

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Service Center, 415 Tumwater Blvd. SW, Tumwater, WA 98501-5799  
Wednesday, January 16, 2008

MINUTES

BOARD MEMBERS PRESENT: Jo-Ann Andrews, Judy Weaver, Edna Fund, Dick Nichols, and Bob Hall.

BOARD MEMBERS EXCUSED: John Braun and Peggy Johnson.

STAFF PRESENT: Michael Crose, Sally Nash, Jeff Kleingartner, Mike Wessells, Rich Park, Ellen Duffy, Tim Mallory, and Marian Thompson.

GUESTS PRESENT: David Hunter.

President Jo-Ann Andrews welcomed everyone and then called the meeting to order at 7:00 p.m.

AGENDA ITEM

1. Judy Weaver led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –  
08-01 EDNA FUND MOVED TO ACCEPT THE AGENDA FOR THE MEETING AND JUDY WEAVER SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.
4. Focus on the Public Services Department – Sally Nash introduced Mike Wessells, Community Relations Manager; Ellen Duffy, Youth Services Coordinator; and Tim Mallory, Reference and Adult Services Coordinator; and asked each to give a brief summary of what they do for the library.
5. Correspondence/Public/Board Comments
  - a. There was no correspondence.
  - b. Public Comment - David Hunter told the Board how his children and their classmates benefit from the use of the Lacey Timberland Library and how much he and his family appreciate TRL and its services.

- d. Board Comment – Bob Hall thanked Marian Thompson for keeping the Board informed on Jodi Reng’s recuperation. Edna Fund stated that The Chronicle provides an on-line forum at [www.chronline.com](http://www.chronline.com) and that there is a thread that has to do with people voicing their opinion on whether a library is needed between Morton and Mossyrock. She stated it was very interesting.
6. Executive Director’s Report
    - a. Jodi Report - Michael Crose gave a brief update on Jodi Reng’s recuperation from surgery. The Board wished Jodi a speedy recovery.
    - b. Calendar Highlights - Michael Crose pointed out to the Board that on the back of the Agenda is a list of upcoming events and some items now have a notation (“Board Attention”) to remind the Board of important upcoming events.
    - c. Service Stories – Edna Fund stated that she liked the story about the patron wanting to know where to buy organic turkeys in the area and how staff went out of their way to get the information.
    - d. Buildings Report – Michael Crose stated that a no cost change order had been submitted concerning the construction of the new Chehalis library that stated the substantial completion date would be July 22, 2008. The Centralia library re-carpeting is finished although the carpet manufacturer will replace some defective carpet tiles but this work will not interfere with the library operation.
    - e. Community Relations Report – Mike Wessells reminded the Board that his written Community Relations Report had been in their packets, as well as in their binders, and asked if anyone had questions. The Board commended Mike, and the other staff members, who have prepared their reports in advance for the Board review before the meeting. Mike also reminded the Board about the Friends and Board Forum on April 26 in Shelton and advised them that Tim Sheldon, Senator from the 35<sup>th</sup> district, will be speaking.
    - f. Other – Michael Crose asked if there were any questions concerning the Chehalis Capital Campaign statement that was included in their packets. He also stated that sometime during the next several months a workshop would be scheduled for the Board and the Foundation.
  7. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.

8. Voucher Report - Mr. Crose presented the voucher statements and declared that the voucher report showed the normal flow of business.

9. Consent Agenda

08-02 BOB HALL MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDES THE MINUTES OF THE DECEMBER 19, 2007 BOARD MEETING, PAYROLL VOUCHERS #46699 THROUGH #46848 IN THE AMOUNT OF \$1,125,559.15; AND OTHER VOUCHERS #88818 THROUGH #89083 IN THE AMOUNT OF \$423,613.14); DICK NICHOLS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The President called for a 10 minute break. Meeting came back to order at 7:40 p.m.

10. Unfinished Business – none.

11. New Business –

a. RESOLUTION adopting the 2007 property tax levy rate for 2008 collections.

Michael Crose explained that the 2007 property tax levy rate for 2008 collections is a mechanical process using the calculations provided or established by Washington statutes and TRL is levying the maximum amount allowable under the restrictions that are outlined in those statutes.

RESOLUTION 08-01 BY BOB HALL, SECONDED BY EDNA FUND, INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM WHAT WAS LEVIED THE PREVIOUS YEAR AND ESTABLISHING THE 2007 REGULAR PROPERTY TAX LEVY FOR 2008 COLLECTION AND BY REFERENCE THE MOTION IS INCORPORATED INTO THE MINUTES. MOTION PASSED UNANIMOUSLY.

b. RESOLUTION 08-02 BY DICK NICHOLS, SECONDED BY BOB HALL, TO CERTIFY THE 2007 PROPERTY TAX LEVY AMOUNT (\$15,649,104.00) AND TAX LEVY RATE OF \$.3415 PER THOUSAND DOLLARS OF ASSESSED VALUATION FOR COLLECTION IN 2008 AND BY REFERENCE THE RESOLUTION IS INCORPORATED INTO THE MINUTES. MOTION PASSED UNANIMOUSLY.

c. RESOLUTION setting the non-resident borrower fee for 2008

08-03 RESOLUTION BY BOB HALL, SECONDED BY JUDY WEAVER, THAT THIS BOARD ESTABLISHES THE 2008 NON-RESIDENT BORROWER FEE BASED ON THE USUAL FORMULA AT \$79 PER YEAR, EFFECTIVE JANUARY 1, 2008, WITH THE OPTION OF A SIX-MONTH CARD AT \$40.00 OR A THREE-MONTH CARD AT \$20 AND A ONE-MONTH CARD WOULD BE AVAILABLE FOR \$10 FOR PATRONS WHOSE SPECIAL CIRCUMSTANCES MAKE

PURCHASING A THREE-MONTH CARD UNDESIRABLE. MOTION PASSED UNANIMOUSLY.

- d. Appointing a representative and alternate to the Thurston Regional Planning Council.


After discussion,

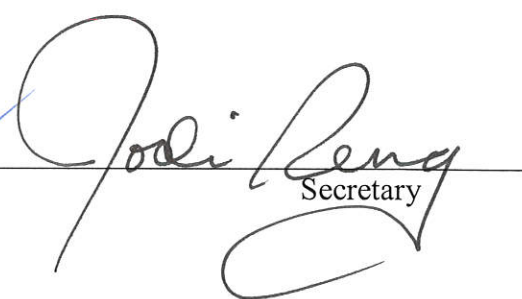
08-03 MOTION BY EDNA FUND, SECONDED BY BOB HALL, TO REAPPOINT DICK NICHOLS AS THE TIMBERLAND REGIONAL LIBRARY REPRESENTATIVE TO THE THURSTON REGIONAL PLANNING COUNCIL AND MIKE WESSELLS AS THE ALTERNATE. MOTION WAS UNANIMOUS.

- 12. Policy Committee Report – The Policy Committee was unable to meet in January so no policy was brought forward.

Michael Crose informed the Board that the mileage reimbursement rate as of January 1, 2008 is \$.505 per mile.

There being no further business, President Jo-Ann Andrews adjourned the meeting at 7:58 p.m.

  
President

  
Secretary