

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Packwood Timberland Library
109 W. Main Street, Packwood, WA 98361-0589
Wednesday, June 27, 2007

MINUTES

BOARD MEMBERS PRESENT: Jo-Ann Andrews, Edna Fund, Peggy Johnson, Judy Weaver and Bob Hall.

EXCUSED: John Braun and Dick Nichols.

STAFF PRESENT: Jodi Reng, Craig Hanson, Sally Nash, Judy Covell, Ellen Duffy, Jeff Kleingartner, Mike Wessells, Rick Homchick, Chloe Renne-Freitas, Virginia Squires, Elizabeth Squires, Nancy Sawyer, and Marian Thompson.

GUESTS PRESENT: Janice Gross, Lee Gross, Darla Quesnell, Margery Barlow, and Donna McEachin.

President Pro Tem Jo-Ann Andrews welcomed everyone and thanked them for coming to the Board meeting. She then called the meeting to order at 7:00 p.m..

AGENDA ITEM

1. Edna Fund led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Approval of Agenda –
07-25 BOB HALL MOVED TO ACCEPT THE AGENDA FOR THE MEETING AND JUDY WEAVER SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.
4. Focus on the Local Library – Elizabeth Squires gave a brief history on the Packwood Timberland Library, her 30 years with the library and what the library means to the Packwood community.
5. Correspondence/Public/Board Comments
 - a. Correspondence – Jodi Reng informed the Board that Bruce Gumbles, a member of the Library Board in Winlock, was resigning after two full terms as a Board member. He has been a tireless supporter of Timberland. Jo-Ann Andrews, on behalf of the Timberland Regional Library Board of Trustees, signed a certificate of appreciation for Mr. Gumbles. In addition, Ms. Reng read an article from the South Beach Bulletin stating that the City of Westport had received a prestigious award from the

Association of Washington Cities honoring the efforts of local citizens and other supporters in building the new Westport Timberland Library without taxing the community to get it constructed.

Ms. Reng then read a letter of commendation for Susan Carney, Ocean Park Timberland Librarian, for her professionalism as a proctor which was received from a grateful and successful 68 year-old student.

Ms. Reng also read a commendation she received concerning the empathetic and knowledgeable actions of our Olympia Library security guard, Garrett Cooper, when a patron had a grand mal seizure at the library.

- b. Jan Gross stated that the White Pass Historical Society had been meeting in the Library once a month but they have recently received a grant from the County to lease the former Packwood Elementary School as a museum and will move there soon.

Lewis County Commissioner Lee Gross spoke about Packwood in the 1960's and what life was like then. There were only three TV channels you could hear (poor reception because of the mountains) so the citizens set up a taxing district to bring a reflecting system signal to Packwood so they could actually see the pictures on their three TV stations. When cable came to Packwood, they paid to use that reflecting receiver. In 1996, there was a terrible lightening storm that blew up the receiver. Because so many people had cable and satellite dishes, it was not feasible to replace the receiver. There is no longer a need for the assessment of these funds and there was money left over. The County split the money up among various organizations including the Historical Society, the high school, etc.

Donna McEachin stated that the funds Mr. Gross spoke of will also provide for a replacement van for the Disabled American Vets to get them to and from medical treatment.

- c. Edna Fund brought a scrapbook with pictures of the last Paws to Read program held in the old Chehalis library. The Paws to Read program is where dogs are brought into the library for timid children to read to. The program gives children the confidence to read out loud which they had not been able to do before.

6. Executive Director's Report

- a. Jodi Reng introduced Jeff Kleingartner, the new Communications Manager. Jeff gave the Board a brief summary of his background, how that would help him working with our 27 libraries, and stated he was happy to be at Timberland.

- b. Director's Monthly Report – The Board had no questions or comments on the Director's monthly report.
- c. Bridge to Tomorrow – The Board had no questions or comments on the Bridge to Tomorrow report.
- d. Summer Reading Program – Ellen Duffy gave a very enthusiastic update on this year's Summer Reading Program (SRP) where there has been special emphasis on getting families signed up, and the outreach to Spanish speaking people. Ms. Duffy distributed packets to the Boardmembers containing all the publicity handouts for SRP. In addition, Ms. Duffy stated that this year there would be more programs for teens. Ms. Duffy also played a music CD made by the children of the Satsop school district using our "Get a Clue @ Your Local Library" theme with the help of performers Buck and Elizabeth. Judy Covell said she would see about getting the CD in the TRL collection. Ellen Duffy mentioned that we have received approximately \$4,000 for the SRP through the Foundation.
- e. In an effort to keep the meeting short, Jodi Reng suggested that the Board read the Service Stories at their leisure.
- f. Buildings Report – Mike Wessells reported on the Chehalis Open House to say good bye to the old building on July 3 from 10 to 12. He also stated Ilwaco will be relocated during the remodel. The project will go out for bid in January 2008. In addition, Management has met with the Mayor of Winlock. The Mayor is a vision caster and would like to see their library enlarged by the year 2015.
- g. Community Reports – Mike Wessells stated that a new committee has been set up to assist the Foundation in their work with the Friends. Also, the READ posters of the various legislators reading to children will be placed in the appropriate library for people to see their legislator(s) in action.
- h. Chehalis Capital Campaign – Mr. Wessells advised that the professional fund raiser for the new Chehalis Library is returning to Florida at the end of July and the Friends and Foundation will work to keep the energy going in the fundraising area.

The President Pro Tem called for a 15 minute break. Meeting came back to order at 8 p.m.

- 7. Financial Report – Rick Homchick presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business.

8. Voucher Report - Mr. Homchick presented the voucher statements and declared that the voucher report showed the normal flow of business.

9. Consent Agenda
07-26 PEGGY JOHNSON MOVED TO APPROVE THE CONSENT AGENDA; BOB HALL SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

10. There was no Unfinished Business.

11. There was no New Business.

12. Discussion Items – Jodi Reng reminded the Board that at the April Board Meeting Tim Mallory briefed them on a \$10,000 Adult Literacy Grant he had applied for. Ms. Reng was pleased to announce that TRL has been awarded the grant and that it will be used to help train staff to identify those patrons with low literacy skills that other literacy programs have not helped. The grant period is July 23, 2007 to August 15, 2008.

13. Board Reports

a. Facilities Committee Report

b. Policy Committee Report – Judy Weaver presented three policies approved by the Policy Committee: Friends of the Library Policy, Meals and Breaks Policy, and Interlibrary Loan Policy.

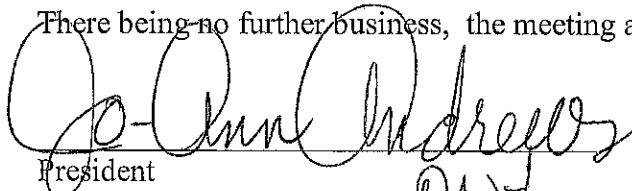
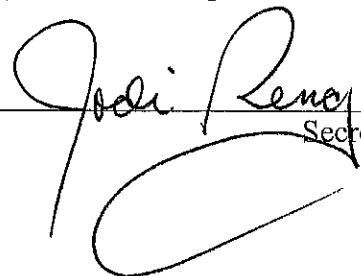
07-27 BOB HALL MOVED TO ADOPT THE FRIENDS OF THE LIBRARY POLICY (Policy 3F91), MEALS AND BREAKS POLICY (Policy 6M46) AND THE INTERLIBRARY LOAN POLICY (Policy 5IN8). EDNA FUND SECONDED THE MOTION WHICH WAS PASSED UNANIMOUSLY.

Jodi Reng advised that the Policy Committee had agreed to meet every other month, rather than monthly, in an effort to only have one committee meeting a month and to give staff more time to review and bring forward policies for the committee's agenda. The next meeting of the Policy Committee will be September 11, 2007.

07-28 PEGGY JOHNSON MOVED TO ADJUST THE POLICY COMMITTEE MEETING CALENDAR SO THAT THE POLICY COMMITTEE MEETS EVERY OTHER MONTH WITH THE NEXT MEETING BEING SEPTEMBER 11, 2007. BOB HALL SECONDED THE MOTION WHICH WAS PASSED UNANIMOUSLY.

14. No Board Reports

There being no further business, the meeting adjourned at 8:25 p.m.


President

Secretary