

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Naselle Timberland Library, 4 Parpala Rd., Naselle, WA 98638

June 26, 2002

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MINUTES

BOARD MEMBERS PRESENT: Art Blauvelt, President; Ken Bragg; Edna Fund; Peggy Meyer; Pat Shults; Gene Weaver

BOARD MEMBER EXCUSED: Janelle Williams

STAFF PRESENT: Bette Anderson; Jean Barnett; Liane Bascou; Susan Carney; Ellen Duffy; Susan Hanson; Sherry Hartline; Corene Jones-Litteer; Thelma Kruse; Iver Matheson; Tina Roose; JoAnn Rucker; Sandra Sebbas; Mike Wessells; Art Wuerth; Michelle Zilli

GUESTS PRESENT: Annette Bowker; David Burke; John Didion; Erik Fagerland; Iva Giffin; Anahid Heemstra; John McCroskey; Sherrie Sandell; Jean Shaudys; Tony Stoutenburg; Marsha Woods

President Blauvelt called the regular meeting to order at 7:00 p.m.

AGENDA ITEM
NO.

- 1 Introductions were made. Mr. Weaver was welcomed as TRL's new Board member, serving in a member-at-large position from Thurston County. Mr. Weaver has a real estate business and is a long-time resident of Rochester.
- 2 Approval of Agenda

There were no changes to the Agenda.
- 3 Focus on Naselle and South Bend

Ms. Zilli said that "Naselle" is the Chinook word for protections or shelters, words that describe the community to this day. Naselle has traditionally been a logging community since the 1800s. It is a quiet community with a distinctive Scandinavian flair. The community was once served with a bookmobile by the former Pacific County Library System and in the early days of TRL. An old bookmobile was placed permanently on site in 1986 in Lions Park. Due to the hard work of many people, including Sally Nash, who was the first supervisor at the Naselle branch, the library moved to its current location in 1991. The library has greatly benefited from a core of volunteers over the years. Naselle shares a school district with the west end of Wahkiakum County, which has no tax supported library service outside of Cathlamet. Many families from Wahkiakum County use the Naselle Library, which accounts for about 25% of non-resident library cards issued in 2001.

Mr. Bragg said he had hoped to have volunteers film the meeting tonight for televising on TCTV, which would help make people aware of the total size of the district. Unfortunately, they canceled. He saw a brochure before the meeting advertising an upcoming festival with words that translate into "little village, big heart."

3 Mr. Wessells said the South Bend Library is an original Carnegie building. It is difficult for disabled and elderly people to use the library because of the 13 steps they must climb. South Bend is looking into the possibility of installing an external elevator so that all people will have access to the library. He introduced architect Erik Fagerland. Mr. Fagerland distributed a preliminary budget for the project and displayed an illustration of the elevator. Since the building is on the National Register of Historic Places, any additions should be compatible with the building. Mr. Fagerland proposes that the elevator go down as well as up in order to reach the basement in case that area is utilized in the future. He estimates the project will take one to one and a half years to complete. The project may also include making the restroom handicap accessible. Ms. Shaudys said that the city is also considering sidewalk improvements and increased parking. Funding for the project will come from the city, the South Bend Friends of the Library, TRL and the TRL Foundation. The project will be discussed at the Services and Facilities Committee meeting on July 9, and the TRL Foundation Board will be presented with the plans when it meets in South Bend next month. Mr. Bragg said we should not overlook the fact that there are two cities, South Bend and Raymond, very close together, with a lot of civic pride, and the cost of having two libraries instead of one.

4 Correspondence and Public Comments

A. Public Comments

Mr. Blauvelt requested that any public comments regarding Internet be made in Agenda Item 8B. There were no other public comments.

B. Board Comments

Mr. Bragg expressed concern with the Patriot Act that authorizes the FBI to check reading records of patrons and makes it a criminal offense for librarians to reveal the details or extent of the contact. He asked several questions regarding TRL's policy related to the Patriot Act and the recent police incident at the Shelton Library. Ms. Kruse responded. She said that Tim Mallory at Shelton followed TRL's procedures by unplugging the computer when staff were advised that someone was accessing child pornography. That is the only way to preserve what was on the computer. Otherwise, when a patron completes a computer session, the record is automatically cleared. The same is true for checked out materials. Once checked in, the record disappears. We do not keep track of what items a patron uses in the library. Nor do we keep a record of who used the computer or when it was used after a session is completed. We do not turn over any records without a subpoena and without consulting TRL's attorney. Staff do not reveal any information but instead refer the matter to Ms. Kruse. Mr. Wessells added that ALA is monitoring the Patriot Act closely. Its attorneys have issued a legal opinion that Mr. Wessells has forwarded to TRL's attorney.

C. Correspondence

The Board acknowledged letters from several first graders at the McCleary School requesting a larger McCleary library. The June 25, 2002 letter from Richard Graham, Lewis County Commissioner, regarding TRL's Internet Access Policy, was read and is attached to the original of these minutes.

5 Approval of Minutes

02-37 KEN BRAGG MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES MEETING OF MAY 22, 2002, AS DISTRIBUTED TO THE BOARD; PEGGY MEYER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-38 PEGGY MEYER MOVED TO AMEND THE MINUTES OF THE TRL BOARD OF TRUSTEES RETREAT ON JUNE 1, 2002 TO ADD IN THE DISCUSSION ABOUT TCTV "IN FAVOR OF STORY TIME VIDEOTAPING AND COVERING MEETINGS WITHOUT SPENDING TRL MONEY" AND DELETE THE WORDS "A SEMBLANCE OF"; EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-39 PAT SHULTS MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES RETREAT ON JUNE 1, 2002, AS AMENDED; PEGGY MEYER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

6 Unfinished Business

There was no unfinished business

7 New Business

There was no new business.

8 Reports

A. Regional Planning Councils

Mr. Bragg submitted a written report on Thurston Regional Planning Council's June 7, 2002 meeting (attached to the original of these minutes). He noted that TRL's dues assessment was reduced from \$10,488 to \$5,000, but TRPC has yet to determine when the new rate will apply. Previously, annual assessments varied with the amount of the budget, but now the assessments will be indexed with changes in the county's population.

B. Policy Review Committee

The Policy Review Committee is recommending a process for the TRL Board to follow in its upcoming discussion of the Internet Policy as directed by the Board at its June 1, 2002 Retreat. The committee recommends that the Board hold one special meeting on July 16 at the Labor and Industries Building in Tumwater. The only topic on the agenda will be the Internet Policy. The recommended process was reviewed. Mr. Bragg disagreed with several points in the recommended process.

02-40 KEN BRAGG MOVED THAT THE BOARD ACCEPT THE POLICY REVIEW COMMITTEE'S PROPOSAL.

Mr. Bragg disagreed that staff be allowed to make comments as members of the public but Board members have to go through the Board President if they need clarification on public

8B comments. He had previously indicated that he would not be available July 10-22. He said the Trustees are ultimately responsible for the policy, are appointed by elected officials, and should have the opportunity to ask questions of the public directly. He would be comfortable scheduling more than one meeting. Mr. Weaver and Ms. Fund agreed the Board should consider more than one meeting. Mr. Weaver also objected to the Board members having to speak at the meeting through the Chair. Mr. Blauvelt clarified that the purpose of this meeting is to seek input from the public, not to hear from the Trustees, who are the decision makers and who will have an opportunity to speak on the matter when they review the policy. Mr. Wessells said the public comment process followed by Fort Vancouver Regional Library took three hours. He is concerned that there is time for the public to speak and that there not be a lot of intervention from the Board. It was pointed out that the L & I building in Tumwater is very accessible to the largest population centers of the district. People should be encouraged to communicate with the Board through email or regular mail if they are not able to attend the meeting. Ms. Meyer added that TRL is a single district that covers five counties but is not part of county government. We certainly want a good relationship with Commissioners but we have separate responsibilities, cover a wider territory, and need to act as a total district, not as a splintered set of five counties. Ms. Fund assured Mr. Bragg that the committee was not aware of the times he would not be available when recommending dates for the special meeting, but rather they were looking at dates when the L & I building was available prior to the Board's regular July meeting. Ms. Kruse said that the meeting will be recorded and any Board members who are unable to attend may listen to the tape.

MR. BRAGG WITHDREW HIS MOTION.

02-41 KEN BRAGG MOVED THAT THE BOARD HOLD ONLY ONE GENERAL MEETING ON JULY 16 AT THE LABOR AND INDUSTRIES BUILDING IN THURSTON COUNTY AND NOT HAVE MEETINGS IN THE OTHER FOUR COUNTIES; ART BLAUVELT SECONDED THE MOTION. ART BLAUVELT, EDNA FUND, PEGGY MEYER AND PAT SHULTS VOTED IN FAVOR OF THE MOTION; KEN BRAGG AND GENE WEAVER VOTED AGAINST THE MOTION. MOTION CARRIED.

02-42 PAT SHULTS MOVED THAT THE BOARD FOLLOW THE GUIDELINES AS OUTLINED BY THE POLICY REVIEW COMMITTEE FOR THE PUBLIC MEETING ON JULY 16 AND ALL OTHER MEETINGS WITH PUBLIC COMMENTS IN RELATION TO THE INTERNET; PEGGY MEYER SECONDED THE MOTION.

Mr. Blauvelt reviewed the guidelines as follows: There will be a sign-up, random selection from the sign-up, three minutes for each speaker, Board members will listen, questions of the Board members will be written out and handed to the Chair and the Chair will read the question to the member of the public, staff may provide information to clarify or correct through the Chair, there will be written conduct rules, staff may sign up to comment, and the TRL Trustees will receive written comments by July 24, 2002.

EDNA FUND AMENDED THE MOTION TO PROVIDE A DEADLINE DATE FOR WRITTEN COMMENTS BY AUGUST 1.

Mr. Bragg asked if the Board will be able to make comments during the staff's presentation at the beginning of the meeting. Mr. Blauvelt said the staff's presentation will review the current policy and the steps taken in the past two years. The purpose of this meeting is for the staff to

8B make a presentation to the Board and the public and to hear public comments. Mr. Bragg said staff have a point of view on the default issue. If the parents do not sign the document that lists the three Internet choices, it is not clear the child will be able to have Internet access without the parent's permission. Ms. Kruse said that a revised Library Card Application has been developed with a statement that clarifies that if the parent does not indicate a preference, the child will be able to make his/her own choice as they log onto the Internet. Ms. Kruse questioned putting a deadline on when the Board will receive comments. She would want to accept comments up to the date of the August Board meeting when she anticipates the Board would be discussing this issue.

EDNA FUND AMENDED HER AMENDMENT TO THE MOTION THAT IT WOULD BE PREFERABLE THAT ALL WRITTEN COMMENTS BE RECEIVED BY AUGUST 28.

ART BLAUVELT, EDNA FUND, PEGGY MEYER AND PAT SHULTS VOTED IN FAVOR OF THE MOTION AND THE AMENDMENT TO THE MOTION; KEN BRAGG AND GENE WEAVER VOTED AGAINST THE MOTION. MOTION CARRIED.

02-43

EDNA FUND MOVED THAT THE JULY 24, 2002 TRL BOARD MEETING BE MOVED FROM THE MOUNTAIN VIEW LIBRARY TO THE CENTRALIA/CHEHALIS AREA WHERE MORE POPULATION IN THE LEWIS COUNTY LIVE AND THAT STAFF RESEARCH A SITE FOR THE MEETING; PEGGY MEYER SECONDED THE MOTION.

Ms. Fund said she feels an obligation, as a Board representative from Lewis County, to change the July 24 Board meeting from Mountain View to the Centralia/Chehalis area. This may alleviate some of the pressure at the meeting in Tumwater and allow more people to speak at each meeting.

ART BLAUVELT OFFERED A FRIENDLY AMENDMENT TO THE MOTION TO BEGIN THE BOARD'S REGULAR JULY 24, 2002 MEETING AT 6:00 P.M. TO CONDUCT ITS BUSINESS AND PUBLIC COMMENTS BEGIN AT 7:00 P.M.

MOTION AND AMENDMENT TO MOTION CARRIED UNANIMOUSLY.

Several from the audience made comments regarding TRL's Internet Policy. Mr. Burke recommended that the default option on Internet be filters. He is aware of the perception that the library might be sued. His experience as an attorney for Pacific County is that there are always threats of lawsuits, and if they act based on threats of lawsuits they would end up doing nothing. His sense is that people in Pacific County would like the default to be where there are restrictions on juveniles. Pacific County Sheriff Didion said he is looking for a partnership between the Sheriff's office and the library to protect kids. He understands and appreciates the need to inform and have a knowledge base. He appreciates the library in Naselle and considers it a fantastic resource, but with that resource of knowledge comes responsibility. Pacific County residents recognize that our future is in our kids and we should do anything we can do to guide them and protect them, even at the risk of litigation. Lewis County Sheriff McCroskey mentioned attendance at a Board meeting in Amanda Park two years ago where, despite their effort and commitment, they did not feel they were heard. He said TRL is 95% to 99% a marvelous library. However, his children do not participate in activities by default if he

8B doesn't sign a consent form. TRL's policy regarding children's access to Internet says the opposite. Pornography is not the only issue. There are also chat rooms. National studies have been done about how people are preying on our children. He would think the library would want something signed by a parent releasing the library of responsibility. He speculates that most of the people of Lewis County support the responsibility of Internet resting with the parents. He pointed out that the Centralia and Chehalis Library Boards support a default of no access without a parent's signature. Pastor Stoutenburg said he has followed this issue nationally for sometime. His concern is that parents who don't sign the form are the parents who are unengaged, and the children of unengaged parents are the ones most deeply at risk. It frightens him that those children are given unlimited access to Internet. Their brains are not yet developed to make these kinds of decisions on their own and providing unlimited access to Internet is a very serious problem. He realizes there is nothing the library can do about parents not signing the form, but the default should be to protect kids. He has heard the argument about restricting kids access to medical information and other important information. There are a multitude of sources available—teachers, school counselors, school nurses, and pastors. Kids need people they can trust to give them information and we should help them get that information through protected sources. Ms. Sandell is a homeschooler and uses the library extensively. She has nothing but good things to say about the library. As far as Internet, she does believe that filters are working and the parents need to be responsible for their children. The way it is set up now with parents having the right to filter their children and being able to check on what their children are doing and seeing on the Internet works for her.

Ms. Kruse reported that the Travel Policy is almost completed. The Policy Review Committee has reviewed it twice and the final draft will be emailed to the committee for final review and comments. Ms. Kruse anticipates the policy will be on the Board's July agenda. The policy will align with federal regulations, address staff and TRL Board travel and training, and provide clearer definitions. In response to Mr. Bragg, Ms. Kruse said the policy does not address the number of conferences people can attend.

C. Outreach in Pacific County

Ms. Zilli reported that outreach to youth in Pacific County has been growing steadily over the past few years. Staff visit most K-6 schools twice a year with storytelling and talking about TRL. TRL has partnered with the City of Long Beach every summer for the past three years during Memorial Day through Labor Day Summerfest, offering library-sponsored activities at the beach. Connect boxes are located at 11 sites throughout the county, serving between 330 and 545 children each month. Grant-funded outreach includes the Mother Goose program, which has partnered with various agencies to impact 172 family members since January of this year. Each month the library reaches approximately 275 children, who do not regularly visit the library, through visits to childcares, ECEAPs, Headstarts, preschools and after-school programs. Ms. Zilli and Bob Stalder of Raymond have visited each K-6 classroom in the county in the last two months to promote the Summer Reading Program. They also visit most of the same classrooms in the fall to promote Library Card Signup Month and other library events. The library will have a table at Naselle's Finn Fest on July 27 where Jennifer Holm, author of *Our Only May Amelia*, will appear for book reading and signing.

D. Summer Reading Program

Ms. Duffy announced that the 2002 Summer Reading Program (SRP) "Puzzle It Out" has been launched. TRL contracted with a Portland artist, who created an original watercolor for this year's program. Participants will receive a trading card each week that they can put together

8D as a puzzle to create this drawing. Gov. Locke is interested in reading test scores and has issued a reading challenge throughout the state. TRL is a distribution point for these materials and we have added a link to this program's information on TRL's web site. This year children can sign up for SRP online. Mr. Blauvelt said TRL has won several awards for its SRP. He recalled a suggestion to have a "wall of fame" at the Service Center and hopes that this piece of original art will be displayed. He is delighted with the hard work by the staff to bring young readers into the library.

Mr. Bragg said it is ironic that Gov. Locke is supporting this program and at the same time taking away \$1 million from the State Library. He suggested people write letters and contact the Secretary of State's office. Ms. Kruse said there was a lengthy discussion about WSL at the recent Director's retreat and by the Washington Library Association's legislative planning committee. This latest news about taking \$1 million from WSL's budget has not been discussed in this same arena. Ms. Kruse would like to get a sense of the library association's thinking on the matter before any letter-writing campaign is done as, in general, Gov. Locke is a strong library supporter. She will keep the Board advised as she learns more.

E. 2002 Goals and Service Priorities Progress Report

The 2002 Goals and Service Priorities Progress Report was presented. Ms. Kruse requested the Board review the document. It will be on the Board's August agenda for comments and questions.

F. Director

02-44 PEGGY MEYER MOVED TO APPROVE PAYROLL AND PAYROLL RELATED VOUCHERS NO. 30629 THROUGH NO. 30965 FOR MAY 2002 IN THE AMOUNT OF \$788,894.60; EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-45 PAT SHULTS MOVED TO APPROVE VENDOR VOUCHERS NO. 68997 THROUGH NO. 69299 FOR JUNE 2002 IN THE AMOUNT OF \$701,933.12; EDNA FUND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY. (NOTE: DUE TO A TYPOGRAPHICAL ERROR IN THE VOUCHER NUMBERS IN THE MOTION BEFORE THE BOARD, THE APPROVAL SHOULD READ VENDOR VOUCHERS NO. 68977 THROUGH NO. 69299. THE BOARD WILL CORRECT THE ERROR AT ITS JULY 24, 2002 MEETING.)

The May 2002 Revenues and Expenditures report was presented. A Budget Committee meeting was scheduled on August 5, at 6:00 p.m. Ms. Kruse reported that she and Ms. Covell have recently met with the school superintendents at all of the Cooperative Library Centers. There is a varied amount of use at these centers. The superintendents would like to keep the centers operating after the grant period has ended at the end of the next school year. The burden is on the schools to staff the centers. TRL's ongoing expense would mainly be the courier service. There has been a positive response in most of the centers with more and more use by adults. All of the schools are receptive to working with TRL to find new sources of money to keep the centers open. All of the centers, except Taholah, are open a few hours this summer. Ms. Kruse has given her annual report to four of the five County Commissions, with Thurston County's scheduled on July 8. Ms. Fund said that an hour was spent with the Lewis County Commissioners. The Commissioners asked about the possibility of filtering Internet in Lewis County only, recommended public meetings in all five counties regarding Internet, and

8F expressed the feeling that the library contradicts rather than supplements the county's education process on such problems as teen pregnancies, drug and alcohol prevention, etc. Judy Covell's written report regarding the Service Center Renovation was presented. Ms. Anderson reported that construction of the new Yelm Library is winding down. The library will close July 4 and reopen July 15 in its new quarters. We are waiting for the new elevator to be certified for use and hopefully this will happen quickly so that it can be used for moving. The grand opening is scheduled on July 27 with several speakers and a special musical fanfare planned. The book brigade with the Yelm schools billed as "Books are Cool, Pass It On" was a big success with good media coverage. Mr. Wessells reported that the Patriot Act was a subject of discussion at the ALA Conference. ALA passed an interpretation of the Library Bill of Rights that he will forward to anyone interested. He will make a presentation of the Patriot Act at the August Board meeting. The May 2002 Statistics were presented. Ms. Anderson reported that two of the libraries, Centralia and Tumwater, have combined their youth and adult desks. As a result, public comments have been positive, and the staff are finding it easier to staff one desk, which frees them to provide more assistance on the floor.

There was no further business and the meeting adjourned at 9:45 p.m.



President



Secretary