

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Hoquiam Timberland Library, 621 K St., Hoquiam, WA 98550

October 23, 1991

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M I N U T E S

BOARD MEMBERS PRESENT: Carolyn Dobbs, President; Arthur A. Blauvelt; Jeanne Church; Jean Davies; Doris Fourre; William H. Lawrence; Helen Timm

STAFF PRESENT: Liane Bascou; Judy Covell; Karen Creviston; Sandy Dimler; Barb Durney; Margo Eytunge; Jerri Ferrier; Carol Gorsuch; Pat Harper; Valerie Jester; Millee Jolibois; Nikki Jones; Tom Joselyn; Christine Livingston; Dianne Loomis; Ione Mason; Chris Peck; Kathleen Ringenberg; Bill Scherr; Betty Sholund; Rosanne Thompson; Carole Watson; Beverly Westfall

OTHERS PRESENT: Audrey Bergen, Hoquiam; Judy Bowe, Westport Board; Jean Chiveny, Elma Board; Sandy Dahlstrom, Hoquiam Board; Michael Deatherage, Oakville Friends; Herb Elliott, Westport Board; Shirley George, Oakville Board & Friends; Anna Harbell, Montesano Friends; Alice Harris, North Mason Friends; Helen Hepp, Montesano Board; Harold Huhta, Hoquiam Board; Tony Jennings, Hoquiam; Harriet Lamb, Hoquiam Friends; Margaret Livingston, North Mason Friends; Susan McConnell, Westport Board; Faye McCracken, Montesano; Eli Neisman, Hoquiam; Shirley Porter, Hoquiam Friends; Suzan Reisman, Hoquiam Board; Lee Rhoden, Aberdeen Board; Eula Schieck, Oakville Board & Friends; Mary Stough, Olympia; Marjorie Waller, Hoquiam Board; Pat Warren, Aberdeen Board; Dick Wilder, Montesano Board; Priscilla Wilder, Montesano Friends; Effie Wilson, Hoquiam Friends

President Dobbs called the meeting to order at 7:45 p.m.

AGENDA ITEM
NO.

1 Introductions

On behalf of the board, Ms. Dobbs expressed appreciation for the opportunity to meet in the new Hoquiam library. Introductions were made.

2 Public Comments

A. Correspondence

Jeanne Church presented Mossyrock School Librarian Dennis E. Burgin's October 9, 1991, letter. He expressed his concern that even though the Mossyrock School District has purchased the necessary equipment for dial-up access to Dynix, it is not allowed to use the system because Mossyrock is not a part of the library district. Since 90% of the students live outside the city limits, Mr. Burgin requests that TRL reconsider this decision and allow those students with library cards access to the catalog through the school. It was agreed that the school itself will not be issued an institutional card, but the school can connect with the system for use by those students who hold library cards. Ms. Dobbs requested Mr. Dickerson and Ms. Church work together on a response to Mr. Burgin. Mr. Lawrence suggested that other schools in the district in a similar situation be allowed the same arrangement.

Mr. Blauvelt acknowledged several letters which express concerns with the revised Long Range Plan from the Ocean Park/Ilwaco Friends of the Library, Mary Stough, and Marian Osterby. Ms. Dobbs acknowledged a letter from

- 2A Shirley George of the Oakville Library board requesting information related to Oakville's plans to build a new library.

B. Public Comments

See Agenda Item 5A.

- 5 Unfinished Business

A. Draft Revision of Long Range Plan

The draft revision of the Long Range Plan was presented to the board at its September 25, 1991, meeting. The draft was distributed throughout the district and the board has invited reactions to the draft.

Concerns raised were discontinuation of mailing of materials to patrons; opening new libraries when there are so many other needs; that the input at the public meetings and the written comments are not reflected in the revised plan; cutback on rotation of books.

A detailed analysis of the costs of mailing vs. courier and patron pickup has been done, including an experiment of a special holds courier to transport materials for patrons to pick up at their local library. Postage costs continue to escalate and currently account for 25% of the materials budget, and TRL spends \$10,000 to \$15,000 per year for mailers. Another factor is that the volume of materials has increased because of the online patron access. TRL anticipates adding one more courier and will reorganize the courier network so there will be courier service to each library every weekday it is open. TRL will always continue to mail materials to people who cannot otherwise avail themselves of library services. There was a suggestion that it be made clearer in the Long Range Plan that patrons will still have that option.

New libraries at Amanda Park and Naselle are replacing existing libraries and there are no immediate plans to open additional libraries. TRL is following the vision of the previous administration which looks toward expanding the district, adding new facilities, and serving people better, particularly in the rural areas. The Long Range Plan is a guide which sets targets and should be interpreted as where the board wants the district to go at this time. There are some areas in the district which do not have adequate library service and this plan works toward that goal.

Mr. Blauvelt felt the board is hearing everyone's concerns but acknowledged it is not possible to include everything in the plan. If Initiative 559 passes, it will affect the ability of TRL to accomplish many of the objectives in the plan. Mr. Lawrence added the board should consider the possibility of outside corporate funding and community grants.

It was asked how the plan, once adopted, will be implemented. Mr. Blauvelt explained this plan is a guideline for the next two years and implementation will depend on funding available. Mr. Lawrence said he senses that people think the plan is set in concrete but in fact it will always be subject to modification.

The meeting recessed at 9:05 p.m. and reconvened at 9:25 p.m.

3 Approval of Minutes

- 91-37 HELEN TIMM MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES REGULAR MEETING OF SEPTEMBER 25, 1991, AS MODIFIED; BILL LAWRENCE SECONDED THE MOTION. HELEN TIMM, BILL LAWRENCE, ART BLAUVELT, AND JEAN DAVIES VOTED IN FAVOR OF THE MOTION. JEANNE CHURCH, CAROLYN DOBBS, AND DORIS FOURRE ABSTAINED. MOTION CARRIED.
- 91-38 JEAN DAVIES MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES SPECIAL MEETING OF SEPTEMBER 30, 1991, AS DISTRIBUTED; BILL LAWRENCE SECONDED THE MOTION. JEAN DAVIES, BILL LAWRENCE, ART BLAUVELT, HELEN TIMM, DORIS FOURRE, AND CAROLYN DOBBS VOTED IN FAVOR OF THE MOTION. JEANNE CHURCH ABSTAINED. MOTION CARRIED.
- 91-39 BILL LAWRENCE MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES SPECIAL MEETING OF OCTOBER 16, 1991, AS DISTRIBUTED; DORIS FOURRE SECONDED THE MOTION. BILL LAWRENCE, DORIS FOURRE, JEAN DAVIES, HELEN TIMM, CAROLYN DOBBS, AND JEANNE CHURCH VOTED IN FAVOR OF THE MOTION. ART BLAUVELT ABSTAINED. MOTION CARRIED.

4 Vouchers

Payroll and payroll related vouchers for September 1991 amounted to \$335,030.10.

- 91-40 JEAN DAVIES MOVED TO APPROVE VOUCHERS NO. 34027 THROUGH NO. 34225 FOR OCTOBER 1991 IN THE AMOUNT OF \$490,636.64; ART BLAUVELT SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

6 New Business

- A. Support of the Wetlands Interpretive and Learning Center project and vacation of a road to facilitate this development

The North Mason School District has requested TRL's support of a Wetlands Interpretive and Learning Center project. In order to facilitate this development, it is necessary to vacate a county road which runs between the project property and other landowners, including Timberland Regional Library. The road has never been used by the North Mason library and runs along a wetlands area that could never be used by the library.

- 91-41 HELEN TIMM MOVED THAT TIMBERLAND REGIONAL LIBRARY SUPPORTS THE NORTH MASON SCHOOL DISTRICT'S PLANS FOR A WETLANDS INTERPRETIVE AND LEARNING CENTER. SUBJECT TO REVIEW BY LEGAL COUNSEL, THE LIBRARY IS IN ACCORD WITH THE SCHOOL DISTRICT'S REQUEST FOR VACATION OF A PORTION OF ROESSEL ROAD, INCLUDING THE PORTION ALONG THE PROPERTY OWNED BY TIMBERLAND REGIONAL LIBRARY. BILL LAWRENCE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

7 Reports

- A. Library Director

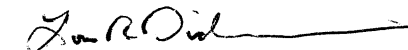
September 1991 Revenues and Expenditures - The September 1991 Revenues and Expenditures report was presented. Mr. Crose said his only area of concern is in communications where postage will exceed what has been budgeted.
January-September 1991 Circulation Report - Circulation for January-September

- 7A 1991 has increased 15% over the same period in 1990. There are large increases in several of the libraries; it was noted Hoquiam's circulation increased 131%. Initiative 559 - If this initiative passes, county officials anticipate tax statements will be sent out late because the counties have to pull together all of the information needed to go to the new tax system. This will affect the cash flow of taxing districts. In 1992, TRL could lose about \$150,000 in interest earnings on investments and it could cost TRL about \$350,000 in interest on the money it will have to borrow to carry itself through the first several months of 1992. TRL has been advised by the Department of Revenue that it will be additionally impacted with losses of about \$325,000 each year. It is anticipated the impact on libraries statewide will be \$3.3 million. Mr. Blauvelt reminded everyone that campaigning for or against 559 cannot be done on TRL's time or at TRL's expense. Mr. Dickerson said the Washington Library Association has taken an opposition stance to the initiative. Ms. Thompson said the Staff Association has donated an amount greater than its intake of one month's dues to a coalition opposed to the initiative. Building Updates - TRL formally accepted the Amanda Park library last Saturday and it will open on November 2. Completion of Naselle is anticipated next Monday and it will open on November 16. Service Center Backlog Progress Report - Mr. Crose reported that he and Ms. Covell are carefully looking at patterns and anticipate the entire backlog to be out of the Service Center within the next three months with current staffing levels. Announcement - Ms. Gorsuch announced that Pearl Lewis of the North Mason library is one of ten recipients of an outstanding performance award presented by the Coalition for Older Worker Employment of South Puget Sound, which encompasses Mason, Thurston and Lewis Counties. Focus on Hoquiam and Aberdeen Libraries - Mr. Blauvelt reported people are pleased with the design of the new Hoquiam library. Ms. Shaffer emphasized the role the Hoquiam board and Chris Livingston played in the building process. She said the major change at the Aberdeen library is the addition of the Education and Job Information Center.

There was no further business and the meeting adjourned at 10:10 p.m.



PRESIDENT



SECRETARY