

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Vernetta Smith Chehalis Timberland Library
400 N. Market, Chehalis, WA 98532
Wednesday, June 23, 2010

MINUTES

BOARD MEMBERS PRESENT: John Braun, Bob Hall, ~~Dick~~, Edna Fund, Emmett O'Connell, and Judy Weaver.

STAFF PRESENT: Deborah Baker, Pat Carnahan, Margaret Colvin, Judy Covell, Michael Crose, Gwen Culp, Monica Dalton, Ellen Duffy, Rick Homchick, Jeff Kleingartner, Heather King, Sally Nash, Rich Park, Lhisa Reish, Jan Shackelford, Elizabeth Squires, and Ryan Williams.

GUESTS PRESENT: Craig Hanson.

President Bob Hall welcomed everyone to Chehalis and called the Regular Board meeting to order at 7:05 pm.

AGENDA ITEM

1. Emmett O'Connell led the pledge of allegiance.
2. Self-introductions of Board members, staff and public were made.
3. Approval of Agenda –

10-23 – EDNA FUND MADE A MOTION TO APPROVE THE AGENDA. JUDY WEAVER SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.

4. Focus on the Vernetta Smith Chehalis Timberland Library – Library manager Corine Aiken was not available so staff member Jan Shackelford presented a "Focus on the Library" in her absence. She mentioned the many activities available to children and families with the Summer Reading Program including the highly anticipated Twin Cities Pet Show.

TRL BOARD MINUTES 6.23.10

Jan thanked the Friends and a number of local merchants who are supporting the library in a number of different ways.

5. Correspondence – Michael Crose, Interim Executive Director, reported that there was no correspondence to share.
6. Public Comment – There were no public comments.
7. Board Comments: Emmett O’Connell shared that he had attended the Imagination Celebration in Olympia.
8. Executive Director’s Report:
 - a. Library Visits – Michael Crose indicated that the Executive Director is required to meet annually with county commissioners. As Interim Director, he has recently met with commissioners in Thurston, Lewis, Mason and Grays Harbor Counties. The meetings have been productive. He said that it is apparent that the library district is held in high regard.
9. Financial Report – Rick Homchick presented the financial report. The District appears to be on track with anticipated expenditures and revenue.
10. Voucher Report - Mr. Crose presented the voucher statements. .
11. Consent Agenda

10-24– EMMETT O’CONNELL MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED MINUTES OF THE SPECIAL JUNE 14, 2010 MEETING, PAYROLL VOUCHERS #50476 THROUGH #50558 IN THE AMOUNT OF \$1,120,886.00; OTHER VOUCHERS #96456 THROUGH #96679 IN THE AMOUNT OF \$322,218.83. EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY. (Note: Minutes of the May 26, 2010 Board meeting were not available and will be brought to the Board for approval at a later date.)

10-25 JUDY WEAVER MOVED TO HAVE THE BREAK COMMENCE BETWEEN ITEMS 16 AND 17 ON THE AGENDA. EMMETT O’CONNELL SECONDED AND MOTION CARRIED UNANIMOUSLY.

12. Unfinished Business:

- a. Email Accounts for TRL Board Members: Computer Services has set up TRL accounts for Board members. Gwen Culp will distribute guidelines for email usage. This communication will be sent shortly to Board member's private email accounts.

13. New Business:

- a. Declaration of Surplus Property Sale (July 17th). Packet distributed shows the items that will be on sale. This list will also be posted on the Internet. Sale will be held at the Service Center. Items that are not sold will be offered to local governmental agencies or nonprofits. Building managers have an opportunity to request specific items before the sale.

10-26 JOHN BRAUN MOVED THAT ALL ITEMS ON THE LIST BE DECLARED AS SURPLUS. EDNA FUND SECONDED. MOTION PASSED UNANIMOUSLY.

- b. First Budget Committee Meeting Date: Budget Committee members include Emmett O'Connell, Bob Hall and Steve Hardy. Michael Crose will contact members regarding a date in July for the meeting and will send out an informational packet.

14. Discussion Items:

- a. Committee Membership: John Braun requested that committee members be listed on every Agenda, under the Calendar of Events.

15. Board Reports:

The Executive Director Search Committee met on June 14th to discuss the search. The Board will be meeting tonight in Executive Session to evaluate and discuss the qualifications of the candidates.

16. Board Roundtable:

- a. Bob Hall indicated that he had reviewed the written report from the Foundation. He noted there was no financial report. Michael Crose will be discussing this with the Foundation Board president.
- b. John Braun expressed appreciation to the staff of the Chehalis Library for hosting this meeting on short notice.

The President called for a 10 minute break at 7:35 pm, at the end of which the Board would meet in Executive Session pursuant to RCW

42.30.110 (i) to discuss the candidates for the Executive Director position and litigation issues.

The meeting was called back to order at 9:45 pm.

10-27 JUDY WEAVER MOVED TO OFFER THE POSITION OF EXECUTIVE DIRECTOR TO LEONARD HERNANDEZ AT AN ANNUAL SALRY OF \$140,000, WITH AN ANNUAL CAR ALLOWANCE OF \$8,400, AND RELOCATION ALLOWANCE OF UP TO \$10,000, 4 WEEKS PAID VACATION PLUS 2 PERSONAL DAYS PLUS AN ADDITIONAL 5 EXECUTIVE DIRECTOR DAYS, AND EMPLOYEE MEDICAL, DENTAL, VISION, LTD AND LIFE INSURANCE PAID BY THE EMPLOYER. EMMETT O'CONNELL SECONDED THE MOTION. MOTION PASSED. Nay votes from Edna Fund and John Braun were based on the package being offered and not a reflection on the merit of the candidate. Rich Park was instructed to extend the offer to Mr. Hernandez.

10-28 EDNA FUND MOVED TO RATIFY THE FORMATION OF A UNION SUB-COMMITTEE OF THE BOARD CONSISTING OF BOB HALL, JUDY WEAVER AND STEVE HARDY TO INTERFACE WITH THE BARGAINING TEAM. JUDY WEAVER SECONDED. MOTION CARRIED.

~~Acting~~ President ^{Steve Hardy} ~~Bob Hall~~ adjourned the meeting at 9:55 p.m.

Bob Hall

Bob Hall

President

Michael A. Cron

Secretary