

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Shelton Timberland Library
(William G. Reed Public Library)
710 W. Alder Street, Shelton, WA 98584-2571
Wednesday, March 25, 2009

MINUTES

BOARD MEMBERS PRESENT: Judy Weaver, Bob Hall, Jo-Ann Andrews, Edna Fund, Dick Nichols, Stephen Hardy, and John Braun.

STAFF PRESENT: Jodi Reng, Michael Crose, Sally Nash, Gwen Culp, Jeff Kleingartner, Mike Wessells, Rich Park, Tim Mallory, Ryan Williams, Gail Park, Nancy Triplett, Patty Ayala Ross, Dee Depoe, Donna Simms, Victoria Rexford, Michael Potts, Ellen Duffy, Roseanne Thompson, and Marian Thompson.

GUESTS PRESENT: Brenda Hershey, Ben Trowbridge, Bob Jacobs and Ken Bragg.

President Judy Weaver welcomed everyone and then called the meeting to order at 7:00 p.m.

AGENDA ITEM

1. Bob Hall led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –
09-10 BOB HALL MOVED TO ACCEPT THE AGENDA FOR THE MEETING AND JO-ANN ANDREWS SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.
4. Focus on the Centralia Library – Patty Ayala Ross provided a PowerPoint presentation giving a brief history of the Shelton Timberland Library. She also recapped the recent annexation vote to join Timberland that passed with a vote of 88.35%.
5. Correspondence/Public/Board Comments
 - a. Jodi Reng read a letter received from Kenneth D. Smith, Mayor of Vader, requesting to store and use some TRL used furniture and shelving, as well as some surplused computers, so that Vader could organize a volunteer library in the Vader Community Building. TRL may regain possession of any or all of the TRL items upon a 90 day written notice to the City and all

items are “as is” with no implied warranty and no technical support available from TRL. After discussion,

09-11 BOB HALL MOVED THAT THE EXECUTIVE DIRECTOR BE AUTHORIZED TO SIGN AN AGREEMENT WITH THE CITY OF VADER FOR THE USE OF TRL SURPLUSSED COMPUTERS AND USED FURNITURE AND SHELVING TO BE USED IN THEIR COMMUNITY BUILDING FOR A VOLUNTEER LIBRARY. DICK NICHOLS SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.

- b. Public Comment – Bob Jacobs, an Olympia resident, addressed the Board with a list of “TRL Problems” including not televising the Board meetings, unaccountability to the voters, unequal treatment of Thurston County, violating the “one person, one vote” principal, counties not being able to withdraw from the District, unrealistic borrowing authority, and threatened lay-offs caused by TRL Board actions.

Ken Bragg, an Olympia resident, stated that TRL should be televising their Board meetings, the unfairness of TRL toward Thurston County including the number of representatives from Thurston County on the Board, and how breaking TRL up into five distinct county regions, each with elected Boards, would benefit the residents of Thurston County. He stated that Mr. Bob Lazar had come up with this solution. To that end, Mr. Bragg stated that there were two bills in front of the legislature, HB 2200 and SB 5999, which he feels will address the perceived inequities of the Timberland Library system and its governance. Although the bills did not get out of their house of origin, according to Mr. Bragg they would be before the legislature during the recess and during the next session.

After a lengthy time period, the Board President requested that Mr. Bragg wrap up his statements in order for the Board to get to the items on the posted Agenda.

- c. Board Comment – After a discussion, it was agreed that in the future the Board will allow three (3) minutes per person during public comment and that this time limit will be stated on the Agenda. This will allow people to address the Board but also allow those people attending the meeting to hear the Board discuss the Agenda items they came to the meeting for.

Judy Weaver welcomed Shelton and congratulated them on their very successful annexation election to join Timberland.

6. Executive Director’s Report

- a. Budget Reduction Update - Michael Crose gave an update on the budget reductions made to date and Jodi Reng briefed the Board on plans for

future savings including reducing library hours and implementing many suggestions from the task forces.

- b. Service Stories – Jodi Reng reminded the Board of the great stories from our libraries indicating what an impact TRL has on the communities and requested that the Trustees read them at their leisure. She pointed out the story from Winlock which emphasized the role of the library in helping people develop their resumes, find job openings, sharpen their computer skills and secure jobs. Edna Fund requested that this story be forwarded to the Winlock newspaper.
- c. Community Relations – There were no questions on Mike Wessells' written report.

7. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.

8. Voucher Report - Mr. Crose presented the voucher statements and declared that the voucher report showed the normal flow of business.

9. Consent Agenda

09-12 STEVE HARDY MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDES THE MINUTES OF THE FEBRUARY 25, 2009 BOARD MEETING; PAYROLL VOUCHERS #48898 THROUGH #49010 IN THE AMOUNT OF \$1,178,858.60; AND OTHER VOUCHERS #92994 THROUGH #93249 IN THE AMOUNT OF \$768,283.46); EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The President called for a 10 minute break. Meeting came back to order at 9:05 p.m.

10. Unfinished Business – none.

11. New Business

- a. Renewal of Contract for Legal Services with Craig Hanson

09-13 DICK NICHOLS MOVED TO AUTHORIZE THE EXECUTIVE DIRECTOR TO RENEW THE CONTRACT WITH CRAIG HANSON FOR LEGAL SERVICES TO THE DISTRICT FOR THE PERIOD APRIL 1, 2009 THROUGH MARCH 31, 2010. BOB HALL SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.

12. Discussion Items -

- a. Questions from Employee Survey – At a previous meeting, a Board member requested that the Board discuss some of the issues that were raised in the Employee Opinion Survey. The Board reviewed the first 10 pages of responses for this meeting. Jodi Reng explained that several of the comments concerned staff wanting to use the computer technology we have such as having blogs, wikis, etc. She explained that we have now done that with the Director’s Blog where she posts her Monday morning memos and the Budget Discussion blog that staff is using to suggest possible cost reductions and ways to increase revenue. After discussion, the Board stated that we need to emphasize that running the libraries is the primary task of our employees and we need to be careful not to use too much staff time with technology for its own sake.

The Board agreed to review sections 5 through 10 at next month’s meeting.

13. Board Reports –

- a. Policy Committee – Edna Fund reported that the Policy Committee had reviewed the Drug-Free Workplace Policy, the Equal Employment Opportunity Policy, and the Volunteer Policy. After discussion

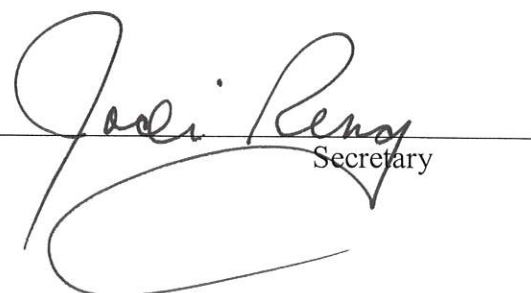
09-14 JOHN BRAUN MOVED THAT THE DRUG-FREE WORKPLACE POLICY, THE EQUAL EMPLOYMENT OPPORTUNITY POLICY AND THE VOLUNTEER POLICY BE ADOPTED WITH THE ADDITION OF THE WORDS “SHALL NOT” TO PARAGRAPHS 2 AND 3 OF THE DRUG-FREE POLICY. EDNA FUND SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.

Jodi Reng introduced Sally Nash, Manager of Public Services, and asked Sally to brief the Board on the work of the Open Hours Task Force and the criteria being used to decide on which hours each library would be opened throughout the District. John Braun suggested the possibility of having additional hours for people to only pick up holds after hours when the library is closed to browsing and programs. Ms. Reng said a plan will be presented at the April Board meeting that would be derived from the public input, staff suggestions, Board requests, Task Force recommendations, and Director’s Council input.

There being no further business, President Judy Weaver adjourned the meeting at 10:07 p.m.



President



Secretary