

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Hoquiam Timberland Library  
420 7<sup>th</sup> Street, Hoquiam, WA 98550-3616  
Wednesday, August 26, 2009

MINUTES

BOARD MEMBERS PRESENT: Judy Weaver, Bob Hall, Dick Nichols, Steve Hardy, Edna Fund, and John Braun.

STAFF PRESENT: Jodi Reng, Michael Crose, Sally Nash, Gwen Culp, Judy Covell, Jeff Kleingartner, Tim Mallory, Toni Costa, Mary Thornton, and Marian Thompson.

GUESTS PRESENT: Craig Hanson, Marie Mathis, Helen Hepp, Barbara Carter, Annette Moir, Cathy Eggleston and Andy Gruse of Ocean Shores, and Ken Matheson.

President Judy Weaver welcomed everyone and then called the meeting to order at 7:02 p.m.

AGENDA ITEM

1. Bob Hall led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –  
09-56 – BOB HALL MADE A MOTION TO APPROVE THE AGENDA AND EDNA FUND SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.
4. Focus on the Hoquiam Library – Mary Thornton gave a brief history of the Hoquiam Timberland Library, which will celebrate 100 years in 2011. Ms Thornton also gave a brief history of the city of Hoquiam (which means hungry for wood) and also acknowledged the tremendous support that TRL, the Friends and community provided to pass a bond doubling the size of the library building.

5. Correspondence – Jodi Reng, Executive Director, read a resolution and proclamation requested by the 2010 U.S. census staff stating that TRL would display and distribute information for the 2010 census at all our libraries. After discussion,  
  
09-57 - MOTION BY BOB HALL, SECONDED BY EDNA FUND, THAT THE RESOLUTION AND PROCLAMATION BE ADOPTED, A COPY OF WHICH IS ATTACHED TO THESE MINUTES AND MADE A PART THEREOF. MOTION PASSED UNANIMOUSLY.
6. Public Comment – Mary Thornton read a note from a patron who was unable to attend who requested that the allowable number of holds be increased.
7. Board Comments – There were no Board comments.
8. Executive Director's Report:
  - a. Technology Report – Gwen Culp presented an update on the stimulus grant, possible Horizon update system, the over due fine process and the new cash handling procedures.
  - b. Timberland Reads Together – Tim Mallory presented an update on this year's programs for Three Cups of Tea and displayed a number of books donated to TRL by Pierce County.
  - c. Your Money DVD – Jeff Kleingartner and Tim Mallory presented a nine-minute video that TRL made to reach young adults.
  - d. Storytime Brochure – Jeff Kleingartner gave a brief update on the types of promotional media that the Communications has designed and will be able to be used for two years and save money in doing so.
9. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.
10. Voucher Report - Mr. Crose presented the voucher statements and declared that the voucher report showed the normal flow of business.

11. Consent Agenda

09-58-- DICK NICHOLS MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED THE MINUTES OF THE JULY 22, 2009 REGULAR BOARD MEETING, MINUTES OF THE AUGUST 12, 2009 SPECIAL MEETING; PAYROLL VOUCHERS #49589 THROUGH #49694 IN THE AMOUNT OF \$1,114,664.62; AND OTHER VOUCHERS #94158 THROUGH #94417 IN THE AMOUNT OF \$453,943.50); EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The President called for a 10 minute break. Meeting came back to order at 8:40 p.m.

12. Discussion Item –

- a. Search Committee – Toni Costa presented a list of proposed members of the Search Committee to start the process of selecting the next Executive Director of TRL. The proposed list indicated the following members:

Board of Trustees: Judy Weaver  
Edna Fund  
Steve Hardy

Director's Council: Michael Crose  
Sally Nash  
Gwen Culp

Library Managers: Patty Ayala Ross  
Jamie Allwine  
Ryan Williams

Staff Association: Michelle Zilli

Foundation Board: Carolyn Dobbs

Friends & Boards: Mary Belz

After discussion,

09-59 - BOB HALL MADE A MOTION TO ADOPT THE PROPOSED LIST OF MEMBERS OF THE SEARCH COMMITTEE ALLOWING THE SEARCH COMMITTEE TO ADD ADDITIONAL MEMBERS IF THEY ARE NEEDED. STEVE HALL SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.

The Selection Committee will meet at the Service Center on September 2, 2009 at 4 p.m.

13. Unfinished Business – none.

14. New Business –

09-60 – BOB HALL MOVED TO INCLUDE FUNDS IN THE 2010 BUDGET FOR AN ALL STAFF TRAINING DAY, WHICH WAS POSTPONED IN 2009 DUE TO BUDGET CONSTRAINTS. STEVE HALL SECONDED THE MOTION. AFTER A LENGTHY DISCUSSION ON THE BUDGET COMMITTEE PROCESS AND TAKING INDIVIDUAL BUDGET ITEMS OUT OF CONTEXT,

09-61 - STEVE HARDY MADE A MOTION TO TABLE THE MOTION, SECONDED BY DICK NICHOLS. JUDY WEAVER, EDNA FUND, JOHN BRAUN, STEVE HARDY AND DICK NICHOLS VOTED AYE, BOB HALL VOTED NAY. MOTION CARRIED.

Michael Crose informed the Board that he was working with the Thurston County Regional Planning Council on the Mitigation Plan and that he would bring it to the Board next month for their approval.

15. Board Reports –

- a. Budget Committee Report – Judy Weaver reported that the Budget Committee had met and would meet again September 16, 2009.
- b. Foundation Search Committee – Jodi Reng informed the Board that the position had been posted internally but received only one application and therefore the position was now posted externally. The applications must be in to TRL by close of business on

September 11, 2009. The Foundation Director Selection Committee is comprised of:

Jodi Reng  
Carolyn Dobbs  
Marty Lemke  
Jeanne Gruver  
Michael Crose  
Margaret Colvin  
Colleen Gillespie

The interviews will be scheduled for September 25, 2009.

There being no further business, Judy Weaver adjourned the meeting at 9:00 p.m.



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President



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Secretary



# IT'S IN OUR HANDS

## 2010 Census Partner Proclamation

**WHEREAS** an accurate census count is vital to our community and residents' well-being by helping planners determine where to locate schools, day-care centers, roads and public transportation, hospitals and other facilities, and is used to make decisions concerning business growth and housing needs;

**WHEREAS** more than \$300 billion per year in federal and state funding is allocated to states and communities based on census data;

**WHEREAS** census data ensure fair Congressional representation by determining how many seats each state will have in the U.S. House of Representatives as well as the redistricting of state legislatures, county and city councils, and voting districts;

**WHEREAS** the 2010 Census creates jobs that stimulate economic growth and increase employment opportunities in our community;

**WHEREAS** the information collected by the census is protected by law and remains confidential for 72 years;

Now, therefore, we PROCLAIM that Timberland Regional Library  
is committed to partnering with the U.S. Census Bureau to help ensure a full and accurate count in 2010.

As a 2010 Census partner, we will:

1. Support the goals and ideals for the 2010 Census and will disseminate 2010 Census information to encourage those in our community to participate.
2. Encourage people in Western Washington to place an emphasis on the 2010 Census and participate in events and initiatives that will raise overall awareness of the 2010 Census and ensure a full and accurate census.
3. Support census takers as they help our community complete an accurate count.
4. Create or seek opportunities to collaborate with other like-minded groups in our community, such as Complete Count Committees, to utilize high-profile, trusted voices to advocate on behalf of the 2010 Census.

Signed this 26th day of August, in the year 2009.

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*Signature*

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President, Board of Trustees

*Title*