

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Oakville Timberland Library, 204 Main St., Oakville, WA 98568-0079

February 27, 2002

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MINUTES

BOARD MEMBERS PRESENT: Art Blauvelt, President; Ken Bragg; Edna Fund; Doug Mah; Pat Shults; Janelle Williams

BOARD MEMBER EXCUSED: Peggy Meyer

STAFF PRESENT: Joan Ashcraft; Deborah Baker; Liane Bascou; Ellen Duffy; Susan Hanson; Corene Jones-Litteer; Thelma Kruse; Tina Roose; Cherie Rusk; Donna Schumann; Sandra Sebbas; Patricia Wallace; Mike Wessells; Art Wuerth

GUESTS PRESENT: Sunny Barclift; Merlyn Caverly; Randy Caverly; Debbie Cole; Gloria Downey; Chuck Haunreiter; Janice D. Howell; Walter Jorgensen; Stephan D. Kaufman; Bryan Laurie; Bernard H. "Buck" Meile; Dave Palmer; Judith Palmer; Gene Weaver

President Blauvelt called the regular meeting to order at 7:05 p.m.

AGENDA ITEM

NO.

- 1 Introductions were made.
- 2 Approval of Agenda
- 02-12 DOUG MAH MOVED TO APPROVE THE AGENDA; PAT SHULTS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- 3 Focus on Oakville

Ms. Baker introduced Oakville Mayor Meile. Mr. Meile welcomed the Board to Oakville. He said that several years ago the library shared space with city hall next to the fire hall, in a building with very adverse conditions. The city has improved the library space although there are still adverse conditions, and they are still striving to do better. Mr. Meile talked about his family's use of the library and how they welcomed having the library in Oakville. He thanked TRL for being here and for what the library does.

Ms. Baker recognized several in the audience: Anita Hawkins, Oakville Library Friends President; Randy Caverly, Oakville Library Board President; Steve Kaufman and Bryan Lauri, North Thurston High School; Debbie Cole, Oakville Building Project Manager; Gloria Downey, Editor of the Cruiser; Janice Howell, President of the Chamber of Commerce; Dave & Judy Palmer, Chehalis River Council; and Merlyn Caverly, Oakville School Librarian. Ms. Baker talked about the Oakville community, provided a history of the library and the plans for a new library building, and cited several examples of how the Oakville library has helped its patrons. A copy of Ms. Baker's report is attached to the original of these minutes.

- 3 Mr. Kaufman, North Thurston High School teacher, commented on his architecture class's project of drawing plans for a new Oakville Library.
- 4 Correspondence and Public Comments

A. Certificates of Appreciation

A Certificate of Appreciation was presented to Doug Mah, who has resigned from the TRL Board due to his recent election to the Olympia City Council. Several Board and staff commented on Mr. Mah's level headedness in very controversial issues, his expertise in budget matters, his commitment to libraries and his community, and his advice and direction. Mr. Mah said he has enjoyed the opportunity to work with the TRL Board and staff. He talked of the important role that libraries play, which he has particularly seen with his daughter. He will be one of three Olympia Council members assigned to the Olympia Library project and looks forward to continuing to work with TRL.

Mr. Blauvelt presented Certificates of Appreciation to the following local Library Board members who have resigned or completed terms on their respective boards: Ruth Kirk, Lacey; Gloria Petersen, McCleary; Donnie Rostedt, Montesano; Alice Polk, Olympia; Maxine McElroy, Shelton. Mr. Blauvelt expressed appreciation to local Library Board members and Library Friends who spend so much time supporting their libraries.

B. Public Comments

Dave Palmer, an Oakville resident, talked of his concerns with TRL's Internet policy. He cited several examples of books, which TRL has chosen not to add to its collection, but said that TRL has not been selective in offering Internet. Mr. Palmer's written report is attached to the original of these minutes. He was advised that the TRL Board will be discussing the Internet Policy in July. Ms. Kruse said there are two issues—Internet access for children and adults and selection of materials. TRL does select books and subscriptions to magazines. Once we select a magazine, we do not cut an article out of it. Internet has been determined in several courts as being similar to magazines. Libraries that have filtered completely for adults have been found to be in violation of the law. TRL does not require but does offer parents the option to select the level of Internet access for their own children. Ms. Hawkins said that several of the books cited by Mr. Palmer could probably be obtained through Interlibrary Loan.

C. Board Comments

Mr. Bragg said he recently had the privilege of attending former Washington State Governor Rosellini's 92nd birthday party. Governor Rosellini was instrumental in getting a new State Library building in Olympia in the late 1950s.

Mr. Bragg mentioned patrons' use of the Olympia Library. The Olympia City Council is considering some ordinances regarding people's behavior in downtown Olympia and is holding a public meeting tomorrow evening. TRL's liberal policy is causing problems with how the general public is reacting to the behavior of some people. TRL could have a more stringent code of conduct, as some libraries do, as long as we treat everyone the same. Ms. Kruse said TRL does have a means of removing people from the library for disruptive behavior. Staff will be reporting to the TRL Board on how we will deal with the Olympia

- 4C Library situation. Several staff will be attending the meeting as well as Mr. Bragg. Mr. Mah clarified that ordinances have not been drafted but rather the forum will provide an opportunity for feedback and perhaps other alternative ideas to addressing perceived safety issues in downtown Olympia. Mr. Blauvelt requested that the Board receive a copy of an ALA article regarding a library in the east that was sued because they tried to limit access of street people to the library.

Ms. Fund requested the Prodigals International Report be added to the agenda under Unfinished Business.

D. Correspondence

Mr. Blauvelt referred to the February 20, 2002 letter from the City of McCleary advising TRL that the city is purchasing a building for a new library, and the February 27, 2002 letter from the Thurston County Board of Commissioners regarding appointment of a TRL representative to the Thurston Regional Planning Council. A copy of the letter from the Thurston County Commissioners is attached to the original of these minutes.

5 Approval of Minutes

- 02-13 DOUG MAH MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES MEETING OF JANUARY 23, 2002, AS DISTRIBUTED TO THE BOARD; PAT SHULTS SECONDED THE MOTION.

MS. FUND AMENDED THE MOTION TO MAKE THE FOLLOWING ADDITION UNDER AGENDA ITEM 6B PRODIGALS INTERNATIONAL REPORT: "MS. FUND SAID THE PRODIGAL INTERNATIONAL REPORT IS ANOTHER PIECE OF INFORMATION TO CONSIDER WHEN THE BOARD REVIEWS THE INTERNET ACTION PLAN IN JULY." MR. MAH ACCEPTED THE AMENDMENT. MOTION AND AMENDMENT CARRIED UNANIMOUSLY.

6 Unfinished Business

A. Prodigals International Report

In response to Board members' comments at last month's meeting, Ms. Fund distributed the Prodigals International brochure and profiles of its staff. The organization treats adult sexual addicts and they believe from their research that these addictions are promoted as children viewing pornography on the Internet. Internet incidents in TRL were highlighted because this organization's attorney is in Olympia.

7 New Business

A. Patriot Act

Mr. Bragg questioned how TRL will respond if the FBI comes to the library requesting information that is covered by state confidentiality laws. Ms. Roose said that the King County Library System legally responded to an FBI request for information and the FBI dropped the matter. Ms. Kruse said TRL always takes these information requests to our attorney. Mr. Blauvelt requested the King County Library's legal response be distributed to the TRL Board

7A and that a presentation is made to the TRL Board in the future regarding the Patriot Act and what TRL's response would be.

8 Reports

A. Regional Planning Councils

Bette Anderson's written report on her attendance at the February 1, 2002 Thurston Regional Planning Council's (TRPC) meeting is attached to the original of these minutes. Mr. Bragg suggested TRL check into the possibility of receiving a grant from TRPC to help fund the ESD 113 sites when those grants run out. Ms. Kruse said she has discussed TRL's dues to TRPC with its Executive Director and was advised that the subcommittee reviewing the dues structure is meeting this week. Mr. Wessells announced that the Grays Harbor Council of Government's (GHCOG) new Executive Director is Vicky Cummings. He has completed his term on the GHCOG Executive Board and Oakville Mayor Meile has been elected to replace him. Mr. Wessells said the process for joining the Pacific Council of Governments (PCOG) is to submit a letter of application. PCOG oversees distribution of grants and Mr. Wessells recommended TRL look into getting on the list for a grant for the South Bend Library capital project.

02-14 PAT SHULTS MOVED THAT TRL MOVE AHEAD WITH A REQUEST FOR MEMBERSHIP TO THE PACIFIC COUNCIL OF GOVERNMENTS; KEN BRAGG SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-15 EDNA FUND MOVED TO APPOINT PAT SHULTS AS TRL'S REPRESENTATIVE TO THE PACIFIC COUNCIL OF GOVERNMENTS AND MIKE WESSELLS AS AN ALTERNATE; KEN BRAGG SECONDED THE MOTION.

Mr. Mah said he would abstain from voting on these appointments because he thinks it is important that the new Board member replacing him have a say in deciding who should represent TRL on these Councils of Governments.

EDNA FUND, KEN BRAGG, JANELLE WILLIAMS, PAT SHULTS AND ART BLAUVELT VOTED IN FAVOR OF THE MOTION; DOUG MAH ABSTAINED. MOTION CARRIED.

02-16 KEN BRAGG MOVED THAT HE BE APPOINTED AS TRL'S REPRESENTATIVE TO THE THURSTON REGIONAL PLANNING COUNCIL AND THELMA KRUSE BE APPOINTED AS AN ALTERNATE; EDNA FUND SECONDED THE MOTION.

Mr. Bragg said concerns were raised at last month's meeting regarding his appointment as a TRL representative to TRPC because some of his views are in a minority on the TRL Board. He believes he would be fair in conveying TRL's policies to TRPC and that his educational and professional background makes him well suited to that position. Several Board members commented that they have no problem with Mr. Bragg representing TRL at TRPC as long as he represents the TRL Board's views and clarifies when they are his own personal views.

KEN BRAGG, EDNA FUND, JANELLE WILLIAMS, PAT SHULTS AND ART BLAUVELT MOVED IN FAVOR OF THE MOTION; DOUG MAH ABSTAINED. MOTION CARRIED.

8A
02-17

ART BLAUVELT MOVED TO APPOINT MIKE WESSELLS AS TRL'S REPRESENTATIVE TO THE GRAYS HARBOR COUNCIL OF GOVERNMENTS AND CHRISTINE PECK AS ALTERNATE; JANELLE WILLIAMS SECONDED THE MOTION. ART BLAUVELT, JANELLE WILLIAMS, KEN BRAGG, EDNA FUND AND PAT SHULTS VOTED IN FAVOR OF THE MOTION; DOUG MAH ABSTAINED. MOTION CARRIED.

B. 2001 Action Plan Final Report

The 2001 Action Plan Final Report was presented at the Board's January meeting for their review. There were no questions or comments regarding the report.

C. 2002 Goals and Service Priorities

The 2002 Goals and Service Priorities document was presented. This year's document contains performance measures and/or targeted accomplishments for each goal. Ms. Fund made several suggestions to measure patron's usage, such as review of an ALA document of the various ways people access libraries and a PNLA Quarterly article regarding focus groups and satisfaction surveys; indicate percentage accomplishments in quarterly progress reports; measure patron's usage by checkouts. She asked where a strategic plan fits into this document. Ms. Kruse said that a strategic plan is not included this year, but will certainly be looked at in the future. The Services and Facilities Plan is our current strategic plan and was reviewed in the budget process.

D. Mother Goose/Read Aloud

Ms. Duffy presented the November Family Read Aloud Report, which is attached to the original of these minutes. She considers this program in partnership with the South Sound Reading Foundation (SSRF) a great success considering the short time they had to prepare it. SSRF's mission to get parents to read to their children for 20 minutes a day blends well with TRL's mission. The two organizations are able to work together in several venues. There are multiple benefits, such as parents and children spending more time together and children learning reading and listening skills. Ms. Shults commented that for the first year, the number of participants is impressive. Ms. Duffy presented a plaque for TRL from SSRF for participating as a 2001 Community Partner. SSRF will partner with TRL this year in the Summer Reading Program.

E. Televising TRL Board Meetings

Ms. Kruse referred to Susan Hanson's memo regarding her research into televising TRL Board meetings through TCTV. Ms. Hanson said issues for the Board's consideration are the cost, which would depend on how many cameras are utilized, the size of the meeting site, the additional time and cost for staff to prepare for the meetings, and the limited audience. Mr. Bragg introduced Walt Jorgensen who has experience with televised meetings. Mr. Jorgensen said the public wants to see jurisdictions in action and televised meetings would put a face on the policy making body. Copies of the meetings could be made available in the libraries. The tapes are also an excellent record of proceedings. Several concerns (cost and unequal access) and suggestions (use of other technologies, other creative ways get meetings televised, use next month's meeting as an experiment) were expressed.

8E
02-18

KEN BRAGG MOVED THAT TRL SPEND NOT MORE THAN \$200 TO TELEVISION THE MARCH BOARD MEETING AS AN EXPERIMENT AT WHICH THE DIRECTOR WILL GIVE HER STATE OF THE LIBRARY REPORT; DOUG MAH SECONDED THE MOTION.

After discussion, Ms. Kruse said there are two issues. One is televising Board meetings, and the other is televising her State of the Library Report. She prefers to give her State of the Library Report in person because she is able to tailor it to a particular audience. If the Board is interested in having her State of the Library Report televised for use at programs, it would need to be a professional production.

KEN BRAGG, DOUG MAH AND EDNA FUND VOTED IN FAVOR OF THE MOTION; JANELLE WILLIAMS, PAT SHULTS AND ART BLAUVELT VOTED AGAINST THE MOTION. MOTION DID NOT CARRY.

It was the consensus of the Board to direct staff to continue gathering information regarding this matter.

F. Director

02-19

JANELLE WILLIAMS MOVED TO APPROVE PAYROLL AND PAYROLL RELATED VOUCHERS NO. 29527 THROUGH NO. 29779 FOR JANUARY 2002 IN THE AMOUNT OF \$789,426.29; DOUG MAH SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-20

JANELLE WILLIAMS MOVED TO APPROVE VENDOR VOUCHERS NO. 67712 THROUGH NO. 68037 IN THE AMOUNT OF \$449,580.76 FOR FEBRUARY 2002; DOUG MAH SECONDED THE MOTION.

Mr. Mah suggested that the students from the North Thurston High School architecture class who are working on the Oakville Library building plans be invited to observe the architects working on the Yelm and Service Center projects.

MOTION CARRIED UNANIMOUSLY.

Ms. Kruse reported that the City of McCleary has been promised most of the funds needed for the McCleary Library Project. The city is interested in partnership money from TRL which will be one of the topics of discussion by the Services and Facilities Committee at its meeting next week. The January 2002 Revenues and Expenditures Report was presented. Ms. Kruse testified this afternoon on behalf of the Washington State Library. There are bills before the legislature on abolishing WSL or moving it under the Secretary of State's office. The January 2002 Statistics were presented. Ms. Roose noted that the statistics are in a different format this year providing a comparison to the previous year in all categories.

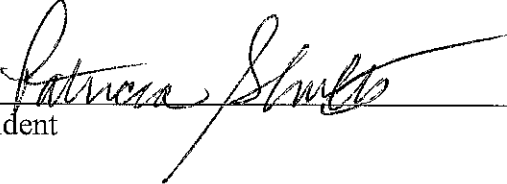
9 Other

A. 2003 Budget


Mr. Bragg requested a discussion at the March Board meeting regarding the 2003 budget process. It has been agreed that the entire Board will serve on the Budget Committee. The Board has also discussed beginning the process earlier in the year. A Budget Workshop is scheduled on May 15.

Ms. Sebbas introduced Joan Ashcraft who is Administrative Associate for Development. Ms. Ashcraft will be serving as the Foundation's secretary and will also be handling the donor system and keeping track of gifts coming to TRL and the Foundation. Ms. Ashcraft is a graduate of the University of Washington and has worked in several non-profit arenas.

There was no further business and the meeting adjourned at 9:50 p.m.



President



Secretary