

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Yelm Timberland Library
210 Prairie Park Street, Yelm, WA 98597
Wednesday, October 21, 2009

MINUTES

BOARD MEMBERS PRESENT: Judy Weaver, Bob Hall, Dick Nichols, Steve Hardy, Edna Fund, and John Braun.

STAFF PRESENT: Jodi Reng, Michael Crose, Sally Nash, Gwen Culp, Judy Covell, Jeff Kleingartner, Rich Park, Mike Wessells, Stefan Abuan, Ellen Duffy, Carole Watson, Kristin Blalack, Gail Park, Selina Gomez-Beloz, Deborah Baker-Receniello, and Marian Thompson.

GUESTS PRESENT: Dave Reng, Ronni Nutter, Glen Nutter, Terri Thompson, and Rich Young.

President Judy Weaver welcomed everyone and then called the meeting to order at 7:06 p.m.

AGENDA ITEM

1. Bob Hall led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –
09-68 – BOB HALL MADE A MOTION TO APPROVE THE AGENDA AND JOHN BRAUN SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.
4. Focus on the Yelm Library – Mike Wessells gave a brief history of the Yelm Timberland Library, which started its first library board in 1924. Mr. Wessells also named all of his employees and their duties. In addition, Mr. Wessells and Mr. Abuan played instruments and sang a song to honor Jodi Reng as she retires as Executive Director of Timberland Regional

Library. Terri Thompson, on behalf of the Yelm Friends of the Library, thanked Ms. Reng for her six years of leadership and presented her with a gift certificate.

5. Correspondence – There was no correspondence.
6. Public Comment – There was no public comment.
7. Board Comments – Steve Hardy commented on the special day for Jodi Reng and thanked her for her service.

Bob Hall mentioned the type of library service he recently received while traveling in Utah – which did not measure up to TRL standards.

8. Executive Director's Report:
 - a. Summer Reading Program – Ellen Duffy gave a brief summary of the success of the Summer Reading Program.
 - b. Overdue Fines – Gwen Culp and Jeff Kleingartner gave a brief update on the collection of fines and how the District publicized the collection of fines since May 2009 until the inception on October 1, 2009. Through Tuesday, October 20, the District has collected \$16,361.33. A report will be reported later on the number of returned books and other data to see if the program is paying for itself.
 - c. Biennial Audit – Jodi Reng reminded the Board of the biennial audit being conducted by the State Auditor and reminded the Board that there would be an exit meeting possibly in early November that the Board would be invited to attend.
 - d. Transfer of Authority – Jodi Reng thanked the Board, staff and patrons for their continued support and passed the “torch” to Michael Crose as she begins retirement.

The President called for a 15 minute break. Meeting came back to order at 8:22 p.m.

9. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.
10. Voucher Report - Mr. Crose presented the voucher statements and declared that the voucher report showed the normal flow of business.
11. Consent Agenda

09-69-- BOB HALL MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED THE MINUTES OF THE SEPTEMBER 23, 2009 REGULAR BOARD MEETING, PAYROLL VOUCHERS #49754 AND #49782 THROUGH #49894 IN THE AMOUNT OF \$1,109,479.12; AND OTHER VOUCHERS #94632 THROUGH #94847 IN THE AMOUNT OF \$435,813.48); EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

12. Resolution Canceling Warrants not Presented within One Year – After discussion,

09-70 – DICK NICHOLS MOVED TO APPROVE RESOLUTION NO. 09-02 (A COPY OF WHICH IS ATTACHED TO THESE MINUTES AND MADE A PART THEREOF) CANCELING WARRANTS NOT PRESENTED WITHIN ONE YEAR OF THEIR DATE OF ISSUE, WITH A CHANGE OF DATE IN PARAGRAPH SEVEN AND WITH THE DELETION OF THE LAST THREE WARRANTS LISTED BECAUSE THOSE ITEMS WERE NOT ONE YEAR OLD.

13. Discussion Items – none.

14. Unfinished Business – After discussion on the 2010 budget,

09-71 JOHN BRAUN MOVED TO ADOPT THE PRELIMINARY 2010 BUDGET AS PRESENTED, A COPY OF WHICH IS ATTACHED AND MADE A PART OF THESE MINUTES. BOB HALL SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.

15. New Business – Signatory Authority on TRL Bank Accounts – Due to the retirement of Jodi Reng, it has become necessary to give signatory authority on the TRL bank accounts. After discussion –

09-72 – MOTION BY EDNA FUND, SECONDED BY JOHN BRAUN, TO AUTHORIZE MICHAEL CROSE, INTERIM EXECUTIVE DIRECTOR, AND SALLY NASH, PATRON SERVICES MANAGER, SIGNATORY AUTHORITY ON THE TIMBERLAND REGIONAL LIBRARY BANK ACCOUNTS UNTIL SUCH TIME AS THERE IS A NEW EXECUTIVE DIRECTOR.

After discussion –

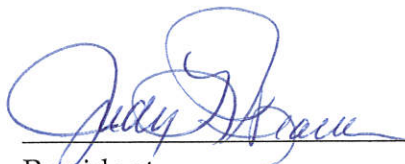
09-73 – IT WAS MOVED BY DICK NICHOLS, SECONDED BY BOB HALL, THAT STEVE HARD WOULD BE THE BOARD'S REPRESENTATIVE ON THE TRL FOUNDATION BOARD.

16. Board Reports –

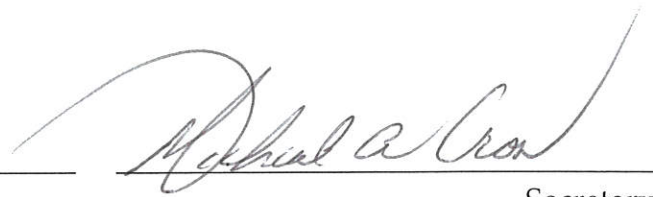
- a. Foundation Director Search Committee – Jodi Reng reported that the search committee had interviewed candidates and had selected Beth Warner, a very qualified individual, who has accepted the position and will begin work on November 2, 2009.
- b. Executive Director Search Committee – Rich Park informed the Board that the position had been posted nationwide and that applications are due November 20, 2009. The Search Committee will meet in early December to review the applications and select the applicants to be interviewed.

At 9:07 p.m., President Judy Weaver suspended the meeting for an Executive Session pursuant to RCW 42.30.110 §(i) to discuss negotiations.

The meeting was called back to order at 9:35 p.m. and, there being no further business, President Judy Weaver adjourned the meeting at 9:36 p.m.



President



Secretary