

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Tenino Timberland Library  
172 Central Avenue W  
Wednesday, March 23, 2011

MINUTES

BOARD MEMBERS PRESENT: Bob Hall, Stephen Hardy, Emmett O'Connell, Edna Fund, Judy Weaver, Thomas Schaeffer, John Braun.

STAFF PRESENT: Michael Crose, Gwen Culp, Rick Homchick, Jeff Kleingartner, Rich Park, Kim Storbeck, Tim Mallory, Sally Nash, Ryan Williams, Selina Gomez-Beloz, Brenda Lane; recorder.

GUESTS PRESENT: Jaqueline Pratt.

President Stephen Hardy welcomed everyone to Tenino and called the Regular Board meeting to order at 7:00 pm.

AGENDA ITEM

1. John Braun led the pledge of allegiance.
2. Self-introductions of Board members, staff and public were made.
3. Approval of Agenda

11-06 – EDNA FUND MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED. JUDY WEAVER SECONDED. MOTION CARRIED UNANIMOUSLY.

4. Focus on the Tenino Library – Ryan Williams, Tenino Library Manager, said that the first library in Tenino was started in 1925 and was one of two existing libraries in Thurston County when Timberland was formed. Tenino voted to annex to TRL in 1981, and a remodel in 1996 expanded the library considerably. Ryan reported that there are always lots of kids in the library after school and during story times, and adults use the

computers and appreciate the WiFi the library has to offer as broadband is still hit and miss in Tenino.

5. Correspondence – Mike reported that after the last Board meeting, Yelm supporters and patrons presented over 400 comment cards about the benefit of the Yelm library to the community and why they love it. They were scanned and distributed to the Board.
6. Public Comments – Jaqueline Pratt, a Yelm library supporter and patron provided comments to the Board about the value of the library to the Yelm residents. She said that she hopes the Board understands the importance and value of the Yelm library. Tenino Mayor Kenneth Jones welcomed the Board and said they should come back sooner next time.
7. Board Comments – Bob Hall noted that he has spent more time than usual in the South Bend Library and noticed that a lot of people come in just to visit as well as to use the services. As a substitute teacher, he has introduced some students to Freegal and the new language databases. He also reported that he had received a phone call from a patron who was upset about the closure of the Ilwaco Timberland library due to maintenance problems. He thanked staff for handling the complaint by responding immediately. Tom Schaeffer asked if the Board should be notified if there is a closure such as Ilwaco. After some discussion, it was decided that how the situation was handled was fine. Judy Weaver welcomed John Braun back to the Board and thanked him for his recent military service. Emmett O'Connell thanked Brenda for scanning in the Yelm comments. He also asked if TRL is responding to the news that HarperCollins is placing a restriction on the number of checkouts on ebooks to 26. Edna Fund commented on a program Dale Carroll did on how to research history. Edna learned that Centralia College has digital archives on the Centralia Massacre. John Braun thanked everyone for the well wishes and said it was good to be back.
8. Directors Report – Michael Crose
  - a. HarperCollins - Mike asked Kim Storbeck to address Emmett's question regarding HarperCollins and the limiting of ebook checkouts. Kim said that this is the first public announcement and we are not buying from them currently. She said that what we have heard is that they will limit the number of checkouts to 26, after that, the libraries will have to repurchase or relicense

the book. The relicense fee will be lower than the original cost and there is talk that some libraries are boycotting HarperCollins. TRL is watching to see how this develops. She said that some Publishers won't license ebooks at all and are working to find a business model that works for them and for authors as print publishing shifts to electronic publishing.

- b. Quarterly Surplus Sale – Mike talked about the possibility of quarterly surplus sales. The Board asked that other alternatives be considered such as sending surplus items to State surplus instead of having a TRL sale. John Braun asked Mike to research the cost of sending everything to the State surplus sale and come back next month with a recommendation for the Board.
- c. 2010 Year-End Statistics – The 2010 year-end statistics were presented for Board review. Questions or comments can be brought back to next month's meeting.
- d. Long Range Planning – Mike suggested rethinking the methodology and value of the 5 year plan in the current environment. He would like to refocus the annual budget process to incorporate the planning process, develop direction annually with the Board, and develop a structured method for soliciting ongoing input from the public. The Board asked for a written plan to be presented at the April Board meeting. Bob said that he likes this approach versus the last process. Emmett said he was disappointed in the lack of public input to the budget process for 2010 and this sounds like a better model. Edna suggested that we still have a facilitator to run the process so that we are clear about objectives, outcomes, milestones, and measurements. John agreed with hiring a consultant, and said public meetings are not as useful as we would like to think they are because you usually only get public library fans. We need to be careful how we gather and use that information. The group all agreed that they would like to see the plan in a written format and broken into chunks so that the information is easier to discuss and understand. Mike said he will present an outline of this new format at the next Board meeting.

8. Financial Report – Rick Homchick presented the financial report.
9. Voucher Report – Rick Homchick presented the voucher statements.
10. Consent Agenda

11-07 – EDNA FUND MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED MINUTES OF THE FEBRUARY 23, 2011 MEETING; PAYROLL VOUCHERS #51212 THROUGH #51272 IN THE AMOUNT OF \$1,478,871.43; OTHER VOUCHERS #99158 THROUGH #99370 IN THE AMOUNT OF \$566,160.95. TOM SCHAEFFER SECONDED. MOTION CARRIED UNANIMOUSLY.

President Stephen Hardy called for a 15 minute break.

President Hardy called the meeting back to order at 8:45 p.m.

11. Unfinished Business:

- a. Library Director Evaluation Process – Mike presented the revised evaluation process for the Library Director. He showed that the proposed process will follow the same format as all other TRL employees. He noted that the Board is able to modify goals and objectives as they see fit. John suggested that the Board get together and go over the goals and objectives as a group. Steve asked that comments and suggested modifications come to him at his TRL email one week before the next Board meeting and they will go over them in Executive session next month.

12. New Business –

- a. City of Yelm request to be placed on April agenda - Mike reported that Yelm Mayor Ron Harding has requested time on the April Board meeting agenda to present a proposal from the City of Yelm regarding the Yelm Library. After some discussion, the Board agreed to allow 15 minutes of presentation time to the Mayor.

11-08 - BOB HALL MOVED THAT THE YELM MAYOR RECEIVE 15 MINUTES OF PRESENTATION TIME ON THE APRIL 2011 BOARD MEETING AGENDA PROVIDED THE BOARD RECEIVES HIS PRESENTATION MATERIALS PRIOR TO THE MEETING AS TIME ON THE AGENDA IS CONTINGENT UPON RECEIVING THESE

PRESENTATION MATERIALS. EMMETT O'CONNELL SECONDED.  
MOTION PASSED UNANIMOUSLY.

- b. Renewal of TRL Attorney Contract – Mike asked the Board to look at the 2011 proposed contract to renew Craig Hanson's services as the TRL legal representative. He said that he has done some checking with other library systems and we are getting a good deal financially as well as having an attorney that has a long history and knowledge of TRL.

11-09 - TOM SCHAEFFER MOVED THAT TRL RENEW CRAIG HANSON'S CONTRACT FOR ONE MORE YEAR AND THEN RE-EVALUATE HIS SERVICES AND BE CLEAR WHEN WE NEED HIM. BOB HALL SECONDED. MOTION APPROVED UNANIMOUSLY.

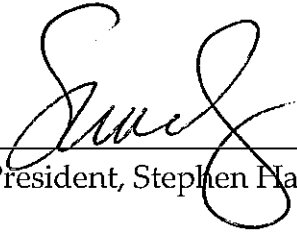
13. Board Reports:

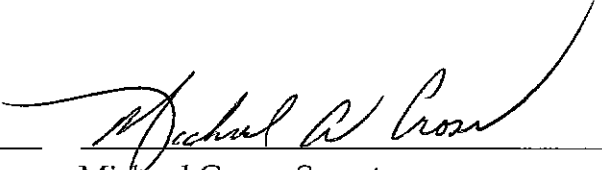
- a. Budget Committee – none
- b. Policy Committee – none
- c. Facilities Committee – none

14. Final Board Comments – Edna Fund commented that one of the veterans who was interviewed and recorded for the Veteran's History Project recently passed away. The family borrowed the library DVD copy of his interview. She also noted that Bill Lawrence recently passed away. He was a long time TRL Board member, who made a significant contribution to TRL. Emmett O'Connell asked about discussions with the Cosmopolis School District regarding providing TRL services. Mike reported that he will be meeting with the Cosmopolis Superintendent next week. He added that he will be meeting with the Oakville School District Board and Superintendent and OSPI regarding the use of the Oakville Elementary School for a library.

At 9:18 p.m., President Stephen Hardy suspended the meeting for an Executive Session pursuant to RCW 42.30.110 §(i).

The meeting was called back to order at 9:45 p.m. and, there being no further business, President Hardy adjourned the meeting at 9:45 p.m.

  
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President, Stephen Hardy

  
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Michael Crose, Secretary