

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
Administrative Service Center
415 Tumwater Blvd SW, Tumwater, WA 98501
Saturday, July 21, 2012
8:00 am

MINUTES

BOARD MEMBERS PRESENT: Emmett O'Connell, John Braun, Judy Weaver, Edna Fund, Corby Varness, Bob Hall, Stephen Hardy.

STAFF PRESENT: Gwen Culp, Rich Park, Jeff Kleingartner, Jenny Grenfell, Raina Sedore, and Brenda Lane; recorder.

GUESTS PRESENT: June Garcia.

President Emmett O'Connell welcomed everyone and called the Special Board meeting to order at 8:01 am.

AGENDA ITEMS

1. Judy Weaver led the pledge of allegiance.
2. Self-introductions of Board members and staff were made.
3. Approval of Agenda.

12-42 – JUDY WEAVER MADE A MOTION TO ACCEPT THE AGENDA AS PRESENTED. EDNA FUND SECONDED. MOTION APPROVED UNANIMOUSLY.

4. Public Comments – None.
5. Board Comments – None.
6. New Business:
 - a. Director Search Discussion with Consultant June Garcia

June Garcia formally introduced herself to the Board and said that she was happy to be here. She reported that she has spent the past two days traveling the TRL district visiting libraries and talking to staff. She said that her first order of business was to share with the Board her summary of what staff desires in a Library Director.

Her second order of business was to go over the draft timeline that was sent to the management staff and sub-committee members. She reviewed the timeline asked for input or comments. The Board agreed that the dates looked manageable and that the sub-committee should work with June on the recruitment brochure, and developing the format of how the interviews and public/staff forums will be coordinated. The Board agreed that June will screen the applications. June said that she will review the applications and create a summary report that will be submitted with the applications for the sub-committee to review. June and the sub-committee will collaboratively choose the semi-finalists for the first interview which will be done via Skype. The tentative date for this is Saturday, October 13, 2012. June and the sub-committee will work together on a format for the public forums. Second round or final interviews will be scheduled for the week of November 8-10, 2012.

The third item of business was to answer Board questions. The Board members shared their thoughts and agreed with June that they want the same qualifications and qualities that the staff desires. They discussed the importance of coming to a consensus as a Board on the Director's salary and benefits. They want to be united in the final decision when offering the ideal candidate the position. June agreed and said that she will present a recommended base salary in the next few weeks for review.

Final Board Comments: Corby Varness thanked June for her thoughtful conversations with staff and said that she is glad the Board hired her for this important job.

With no further business President O'Connell adjourned the meeting at 9:35 am.



President, Emmett O'Connell



Gwen Culp, Secretary