

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Centralia College, 600 West Locust St., Centralia, WA 98531  
Corbet Theater – EDC 26, Walnut & King Streets

July 24, 2002

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MINUTES

BOARD MEMBERS PRESENT: Art Blauvelt, President; Ken Bragg; Edna Fund; Peggy Meyer; Pat Shults; Gene Weaver; Janelle Williams

STAFF PRESENT: Bette Anderson; Jean Barnett; Liane Bascou; Ellen Duffy; Alex Duncan; Susan Hanson; Corene Jones-Litteer; Thelma Kruse; Tina Roose; Nancy Sawyer; Sandra Sebbas; Elizabeth Squires; Virginia Squires; Mike Wessells; Art Wuerth

President Blauvelt called the regular meeting to order at 6:00 p.m.

AGENDA ITEM  
NO.

1 Introductions were made.

2 Approval of Agenda

There were no changes to the Agenda.

3 Correspondence and Public Comments

A. Certificates of Appreciation

Certificates of Appreciation were presented for George (Sie) Robinson and Don Beasley, who have completed terms on the Ilwaco Library Board.

B. Public Comments

Public comments regarding Internet were made in Agenda Item 8A. There were no other public comments.

C. Board Comments

Mr. Bragg said as a member of ACLU he received a letter from ACLU of Washington regarding TRL's Internet Policy. The letter opposes use of mandatory filters but did not distinguish between children and adults. It does not say that if a parent doesn't choose, that a child may have Internet access under TRL's present policy. It states that two advocates of mandatory filtering have joined the Board. Mr. Bragg said he is not aware that members of the TRL Board are advocating mandatory filtering for adults. He asked what role TRL staff played in helping to prepare this letter. Ms. Kruse responded that she is not aware that staff played any role in helping with this letter.

Mr. Bragg asked if there is any new information regarding the Patriot Act. Mr. Wessells responded that he understands that ALA's legal team is developing another informational memorandum and as soon as he receives it, he will forward it on. Mr. Bragg asked if there is

- 3C new information regarding Governor Locke's approach to the State Library. Ms. Kruse reported that she attended a meeting of Library Directors and Sam Reed, Secretary of State, was present. Mr. Reed did not indicate to the group of any move to do anything about the additional money being taken from the State Library's budget.

Mr. Bragg said he would have comments to make about the procedure after Ms. Kruse completes her presentation during the Internet public comments section of this meeting. Mr. Blauvelt said the Board has already established the procedure and we will proceed as we did at the July 16 meeting in Tumwater. Mr. Bragg chose to make his comments now. He said some of the material presented by the staff regarding the Internet Policy may give the impression that minors have a right to Internet access in a public library that cannot be interfered with by filters or by parents. However, it is reported that 63% of libraries in the nation require parental consent. He stated that two past presidents of the American Library Association told him it is a matter of local option. The ACLU has not brought a case against the 63% of the public libraries that require parental consent. One might get the impression from the staff handouts that since all computers in most of the Timberland libraries are filtered in the children's areas that children don't have access to unfiltered computers. They simply have to walk to another part of the library and gain access unless their parents happen to let the library know otherwise. He expressed his regret that he is not able to make these comments in response to the staff presentation. In his opinion, staff has a point of view that is one-sided.

D. Correspondence

Ms. Kruse reported that we are receiving comments regarding the Internet Policy which are being forwarded to the Board.

4 Approval of Minutes

02-46 PEGGY MEYER MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES MEETING OF JUNE 26, 2002, AS DISTRIBUTED TO THE BOARD; PAT SHULTS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-47 PAT SHULTS MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES SPECIAL MEETING OF JULY 16 2002, AS DISTRIBUTED TO THE BOARD; JANELLE WILLIAMS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

5 Unfinished Business

There was no unfinished business

6 New Business

There was no new business.

7 Reports

A. Regional Planning Councils

There were no reports on Regional Planning Councils.

7 B. Services and Facilities Committee

Ms. Kruse reported that since Olympia City Manager Dick Cushing was unable to attend the July 9 Services and Facilities Committee meeting, as planned, he passed along a message that the City of Olympia is not prepared to proceed with the Olympia Library project at this time because of other projects. The committee was presented with a draft of a Capital Facilities Plan based on TRL's Facilities and Services Needs Assessments, which provides an update on what has been happening for the past two years and includes TRL's ten-year building and maintenance plan on TRL buildings. This plan will be updated in the budget process and a revised draft will be presented to the committee at a later time. The committee was presented with allocations for partnership projects with cities in fiscal year 2002. Last year the TRL Board revised the partnership policy and guidelines. This year TRL has allocated \$270,000 in the capital project budget for city building projects. At this time four cities are actively working on projects with TRL and the TRL Foundation. The staff recommends that the Board allocate \$270,000 to help these communities reach their goals and place them in better positions for fundraising and seeking grants. The amounts recommended are as follows: Westport, \$78,300; McCleary, \$58,050; Chehalis, \$83,700; South Bend \$49,950.

02-48

JANELLE WILLIAMS MOVED THAT TIMBERLAND REGIONAL LIBRARY ALLOCATE, THROUGH ITS PARTNERSHIP PROGRAM, AMOUNTS NOT TO EXCEED \$78,300 TO THE CITY OF WESTPORT, \$58,050 TO THE CITY OF MCCLEARY, \$83,700 TO THE CITY OF CHEHALIS, AND \$49,950 TO THE CITY OF SOUTH BEND FOR BUILDING PROJECTS BASED ON PARTNERSHIP AGREEMENT CRITERIA SCORING WEIGHTED BY ESTIMATED PROJECT COSTS WITH THE ACTUAL AWARD TO BE DETERMINED UPON RECEIPT OF A COMPLETED PARTNERSHIP APPLICATION; PAT SHULTS SECONDED THE MOTION.

Ms. Williams expressed her enthusiasm for these projects. She served as a board member for ten years on the Chehalis Library Board, and its focus was to have that library remodeled. Although the willingness and the need were there, it just wasn't the right time. Now the city is showing interest in the project, the TRL Foundation is in place, and we have the assistance of a grant writer. She said all four projects merit TRL's support.

Ms. Fund said she also appreciates that the Chehalis Library is included in these projects because she is concerned with the difficulties that people with disabilities have using that library. She has discussed with Ms. Kruse that in the meantime signs be posted at the Chehalis Library of the Centralia Library's hours. She said there are discussions going on to combine services in Chehalis and Centralia such as police and fire departments. She suggested that TRL look to the future and consider another way of providing library service in the twin cities.

Mr. Bragg said TRL's planning process is flawed because we do not have a long-range plan. Timing on each of these projects is determined by the impulses of particular cities which cannot result in an overall effective total plan. For example, he said we have a problem of people being able to access the South Bend Library. He stated that without an overall plan to combine the South Bend and Raymond Libraries, we are forced to provide an elevator in South Bend. If the libraries were combined, more hours would be available for computer use. Whatever is left over in the budget is used for buildings and divided up among whichever cities come up with projects. He does not consider this a reasonable way to proceed and until we have a long-range plan we will not be able to utilize our resources in an economical way. He questioned the scoring used. For example, South Bend had a very low score on location

7B because it is so close to Raymond but that did not stop South Bend from getting money. He does not consider this document a capital facilities plan for the whole district. It is a plan for the buildings TRL owns but not a plan for the cities and does not provide for an overall coordinated approach.

Ms. Kruse said we do not have a plan to close libraries in the future; however, we have a plan based on a needs assessment done in 1999. All of the building projects we are requesting money for were ranked as high priorities. It was not just the cities coming forward, but rather TRL assessing the need, rating them as a high priority and then working with the cities. She is proceeding according to the plan that was developed.

Ms. Shults thanked the Foundation for the opportunity to attend its meeting in South Bend on July 15 where she had the pleasure of representing what that library means in the community. Pacific County is a rural isolated community with few opportunities, especially for youth. South Bend has a large population of elderly and handicapped and while there is a library close by with accessibility, there is also the problem of transportation. We have a community in need of an elevator and she was pleased to be able to speak to that need and have the wonderful response from the Foundation and TRL. She is fully in support of this allocation of funds.

Mr. Bragg said he understands the need for an elevator in South Bend. His point is that it is a demonstration of what happens when we don't have a forward looking plan to deal with an increase of population of 50% in the next 20 years. We will have to face some of these critical questions of how to use our money wisely. He will vote against this motion on the basis of the need for an overall plan, not because he doesn't recognize the need for this access at South Bend.

JANELLE WILLIAMS, PAT SHULTS, EDNA FUND, PEGGY MEYER, GENE WEAVER AND ART BLAUVELT VOTED IN FAVOR OF THE MOTION; KEN BRAGG VOTED AGAINST THE MOTION. MOTION CARRIED.

C. Foundation

A written report was submitted. Ms. Fund referred to the Non-Discrimination Policy and although it mentions "other legally protected characteristic", she recommends that we mirror the state law pursuant to RCW 49.60 and add disability to the list. Mr. Bragg asked for clarification of the transferring of funds between TRL and TRLF. Ms. Kruse explained that, for example, TRL pays for the Mother Goose programs and then TRLF reimburses TRL. The grant writer is being funded the same way. The fundraising consultant is being paid for by TRL and is included in TRL's budget.

D. Director

02-49 JANELLE WILLIAMS MOVED TO APPROVE PAYROLL AND PAYROLL RELATED VOUCHERS NO. 30966 THROUGH NO. 31217 FOR JUNE 2002 IN THE AMOUNT OF \$786,378.59; PEGGY MEYER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-50 EDNA FUND MOVED TO APPROVE VENDOR VOUCHER NO. 69301 IN THE AMOUNT OF \$418.44 AND VOUCHERS NO. 69302 THROUGH NO. 69606 IN THE

- 7D AMOUNT OF \$657,513.58 FOR JULY 2002; PAT SHULTS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- 02-51 KEN BRAGG MOVED TO CORRECT APPROVAL OF JUNE 2002 VENDOR VOUCHERS DUE TO A TYPOGRAPHICAL ERROR IN THE VOUCHER NUMBERS IN THE MOTION BEFORE THE BOARD; THE APPROVAL SHOULD READ VENDOR VOUCHERS NO. 68977 THROUGH NO. 69299. JANELLE WILLIAMS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The June 2002 Revenues and Expenditures report was presented. Ms. Kruse reported that she has completed the last of her annual reports to the five County Commissions, which was at Thurston County. Mr. Bragg and Mr. Weaver were also in attendance. Two of the Commissioners were present, one in favor of and one against TRL's Internet Policy. A written report on the Service Center renovation was presented. Yelm Library's grand opening is scheduled on July 27, 6-9 p.m. There has been tremendous use of the new library, and people who enter it for the first time are in awe. TRL is experimenting with self-checkout and self-pick up of holds at Yelm. It appears to be successful. We will move toward self-checkout throughout the district. The June 2002 Statistics and Year-To-Date January-June 2002 Statistics were presented. Ms. Fund asked about the patron usage being down 15,000 during the month of June. Staff indicated use often varies depending on many factors including the weather. Mr. Bragg requested further clarification regarding transfer of funds between TRL and the Foundation, in particular the \$67,000 for the fund raising consultant. Ms. Kruse explained that the contract with the fund raising consultant is a TRL contract, not a Foundation contract, and the funds are being taken out of TRL's capital expense budget, and has not been advanced to the Foundation. Mr. Bragg said he believes it is a misnomer to say the money wasn't advanced by TRL if it comes out of TRL's funds.

The regular meeting recessed at 6:45 p.m. The meeting reconvened at 7:00 p.m.

8 Other

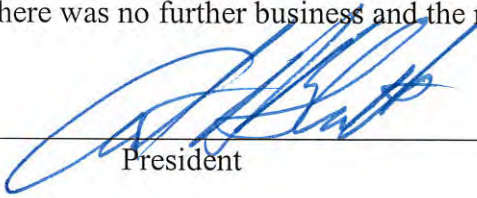
A. Public Comments Regarding Internet

Mr. Blauvelt referred to the handouts, including Guidelines for Participation, Internet Access Fact Sheet, Legal Boundaries on Internet Policy-Making, and Questions and Answers About Internet Access at the Library (attached to the original of these minutes). An Internet Access Policy Comment Sheet was also provided for those who do not wish to speak. The current Library Card Applications were also available. Mr. Blauvelt reviewed the guidelines. The Board is also receiving comments through a special email account and voice mailbox set up for this purpose, and by faxes and letters.

Ms. Kruse addressed TRL's current Internet access policy. She reviewed TRL's Mission Statement, service area, statistics on Internet use at TRL in 2001, the current Internet Policy, the Internet Access Action Plan adopted by the TRL Board in July 2000, and the actions taken in response to that plan. She spoke of TRL's commitment to providing access to Internet, helping people use the Internet, balancing First Amendment rights and safeguarding patron's legal rights, taking immediate action to prevent illegal use of Internet, providing parents the means to determine access for their own children, and teaching children and young adults about safe use of Internet.

8A Eighty-two people from the audience spoke. A copy of the Speaker Sign In Sheet is attached to the original of these minutes.

There was no further business and the meeting adjourned at 10:15 p.m.



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President



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Secretary