

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Amanda Park Timberland Library
6118 US Highway 101, Amanda Park, WA 98526-0089
Wednesday, August 22, 2007

MINUTES

BOARD MEMBERS PRESENT: John Braun, Jo-Ann Andrews, Edna Fund, Dick Nichols, Judy Weaver, Bob Hall, and Peggy Johnson by telephone.

STAFF PRESENT: Jodi Reng, Michael Crose, Craig Hanson, Sally Nash, Jeff Kleingartner, Mike Wessells, Nancy Schutz, Corine Aiken, and Marian Thompson.

GUESTS PRESENT: Criss Osborn.

President John Braun welcomed everyone and thanked them for coming to the Board meeting. He then called the meeting to order at 7:00 p.m.

AGENDA ITEM

1. Jo-Ann Andrews led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –
07-32 JO-ANN ANDREWS MOVED TO ACCEPT THE AGENDA FOR THE MEETING AND EDNA FUND SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.
4. Focus on the Local Library – Kathy Clayton welcomed the Board to Amanda Park and gave a brief history of the area, the library and how Amanda Park got its name. Ms. Clayton also commended Mike Wessells for establishing the outreach to the Native Americans in the area.
5. Correspondence/Public/Board Comments
 - a. Correspondence – Jodi Reng read a note from Sally Mulder, Vice President of the McCleary Friends, commending Timberland for hiring Karen Kienenberger as the McCleary Librarian. Ms. Mulder stated that Mr. Kienenberger's knowledge of books is amazing and her leadership abilities are serving McCleary well.
 - b. There was no public comment.

- c. Board Comment – Jo-Ann Andrews stated that she saw TRL’s former Bookmobile on the way to Amanda Park and felt that even though it is in a rusted state in a field, we should buy it back and preserve it. Jeff Kleingartner suggested that perhaps we could buy it back, put it on a flatbed truck and restore the inside as part of the District’s 40th anniversary celebration in 2008.

Dick Nichols commented on statements made by the County Commissioners when Jodi Reng made her annual visits. Mr. Nichols stated that TRL has a great reputation in the community and Jodi Reng’s leadership is well-known. He also stated that you cannot have a great library without great staff. “Our staff and Jodi are doing a great job.”

Bob Hall stated that he had gotten the names of the food banks via Jo-Ann Andrews to Jodi Reng for the food donations at All Staff Training Day.

6. Executive Director’s Report

- a. Nancy Schutz, Training Coordinator, presented invitations to the Boardmembers to attend the All Staff Training Day on October 8 at St. Martin’s in Lacey and described the events that would take place. She urged the Board to attend if at all possible.
- b. Jodi Reng stated that the Lion’s Club has asked to partner with TRL for a “See to Read” program whereby preschool children could have their eyes examined at the library for free. Ellen Duffy will follow up with the Lion’s Club.
- c. Service Stories – Jodi Reng read a letter to the editor of the South Bend newspaper from a family in Texas that vacations in South Bend every summer. The family commended the South Bend and Raymond libraries for their programs and services. Ms. Reng suggested that the Board read the other Service Stories at their leisure.
- d. Buildings Report – Michael Crose stated that the old Chehalis building had been demolished and site preparation work was proceeding for the new Library. The bids to construct the new library would be opened by the City of Chehalis on August 30.

Mr. Crose reported that Timberland had contracted to have a survey taken in Olympia to ascertain whether we need another library in Olympia, a single larger library, what would be preferred sites, and satisfaction with the Olympia library in general. The results were presented to the Olympia General Government Committee and the report was greeted very favorably. Mr. Crose reported that 69% of those surveyed were satisfied with the library but when asked if they believed we will have adequate space in ten years, 70% said no. Mr. Crose also stated that TRL has been

in discussions with South Puget Sound Community College on possibly co-locating a TRL library on their campus. They have suggested giving us 30,000 square feet for our library and the remainder of the building would be the college library and other student services. Discussions will continue.

- e. Community Reports – Mike Wessells stated that he had been on vacation most of the month so there were no community meetings to report on. However, he wanted the Board to be aware of a committee he is chairing to work with the Foundation and the Friends to be able to better help each other.
- f. Chehalis Capital Campaign – Corine Aiken presented the latest Capital Campaign update for the new Chehalis Library indicating that if we receive all the funds pledged, we have reached our goal. Ms. Aiken shared some demolition pictures with the Board. She also provided a copy of a Toyota advertisement from the Times Magazine highlighting the Chehalis Library Capital Campaign. Ms. Aiken stated that at next month's Board meeting, Victoria Wortberg will be presenting a cash flow projection showing how the available cash and the anticipated expenses will relate. Since some of the pledges are to be paid over a two-year period, we will be able to see when we will actually have that money on hand. We should hear during the next month from Weyerhaeuser Company Foundation and the Paul Allen Family Foundation on our grant requests. The Smith family has extended Lowell Wood's contract for two more months to help in pursuing donations from individuals as well as from foundations to reach the goal of a \$500,000 endowment and the TRL Foundation will assist in any way possible in this endeavor.

The President called for an 8 minute break. Meeting came back to order at 8:00 p.m.

7. Financial Report – Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.
8. Voucher Report - Mr. Crose presented the voucher statements and declared that the voucher report showed the normal flow of business.
9. Consent Agenda
07-33 JO-ANN ANDREWS MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDES THE MINUTES OF THE JULY 25, 2007, Payroll Vouchers #45864 through #46034 in the amount of \$1,093,005.42; and other Vouchers #87290 to #87579 in the amount of \$392,190.42); EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
10. There was no Unfinished Business.

- 11. There was no New Business.
- 12. There were no Discussion Items.
- 13. Board Reports –

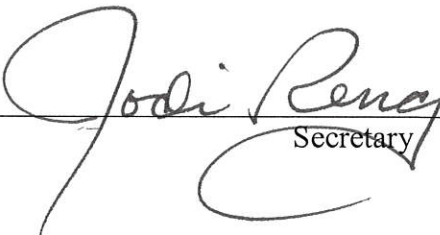
Dick Nichols briefed the Board on the Facilities Committee meeting. He asked the Board to review the document prepared by Michael Crose which was in their binder and indicated the maintenance activities and facilities needs of the Timberland owned libraries. Ten of the 27 libraries are in need of work in the next two years including work at the Service Center. In addition, the Facilities Committee discussed new library initiatives – Lacey, Olympia, Winlock, Yelm, Ilwaco and Ocean Park.

Michael Crose stated that TRL has been contacted by the property manager of the Yelm facility. Mr. Crose believes that although TRL still has five years left on the lease of the facility, we will be invited to leave sooner. He stated that he and Jodi Reng will be meeting with a Seattle developer to discuss alternative sites for the Yelm Library. Jodi Reng has been contacted for a meeting by a Council-member in Yelm.

There being no further business, the President adjourned the meeting at 8:17 p.m.



President



Secretary