

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
South Bend Timberland Library
Wednesday, May 28, 2008
7:00 p.m. – Regular Meeting

MINUTES

BOARD MEMBERS PRESENT: Judy Weaver, Edna Fund, John Braun, Bob Hall, and Dick Nichols.

BOARD MEMBER EXCUSED: Jo-Ann Andrews and Peggy Johnson.

STAFF PRESENT: Jodi Reng, Michael Crose, Sally Nash, Jeff Kleingartner, Mike Wessells, Tim Mallory, Gwen Culp, Rich Park, Kathleen Ringenberg, Bob Stalder, Michelle Zilli, Emily Popovich, Iver Matheson, Kristine Pointer, JoAnn Rucker, Diantha Weilepp, Norton Grant, Ellen Duffy and Marian Thompson.

OTHERS PRESENT: Mathew Porter, Bunny Roberts, and Craig Hanson.

President Pro Tem Judy Weaver welcomed everyone and then called the meeting to order at 7:01 p.m.

AGENDA ITEM

1. Bob Hall led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –
08-13 BOB HALL MOVED TO ACCEPT THE AGENDA FOR THE MEETING AND JOHN BRAUN SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.
4. Focus on the Local Library – JoAnn Rucker welcomed the Board and guests to South Bend and gave a brief history of the South Bend library, which is one of the original Carnegie libraries still in existence. Ms. Rucker also told of some of the notables that have lived in South Bend.

5. Correspondence/Public/Board Comments
 - a. There was no public correspondence.
 - b. Mathew Porter of Olympia spoke to the Board about the need of the Nisqually Tribe to be able to access TRL's library from a kiosk located in the Tribal Center. He stated there are those on the reservations who cannot get to a TRL library, or who choose not to leave the reservation, but would benefit so much from having the access through the kiosk. Dick Nichols, Bob Hall and Edna Fund each commented on the proposal.
 - c. Board Comment – Edna Fund stated that she had attended a memorial for a Centralia man. The man had been interviewed for our Veterans History Project and his family stated how much the TRL interview had meant to him. Ms. Fund also shared an historical item from a 1908 newspaper stating that since South Bend had a library, the people of Chehalis deserved one to. Ms. Fund also shared a book, "This Flood Happened" by the Adna Elementary School which contains stories and drawings made by students telling about their experience with the 2007 flood. Proceeds from the sale of the book will assist the Adna Lions Club in rebuilding and maintaining Back Park.
6. Executive Director's Report
 - a. Ellen Duffy and Bob Stalder explained the new programs for families with young children coming to TRL in September 2008. These exciting programs are Science Play, Math Play and Nature Play. Bob and Ellen demonstrated some of the props that would be used and explained the outcomes of the programs.
 - b. Downloadable Videos – Gwen Culp gave a brief explanation of the process that would begin on May 29 that would allow patrons to download primarily PBS videos at this time but other films would be offered.
 - c. Service Stories – Jodi Reng reminded the Board of the great stories from our libraries indicating what an impact TRL has on the communities and suggested that the Trustee read them at their leisure.

- d. Statistics – Jodi Reng reminded the Board that the statistics are now reported on a quarterly basis and staff are working on computer-generated reports for the future.
 - e. Security Matrix – Jodi Reng stated that the matrix was a result of the Security Committee meetings and would evolve more after the Peer meetings the first week of June. This item would be on next months Board Agenda as well.
 - f. 40th Anniversary Update – Jeff Kleingartner briefed the Board on plans to date and stated that the committee would be meeting again soon. Edna Fund requested that each library research their own history as part of the District's 40th anniversary.
7. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.
 8. Voucher Report – Michael Crose presented the voucher statements, highlighting various expenses, and declared that the voucher report showed the normal flow of business.
 9. Consent Agenda
08-14. DICK NICHOLS MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDED THE MINUTES OF THE APRIL 23, 2008 BOARD MEETING, PAYROLL VOUCHERS #47310 THROUGH #47473 IN THE AMOUNT OF \$1,189,141.39; AND OTHER VOUCHERS #89989 THROUGH #90328 IN THE AMOUNT OF \$488,210.83); BOB HALL SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- The President pro tem called for a 10-minute break. The Meeting came back to order at 8:36 p.m.
10. Remaining Board Meeting Sites –
08-15. JOHN BRAUN MOVED TO HOLD THE SEPTEMBER 24 BOARD MEETING IN TENINO AND THE OCTOBER 22 MEETING IN CHEHALIS. BOB HALL SECONDED THE MOTION WHICH WAS CARRIED UNANIMOUSLY.
 11. Policy Committee Reports –

a. Code of Ethics – Staff – Edna Fund reported on the policy
08-16 MOTION BY JOHN BRAUN, SECONDED BY BOB HALL, TO ADOPT
POLICY 6C64-S CODE OF ETHICS – STAFF. MOTION CARRIED
UNANIMOUSLY.

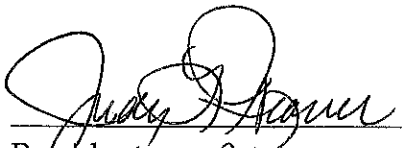
b. Facilities Policy – John Braun reported the policy that this is a new
policy that doesn't say how we fund future sites but does set forth the
things that will be considered.
08-17 MOTION BY DICK NICHOLS, SECONDED BY EDNA FUND, TO ADOPT
POLICY 7F11 FACILITIES POLICY. MOTION CARRIED UNANIMOUSLY.

c. Smoke-Free Workplace – After discussion,
08-18 DICK NICHOLS MOVED TO CHANGE PARAGRAPH 4 TO READ: "NO
PERSON MAY SMOKE IN ANY TRL-OPERATED BUILDING OR VEHICLE.
STAFF FOUND IN VIOLATION OF THIS POLICY SHALL BE SUBJECT TO
DISCIPLINARY ACTION." BOB HALL SECONDED THE MOTION WHICH
PASSED UNANIMOUSLY.

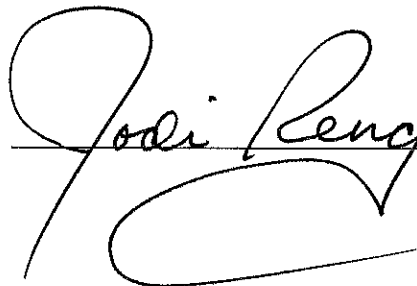
08-19 DICK NICHOLS MOVED TO ADOPT POLICY 7SM7 SMOKE-FREE
WORKPLACE, AS AMENDED. JOHN BRAUN SECONDED THE MOTION
WHICH PASSED UNANIMOUSLY.

The President pro tem called for an Executive Session concerning a personnel
matter at 9:10 p.m.

The meeting was called back to order at 9:31 p.m. and there being no further
business, President pro tem Judy Weaver adjourned the meeting at 9:32 p.m.



President - Pro tem



Secretary