

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Service Center, 415 Airdustrial Way SW, Olympia, WA 98501

January 23, 2002

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MINUTES

BOARD MEMBERS PRESENT: Art Blauvelt, President; Ken Bragg; Edna Fund; Doug Mah; Pat Shults; Peggy Meyer (via teleconference)

BOARD MEMBER EXCUSED: Janelle Williams

STAFF PRESENT: Bette Anderson; Liane Bascou; Jinny Burns; Susan Hanson; Corene Jones-Litteer; Tina Roose; Donna Schumann; Liz Stroup; Jena Thrasher; Mike Wessells; Art Wuerth

President Blauvelt called the regular meeting to order at 7:03 p.m.

AGENDA ITEM  
NO.

- 1 Introductions were made.
- 2 Approval of Agenda

The "Prodigals International" report was added to the agenda under New Business at the request of Ms. Fund.

- 3 Correspondence and Public Comments

A. Public Comments

There were no public comments.

B. Board Comments

Mr. Bragg expressed his disappointment that the length of the TRL Board meeting minutes has again become an issue. He referred to correspondence between Ms. Kruse and himself which all the Board members have received. He quoted from a commentary on Robert's Rules of Order that stated, "It is often of far more interest to know what was said by the leading speakers than to know what routine business was done." Ms. Shults said she does not think that the TRL Board has asked for a change in the format in minute taking or that there has been a change in recent months. Mr. Bragg said it appears that staff are questioning any kinds of additions to the minutes that a Board member wishes.

C. Correspondence

Mr. Blauvelt referred to Gil Carbone's January 12, 2002 letter regarding Initiative 747. Mr. Mah referred to his January 14, 2002 letter to the Thurston County Commissioners in which he has submitted his resignation from the TRL Board effective March 1, 2002, due to his election to the Olympia City Council.

4 Approval of Minutes

02-06 DOUG MAH MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES MEETING OF DECEMBER 19, 2001, AS DISTRIBUTED TO THE BOARD; PAT SHULTS SECONDED THE MOTION.

Mr. Bragg requested several changes to the minutes. Other Board members expressed the following opinions: the minutes are abbreviated and capture the essence of the discussions; it is important to have consistency of the minutes in terms of style and manner in which they are presented; concern was noted with the process of amending the minutes, making some parts verbatim and some not, taking things out of context, and changing the voice and the consistency of the minutes over time, an approach that will cause an extraordinary amount of time being spent on trying to make sure each of us feels our comments are appropriately captured; we should have a good summary of the salient points of the conversation but not have verbatim pieces; the TRL Board is not a body which is required to take stenographic notes of everything we do; the minutes fairly and accurately summarize the comments made; approval of minutes is part of the process, the minutes are published on the Internet so our constituents can see them, and the Board needs to make sure they accurately reflect what went on; if something is misread or not what was really said, we want to make sure that is corrected; concern was expressed that Board members will tweak the minutes to highlight particular comments to use for an argument or case at a later date, which is a dangerous way to handle this administrative function.

DOUG MAH AMENDED THE MOTION TO INSERT THE WORDS THAT MR. BRAGG PROPOSES IN THE DISCUSSION OF MOTION 01-70 "MR. BRAGG SAID THAT THE MINUTES OF PRIOR MEETINGS SHOW DISCUSSIONS WITHOUT A MOTION OR BEFORE A MOTION ARE TIME AFTER TIME REPORTED IN THE MINUTES. MS. MEYERS THEN SAID 'I ACCEPT THAT WE HAVE BEEN IN VIOLATION. I DON'T NEED TO SEE IT.'"; TO INSERT \$435,000 BEFORE THE WORDS "SUNK COSTS" IN MOTION 01-71; AND CHANGE THE WORD "ASSERTED" TO "INDICATED" IN MOTION 01-76. KEN BRAGG SECONDED THE MOTION.

Ms. Meyer objected to the way Mr. Bragg has characterized what she said which distorts the intent and meaning of her remarks.

DOUG MAH AND KEN BRAGG VOTED IN FAVOR OF THE AMENDED MOTION; PEGGY MEYER, PAT SHULTS AND ART BLAUVELT VOTED AGAINST THE AMENDED MOTION; EDNA FUND ABSTAINED. AMENDED MOTION DID NOT PASS.

The vote on the main motion is as follows:

DOUG MAH, PAT SHULTS, PEGGY MEYER, AND ART BLAUVELT VOTED IN FAVOR OF THE MOTION; KEN BRAGG VOTED AGAINST THE MOTION; EDNA FUND ABSTAINED. MOTION CARRIED.

4  
02-07 PAT SHULTS MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES SPECIAL MEETING OF JANUARY 9, 2002, AS DISTRIBUTED TO THE BOARD; DOUG MAH SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-08 EDNA FUND MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES SPECIAL MEETING OF JANUARY 14, 2002, AS DISTRIBUTED TO THE BOARD; PAT SHULTS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

5 Unfinished Business

There was no unfinished business.

6 New Business

A. Declaration of Surplus Property

02-09 DOUG MAH MOVED TO DECLARE SURPLUS THE ITEMS INCLUDED ON THE LISTING OF SURPLUS PROPERTY, AND THAT A COPY OF THE LISTING BE ATTACHED TO THE ORIGINAL OF THE BOARD MINUTES; EDNA FUND SECONDED THE MOTION.

Staff advised that the surplus property consists of four photocopiers which are being replaced, and for which TRL can no longer receive maintenance. The photocopiers need to be removed from the Service Center prior to the upcoming remodeling.

MOTION CARRIED UNANIMOUSLY.

B. Prodigals International Report

Ms. Fund referred to the Prodigals International Report outlining Internet incidents at TRL from 1995 to March 2001. Board comments included the following: The report indicates most incidents involved children inadvertently exposed to images from screen or printers; the report gives very little background materials and definitions and is one-sided; the report does not indicate changes made since implementation of the Internet Access Action Plan; incidents have declined significantly; TRL should stay on current review schedule; concern was expressed about potential damage of chat rooms; several comments were made in regard to low response from parents to letter offering options for children's access.

Mr. Wessells said that TRL runs about 40,000 Internet sessions per month, which is close to half a million per year. To bring the report into context with the number of uses, in the first three months of 2001, there were five incidents reported out of a possible 120,000 sessions.

Ms. Fund said the Prodigal International Report is another piece of information to consider when the Board reviews the Internet Action Plan in July.

7 Reports

A. New TRL Web Page Demonstration/Tour

Ms. Stroup reported that for almost a year reference and computer staff have been revising TRL's web page since this is the key point of access for people using computers in the library and at home. They have designed it from the user's point of view and have made it more accessible to people with disabilities. Ms. Stroup provided a demonstration of TRL's new web page.

B. Regional Planning Councils

Ms. Anderson reported that the Thurston Regional Planning Council heard a report from an employee of the Chehalis Tribe, which is a new member of TRPC, summarizing the operations of the tribe. TRPC membership voted to provide a 3.5% COLA for TRPC staff. Staff introduced TRPC's new website, which is similar to TRL's. Links on TRPC's website are made to every member's web page. Their web page has a lot of expanded content with many demographic and statistical documents. TRPC approved acceptance of a \$10,000 coastal zone management grant for updating the GIS information about all shorelines in Thurston County, information that could potentially be useful for TRL. They reaffirmed they are looking at their membership fees for organizations such as TRL. TRL has paid its membership for the first six months of this year and the review will be completed before the end of the six-month period.

Mr. Wessells reported the Grays Harbor Council of Governments has just informed all the entities that there will be a change of leadership. TRL has arranged to make a presentation to the Council of TRL's new web page.

Ms. Shults asked if TRL has joined the Pacific Council of Governments (PCOG). Mr. Wuerth said the dues are budgeted. Mr. Wessells will follow up on the process to become a member. He recommended a delegate and an alternate be appointed to attend meetings.

Mr. Mah said that since he is leaving the Board someone would need to be appointed to replace him as a delegate at the TRPC meetings. Mr. Bragg said TRL should be represented at the trustee level and he requested he be considered. Mr. Blauvelt expressed concern that the advocacy Mr. Bragg has for his position does not come across the same as an advocacy for TRL. Mr. Bragg said there are two issues where he is not in the majority of the Board (Internet access and buildings), but in all other respects he thinks he fully supports this Board. Ms. Shults asked Mr. Bragg if he would represent the Board's views or his own personal views on the two issues he cited. Mr. Bragg responded that if asked, he would state the Board's position. He said he would mainly be learning what TRPC does and reporting back to the TRL Board, rather than talking to TRPC about TRL's policies on these particular issues. Mr. Blauvelt requested Ms. Anderson attend the February TRPC meeting, and that the February agenda include appointment of delegates to PCOG and TRPC.

C. Committee Assignments – 2002

Mr. Blauvelt made the following committee assignments: Peggy Meyer, Edna Fund and Pat Shults will serve on the Policy Review Committee. Janelle Williams, Art Blauvelt and Ken Bragg will serve on the Services & Facilities Committee. The full TRL Board will serve on the Budget Committee.

7 D. 2001 Action Plan Final Report

The 2001 Action Plan Final Report was presented. Board members were requested to review the report and ask questions and make comments at next month's meeting.

E. American Library Association Midwinter Conference

Mr. Wessells attended the ALA Midwinter Conference as a member of the Intellectual Freedom Committee. He referred to the written report of an update on laws pertaining to protection of children on the Internet (attached to the original of these minutes). In addition to the various acts outlined in the report, other arenas were covered at the conference, including the USA Patriot Act. It was made clear that government materials placed on deposit in depository libraries, which includes TRL, may be withdrawn or destroyed. Another piece of the Patriot Act of interest to libraries is that in some circumstances a federal agency, most likely the FBI, concerned with foreign intelligence, may come into the library and request certain information which previously has been covered by state confidentiality laws as being not available. ALA is developing materials for libraries to be able to properly comply with this Act. TRL's attorney is receiving copies of any materials dealing with this matter, and TRL staff will receive training. ALA is putting together an interpretation of the Library Bill of Rights dealing specifically with privacy and confidentiality. A draft will be available on ALA's website inviting comments. The library community is discussing its core values with a possible end result of a core value statement of librarianship.

F. Timberland Connect Boxes for Seniors

A copy of Liz Stroup's report regarding Timberland's Senior Connect Boxes is attached to the original of these minutes. Ms. Stroup showed a sample of one of the connect boxes, which will be taken by volunteers to such places as nursing homes and senior assisted centers. Postcards are being sent out notifying various agencies that these boxes are available.

G. Director

02-10 EDNA FUND MOVED TO APPROVE PAYROLL AND PAYROLL RELATED VOUCHERS NO. 29253 THROUGH NO. 29526 FOR DECEMBER 2001 IN THE AMOUNT OF \$782,101.87; DOUG MAH SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

02-11 DOUG MAH MOVED TO APPROVE VENDOR VOUCHER NO. 67457 IN THE AMOUNT OF \$6,093.95 AND VOUCHERS NO. 67458 THROUGH NO. 67711 IN THE AMOUNT OF \$524,172.87 FOR JANUARY 2002; KEN BRAGG SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

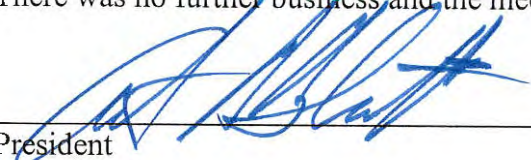
The December 2001 Revenues and Expenditures report was presented. Library Legislative Day is scheduled on January 30, 2002. Mr. Blauvelt reminded trustees to continue support of the Washington State Library in light of the Governor's proposal to close WSL as a budget savings measure. The February and March TRL Board meeting locations have been switched, with the February 27 meeting in Oakville and the March 27 meeting in Tumwater. The 2002 TRL Board Calendar was presented for the Board's review.

8 Other

A. Televised Board Meetings

Mr. Bragg suggested that next month's agenda include the topic of televising the TRL Board's meetings. Mr. Blauvelt requested that TRL staff address this matter and provide information to the Board.

Mr. Blauvelt recessed the regular meeting at 9:12 p.m. He announced that the Board would meet in Executive Session for half an hour for the purpose of discussing potential litigation with TRL's counsel. The Board reconvened in Executive Session at 9:20 p.m. The Executive Session ended at 9:53 p.m. There was no further business and the meeting adjourned at 9:53 p.m.

  
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President

  
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Secretary