



BOARD OF TRUSTEES MEETING

Olympia Timberland Library

313 8th Avenue SE

Olympia, WA 98501

Wednesday, April 23, 2014

7:00 pm

MINUTES

BOARD MEMBERS PRESENT: Emmett O'Connell, Rebecca Connolly, Regina King, and Stephen Hardy via phone.

BOARD MEMBERS EXCUSED: Bob Hall, Hal Blanton, and Corby Varness.

STAFF PRESENT: Cheryl Heywood, Gwen Culp, Ellen Duffy, Kristine Tardiff, Felicia Wilson, Rick Homchick, Jeff Kleingartner, Rich Park, Tim Mallory, Ryan Williams, Donna Feddern, and Brenda Lane; recorder.

Trustee O'Connell welcomed everyone to Olympia and called the Regular Board meeting to order at 7:00 pm.

AGENDA ITEMS

1. Trustee Connolly led the pledge of allegiance.
2. Self-introductions of Board members, staff, and the public were made. Trustee O'Connell introduced Olympia Library Manager Donna Feddern who welcomed everyone to the library. Donna highlighted various programs and statistics and showcased some successful programs such as the Teen Tech Tutors and the popular PEEPS diorama contest. Donna introduced Mayor Stephen Buxbaum who thanked the Board and TRL staff for the work they do on behalf of the community.
3. Public Comments – None.

4. Approval of Agenda.

14-18 – REBECCA CONNOLLY MADE A MOTION TO ACCEPT THE AGENDA AS PRESENTED. REGINA KING SECONDED. MOTION APPROVED UNANIMOUSLY.

5. Financial Report – Rick Homchick presented the financial report.

6. Voucher Report – Rick Homchick presented the voucher statements.

7. Consent Agenda - Motion for approval.

14-19 – REBECCA CONNOLLY MADE A MOTION TO APPROVE THE CONSENT AGENDA WHICH INCLUDES MINUTES OF THE MARCH 26, 2014 BOARD MEETING; MARCH SURPLUS LIST; PAYROLL VOUCHERS #52825 THROUGH #52835 IN THE AMOUNT OF \$1,237,463.61; OTHER VOUCHERS #18463 THROUGH #18726 IN THE AMOUNT OF \$442,420.36. REGINA KING SECONDED. MOTION CARRIED UNANIMOUSLY.

8. New Business

- a. Winlock Ordinance for Annexation to TRL – The Library Director and Administrative staff met with the Winlock City Council for a work session to discuss possible annexation. Currently the City of Winlock is contracting with TRL and they have expressed interest in annexing with TRL. Staff will continue working on a bridge/annexation agreement with details for consideration at the May Board meeting.


9. Correspondence – None.

10. Board Comments - Trustee O'Connell said he was glad to be in Olympia.


11. Director's Report

- a. Adult Winter Reading – Tim Mallory, Adult Services Coordinator gave a statistical report on the Adult Winter Reading program.
- b. Leadership Development Program – Cheryl reported that the Leadership class met for their first session. Guest speaker Terry Taylor spoke on Leadership Principles.
- c. Department Reports – Cheryl highlighted that staff have been working on revised open hours which will be presented to the Board of Trustees next month for consideration.

11. Unfinished Business - No items for discussion.
12. Committee Reports - Trustee Connolly asked some clarifying questions regarding the Signatory Policy that will be reviewed at the Policy Committee in May.
13. Final Board Comments – Trustee King thanked Cheryl Heywood for her great work and that she is impressed with the good work she is doing. Trustee Connolly thanked the staff for the amount of great work they are doing. There was also a general thank you to the Olympia staff for hosting the meeting and the wonderful homemade desserts.
16. Executive Session – None.
17. Adjournment - At 7:40 pm Trustee O'Connell adjourned the meeting.



Emmett O'Connell, Trustee



Cheryl Heywood, Secretary