

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Salkum Timberland Regional Library
Wednesday, June 18, 2008
7:00 p.m. – Regular Meeting

MINUTES

BOARD MEMBERS PRESENT: Judy Weaver, Edna Fund, John Braun, Bob Hall, and Stephen Hardy.

BOARD MEMBER EXCUSED: Jo-Ann Andrews and Dick Nichols.

STAFF PRESENT: Jodi Reng, Michael Crose, Sally Nash, Jeff Kleingartner, Mike Wessells, Tim Mallory, Ellen Duffy, Gwen Culp, Corine Aiken, Virginia Squires, Elizabeth Squires, Nancy Sawyer, Cherie Rusk, Colleen Cox, Barbara Rindt, and Marian Thompson.

OTHERS PRESENT: LaRae Roe, Barbara Eastman, Althea Davis.

President Pro Tem Judy Weaver welcomed everyone, acknowledging the new Trustee Stephen Hardy, and then called the meeting to order at 7:02 p.m.

AGENDA ITEM

1. Bob Hall led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –
08-20 BOB HALL MOVED TO ACCEPT THE AGENDA FOR THE MEETING
AND EDNA FUND SECONDED THE MOTION. ~~MOTION~~ MOTION APPROVED
UNANIMOUSLY.
4. Focus on the Local Library – Cherie Rusk welcomed everyone to Salkum, which is said to be the Cowlitz word for “boiling” referring to the churning waters where Mill Creek joins the Cowlitz River. Ms. Rusk gave a brief history of the Salkum Library and introduced her staff. Ms. Rusk

- a. Tim Mallory reported that the book chosen for Timberland Reads Together/The Big Read is *A Wizard of Earthsea* by Ursula K. Le Guin. Ms. Le Guin will be speaking on October 9 in Aberdeen at the Aberdeen High School Auditorium at 7 p.m. and in Olympia at the Washington Center for the Performing Arts on October 10 at 7 p.m.
 - b. Library User Survey – Mike Wessells stated that the survey being used for non-users is similar to last year's survey in order to begin to track trends. A user survey is being created at this time and will be presented to the Board before it is goes to the public. A varied approach will be used to collect responses – on-line, mail, in person, etc. Jodi Reng stated that the prior survey was used in developing our strategic plan.
- 7.
- a. Summer Reading – Ellen Duffy thanked Jeff Kleingartner and Gwen Culp for all their help in getting the information for the summer reading program publicized and on the TRL web page. The program is expected to be very successful. Edna Fund shared pictures of libraries that Corine Aiken took while traveling in Georgia and Normandy.
 - b. Service Stories – Jodi Reng reminded the Board of the great stories from our libraries indicating what an impact TRL has on the communities and suggested that the Trustee read them at their leisure.
 - c. Security – Jodi Reng stated that the we are putting together a training guide for library employees not only on how to handle specific situations but logging in the incidents. The problems in the community do spill over into the library. At this time, due to drive by shootings, gang activity, drug deals, people getting knocked down, etc. Centralia now needs a security guard.

Michael Crose informed the Board that he is negotiating a contract with Pacific Coast Security, which provides security at the Shelton library, to provide security for Aberdeen starting on or about July 1. The cost for 40 hours is 1/3 to 1/2 the cost we are currently paying for off-duty police officers. The guard may also periodically spend time at the Hoquiam library. The schedule for the guard will be worked out with the library manager as to what hours and how soon the service will begin. The security guard will work with local

law enforcement personnel keeping them informed of situations in and around the library. John Braun suggested that we send a letter to the local cities reminding them that Timberland is expending monies for security, which is the responsibility of the municipality. After discussion, it was decided not to take that approach at this time.

The President pro tem called for a 10-minute break. The Meeting came back to order at 8:05 p.m.

8. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business. Mr. Crose advised the Board that the contribution to PERS (Public Employees Retirement System) will increase from 6.13% to 8.31% on July 1 and postage has increased one penny or 2.4% effective May 12.
9. Voucher Report – Michael Crose presented the voucher statements, highlighting various expenses, and declared that the voucher report showed the normal flow of business.
10. Consent Agenda
08-21. BOB HALL MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED THE MINUTES OF THE MAY 28, 2008 BOARD MEETING, PAYROLL VOUCHERS #47474 THROUGH #47641 IN THE AMOUNT OF \$1,17089,141.39; AND OTHER VOUCHERS #90336 THROUGH #90617 IN THE AMOUNT OF \$519,211.19); EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
11. Board Reports – Facilities Committee
Judy Weaver advised the Board that the Nisqually Tribe has sent a request for a kiosk for their tribal center. We now have a policy in place for kiosks and structured the procedures for a kiosk. The committee felt that establishing the kiosk at the tribal center is a great opportunity to provide services to communities isolated by geography, that are far away from other facilities, where people tend not to use facilities that are near them because of their culture they do not tend to leave their communities for services that are offered close by. A kiosk at the Tribal Center would have set hours, paid staff, open to the public, plus their own material available to the public. The Nisqually Tribe has offered to pay a nominal cost for the kiosk

and our attorney has opined that it is legal for TRL to place a kiosk at the Tribal Center. Representatives from the Tribal Center have suggested paying for the kiosk over a ten year period. TRL patrons would be able to access their museum at no cost. It was suggested that perhaps the Tribe might be willing to bring their collections for display at our other libraries. It was also suggested that the Tribal Council might consider donating funds to Timberland as they have done for other community organizations.

08-22. JOHN BRAUN MOVED TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO NEGOTIATIONS WITH THE NISQUALLY TRIBE FOR THE PLACEMENT OF THE KIOSK AT THEIR TRIBAL LIBRARY WITH THE GUIDANCE THAT THE NEGOTIATIONS INCLUDE THE LEASE RATE COVER THE STANDARD REPLACEMENT COST FOR THAT EQUIPMENT IN THE LIBRARY. BOB HALL SECONDED THE MOTION WHICH WAS CARRIED UNANIMOUSLY.

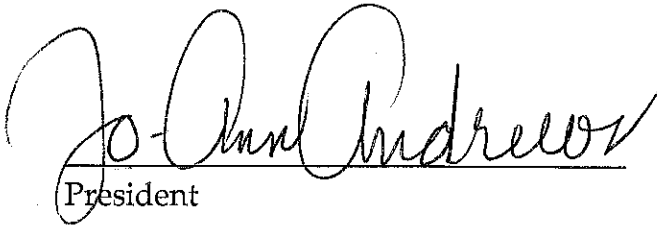
12. New Business - Levy Lid Lift –

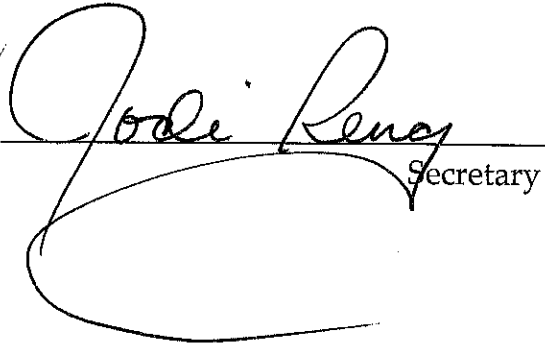
Michael Crose explained the document that included spreadsheets and graphs which sets forth where the District was in 2007 in terms of fund balances available, and then indicates where we will be at the end of 2008 as we maintain our current level of services. The financial projections continue through the year 2013 and show that while maintaining current service levels and curtailing expenses, the District would spend down all of its cash reserves and would be required to either make drastic cuts in services and staff or go to the voters requesting a levy lid lift. After discussion about whether a levy lid lift would affect other junior taxing districts,

08-23 A MOTION BY BOB HALL, SECONDED BY STEPHEN HARDY, TO INSTRUCT THE EXECUTIVE DIRECTOR AND STAFF TO RESEARCH AND ANALYZE THE DATA COMING FROM OTHER TAXING ENTITIES AND TO REPORT BACK TO THE BOARD AND PUBLIC WITH THE RESULTS. MOTION CARRIED UNANIMOUSLY.

A discussion ensued about the user and non-user survey in regard to asking about taxes at the same time going for a levy lid lift. Staff will check with the PDC to verify that there are no legal issues concerning surveys at the time a levy lid lift is called for. It was agreed to bring the matter back at next month's Board meeting.

There being no further business, President pro tem Judy Weaver adjourned the meeting at 9:10 p.m.


President


Secretary