

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Service Center, 415 Tumwater Blvd. SW, Tumwater, WA 98501-5799
Wednesday, January 31, 2007

MINUTES

BOARD MEMBERS PRESENT: John Braun, Dick Nichols, Edna Fund, Judy Weaver, Peggy Johnson, Bob Hall, and Jo-Ann Andrews

STAFF PRESENT: Jodi Reng, Mike Crose, Sally Nash, Judy Covell, Susan Hanson, Gwen Culp, Carole Watson, Pat Carnahan, Ellen Duffy, Leanne Ingle, Margaret Colvin, Victoria Wortberg, Gail Park, Jean Barnett Padovan, Corine Aiken, Deborah Bancroft, Alice Goudeaux, Rich Park, Jinny Burns, Ted Nash, Tim Mallory, Marian Thompson.

GUESTS PRESENT: Wes Johnson, Craig Hanson.

President John Braun called the meeting to order at 7:00 p.m. and thanked everyone for coming to the meeting.

AGENDA ITEM

1. Jo-Ann Andrews led the pledge of allegiance.
2. Self-introductions of all present were made.
3. Departmental Report - Victoria Wortberg, Timberland Regional Library Foundation Director, presented a draft copy of the Foundation Strategic Plan. She stated that due to no official meeting being held by the Foundation Board in December or January, her Board had not had the opportunity to discuss or approve the Strategic Plan. Ms. Wortberg said that her vision for the future was part of the packet of information she presented to the Board Members and said any feedback from the Board would be welcome.
4. Approval of agenda.
07-01 MOTION BY EDNA FUND, SECONDED BY JO-ANN ANDREWS, TO APPROVE THE AGENDA. MOTION WAS UNANIMOUS.
5. Correspondence/Public/Board Comments
There was no correspondence, public or Board comments. However, Jodi Reng read a poem entitled "The Librarians" by Robert Michael Pyle, dated November 7, 2001, which the author had dedicated to the Naselle librarians.

6. Director's Report

- a. Legislative Update – Jodi Reng stated that she and Mike Crose are actively reviewing proposed legislation on behalf of the WLA Planning Committee and that there are two that affect libraries. One of the bills would require weighted votes by the Library Board based on population. She pointed out that the legislation would effectively allow the two members from Thurston County to control all action by this Board.

There is another bill that came out of the city of Renton. It would allow the City of Renton to annex land that contained a library building belonging to King County. If it passes, the library and all of its collection, furniture and equipment, along with the employees, would belong to the city of Renton without any kind of recompense to King County. Ms. Reng will continue to follow both bills.

Mike Crose reported there are a number of bills that maintain the provisions of I-747, which is the one per cent limitation. In addition there are a number of bills introduced to increase the limits for property tax exemptions for senior citizens, low-income people, the disabled and veterans. There are a number of measures that would freeze property values until property was sold. All of these would have a negative impact not only on libraries but on local governmental units as well.

Ms. Reng said that she and Mr. Crose would update the Board monthly on legislation that could impact libraries and would notify Board members by e-mail if the need arises.

- b. Public Services - Jodi Reng presented the December statistics. Ms. Reng pointed out that Tim Mallory has prepared procedures for the libraries to use in reporting the reference statistics for a two week period every quarter. A graph showing circulation and patron count trends from 2003 and 2006 was also attached. A general discussion concerning statistics and the yearly trends ensued. Mr. Nichols requested a report showing the annual circulation and patron count. Ms. Reng indicated that would be part of her Annual Report to the Board at the April meeting. Ms. Weaver requested a report on the e-book checkouts periodically.

Ms. Reng asked that everyone read the December Service Stories on their own time, as there were many great stories this month.

- b. Buildings Report – Jodi Reng stated that Mike Wessells was not able to be at the meeting due to illness so she gave a report on the progress of the Chehalis Library and stated that one of the community meetings asking for community input had been held. The architects will try to incorporate as many of the community's ideas as possible.. Ms. Reng stated there would be a meeting of the architectural committee, of which she is a member, on

Friday and she would contact the Board by e-mail over the weekend to brief them on the design progress. Mr. Hall asked about the new building being a "green" building. Ms. Reng stated that the new building would be energy efficient but due to cost constraints, the building would not be a completely "green" building.

- d. Community Reports – due to Mr. Wessells being ill, there was no community report.
- e. Ms. Hanson's Focus of the Month highlighted the kick-off of the Big Read: Timberland Reads Together and Tim Mallory provided the Board members with a (loaned) copy of *My Antonia* along with a readers' guide and a CD audio guide. Ms. Hanson stated that on April 23 at noon there would be simultaneous readings throughout the District by government leaders. She invited the Board members to contact her if they would like to be part of this event in their county. Tim Mallory reported that there are many activities between April 23 and May 31. Mr. Mallory said he would e-mail the Board with the six page list of activities that will take place in all five counties of the District.

The database of the month is Alt-PressWatch, a Diversities Database covering environmental issues, political action and life philosophy.

- 7. Financial Report - Michael Crose presented the financial report, highlighting various expenses and revenues that have occurred during the normal course of business. Mr. Crose pointed out that money had been set aside for the remodel of temporary facilities in Chehalis that would begin after February 1, 2007 in preparation of the construction of the new building.
- 8. Voucher Report - Mr. Crose presented the voucher statements and declared that the voucher report showed the normal flow of business.
- 9. Consent Agenda
07-02 DICK NICHOLS MOVED TO APPROVE THE CONSENT AGENDA; JO-ANN ANDREWS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- 10. Unfinished Business.
 - a. Classification Study – Robert Miles of Public Sector Personnel Services presented to Mr. Braun a copy of the compensation and classification study that included salary survey and benefits survey and recommendation. Ms. Reng asked Mr. Miles to explain how the study was conducted and the steps that went into the report. Mr. Braun requested that Ms. Reng provide all Board members with a copy of the report and the Board would consider it at the February meeting.
- 11. New Business

- a. Board Workshop – Jodi Reng reported that the workshop will be held on February 14 at 1 p.m. at the Labor and Industry building and Board members could carpool from the Service Center if they desired. The first part of the workshop will look at the way the District funding works and how I-747 impacts the funding including how the District will proceed over the next few years based on the current property tax structure in the State of Washington. The second part of the workshop will be updating the Strategic Plan. Ms. Reng stated that she would send out a packet of materials that will be used in the workshop. Mr. Braun requested Board members to e-mail Ms. Reng if there are items they would also like covered at the workshop.
- b. Library Legislative Day – Ms. Reng reminded the Board that Library Legislative Day is March 8 and explained that the day would start at 10 a.m. at the United Churches building and that the registration form would be sent to each Board member. Appointments will be set up with the legislators and carpooling is suggested.
- c. John Braun requested that the Board consider changing the quarterly report from Jodi Reng to a monthly report. After Board discussion, it was agreed that Ms. Reng will prepare a monthly report on how things are going and include it within the Board packet and not another agenda item. Ms. Fund stated that the written direction of the Board to Ms. Reng would need to be changed if this report were to be required monthly. Mr. Braun requested an agenda item at next month's Board meeting to discuss this.

12. Board Reports

- a. Facilities Committee – Ms. Reng stated that because of interest from various communities it is necessary for the Board to reactivate the Facilities Committee on a regular basis. After discussion, it was agreed that the Committee, consisting of John Braun, Dick Nichols and Judy Weaver from the Board, and Jodi Reng, Michael Crose, Mike Wessells and Sally Nash from staff, would meet bi-monthly on the Thursday before the Board meeting at 9 a.m. at the Service Center.

Mr. Braun requested that at the next Board meeting there be an agenda item to discuss the direction the Board committees should take for this next year. Mr. Crose stated that he would like to have the first meeting of the Budget Committee sometime in April and he would like to present a preliminary budget to the Board as early as the September Board meeting. Mr. Nichols requested a progress report on the Rochester kiosk and the Hawks Prairie kiosk.

- b. Funding for the new Chehalis Library – Victoria Wortberg reported that within six months or less, \$2.1 million has been pledged or raised for the new library of which \$600,00 is cash in the bank and \$1.5 million in

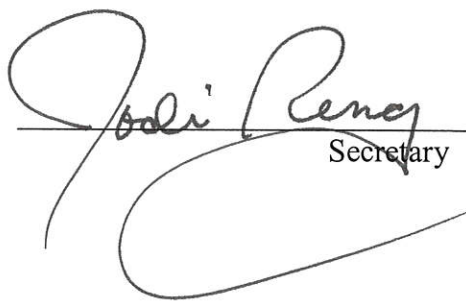
pledges to be paid primarily within a year. She reported that the City of Chehalis will not begin construction until 90-95% of the funds are in the bank. In addition, Ms. Wortberg reported that the Foundation will begin preparing grant applications when the design is complete and there is a construction budget. Ms. Wortberg distributed a Statement of Activities for January and pointed out that the fees associated with the consultant are all being paid by Orin Smith and are not part of the costs of the new library. Ms. Wortberg stated that if more funds are raised than are needed for the construction, discussions have been held with the Smith family about creating an endowment for the Chehalis library. In addition, an application has been submitted to Representative Debolt's committee requesting \$500,000 in funding which is less than 18% of the present estimate for constructing the new building according to Ms. Wortberg

Edna Fund spoke about the work the museum is doing and she brought copies of some old photographs that both the current library and the museum have on the old library before and after the earthquake and the museum is preparing an article for the museum newsletter and asking the museum community to be supportive of the new library.

There being no further business, the meeting adjourned at 8:25 p.m.



President



Secretary