

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Hoquiam Timberland Library, 420 7<sup>th</sup> Street, Hoquiam, WA 98550-3616

February 22, 2006

MINUTES

BOARD MEMBERS PRESENT: Dick Nichols, President; Jo-Ann Andrews (via teleconference); John Braun; Edna Fund

STAFF PRESENT: Tracie Clawson; Michael Crose; Gwen Culp; Lori Enholm; Susan Hanson; Roberta Holmes; Rick Homchick; Val Jester; Christine Peck; Jodi Reng; Nancy Schutz; Mike Wessells; Laura Young

GUESTS PRESENT: Jack Durney; Helen Hepp; John Larson; Molly Mozzone; Bob Nakutin; Audrey Seymour; Judy Weaver

President Nichols called the meeting to order at 7:07 p.m.

AGENDA ITEM

1. John Braun led the pledge of allegiance.
  2. Introductions were made.
  3. Roberta Holmes, community librarian of the Hoquiam library, presented the Focus on the Library. Ms. Holmes introduced Jack Durney, Hoquiam's mayor. Mayor Durney spoke on the history of the library, and pointed out the fact that the current home of the library is a Carnegie building, erected in 1911. Mayor Durney then introduced John Larson, president of the Hoquiam Friends Library Board and Executive Director of the local museum. Mr. Larson spoke on the assistance the Friends group gives to the library, and to the significance the library plays in the community.
- 06-09 EDNA FUND MOVED TO APPROVE THE AGENDA; JOHN BRAUN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
4. Correspondence/Public/Board comments

- a. Ms. Reng shared two letters she had received. The first from Governor Christine Gregoire thanking Timberland for the support that was provided during the Hurricane Katrina crisis. The second from Secretary of State Sam Reed, congratulating Timberland on receiving the 2006 Statewide Marketing Grant.
  - b. There was no public comment.
  - c. Ms. Andrews, speaking via teleconference, stated that she was sorry that she could not attend the meeting in person. Mr. Nichols stated that he had participated in the Adult Winter Reading program, and had read enough books to win a prize.
5. Director's Report
- a. Ms. Reng presented an update on SB5333. It has passed the Senate and is currently in the House Finance committee. The Rules committee will be the next hurdle.
  - b. Ms. Reng discussed updates to the implementation calendar and what the projected time frame is.
  - c. Gail Park, the new Tumwater Library community librarian, will be introduced at the March meeting in McCleary.
  - d. The Director's administrative schedule was presented, and Ms. Reng explained what is to be included in the calendar.
  - e. Mr. Wessells discussed the four building projects that are currently in the works.
    - i. Westport has finished the outside of the building, and work on the inside has begun. The Bishop Foundation has donated \$50,000, and local businesses have offered matching donations as well.
    - ii. Ilwaco's design development phase is done. Plans will be presented to the Ilwaco City Board. As of right now, there is an overall cost of \$2.8 million, but there is the possibility that the building will qualify as an emergency relief center, which would qualify the project for special funding.
    - iii. South Bend is underway with the lift project. Currently, the area where construction is occurring is sealed off so the library can remain open.
    - iv. Chehalis City Council has met to assure the anonymous donor that the library will remain on the hill.
  - f. Rochester held an open house in celebration of the new kiosk in their community center. A second kiosk will be placed at the



JO-ANN ANDREWS SECONDED. MOTION CARRIED UNANIMOUSLY.

- b. Ms. Reng stated that she would like to change the format of the agenda by adding a 'discussion items on agenda' topic. The Board authorized such a change.
- c. Pat Wagner was contacted as to when she would be available to moderate a workshop for the Board. The Board choose two dates: July 12<sup>th</sup> as a 1<sup>st</sup> choice and August 26<sup>th</sup> as a 2<sup>nd</sup> choice. The workshop will be a one day all day event.
- d. Ms. Fund questioned how the distance, points, and minutes were arrived at in the Facilities Committee report. Ms. Reng stated that the formulas were discussed and decided on by the Facilities committee. Ms. Fund felt that the formula was not appropriate and asked that it be changed.

06-12

EDNA FUND MOVED THAT THE FACILITIES COMMITTEE REPORT BE ACCEPTED, WITH THE FOLLOWING CHANGES TO THE DISTANCE AND POINT FORMULA: 20 MILES OR LESS – 1; 21 TO 35 – 2; 36 OR MORE – 3. JO-ANN ANDREWS SECONDED. MOTION CARRIED UNANIMOUSLY.

- e. Mr. Braun stated that he would like to see a developing expertise in library design that would make sure that libraries are more efficiently staffed. He questioned as to whether or not a policy would be in order to make sure certain guidelines are followed. Mr. Braun also stated that he would like to see a balance between technology, collection, and staff. Mr. Nichols stated that he would like to see libraries designed green.

11. Reports to the Board

- a. The Policy Review Committee did not meet.
- b. Mr. Wessells attended the Thurston County Regional Planning Council. He also attended the Grays Harbor Planning Council and was elected to the executive board.
- c. Ms. Hanson presented the Focus of the Month. This month's focus was on the new Rochester and Hawks Prairie kiosks, and on Family Read-aloud month. Board members were encouraged to let people know of the convenience of the kiosks in returning and picking up holds, as well as encouraging families to take

part in Family Read-aloud month by reading together everyday,  
and attending events and activities in their local area.

12. President Nichols called for an Executive Session at 8:50 p.m.  
pursuant to RCW 42.30.110(b) to discuss personnel matters. The  
Executive Session ended at 9:09 p.m.

Action items carried forward.

Jodi Reng will present the Board with a plan, timetable, and cost for the classified  
compensation and benefits study, which shall involve classified staff  
participation and may include consultant services if needed.

Trustees will discuss targeted board outreach for 2006 (taking into consideration  
who is the designated representative) and a list will be developed,  
considering Jodi Reng, Mike Wessells, Community Librarians, etc...

Jodi Reng will provide a quarterly facility report to the board.

There was no further business and the meeting adjourned at 9:09 p.m.

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President

Secretary