

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Administrative Service Center  
415 Tumwater Blvd SW Tumwater, WA 98501-5799  
Wednesday, November 18, 2009

MINUTES

BOARD MEMBERS PRESENT: Judy Weaver, Bob Hall, Dick Nichols, Steve Hardy, Edna Fund, Tom Schaeffer and John Braun.

STAFF PRESENT: Rich Park, Sally Nash, Gwen Culp, Jeff Kleingartner, Tim Mallory, Judy Covell, Beth Warner, Linnea Ridenour, Michael Mason, Brandy Jones, Vicki Jones, Rosa Reeves, Deborah Baker-Receniello, John Keplinger, Gail Park, Dee Depoe, Carol Dale, Sue Gorin, Norma Kirmmse-Borden, Erin Cusick, Devon Damonte, Jackie Marquardt, Scott McMillan, Kristi Selby, Mary Rulewicz, Rita Mueller, George Dougherty, Linda Busta, Meghan Hall, Cheryl Bailey, Kelsey Smith, Cathy Lamenzo, Linda Conroy, Michelle Zilli, Heather King, Pat Carnahan, Lhisa Reish, Susan Faubion, Sheri Boggs, Carole Watson, Liz Boston, Jamie Jensen, Chris Jordan, Carrie Dye, Pat Chupa, Kelsie Raddas, Raina Sedore, Mary Thornton, Ted Nash, Sue Carney, Kathy Dunham and Jean Padovan.

GUESTS PRESENT: Bill Keenan and Trina Young

President Judy Weaver welcomed everyone and then called the Public Budget Hearing to order at 6:00 p.m.

Michael Crose explained the preliminary budget for 2010.

President Judy Weaver adjourned the budget hearing at 6:40 p.m.

President Judy Weaver welcomed everyone and then called the Regular Board meeting to order at 7:02 p.m.

AGENDA ITEM

1. Bob Hall led the pledge of allegiance.
2. Self introduction of Board Members, staff and the public were made.

- a. Michael Crose introduced Beth Warner as the new Foundation Director. Beth spoke to the Board and the public regarding the role she will play regarding Advocacy, fund-raising, Friends Meetings and future donors.
- b. Michael Crose then introduced Grays Harbor appointee to the Timberland Board of Trustees, Tom Schaeffer, and mentioned that all counties except Mason County have concurred with the appointee decision. Tom explained how he got involved with the library district, starting as a page and moving up to Circulation Supervisor. He is quite enthused about his new role with Timberland.

3. Approval of Agenda --

09-74 – BOB HALL MADE A MOTION TO APPROVE THE AGENDA AND EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

4. Correspondence and Certificate

- a. Michael Crose read a card of thanks to the Board from Jodi Reng who recently retired as Executive Director.
  - b. Michael Crose reported that two letters and one phone call have been received from County Commissioners concurring with Grays Harbor appointment of Thomas Schaeffer to the Timberland Regional Library Board of Trustees. The final county to make their decision is Mason County and they are scheduled to meet on November 24, 2009.
  - c. A certificate of appreciation was presented to Richard E. Goodwin for nearly ten years on the Aberdeen Library Board from January 2000 until December 2009. He shared his generous expertise as an attorney assisting with the writing of the Agreement between the Timberland Regional Library and the Grays Harbor Community Foundation, the revision of the Aberdeen Timberland Library Bylaws, and was a diligent watchdog for hazardous situations at the library or in facility remodeling plans.
5. Public comments – Eighteen Timberland employees addressed their concerns to the Board asking TRL to negotiate with the Staff Association for benefits in 2010 before the end of the open enrollment period and before the Public Employment Relations Commissions (PERC) hearing in December.

Bill Keenan-Director of Organizing for Council II at the Washington State Council for County and City Employees addressed the Board asking to negotiate with the Staff Association for benefits in 2010 before the end of the open enrollment period.

Trina Young-Staff Representative for Council II at the Washington State Council for County and City Employees addressed the Board asking to negotiate with the Staff Association for benefits in 2010 before the end of the open enrollment period.

6. Board comments – Board members thanked the public for their comments.
7. Interim Executive Director's Report
  - a. Audit of current TRL Corporate Identity - Jeff Kleingartner requested and received Board approval to conduct research into the recognition of the various TRL logos and slogans, to better understand how the public perceives TRL and our role in the communities we serve. Patrons, staff, management and the Board will all have an opportunity to provide feedback. Findings will be reported at the March or April 2010 Board Meeting.
  - b. Timberland Reads Together Final Summary – Tim Mallory gave a brief summary of the success of the 2009 Timberland Reads Together program. This year's title was "Three Cups of Tea".
  - c. State Auditor Progress Report – Michael Crose explained the process of the audit, notified Board Members of the exit conference scheduled for December 10, 2009 and encouraged the Board to attend this meeting.
8. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.
9. Voucher Report – Rick Homchick presented the voucher statements and declared that the voucher report showed the normal flow of business. He also answered a question from Stephen Hardy on the amount spent on the recruitment of the new Director.
10. Consent Agenda

09-75– DICK NICHOLS MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED THE MINUTES OF THE OCTOBER 21, 2009 REGULAR BOARD MEETING TO INCLUDE THE INSERTION OF THE WORD PRELIMINARY FOR LINE ITEM # 14, AND PAYROLL VOUCHERS #49895 THROUGH #49974 IN THE AMOUNT

OF \$1,112,908.48; AND OTHER VOUCHERS #94849 THROUGH #95093 IN THE AMOUNT OF \$538,242.97; EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Bob Hall expressed his desire to address the public's comments regarding negotiations. The Board members agreed to and have an executive session at the end of this meeting and to consult the TRL Attorney.

The President called for a 10 minute break. Meeting came back to order at 8:50 p.m.

11. Unfinished Business – Gwen Culp explained the status of the contract of the Symphony upgrade. She expects to receive the third version of the contract by Friday, November 20, 2009. Once the contract is signed, then detailed planning and scheduling can take place. System migration could occur sometime in March or April. Michael Crose requested that the Board authorize him to sign the contract.

09-76 -BOB HALL MOVED TO APPROVE MICHAEL CROSE'S SUGGESTION TO SIGN THE SYMPHONY CONTRACT ON BEHALF OF THE BOARD, DICK NICHOLS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

12. New Business –

- a. Michael Crose reviewed the Preliminary 2010 Budget

09-77 – BOB HALL MOVED TO ADOPT PRELIMINARY 2010 BUDGET, JOHN BRAUN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- b. Michael Crose explained Resolution 09-03 – which makes a declaration of substantial need. It is for the purpose of setting the limit factor for the Property Tax Levy for 2010.

09-78- BOB HALL MOVED TO ADOPT RESOLUTION 09-03, A COPY OF WHICH IS ATTACHED TO AND MADE A PART OF THESE MINUTES. DICK NICHOLS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- c. Michael Crose presented the Promissory note from the City of Shelton. President Judy Weaver noted an inaccuracy in the document, suggesting our attorney review the note once again and that it be put before the Board on another date.

## 13. Discussion Items

- a. Possible Dates and Locations of the 2010 Board Meeting schedule were reviewed. Bob Hall asked that the date set for April be moved from 28<sup>th</sup> to the 21<sup>st</sup>.

09-79-PRESIDENT JUDY WEAVER MOVED TO APPROVE THE 2010 BOARD MEETING DATES AND LOCATIONS, BOB HALL MOVED TO APPROVE WITH THE AMENDED APRIL DATE, JOHN BRAUN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

At 9:15 p.m., President Judy Weaver suspended the meeting for an Executive Session pursuant to RCW 42.30.110 §(i) to discuss staff association negotiations.

The meeting was called back to order at 9:50 p.m. and, there being no further business, President Judy Weaver adjourned the meeting at 9:55 p.m.



---

President



---

Secretary

TIMBERLAND REGIONAL LIBRARY  
INTERCOUNTY RURAL LIBRARY DISTRICT, WASHINGTON

RESOLUTION NUMBER 09-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF TIMBERLAND REGIONAL LIBRARY,  
MAKING A DECLARATION OF SUBSTANTIAL NEED FOR PURPOSES OF THE SETTING THE  
LIMIT FACTOR FOR THE PROPERTY TAX LEVY FOR 2010

**WHEREAS**, RCW 84.55.010 provides that a taxing jurisdiction may levy taxes in an amount no more than the limit factor multiplied by the highest levy of the most recent three years plus additional amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed utility property; and

**WHEREAS**, under RCW 84.55.005(2)(c), the limit factor for a taxing jurisdiction with a population of 10,000 or over is the lesser of 101 percent plus inflation; and

**WHEREAS**, RCW 84.55.005(1) defines "inflation" as the percentage change in the implicit price deflator for personal consumption expenditures for the United States as published for the most recent 12-month period by the Bureau of Economic Analysis of the federal Department of Commerce in September of the year before the taxes are payable; and

**WHEREAS**, "inflation" for July 2009 is -0.848 percent and the limit factor is 99.152 percent, meaning the taxes levied in Timberland Regional Library in 2009 for collection in 2010 will decrease except for the amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed utility property; and

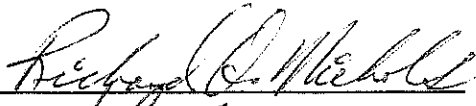
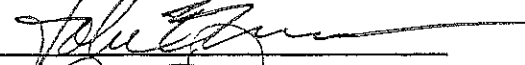

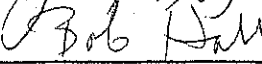
**WHEREAS**, RCW 84.55.0101 provides for use of a limit factor of 101 percent or less with a finding of substantial need by two-thirds of the members when the board consists of four members or less, or a majority plus one approval of the board when the board consists of more than four members;

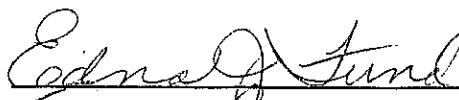
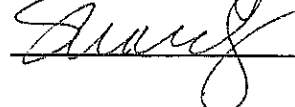
**WHEREAS**, the Board of Trustees of the Timberland Regional Library has determined that there is a significant increase in demand for library services and increases in general maintenance and operation expenses;

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF TIMBERLAND REGIONAL LIBRARY, DOES RESOLVE AS FOLLOWS:**

A finding is made of substantial need under RCW 84.55.0101, which authorizes the use of a limit factor of 101 percent for the property tax levy for 2010.

Adopted this 18th day of November 2009.

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

  
\_\_\_\_\_  
  
\_\_\_\_\_