

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Winlock Timberland Regional Library
Wednesday, July 23, 2008
7:00 p.m. – Regular Meeting

MINUTES

BOARD MEMBERS PRESENT: Jo-Ann Andrews, Judy Weaver, Edna Fund, Bob Hall, and Stephen Hardy.

BOARD MEMBERS EXCUSED: John Braun and Dick Nichols.

President Jo-Ann Andrews welcomed everyone, acknowledging staff and the many members of the public, and then called the meeting to order at 7:02 p.m. Mrs. Andrews had the Board introduce themselves but because of the large number of people in the audience, she asked that if they wished to speak concerning the proposed levy lid lift, they sign the roster and introduce themselves when called upon. A few people in the audience indicated they would have questions at the appropriate time but did not wish to formally speak to the issue.

Cy Meyers, Mayor of Winlock, welcomed the Board and guests to Winlock and said how much the library, and the library staff, mean to Winlock.

AGENDA ITEM

1. Judy Weaver led the pledge of allegiance.
2. Self-introductions of the Boardmembers present were made but because of the number of people in attendance, the audience was not introduced.
3. Approval of Agenda – Jodi Reng requested that the Agenda be amended to move the levy lid lift information items to item 5b and 5e from items 7a and 14a to allow the public to get the information they came for in the first part of the meeting before the break.

08-24 EDNA FUND MOVED TO ACCEPT THE MEETING AGENDA AS AMENDED AND BOB HALL SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.

4. Focus on the Local Library – Jamie Allwine welcomed everyone to Winlock and then introduced her staff, Winlock Library Boardmembers and Friends. Ms. Allwine gave a brief history of Winlock and of the library, including the fact that there were only seven cardholders in 1935.
5. Correspondence/Presentations/Public/Board Comments
 - a. There was no correspondence.
 - b. Michael Crose, Administrative Services Manager, briefed those present about levy lid lifts, their impacts on other taxing districts, and his calculations if a TRL levy lid lift was approved in 2008. The calculations were broken down by county and tax code area. In his opinion, as long as the aggregate remained under the \$5.90 prescribed by the RCW, there would be no negative impact on cemetery districts, fire protection districts or hospitals. Port, PUD and EMS levies are outside the \$5.90 restriction. However, if the voters approve a TRL levy lid lift next year and other taxing entities also are approved for levy lid lifts, the numbers would obviously change. Mr. Crose said that he would recommend to the Board that they ask the voters for a levy lid lift to 50 cents but not levy the full amount. He would continue to prepare a needs-based budget as he has in the past.
 - c. Presentations – Jodi Reng presented a Certificate of Appreciation to Trudy Marriott, retiring member of the Winlock Timberland Library Board of Directors.
 - d. There was no public comment.
 - e. Jodi Reng stated that TRL has cut back on many things, improved efficiencies, automated systems, reorganized staffing and cut six of the top twelve management positions in order to curtail expenses while continuing to provide the communities with their library services. She stated we are now at a point where we have to ask voters if they are willing to pay more to keep the same level of service or if they want the libraries to cut back on services or

possibly close. Neither TRL management nor the Board of Trustees can make the decision to increase the levy lid and it will be up to the voters to decide. Ms. Reng reassured all those present that she has worked with this Board of Trustees for some time and could say without a doubt that they only allow expenditures that are absolutely necessary to carry out the mission of the District.

f. Board Comment –

Jo-Ann Andrews thanked everyone for the continuous prayers and good wishes concerning her son Mason and his recovery. Mason still has a long way to go but he is progressing daily.

Bob Hall stated that he was very happy to see so many people attend the meeting and ask questions.

6. Executive Director's Report

- a. Jodi Reng discussed the proposed State Library Public Library Standards for the State of Washington and said that she would bring back to the Board refinements on these standards as they are developed.
- b. Tim Mallory distributed a copy of the 2008 Timberland Reads Together book to the Boardmembers, *A Wizard of Earthsea* by Ursula K. Le Guin. Ms. Le Guin will be speaking on October 9 in Aberdeen at the Aberdeen High School Auditorium at 7 p.m. and in Olympia at the Washington Center for the Performing Arts on October 10 at 7 p.m. Mr. Mallory also reported that the book chosen for the 2009 Timberland Reads Together is *Three Cups of Tea*.

7. Written Reports – Jodi Reng asked the Board if they had any questions concerning any of the written reports. Hearing none she asked that Jeff Kleingartner explain a little more about the User and Non-user Survey which will take place in August and September. A brief discussion was held concerning the demographics set out in the survey.

The President called for a 10-minute break. The Meeting came back to order at 8:45 p.m.

8. Resolution Canceling Warrants Not Presented Within One Year -- after a brief discussion

08-25 BOB HALL MOVED TO ADOPT RESOLUTION NO. 08-04 AS PRESENTED TO CANCEL WARRANTS NOT PRESENTED WITHIN ONE YEAR. JUDY WEAVER SECONDED THE MOTION WHICH PASSED UNANIMOUSLY. A COPY OF THE RESOLUTION PRESENTED IS ATTACHED TO THESE MINUTES.

9. Financial Report -- Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.

10. Voucher Report -- Michael Crose presented the voucher statements, highlighting various expenses, and declared that the voucher report showed the normal flow of business.

11. Consent Agenda

08-26. EDNA FUND MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED THE MINUTES OF THE JUNE 18, 2008 BOARD MEETING, PAYROLL VOUCHERS #47642 THROUGH #47805 IN THE AMOUNT OF \$1,159,426.57; AND OTHER VOUCHERS #90618 THROUGH #90953 IN THE AMOUNT OF \$757,879.93); JUDY WEAVER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

12. Board Reports -- Policy Committee

Edna Fund advised the Board that the Policy Committee had reviewed and approved two policies: Policy No. 6D71 Domestic Violence Leave and Policy No. 6Sp6 Spousal Military Deployment Leave and had also approved correcting clerical errors in policies previously passed and signed.

08-27. BOB HALL MOVED TO APPROVE POLICY NO. 6D71 DOMESTIC VIOLENCE LEAVE. JUDY WEAVER SECONDED THE MOTION WHICH WAS CARRIED UNANIMOUSLY.

08-28. BOB HALL MOVED TO APPROVE POLICY NO. 6Sp6 SPOUSAL MILITARY DEPLOYMENT LEAVE. JUDY WEAVER SECONDED THE MOTION WHICH WAS CARRIED UNANIMOUSLY.

08-29. BOB HALL MOVED TO ALLOW CORRECTIONS OF OBVIOUS CLERICAL ERRORS TO POLICIES THAT HAVE ALREADY BEEN APPROVED BY THE BOARD WITH THE CORRECTIONS TO BE REPORTED BACK TO THE BOARD. JUDY WEAVER SECONDED THE MOTION WHICH WAS APPROVED UNANIMOUSLY.

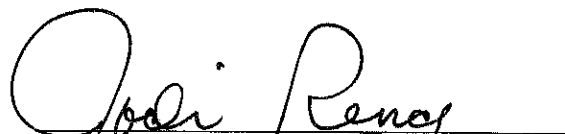
13. New Business – Additional Member on the Policy Committee –
After a brief discussion, Stephen Hardy was appointed to the Policy Committee to replace Peggy Johnson who has retired.

The President called for an Executive Session concerning a personnel matter at 9:20 p.m.

The meeting was called back to order at 9:30 p.m. and there being no further business, President Jo-Ann Andrews adjourned the meeting at 9:31 p.m.



President Pro Tem



Secretary