

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Aberdeen Timberland Library
121 E Market St, WA 98638
Wednesday, October 27, 2010

MINUTES

BOARD MEMBERS PRESENT: Bob Hall, Stephen Hardy, Emmett O'Connell, Tom Schaeffer, Judy Weaver, Edna Fund

STAFF PRESENT: Michael Crose, Gwen Culp, Rick Homchick, JoAnn Rucker, Margaret Colvin, Beth Warner, Brooke Pederson, Mary Thornton, Emily Popovich, Rich Park, Judy Covell, Tim Mallory, Kathleen Ringenberg, Bob Stalder, Ellen Duffy, Jeff Kleingartner, Sally Nash, Christine Peck, Brenda Lane

GUESTS PRESENT: Mayor Bill Simpson, Donnie Rostedt, Lynn Busacca, JoAnn Andrews, Jackie Henry, Harold Warren, Pat Warren, Andy Russo, Randy Ross, Eileen Shermer, Wes Brosman

President Bob Hall welcomed everyone to Aberdeen and called the Regular Board meeting to order at 7:03 pm.

AGENDA ITEM

1. Stephen Hardy led the pledge of allegiance.
2. Self-introductions of Board members, staff and public were made.
3. Approval of Agenda

10-50 – TOM SCHAEFFER MADE A MOTION TO APROVE THE AGENDA AS PRESENTED. JUDY WEAVER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

4. Focus on the Aberdeen Timberland Library: Aberdeen Mayor Bill Simpson welcomed everyone to Aberdeen. He gave a special thank you to the library staff, Aberdeen Friends, and Library Manager Christine Peck. He said that the city loves the library and recognizes how important

it is to the community. He is proud that Aberdeen has such a great facility and can't say enough about great it is to have such a great library.

Christine Peck also welcomed everyone to Aberdeen. She said that Aberdeen Library is one of the oldest in TRL, dating back to before 1891. The present building was built in 1966, and in 2000 after a successful ballot measure, the library was renovated. In 2007, the library received a large endowment and those funds help create new programs and partnerships with community organizations. In 2008 the city of Aberdeen voters approved the annexation to the TRL district.

5. Correspondence – Director Michael Crose reported there was no correspondence to share.
6. Public Comment – Wes Brosman stated that he is an advocate for ADA and that there should be posters on ADA with contact information posted in all libraries. Michael Crose responded that the Communications Department will make sure that all libraries have the required ADA posters by the end of the year.
7. Board Comments: Tom Schaeffer thanked the Aberdeen staff and audience members for their warm welcome and attendance at tonight's meeting. Stephen Hardy reminded everyone to vote – it's important. Judy Weaver commended staff on a great library and strong community presence; it shows the library's importance and strong relationships. Emmett O'Connell thanked staff and fellow Board members for a great Board Workshop on October 9th. It was informative, with great collaboration and he looks forward to the strategic planning effort next year. A big thank you to staff who organized the day. Bob Hall said he heard that the "Book Babies" program at the Aberdeen library was a huge hit.
 - (a) Executive Director's Report: Mike Crose thanked audience member Wes Brosman for his comments about ADA compliance requirements. TRL takes this seriously and knows it is important.
 - (b) Mike introduced Ellen Duffy, Youth Services Coordinator and asked that she give an update on the Summer Reading Program (SRP). Ellen reported that SRP had a banner year. There was a great overall turnout and statistics show that the program is heading in the right direction with increased participation over last year. This year staff

have shared success stories that are serious, relevant, and with good messages. Great partnerships were created and staff should be proud of their efforts and hard work. Work is starting on next year's program; theme will be *One World, Many Stories*. Great job to all.

(c) Mike reported that Timberland Reads Together (TRT) kicked off at The Washington Center on October 4th, at 7:00pm and focused on Edgar Allen Poe. This year there were a total of 90 programs and events for the month of October. The program has been a huge hit with all ages and a great success for TRL.

(d) Mike said that he, Emmett O'Connell, and Gwen Culp met with Yelm Mayor Ron Harding to continue conversation about the Yelm Library lease which ends at the end of 2011. The group toured potential sites for the Yelm Library, and reported that some were better choices than others. Mike said there might be an option to renew the current lease with the owner and the City of Yelm is in discussions with the landlord about a possible extension of the current lease for 1-2 years. He is very optimistic that we will continue to have a library in Yelm. A new Yelm Library Manager, Nicole Thode, was hired and starts November 15. She is currently working at the Shelton Library.

(e) Mike reported that in October administrative staff has been visiting all 27 libraries to share information with staff about the budget and current financial situation and to discuss major initiatives and what the future might hold.

(f) Mike congratulated Rick Homchick on his appointment as Business Manager.

9. Financial Report – Rick Homchick presented the financial report.
10. Voucher Report – Rick Homchick presented the voucher statements.
11. Consent Agenda

10-51 – STEPHEN HARDY MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED MINUTES OF THE SEPTEMBER 29, 2010 MEETING; PAYROLL VOUCHERS #50770 THROUGH #50842– IN THE AMOUNT OF \$1,129,403.87; OTHER VOUCHERS #97402 THROUGH #97644 IN THE

AMOUNT OF \$515,312.52. JUDY WEAVER SECONDED THE MOTION.
MOTION CARRIED UNANIMOUSLY.

President Bob Hall called for a 15 minute break.

President Bob Hall called the meeting back to order at 8:34 p.m. and recommended that we change agenda item C to agenda item B under Unfinished Business. There was no objection.

12. Unfinished Business:

- a. TRL Logo recommendation – Jeff Kleingartner presented a report on information gathered over the past year on the recognition of the TRL logo. He said that after the last levy lid-lift failure, the goal was to make sure that TRL is recognizable to the public and the services we provide. Working with test groups, the Communications Department has been able to develop a logo that he feels represents TRL as a district. If approved, the migration to the new logo would begin in January and would cost no more than \$14,000. He asked for the Board's approval to move forward with the new design and implementation. After a lengthy discussion, the Board approved the design and implementation plan.

PRESIDENT HALL PASSED THE GAVEL TO PRESIDENT-ELECT HARDY.

10-52 - BOB HALL MOVED TO APPROVE THE LOGO THAT WAS PRESENTED AND TO MOVE FORWARD WITH THE MIGRATION AND ROLL-OUT OF THE NEW LOGO IN JANUARY 2011 WITH EXPENSES UP TO AND NOT TO EXCEED \$14,000. EMMETT O'CONNELL SECONDED. BOB ASKED FOR A ROLL CALL VOTE – STEPHEN HARDY, JUDY WEAVER, TOM SCHAEFFER, BOB HALL, & EMMETT O'CONNELL VOTED AYE, EDNA FUND VOTED NAY. MOTION CARRIED.

PRESIDENT-ELECT HARDY RETURNED THE GAVEL TO PRESIDENT HALL.

- b. 2011 Preliminary Budget – Mike Crose and Rick Homchick presented the budget and reported that with requested expenses, we would have had a \$600K deficit. To reduce the deficit, Mike reported that the 2011 budget does not include funding for the TRL Foundation and holds materials purchasing to the 2010 level. After a lengthy discussion,

Mike asked for a motion to approve the 2011 Preliminary Budget as presented.

10-53 - STEPHEN HARDY MOVED TO APPROVE THE 2011 PRELIMINARY BUDGET AS PRESENTED. EMMETT O'CONNELL SECONDED. BOB HALL ASKED FOR A ROLL CALL VOTE – ALL VOTE AYE. MOTION CARRIED UNANIMOUSLY.

- c. TRLF Report – Mike recognized Lynn Busacca, Foundation representative to speak on behalf of the Foundation. Lynn said that she is responding to the removal of funding for the Foundation from the 2011 budget. She said that the Foundation is important and that it has created support for TRL and their programs. She would like to ask the Board to reconsider funding the Foundation for 2011. She does not want to lose the momentum that has been achieved over the past few years, and feels there is room for negotiation. Mike responded that funding the Foundation at the level requested is not justifiable when we are facing a \$600K budget shortfall in 2011. He understands the importance of the Foundation, but fiscally cannot justify the funds when funding the Foundation means cutting TRL programs and services.

13. New Business

- a. Cities Insurance Association of Washington (CIAW) Agreement & Resolution – Mike presented the 2011 CIAW agreement which provides insurance to TRL and the TRL Board and asked for a motion to approve renewal for 2011 and continue as a member of the CIAW.

10-54 – STEPHEN HARDY MOVED TO APPROVE THE CIAW AGREEMENT AS ADOPTED BY THE TRL BOARD. TOM SCHAEFFER SECONDED. MOTION CARRIED UNANIMOUSLY.

14. Board Reports:

- a. Budget Committee – none
- b. Policy Committee – none
- c. Facilities Committee - none

15. Board Roundtable: Edna reported that Selina Gomez-Beloz gave a presentation at the Centralia City Council that was impressive and very well

received. Kudos to her. Judy stated that she is hopeful that the Library Board and the Foundation Board will continue with open dialogue as we move forward in 2011. Stephen said he is mindful of Trustee John Braun, who is currently serving overseas and our thoughts are with him. Emmett O'Connell asked for an update on the Leadership Development program that was discussed during the hiring process of the Library Director position.

With no further business, meeting was adjourned by President Bob Hall at 10:07 p.m.



President



Secretary