

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Salkum Timberland Library, 2480 U.S. Hwy. 12, Salkum, WA 98582-0120

September 17, 1997

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MINUTES

BOARD MEMBERS PRESENT: Janelle Williams, President; Art Blauvelt; Jean Davies; Carolyn Dobbs; Bill Lawrence; Peggy Meyer; Amory Peck

STAFF PRESENT: Liane Bascou; Margaret Epting; Corene Jones-Litteer; Lorrie Kovell; Thelma Kruse; Joanne Riley; Tina Roose; Carol Saynisch; Bill Scherr; Eddie Waller; Karen Wilkinson

GUESTS PRESENT: Jim Cooper; Joe Cordas; Debbie Schultz

The Board met in Executive Session at 5:30 p.m. prior to the regular meeting for the purpose of discussing labor relations. President Williams called the regular meeting to order at 7:10 p.m.

AGENDA ITEM

NO.

1 Introductions were made.

2 Correspondence and Public Comments

A. Public Comments

There were no public comments.

B. Board Comments

Ms. Peck expressed appreciation for the list of direct dial numbers to Service Center staff and for the convenience of voice mail.

C. Correspondence

There was no correspondence.

3 Approval of Minutes

97-34 ART BLAUVELT MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES MEETING OF AUGUST 27, 1997; PEGGY MEYER SECONDED THE MOTION. ART BLAUVELT, PEGGY MEYER, BILL LAWRENCE, CAROLYN DOBBS, AND AMORY PECK VOTED IN FAVOR OF THE MOTION; JEAN DAVIES ABSTAINED BECAUSE SHE HAD NOT HAD AN OPPORTUNITY TO REVIEW THE MINUTES; JANELLE WILLIAMS ABSTAINED BECAUSE SHE WAS NOT PRESENT AT THE AUGUST 27, 1997 MEETING. MOTION CARRIED.

4 Unfinished Business

There was no unfinished business.

5 New Business

There was no new business.

6 Reports

A. Focus on Salkum

Ms. Waller provided a history of the Salkum library, which opened in August 1986 in part of what used to be the Salkum school. The library was about 1,200 square feet and was open 15 hours a week with one staff person. The Salkum library was opened as a test along with the Naselle and Mountain View (formerly Rainey Valley) libraries to replace the bookmobiles. Salkum's first Summer Reading Program was held in 1987, with 80 signups and 35 finishers. This year the Salkum library had 318 signups and 130 finishers. The last year the library was in the original location in 1992, the circulation was 41,106 and was open 20 hours a week. The Salkum library opened in its present location in September 1993. The circulation in 1996 was 65,187, the library is open 26 hours a week, and has four part-time staff. As of July 1997, the Salkum library had 2,826 registered patrons, with an average of 25 to 40 new patrons registered each month. The meeting room is heavily used--30 to 35 times a month. The library has added Wednesday evening hours which is sometimes the busiest part of the day. There are about 40 home school families who heavily use the library. The additional telephone line which has been added has cut down considerably on the complaints of not being able to get through to the library.

B. Labor Relations

Mr. Scherr reported that a negotiation session was held on September 9 and the next one is scheduled on September 30.

C. Poets in Person

Timberland Regional Library received a Poets in Person grant from the National Endowment for the Humanities. TRL was one of 50 libraries out of about 200 applicants which received a grant. Lorrie Kovell and Joanne Riley are in charge of the project. As part of the grant, they traveled to San Francisco for training where they received an overview of modern poetry, demonstration lectures, courses in publicizing and organizing the programs, funding and targeting audiences. They have found that the grant has gone beyond what they anticipated. The training they received will be valuable for any kinds of programs. They continue through email to keep in touch with others who also received the training. On the last day of the training, they had to give a presentation to the rest of the group, and they were complimented on both their theme and organization. TRL has received 30 sets of 14 tapes which feature 13 poets, along with printed guides and bibliographies. The poets have been well chosen because they represent a great deal of diversity. They are in the process of purchasing additional materials to augment the materials TRL has already received. Each program will feature 5 to 6 poets. The programs begin October 2 at the Tumwater library, the second series is at the Aberdeen library in January, the third series in Pacific County in March, and other programs will be scheduled later. Ms. Kovell expressed thanks to Carol Saynisch and her team for producing the publicity, and to the collection staff at the Service Center for getting these materials processed so quickly. In addition to the actual discussion series, any patron in TRL may listen to the tapes. They are also working with KAOS radio to broadcast interviews.

In another matter, Mr. Lawrence recalled the young adult program which was developed at the Tumwater library and reported to the TRL Board at an earlier meeting. He suggested

6C that the board receive a progress report at another meeting.

D. Director - Thelma Kruse

Payroll and payroll related vouchers for August 1997 amounted to \$613,494.51.

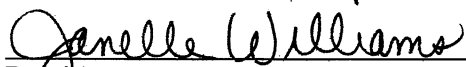
97-35 JEAN DAVIES MOVED TO APPROVE VOUCHERS NO. 50966 THROUGH NO. 51221 FOR SEPTEMBER 1997 IN THE AMOUNT OF \$476,825.23; BILL LAWRENCE SECONDED THE MOTION.

Ms. Epting reviewed the following vouchers: 50966 (James Adams, \$300); 50977 (Bruce Barlott, \$350); 50983 (Autumn Breier, \$270); 51021 (Alvin Granowsky, \$1,500); and 51070 (William Moore, \$400) are for presenters at workshops on All Staff Day on October 13. No. 51114 (\$4,621.35) is the first of two billings for the state audit. No. 51145 (\$5,731.10) to General Testing Laboratories is for several months of water testing at the North Mason building site. No. 51148 (\$2,787.03) to Mark Nelson is for space planning for nine libraries.

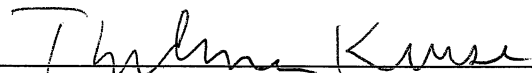
MOTION CARRIED UNANIMOUSLY.

The August 1997 Revenues and Expenditures report was presented. The state audit of TRL for 1995 and 1996 has just been completed. The auditor spent about 5 weeks reviewing TRL's records. The auditor's office will submit a report and will schedule an exit interview with Ms. Epting and Ms. Kruse. Ms. Epting said she does not anticipate any problems. The board scheduled a work session on the 1998 budget on October 2, at 6:00 p.m., a public hearing on the 1998 budget on October 8 at 7:00 p.m., and an Executive Session to discuss labor relations on October 22 at 5:30 p.m. All meetings will be held at the Service Center. The North Mason building is progressing nicely. Electrical work is completed and most of the inspections have been done. Interior framing is almost complete and sheet rocking should begin on Monday. The windows arrived on time and have been installed. The roof will be completed in 2-3 weeks. Final completion is expected by mid January with an anticipated opening in mid to late February. Ms. Kruse attended a Supreme Court hearing today regarding the capital facilities area legislation. She expects a decision from the court in January 1998. Olympia city staff and TRL staff are working with architects on the interior floor plan for the proposed new Olympia library, and the architects are working on preliminary exterior plans as well. The Thurston County Commissioners did approve the resolution to put the Olympia bond issue on the November ballot. One of the commissioners made comments about TRL's operations in Thurston County. Ms. Kruse and Ms. Dobbs will contact the commissioner to discuss her concerns. The registration form for the Local Library Boards Workshop on October 18 in Shelton will go out next week. There will be a tree dedication ceremony at the Tumwater library on September 20 at 1 p.m. to honor the memory of Joyce Nichols. Information regarding All Staff Day on October 13 at the Tyee Hotel in Olympia will go out next week. The August 1997 Statistics were presented.

There was no further business and the meeting adjourned at 8:10 p.m.



President



Secretary