here for specific purposes and are not available to assist patrons. Please respect their time and wait for open hours to ask for assistance.
- The janitorial staff may be here during your visit, and they may need to clean near you, run the vacuum, etc.

## General

- There will be a series of announcements before the 8pm closure to remind you that it's time to head out.
- If you think you might need some help using the computers, copier, or checkout machine have staff show you how during our open hours. We're always happy to help, and we want you to have a successful visit!
- Feel free to leave us a note on the desk if something isn't working while you are here, we appreciate the heads up.

