

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
MCCLEARY TIMBERLAND LIBRARY
121 S 4TH Street, McCleary, WA 98557-0660
Wednesday, February 24, 2010

MINUTES

BOARD MEMBERS PRESENT: Bob Hall, Dick Nichols, Steve Hardy, Edna Fund, John Braun, Judy Weaver, and Tom Schaeffer.

STAFF PRESENT: Michael Crose, Sally Nash, Gwen Culp, Judy Covell, Rich Park, Gail Park, Jeff Kleingartner, Tim Mallory, Rick Homchick, Deborah Baker-Receniello, Dee Depoe, Liz Boston, Karen Keinenberger, Sue Gorin, Alicia Conover, and Marian Thompson.

GUESTS PRESENT: Emmett O'Connell.

President Bob Hall welcomed everyone to McCleary and then called the Regular Board meeting to order at 7:00 p.m.

AGENDA ITEM

1. Steve Hardy led the pledge of allegiance.
2. Self introduction of Board Members, staff and the public were made.
3. Approval of Agenda –

10-03 – EDNA FUND MADE A MOTION TO APPROVE THE AGENDA AND TOM SCHAEFFER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

4. Focus on the Local Library – Karen Kienenberger welcomed everyone to McCleary and gave a brief history of McCleary as well as the history of the McCleary Timberland Regional Library.
5. Correspondence – There was no correspondence.
6. Public comments – There were no public comments.

7. Board comments – Bob Hall thanked Judy Weaver for agreeing to continue as Chairman of the Executive Director Search Committee.

Judy Weaver thanked the Board and staff for all of their support during the past year while she served as President of the Board.

8. Interim Executive Director's Report

Michael Crose informed the Board about TRL's Green Green Team at the Service Center that has been working with LeMay, Inc. on recycling issues and which has allowed TRL to save an average of \$285.05 per month with our certified green recycling program. Steve Hardy questioned whether we purchase books printed on recycled paper and Judy Covell said she would look into it and get back to the Board with an answer.

In addition, Mr. Crose informed the Board that he is following the State budget legislation, especially how it might impact the State Library, and he is joining others in urging the legislature not to cut funds for the State Library. He stated that although there doesn't appear to be any legislation moving forward that directly impacts libraries, the legislation that would create a flood district in Lewis County could impact TRL's levy amount.

- a. Jeff Kleingartner reminded the Board that they had received the communications package for the Read Aloud program in their packets and he was available to answer any questions.
 - b. Tim Mallory gave a brief summary on the reference statistics and was available for questions on the other statistics. Steve Hardy suggested that perhaps now is the time to conduct a study on how we give service to the patrons and that we are giving fair service to all. Michael Crose stated that in the future he will present a trend analysis on TRL services which will show a difference this year due to staff adjusting to new staffing procedures, hours and days the libraries are open during a discreet twelve-month period.
9. Financial Report – Rick Homchick, TRL staff accountant, presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.

10. Voucher Report – Rick Homchick presented the voucher statements and declared that the voucher report showed the normal flow of business.

11. Consent Agenda

10-04– JUDY WEAVER MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED THE MINUTES OF THE JANUARY 27, 2010 REGULAR BOARD MEETING, AND PAYROLL VOUCHERS #50148 THROUGH #50229 IN THE AMOUNT OF \$1,126,591.46; AND OTHER VOUCHERS #95552 THROUGH #95795 IN THE AMOUNT OF \$414,184.48; TOM SCHAEFFER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The President called for a 10 minute break. Meeting came back to order at 7:40 p.m.

12. Unfinished Business –

- a. Amendment to the Bylaws –After reviewing the proposed language suggested by District attorney Craig Hanson, another amendment was suggested. The final draft will be presented at next month’s meeting and then voted on at the following meeting.

13. New Business – none.

14. Committee Report

- a. Facilities Committee – Michael Crose briefly reviewed the minutes of the Facilities Committee that had been include in the Board’s packet. After discussion,

10-05 – DICK NICHOLS MOVED TO AUTHORIZE STAFF TO APPLY TO THE USDA FOR GRANT FUNDS FOR THE FOLLOWING TIMBERLAND-OWNED BUILDING PROJECTS:

- PACKWOOD - \$16,000 GRANT FOR SIGN AND TREE TRIMMING;
- AMANDA PARK - \$22,750 GRANT FOR BULKHEAD – WAL.KWAY REPAIR;
- NASELLE – \$4,900 GRANT FOR REPAIR LEAK AND REPLACE WINDOW;
- OCEAN PARK - \$80,000 GRANT FOR EXPANDING THE BUILDING.

STEVE HARDY SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.

Tom Schaeffer asked that in the future minutes reflect who attended the committee meetings.

14. Board Roundtable –John Braun stated that the Board needs to consider giving direction to staff on how TRL is going to proceed with a “corridor library” covering Rochester, Grand Mound and Oakville. Michael Crose stated that he would take this up at the next Facilities meeting on April 15. He also had a question on e-books and the Kindle.

Edna Fund asked if TRL has program packets for new families that move into the District. In addition, Ms. Fund told about two articles in the Centralia Chronicle that mentioned TRL.

Steve Hardy asked about the status of the Executive Director search and Rich Park responded that two more applications have been received and that TRL would have a presence at the ALA/PLA conference in Portland in March. On April 1, applications will be reviewed and the Board can then decide to go ahead with interviews or hire a consulting firm to bring mores candidates forward.

Gwen Culp responded to an inquiry from Tom Schaeffer on the progress of the Symphony upgrade and the training of staff. Training of Administrative staff has begun and training for the rest of the staff begins April 12 and continues through April 30. Jeff Kleingartner stated that the communication department has prepared the posters and other information to let the public know of the library closures during training.

At 8:31 p.m., President Bob Hall suspended the meeting for an Executive Session pursuant to RCW 42.30.110 §(b) concerning real estate negotiations and an update on labor negotiations.

The meeting was called back to order at 8:46 p.m. and, there being no further business, President Bob Hall adjourned the meeting at 8:47 p.m.



President



Secretary