

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Tumwater Timberland Library  
7023 New Market Street  
Wednesday, April 27, 2011

MINUTES

BOARD MEMBERS PRESENT: Bob Hall, Stephen Hardy, Emmett O'Connell, John Braun, Edna Fund, Judy Weaver.

BOARD MEMBERS EXCUSED: Thomas Schaeffer.

STAFF PRESENT: Michael Crose, Gwen Culp, Ryan Williams, Rick Homchick, Selina Gomez-Beloz, Ellen Duffy, Sally Nash, Jeff Kleingartner, Tim Mallory, Gail Park, Kim Storbeck, Cheryl Heywood, Susan Faubion, Carol Watson, Kelsie Raddis, Mike McGowan, Pat Carnahan, Stephan Obuwan, Brenda Lane; recorder.

GUESTS PRESENT: Mayor Ron Harding, Terry Thompson, Kristen Posten, Madeline Albright, Marina Taxeria, Renda Strub, Shanika Blackner, Phil Gaffney, Dave Pratt, Cindy Taxeria, Jessica Vextra, Delynn Troy, Todd Tinsley, Tim Lancaster, Nancy Covell, Helen Critel.

President Stephen Hardy welcomed everyone to Tumwater and called the Regular Board meeting to order at 7:00 pm.

AGENDA ITEM

1. John Braun led the pledge of allegiance.
2. Self-introductions of Board members, staff and public were made.
3. Approval of Agenda -

11-10 – BOB HALL MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED. EMMETT O'CONNELL SECONDED. MOTION APPROVED UNANIMOUSLY.

4. Focus of the local library – Gail Park, Tumwater library manager welcomed the Board and introduced Mayor Peter Kmet. Mayor Kmet talked about the budget issues facing cities and the need for creative approaches to funding. One exciting thing happening is that the City is putting out an RFP for the addition of a small coffee shop in the library. Funds raised will go to support maintenance costs for the Library.
5. Correspondence – Director Crose stated that some new correspondence had just been received and copies were in the member’s binders.
6. Public Comments – Audience members provided comments to the Board about their need for library services in Yelm and how important the library is to the community.
7. Board Comments –

Judy Weaver – Thanked the public for their comments and discussed a United Way of Thurston County Early Learning project in Rochester called “Right from the Start”. She said there was a recent program at the Rochester Community Library that United Way attended and gave away books. She said they have expressed an interest in working on more activities with Head Start. She also congratulated Tim Mallory for his service as the WLA President last year and for all staff who contribute to their community and professional organizations.

Bob Hall – Bob also thanked the public and said that it was great to hear the comments tonight. He talked about his experience on the South Bend City Council and his experience with the TRL Board since 2006. Since then – Ilwaco, Chehalis, and Westport have opened new libraries with funding raised from the local communities. He noted that the term of the 10-year agreement between TRL and the City of Yelm has been discussed numerous times and it should not have been a surprise that the contract would terminate and TRL would not be required to continue the same level of funding of the Yelm library.

Edna Fund – Edna commended everyone for coming to the meeting. She is a Centralia City Council member and is very familiar with budget issues and making difficult funding decisions.

Emmett O’Connell – Thanked everyone for attending the meeting and for their passionate comments. He recently talked to volunteers at the Rainier

Volunteer Library and was glad to learn that TRL has given lots of support to Rainier, including extending the license to show feature films there. He mentioned again about the Library Capital Facilities Area (LCFA) for the Yelm library, in which voters inside and outside the City of Yelm would vote to form an LCFA to fund a library. Thurston County would become the governing body and issue bonds.

John Braun – Thanked everyone for attending and said that their support and dedication is impressive. He noted that we are all here because we love libraries but this is about a complex financial arrangement that was struck 10 years ago. TRL has stuck to that deal for 10 years, and this doesn't have to be a crisis.

At 8:13 pm President Stephen Hardy called for a break with the meeting to resume at 8:30 pm.

At 8:30 pm President Hardy called the meeting back to order.

11-11 - JOHN BRAUN MOVED TO AMEND THE ORDER OF THE AGENDA AND MOVE ITEM 12A UP TO 7A ON THE AGENDA. BOB HALL SECONDED. MOTION APPROVED UNANIMOUSLY.

8. Unfinished Business

a. City of Yelm Proposal – Mayor Ron Harding

Mayor Harding said the public's comments expressed the passion of the community better than he could. He noted that there have been many discussions between the City of Yelm and TRL over the last 4 years about the 10-year agreement. He said that Yelm will have a library although it might not be the one in the current space. He stated that he has a problem with a small city such as Yelm providing the building for a larger "regional" facility. He said the TRL Board has received a document that proposes that the City of Yelm and TRL share the cost of purchasing the Yelm Library in a condo arrangement for \$1.2 million. The issue is that the Board says it doesn't have the money and he has a concern about equalization and providing service funded by Yelm taxes to people who live outside the City of Yelm. He said that TRL's significant financial contribution to the building is an argument for staying in it. Additional costs for moving would be incurred and the library

would not be as large as it is currently. He also acknowledged that the OFM projections fell short on growth which would have increased tax revenue and allowed the City to take over the lease payments.

The Mayor said that Margaret Clapp, the building owner is asking \$1.2 million for the building and has agreed to donate \$200,000 toward the cost of the building. He said that another option which he did not present in his proposal is that the City of Yelm purchases the property and TRL agrees to pay Operation and Maintenance costs of \$37,000 per year. He stated that this proposal has not been discussed with the Yelm City Council but he believes they would be in favor of this agreement.

9. Director's Report – Michael Crose
  - a. Surplus Sale - Mike asked that Rick Homchick update the Board on the surplus sale. Rick presented the Board with an itemized surplus sale list and reported that TRL staff, in the future, plan to bring the list to the Board for approval on a quarterly basis. As directed at the April Board meeting, Rick has investigated using the State surplus sale to sell items instead of TRL having a sale. He said that we have already advertised for the June 25<sup>th</sup> surplus sale at the Service Center but will consider shifting to using the State sale next year.

11-12 - JOHN BRAUN MOVED TO APPROVE THE ITEMIZED SURPLUS LIST FOR THE JUNE 25, 2011 SURPLUS SALE. BOB HALL SECONDED. MOTION APPROVED UNANIMOUSLY.

- b. Strategic /Long Term Planning – Mike requested that the Strategic Planning proposal be moved to the May meeting agenda, and the Board consented.
8. Financial Report – Rick Homchick presented the financial report.
9. Voucher Report – Rick Homchick presented the voucher statements.
10. Consent Agenda

11-13 – EMMETT O’CONNELL MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED MINUTES OF THE MARCH 23, 2011 MEETING; PAYROLL VOUCHERS #51273 THROUGH #51332 IN THE AMOUNT OF \$1,115,334.22; OTHER VOUCHERS #99372 THROUGH #99645 IN THE AMOUNT OF \$562,323.18. EDNA FUND SECONDED. MOTION CARRIED UNANIMOUSLY.

11. Unfinished Business

- a. City of Yelm Proposal – Bob Hall asked Mike Crose for a recommendation with regard to Mayor Harding’s proposal for the City to purchase the Library building for \$1 million and TRL to pay \$37,000 per year for maintenance and operations. Mike recommended that the Board work with the City of Yelm on this proposal. It will reduce TRL’s expenses for Yelm from over \$140,000 per year to \$37,000 per year. He said it is consistent with a direction he has previously recommended for planning long term to fund or help fund some portion of maintenance and operation costs in city-owned buildings. Judy Weaver stated that we need a facilities maintenance plan and policy that we can use with other cities. There was a concern expressed about the length of time the new agreement would cover and that it is noted that the annual amount be capped at \$37,000 per year. After a lengthy discussion, Mike was asked to prepare an estimate of costs for funding maintenance in city-owned buildings and bring it back to the Board.

11-14 - BOB HALL MOVED TO APPROVE THE CONCEPT AS PRESENTED BY THE CITY OF YELM WITH A COST DETERMINED THAT TRL’S CONTRIBUTION NOT EXCEED \$37,000 PER YEAR AND THAT THE ADMINISTRATION NEGOTIATE DETAILS WITH THE CITY AND BRING BACK TO THE BOARD FOR APPROVAL. JOHN BRAUN SECONDED. ROLL CALL VOTE – ALL MEMBERS VOTE AYE. MOTION APPROVED UNANIMOUSLY.

12. New Business – None.

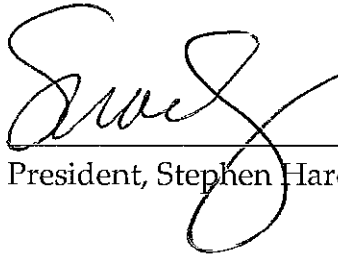
13. Committee Reports

- a. Budget Committee – none
- b. Policy Committee – none
- c. Facilities Committee – none

14. Final Board Comments: John noted that he has eight more meetings in his current term on the Board. He has several items that he would like to have discussed in the next few months (1) Internet filtering – our current policy, practice, technology, and legal developments; (2) Central Reference in the age of Google; (3) Lewis County annexation possibilities – Napavine; (4) TRL Leadership Development Program

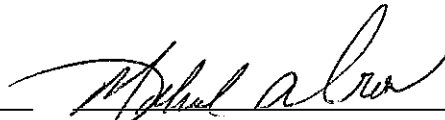
15. Committee Reports - None.

With no further business, President Hardy adjourned the meeting at 10:12 p.m.



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President, Stephen Hardy



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Michael Crose, Secretary