



BOARD OF TRUSTEES MEETING
Westport Timberland Library
101 E Harms Drive, Westport, WA 98595
Wednesday, August 22, 2012
1:00 pm

MINUTES

BOARD MEMBERS PRESENT: Emmett O'Connell, Bob Hall, John Braun, Corby Varness, Stephen Hardy, and Edna Fund.

BOARD MEMBERS EXCUSED: Judy Weaver

STAFF PRESENT: Gwen Culp, Rick Homchick, Felicia Wilson, Jeff Kleingartner, Rich Park, Kathleen Ringenberg, Michelle Zilli, Jenny Grenfell, Ellen Duffy, Ryan Williams, Tim Mallory, Emily Popovitch, and Brenda Lane; recorder.

GUESTS PRESENT: Karen Dean, Dave Harlin, Julie Dixon, Dorothy Atkins.

President Emmett O'Connell welcomed everyone to Westport and called the Regular Board meeting to order at 1:02 pm.

AGENDA ITEM

1. Corby Varness led the pledge of allegiance.
2. Self-introductions of Board members, staff, and public were made.
3. Approval of Agenda.

12-49 – EDNA FUND MADE A MOTION TO ACCEPT THE AGENDA AS PRESENTED. BOB HALL SECONDED. MOTION APPROVED UNANIMOUSLY.

4. Focus on the Library – Kathleen Ringenberg, Library Manager, welcomed the Board to the Westport Library. Kathleen thanked the Friends and said

that they are lucky to have such a supportive group who fundraised for 5 years to raise money for the current building. Kathleen shared that the library is open 32 hours a week and has a staff of four. During the summer months, the Library serves as a great resource for additional visitors that love the access to free wifi and tourist information.

5. Correspondence – Gwen Culp reported that she had sent the Board an email she had received from a former employee regarding internet filtering.
6. Public Comments – None.
7. Board Comments – Steve Hardy said he was grateful for the hospitality of the Westport staff and the Friends and for the beautiful day in Westport. Bob Hall said that being in Westport reminds him of the grand opening celebration. Edna Fund agreed that was a great day. John Braun echoed that he is also grateful for the beautiful weather and happy to be in Westport.
8. Director’s Report– Acting Director Gwen Culp stated that both the Director’s Report and staff Department Reports were posted on the public website. She also reminded the Board that All Staff Training Day is September 26 and registration information will go out this week.
9. Financial Report – Rick Homchick presented the financial report.
10. Voucher Report – Rick Homchick presented the voucher statements.
11. Consent Agenda - MOTION FOR APPROVAL

12-50– STEPHEN HARDY MADE A MOTION TO APPROVE THE CONSENT AGENDA WHICH INCLUDES MINUTES OF THE AUGUST 22, 2012 MEETING; PAYROLL VOUCHERS #52066 THROUGH #52111 IN THE AMOUNT OF \$1,165,842.44; OTHER VOUCHERS #13471 THROUGH #13720 IN THE AMOUNT OF \$606,582.25. BOB HALL SECONDED. MOTION CARRIED UNANIMOUSLY.

President O’Connell asked if the group would like to continue through the unfinished business before taking a break, and the group agreed.

12. Unfinished Business

- a. Action Plan Review/Status – Gwen reviewed the Action Plan Status Report and asked for questions. There were none.
- b. Director Search Update – Gwen reported that the Library Director job announcement has been posted. Applications are due Friday, September 21 and the sub-committee will start evaluating applications by October 1.
- c. Ocean Park – Gwen reported that the Ocean Park Addition Groundbreaking Celebration was held after the last Board meeting at the Ocean Park Timberland Library. It was attended by city officials, Board members, the Friends, and TRL staff and was a great kick-off to the project. She said that the contractor is currently ahead of schedule with pouring the footings and foundation. She has met with the vendors on shelving and furniture, and the project is moving along nicely. Some good news to report is that the Friends are paying for the shelving lighting and a private donation has come in to fund the staff lounge furniture.

At 1:25 pm, President O'Connell called for a 15 minute break.

At 1:40 pm, President O'Connell called the meeting back to order.

- d. Internet Filtering Discussion – At the July Board meeting, staff was asked to bring back the topic of internet filtering for discussion at the next meeting. She stated that the Board asked to have the staff surveyed on their thoughts on the current internet filtering practice so the Board can better understand the issues. Gwen reported that the survey was done, and the Board has received the results. She also reported that she sent numerous background items including a summary of what some other libraries filtering policies are. After a lengthy discussion, Steve Hardy asked to move the discussion off the table and back to the Policy Committee. Trustees Fund and Braun stated that they do not agree with taking it back to the policy level, as it should be a full Board discussion, and they would vote against doing so.

12-51 – STEPHEN HARDY MADE A MOTION TO MOVE THE INTERNET FILTERING DISCUSSION OFF THE TABLE AND BACK TO THE POLICY COMMITTEE. BOB HALL SECONDED. ROLL CALL VOTE – TRUSTEES O'CONNELL, HARDY, HALL, VARNES VOTE AYE. TRUSTEES BRAUN AND FUND VOTE NAY. MOTION APPROVED.

13. New Business

a. Raymond Plastering and Painting Contract Approval

12-52 – BOB HALL MADE A MOTION TO APPROVE THE ACTING DIRECTOR'S SIGNATURE ON THE CONTRACT WITH COASTLINE ROOFING FOR PLASTER RESTORATION AND PAINTING AT THE RAYMOND TIMBERLAND LIBRARY. JOHN BRAUN SECONDED. MOTION APPROVED UNANIMOUSLY.

b. Ocean Park Shelving Contract Approval

12-53 – BOB HALL MADE A MOTION TO APPROVE THE ACTING DIRECTOR'S SIGNATURE ON THE CONTRACT WITH LIBRARY SYSTEMS, INC. FOR SHELVING TO BE INSTALLED AT THE OCEAN PARK TIMBERLAND LIBRARY. EDNA FUND SECONDED. MOTION APPROVED UNANIMOUSLY.

15. Committee Reports: None

16. Future Agenda Items: None.

17. Final Board Comments: Steve Hardy asked the Trustees to start thinking about selecting the new Library Director and how they are going to apply their decision-making to what criteria is most important. Edna Fund reported that she spent a lot of time at the SW Washington Fair and talked with lots of library users. She had a conversation with folks from Onalaska whose school district is on the State's list of low-achieving schools, and they are concerned about their students. They asked about a possible TRL Service Point in the future. Emmett O'Connell stated that he loves the local history filing cabinet at the Westport Library and he is fascinated by the local, self-published history documents and enjoyed looking thorough them. John Braun reported that he has been spending time in Cowlitz County and the Longview Library isn't doing well financially. He has been asked if Gwen would be willing to speak to them about how TRL is funded and how our district operates. He also asked for a clarification on the Morton annexation. He stated that as a representative of Lewis County he would like to show his support but does not want to do anything that he shouldn't as a Board member. Gwen said that staff has a FAQ that she will provide for both John and Edna that

follows the PDC guidelines. Corby Varness thanked the Westport staff and Friends for their hospitality and the great weather.

18. Executive Session – Pursuant RCW 42.30.10

At 2:45 pm, President O’Connell called for Executive Session to review the economic proposal from the Union.

At 3:15 pm, President O’Connell called the meeting back to order.

19. Adjournment: With no further business President O’Connell adjourned the meeting at 3:16 pm.



Emmett O’Connell, President



Gwen Culp, Secretary