

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Vernetta Smith Chehalis Timberland Library
400 N Market, Chehalis, WA 98532
Wednesday, October 29, 2008

MINUTES

BOARD MEMBERS PRESENT: Jo-Ann Andrews, Edna Fund, Dick Nichols, John Braun, Judy Weaver and Stephen Hardy.

BOARD MEMBER EXCUSED: Bob Hall.

STAFF PRESENT: Jodi Reng, Michael Crose, Mike Wessells, Rich Park, Sally Nash, Ellen Duffy, Tim Mallory, Jeff Kleingartner, Jan Shackelford, Coleen Weyte, Julie Kalich, Jinny Burns, Christine Peck, Emily Popovich, Victoria Wortberg, and Marian Thompson.

GUESTS PRESENT: Mayor Tony Ketchum, Jim Hill, Chuck Hill, Keith Blackwell and Board Attorney, Craig Hanson.

President Jo-Ann Andrews welcomed everyone and thanked them for coming to the Board meeting. She then called the meeting to order at 7:05 p.m.

AGENDA ITEM

1. Judy Weaver led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –
08-39 EDNA FUND MOVED TO ACCEPT THE AGENDA FOR THE MEETING AND JUDY WEAVER SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.
4. Focus on the Local Library – Because Corine Aiken, the Library Manager, was on vacation, Jan Shackelford welcomed everyone to the new Vernetta Smith Chehalis Timberland Library which will officially open on November 4. Jan introduced the staff and gave a brief history of the library in Chehalis.
5. Correspondence/Public/Board Comments
 - a. Jodi Reng read two pieces of correspondence. The first one commended Mary Proffit of Mountain View for her assistance to visitors from out of the area. The second commended the Aberdeen staff for the way they

treat every person who comes to the desk, no matter what they look like, or how they are dressed, or what they need in a warm and professional manner.

- b. Tony Ketchum, Mayor of Chehalis, welcomed everyone and thanked Timberland for their efforts in bringing such a beautiful facility to Chehalis in such a short amount of time. Without the great working relationship with TRL the task would have been very difficult.
 - c. Board Comment – Edna Fund related a story of a gentleman who had contacted The Chronicle trying to find information on Seminary Hill going back to 1888. Edna was able to help the gentleman access the TRL databases and get the information and maps he was looking for. Dick Nichols stated that because of TRL’s administrative staff, the Foundation, and all other staff involved, the Vernetta Smith Chehalis Timberland Library is in existence and ready to open its doors to the public on November 4. Stephen Hardy welcomed Jo-Ann Andrews back.
6. Executive Director’s Report
 - a. Jodi Reng reminded the Board that they had received all of the written reports in their packets and asked if there were any questions.
 7. A discussion of possible dates and times for next year’s Board meetings took place and it was decided that the Board would try one meeting in the afternoon in 2009. The Board will adopt the schedule at the November Board meeting.
 8. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.
 9. Voucher Report - Mr. Crose presented the voucher statements and declared that the voucher report showed the normal flow of business. Mr. Crose commended Gwen Culp, Information Technology Manager, for her diligence in reviewing the voluminous e-bills.
 10. Consent Agenda
08-40 JUDY WEAVER MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDES THE MINUTES OF THE SEPTEMBER 24, 2008 BOARD MEETING, Payroll Vouchers #48131 through #48285 in the amount of \$1,167,777.15; and other Vouchers #91581 to #91899 in the amount of \$628,362.92); EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The President called for a 15 minute break during which time a tour was given of the library. Meeting came back to order at 8:10 p.m.

11. New Business – Shelton. Michael Crose informed the Board that the City of Shelton has undergone a reassessment of property values which will affect the amount they will be required to pay TRL under their contract for library services. Property values have risen approximately 40% in Shelton. The increased cost of library services is more than Shelton can pay and they have proposed placing on the February 3 ballot a proposition to annex to TRL. After a lengthy discussion,

08-41 DICK NICHOLS MOVED THE BOARD OF TRUSTEES TO AUTHORIZE STAFF TO ENTER NEGOTIATIONS WITH THE CITY OF SHELTON REGARDING THE PROPOSED DEFERRAL OF THE PROJECTED INCREASED 2009 CONTRACT FEE WITH THE DEFERRED AMOUNT TO BE RECOVERED BY TRL IF OR WHEN THE CITY ANNEXES TO THE DISTRICT; IF ANNEXATION DOES NOT MATERIALIZE, THE DEFERRED COSTS WOULD BE RECOVERED BY EARLY CLOSURE OF THE LIBRARY.

12. There was no old business

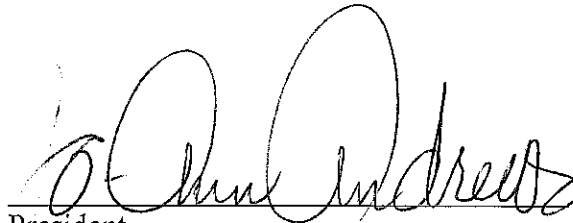
13. Discussion Items –

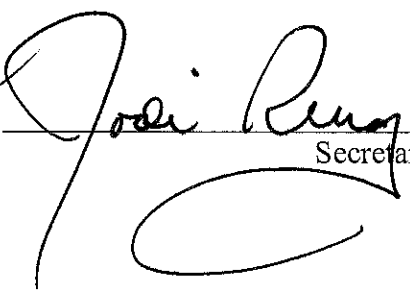
- a. After discussion, it was agreed by the Board to call an Executive Session for December 10 at 5 p.m. for the purpose of the Executive Director's evaluation. The Executive Director will survey the staff for comments on her performance.
- b. After discussion, it was agreed that there was no need for another Budget Committee meeting prior to the November Board meeting.
- c. Aberdeen Sunday Hours – After discussion by the Board, it was determined that although the Aberdeen library had received a bequest that could be used to pay costs of being open on Sunday, all the other TRL libraries have been closed on Sundays in an effort to reduce expenditures, Aberdeen should remain closed on Sundays at this time as well. Sunday hours will be revisited after the February 3, 2009 special election.
- d. After a brief discussion, it was determined that the 1996 Dodge Caravan Van #12 and the 2000 Dodge Ram courier Van #15 need to be surplus.

08-42 DICK NICHOLS MOVED TO DECLARE AS SURPLUS VAN #12 AND VAN #15. JUDY WEAVER SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.

The President called for an Executive Session at 9:15 for the purpose of discussing negotiations.

The President called the meeting to order at 9:29 and there being no further business, the President adjourned the meeting at 9:30 p.m.


President


Secretary