

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING

Service Center
415 Airdustrial Way S.W., Olympia, WA 98501

March 28, 1990

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M I N U T E S

BOARD MEMBERS PRESENT:

Carolyn Dobbs, Chair - Member-at-Large
Jean Davies - Pacific County
Doris Fourre - Thurston County
Jean Haakenson - Member-at-Large
Karen Herrell - Grays Harbor County
William H. Lawrence - Lewis County
Helen Timm - Mason County

STAFF PRESENT:

Lon R. Dickerson, Director
Michael Crose, Assistant Director, Management Services
Sally Loken, Assistant Director, Central Services
Mary Ann Shaffer, Assistant Director, Public Services
Diane Johnson, Community Information Coordinator
Bill Scherr, Human Resources Manager
Barbara Durney, Circulation Supervisor, Olympia
Sandra Kersley, Community Library Coordinator, Centralia
Dianne Loomis, Central Services Specialist
Joyce Nichols, Community Librarian, Tumwater
Kitty Schiltz, Community Librarian, North Mason
Karin Schumaker, Central Services Associate
Jay Windisch, Reference Librarian, Aberdeen

GUESTS PRESENT:

Suzette Birdsell, Montesano Library Board
Garth Getty, Shelton
Helen Hepp, Montesano Library Board
Steve Metcalf, CALS System Manager
Laurel Nelson, Arcadia
Keith Wilson, Executive Vice President, Dynix

Chair Carolyn Dobbs called the work session to order at 6:40 p.m. Tom Taylor from Taylor and Associates met with the Board during the work session to present his proposal for Board training. The work session recessed at 7:20 p.m. Chair Dobbs called the regular meeting of the Board to order at 7:35 p.m. Ms. Dobbs suspended the order of business and moved to Agenda Item 3A, Dynix report.

AGENDA ITEM

NO.

3 Reports

A. Library Director - Lon Dickerson

-- Dynix report - Keith Wilson

Mr. Dickerson introduced Steve Metcalf, System Manager for CALS. Mr. Metcalf

- 3A keeps everything working properly on the Dynix computer functions among the three members of the consortium. Mr. Dickerson introduced Keith Wilson, Executive Vice President of Dynix, who was attending the meeting to review with the TRL Board what is happening with the Dynix installation. Mr. Dickerson referred to the correspondence sent to Dynix inviting Paul Sybrowsky and/or Keith Wilson to meet with the Board regarding the Board's concerns with the delays in the installation, and when and how the problems will be resolved. The Board received a list prepared by Sally Loken and other staff of outstanding deficiencies with the Dynix system. (A copy of the Dynix Software Deficiencies dated March 14, 1990, is attached to the original of these minutes.) Ms. Loken has annotated that list of deficiencies as to the status of those items. Mr. Dickerson referred to another document from Keith Wilson which identifies the current status of the deficiencies. Mr. Dickerson emphasized that the Dynix system is basically working but there are still some "bugs" which need to be worked out.

Mr. Wilson expressed his pleasure of doing business with CALS the past year. He said it has definitely not been an easy road for Dynix and he hopes that Dynix has continued to earn everyone's confidence as Dynix responds to the difficulties. Mr. Wilson said the CALS installation has not been a financial success for Dynix and, in fact, Dynix has taken a loss on this installation. Ms. Timm asked if it is true that the experience Dynix is gaining by setting up the CALS system will be valuable to Dynix when it installs other systems. Mr. Wilson said that is true. He said CALS was the first customer to use the Sequoia computer and Dynix currently has seven more contracts for the Sequoia computer.

Mr. Wilson referred to the list of Dynix software deficiencies which Mr. Dickerson referred to earlier. Of the 31 items listed, nine have been resolved in the past two weeks. The majority of the items relate to the installation of the new release of software 120 which is scheduled for installation the weekend of April 7 and 8. Mr. Wilson said that version of software is functioning at other Sequoia sites. Since CALS is running on Release 112, Dynix wants to be sure the process of moving from one to the other is stable.

Mr. Lawrence asked if other systems are experiencing the same problems as CALS. Mr. Wilson said Dynix initially installed a Tandem computer which is the basis of a lot of the difficulties CALS has been experiencing. No one else had a Tandem installed. There were four custom features requested by CALS, most of them for Timberland. Two have been completed and delivered and the others will be delivered when Release 120 is installed.

Mr. Wilson said the System Reliability Test has been done which runs the system for an extended period of time to make sure the system stays up and operational. There are two other tests to be completed. One is the Software Functionality Test which will bring CALS close to the official sign-off of the software. The final test is the System Response Time Test which will test a full load on the system.

Mr. Lawrence asked the maximum number of terminals the system can accommodate. Mr. Wilson said the number of terminals is spelled out in the contract. He explained that the system is a building block system and can be added to so the potential for growth is there. He said Dynix has already tested this system with up to 800 concurrent users. CALS has about 270 terminals and as Ms. Loken recalls has the potential for 300. TRL has 129 OPACS and 89 staff terminals. Ms. Loken said the capacity for terminals exceeds what CALS will

3A need.

Mr. Lawrence asked how the allocations are handled. He presumes that Timberland will grow differently than the other members of CALS. Mr. Metcalf said the libraries can add terminals independently at this point. For instance, Timberland added dial-up access dedicated to Timberland's use only. If there is further growth, CALS will go back to the formula used all along based on a percentage of use in each institution. Mr. Metcalf said the system easily supports the number of terminals CALS now has and he expects the system will be able to handle more. If CALS libraries choose to add terminals which go above the number Dynix has been contracted to support, then CALS can expect to spend money to increase the capacity of the system. Mr. Wilson explained that the way CALS purchased the system is typical. He said libraries do not want to pay for extra capacity which will sit idle on the system. However, libraries want to know the system can have pieces added to it at the appropriate time to accommodate the system's growth. CALS did not purchase a lot of excess capacity, but the potential is there and the capacity can be added.

Mr. Lawrence asked what the design life is for the Dynix system. Mr. Wilson said CALS is at about the second year of a product in terms of the hardware itself. Typically in the computer market there is about seven years of active selling life of a product line, but the working life of the machines can be much longer. He explained that many times users find that it is as expensive to add to a machine as it is to replace it. He said CALS probably has 10 to 12 years of life in the hardware. He said technology changes and prices come down. Ms. Timm said there is such an upheaval when a system is replaced and this bothers her.

Ms. Fourre said she attended a Tenino board meeting and the board members had not seen statistics for six months and did not realize their circulation had gone down. Ms. Loken said TRL has not gone a six-month period without statistics. She said a year-end report for 1989 did go out. Mr. Dickerson said it has only been within the past four or five months that statistics have been available, however. These statistics only contain totals and not breakdowns by media types. The year-end report for 1989 was also an estimate. TRL used May and June 1988 circulation since this data was lost when CALS was on the backup system. Ms. Loken added she doesn't think TRL will ever have accurate statistics for 1989. Ms. Fourre asked when TRL can expect to get good statistics. Mr. Wilson said the system is able to produce statistics now. Some of the additional statistics libraries want to receive are part of the Release 120 enhancements.

Mr. Wilson said Release 120 has been in general distribution to clients since January of this year and was in testing for a period of time prior to that. It contains approximately 500 to 600 enhancements which are very substantial. Ms. Haakenson commented that it is noted that Release 120 will solve many of the listed software deficiencies. Ms. Herrell asked why it is taking so long to install Release 120 in CALS system. Mr. Wilson explained that Dynix supports a number of different computers and has about 200 installations in the U.S. Very few are on the Sequoia computer at this time. The software needs to be made compatible so the upgrade procedure is different. Beginning in January, those customers receiving new machines received Release 120 and those customers with existing machines that have to be upgraded receive Release 120 at different times. Ms. Herrell asked how long it will take Dynix to fix any problems CALS might possibly experience with Release 120. Mr. Wilson responded that he believes that Dynix has always been responsive and

- 3A there are Dynix staff available to CALS who work regularly on CALS' account. Dynix staff handle problems directly according to the priority set by CALS. Mr. Wilson said with as sophisticated a system as a library automation system is and as complex as CALS is as a cooperative, he expects there will be items that will need to be worked on on a regular basis.

Mr. Lawrence asked when the contract is fulfilled. Mr. Wilson said when the system is accepted by CALS, it will roll over from installation to maintenance. He expects the functionality test to be completed in April and the full load test to be done in May. Mr. Lawrence said software comes out in various versions. He is interested in knowing when Dynix will complete its contractual arrangements with CALS. He said the business of never actually finishing software problems sort of leaves CALS with an open ended check. Mr. Wilson said that it not the case. He said large systems, particuarly in the library field, are different. CALS has contracted with Dynix for a maintenance program. Part of the maintenance is an 800 number contact with Dynix 24 hours a day, 7 days a week. As Dynix develops new features, that is part of its support services. CALS is paying for the support services. Mr. Wilson said the terms of the contract with CALS were carefully negotiated.

Ms. Davies asked if TRL will ever have the May and June 1989 circulation. Ms. Loken said TRL has not been able to get totals for those two months. Ms. Davies said TRL bases its staffing levels on statistics. She wants Dynix to know that she does not like the fact that TRL has not been able to get accurate statistics. She wishes that somehow Dynix could have given CALS a workable system a lot sooner than it did. Valuable data has been lost that apparently cannot be retrieved, and Ms. Davies said this concerns her. Mr. Wilson said Dynix feels the same way. Ms. Davies asked when the system was supposed to have been in. Mr. Wilson responded May 1989. He said it is typical for an installation of this nature to run about six months for a complete cutover and acceptance. After the problems of the Tandem computer, Dynix is now about six months from the point CALS received the system that is now working and they are getting very close to the final testing. Ms. Davies said since she is not an expert on computers she relies on people who know about them. When someone says the system will be workable by a certain time, she listens to that and when it isn't she asks why. She said she hopes that everything does come together in April. Mr. Wilson said he hears that the system is functioning in the libraries and the staff and patrons are using it.

Ms. Timm asked why the TRL Board was not told from the beginning that it takes six months. Mr. Wilson said it usually takes six months from the time the system is installed to completion. This period includes lots of things, such as staff training. Mr. Wilson said the contract spells out the time schedule. Ms. Haakenson said the TRL Board never went into detail on the time schedule. She said they relied on CALS and it was not until two months ago that the Board wanted to know why there were delays. She said it looks like problems will be solved by April 8. If the Board had asked questions nine months ago, Ms. Haakenson said they would have known then that they were still within several months of completion. She thinks the Board needs to concern itself with the April 8, 1990 date. If problems are not solved at that time with installation of Release 120, then she as a Board member would not allow Dynix to go another six months to solve the problems.

Mr. Lawrence said CALS has a function of running the system and keeping its members advised. He is not sure CALS did as good a job as it might have.

- 3A He asked about backup and if it is automatic within the system. Mr. Wilson said the system has continuous backup which is part of the software. Twice a week CALS also runs a full backup of the entire system. He said if one of the components in the system fails, the system will continue to operate. None of the libraries will ever need to go to backup because the system continues to operate around that failed component. Mr. Lawrence asked if Dynix has a regional representative in this area. Mr. Wilson said everything is handled from Dynix's office in Provo, Utah, and each customer has a team who responds to problems.

Mr. Wilson said Dynix is looking forward to another release of software which they are finishing development on now and will come out this summer. A couple of features which were custom features for CALS will be delivered to the rest of Dynix's clients at that time also. He said some releases have to do with adding capabilities, such as searching community information files such as drug centers, abortion, child care, services for the blind and physically handicapped. Mr. Lawrence asked if Release 120 can be installed without shutting down the system. Mr. Wilson said the system will have to be shut down because Release 120 changes the data files.

Ms. Herrell said she thinks a lot of the staff working with the system are very pleased with it. Mr. Wilson said he hopes the Board understands that Dynix is concerned and appreciates the support it has received from CALS and from TRL. He realizes the delays have not been easy for everyone and Dynix is trying to continue to be responsive and get this phase behind them.

Mr. Dickerson said there are three TRL staff who have been especially involved in all aspects of the design and specifications, selection of the vendor, installation, and troubleshooting. He said these staff have gone above and beyond what is expected and have done an admirable job. He introduced Barbara Durney, Karin Schumaker and Jay Windisch. Ms. Dobbs, on behalf of the Board, thanked the three staff for their work.

Mr. Lawrence said it may be appropriate at a future TRL Board meeting to have someone from CALS speak to the Board about CALS' function. He personally would like to understand that function better. Ms. Davies agreed that would be a good idea.

1 Approval of Minutes

- 90-09 JEAN HAAKENSEN MOVED TO APPROVE THE MINUTES OF THE TRL BOARD OF TRUSTEES REGULAR MEETING OF FEBRUARY 28, 1990, AS DISTRIBUTED; HELEN TIMM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

2 Vouchers

- 90-10 BILL LAWRENCE MOVED TO APPROVE PAYROLL AND PAYROLL RELATED VOUCHERS FOR FEBRUARY 1990 IN THE AMOUNT OF \$284,459.21; HELEN TIMM SECONDED THE MOTION. BILL LAWRENCE AMENDED HIS MOTION TO INCLUDE APPROVAL OF VOUCHERS NO. 30306 THROUGH NO. 30494 FOR MARCH 1990 IN THE AMOUNT OF \$217,052.12; DORIS FOURRE SECONDED THE AMENDMENT.

Ms. Haakenson was excused from the meeting.

Mr. Crose reviewed the following vouchers:

- 2 No. 30345 (\$34,046.39) to The Evergreen State College is a two month billing from CALS and includes legal fees in the DataPhase lawsuit, library cards and maintenance.
- No. 30346 (\$940.25) to the City of Ilwaco is a proration avoidance levy payback.
- No. 30348 (\$19,844.18) to Western Library Network is a two month billing. TRL is moving very heavily into acquisitions so the billing is higher than normal.
- No. 30359 (\$1,795.95) to ADT, Inc. is for an upgrade of the security system at the Service Center.
- No. 30378 (\$4,888.57) to Bell-Anderson Agency is for a renewal of the library district's public officials liability insurance.
- No. 30407 (\$28,000) to RMRS Systems is for postage. Mr. Crose will be reporting to the Board on the cost of postage, telecommunications and datacommunications. He is carefully monitoring these costs.
- No. 30446 (\$64.68) to Morningside is for recycling barrels and represents a new effort at the Service Center of recycling paper.
- Ms. Fourre noted several vouchers for graphics and asked if there is a lot of activity going on in the printing department. Ms. Johnson said the printing department is working on several projects including the summer reading program, a slide show to help support the Elma building project, and a staff orientation tape for the district. Ms. Herrell commented she had an opportunity to see the Elma slide show and said it was a very professional and well put together tape.
- Ms. Timm noted a materials voucher to AT&T and asked if TRL has to buy telephone directories. Mr. Dickerson said TRL must purchase some of its telephone directories and, therefore, doesn't have as large a stock as it used to.

MOTION AND AMENDMENT TO MOTION CARRIED UNANIMOUSLY.

3 Reports

A. Library Director - Lon Dickerson

-- February 1990 revenues and expenditures

Mr. Crose referred to his written report. He will provide a more fulsome report after the first quarter. Ms. Fourre commented she doesn't care for the new format of the revenues and expenditures report. Mr. Crose said he recognizes the format is cumbersome but he believes it will be valuable for the Board because they will be able to compare this year with the previous year. Ms. Timm asked if the sales of fixed assets includes the amount TRL received for one of the South Mason lots. Mr. Crose said it does. He is still working on selling the South Mason building.

-- February 1990 circulation

Mr. Dickerson referred to the 1990 circulation report. Although the report

- 3A is not accurate because the system is still not counting everything properly, he noted circulation is up 11% over the previous year. Ms. Fourre said the Tenino library board asked if the holds placed on the system by patrons are counted. She said they are concerned that Tenino's circulation is down. Mr. Dickerson said the system does count holds placed and represents a different type of use of the library. He said Tenino has a high percentage of paperbacks in its collection and the system is not counting paperbacks properly. He said TRL is looking at different ways of measuring use of the libraries, including holds and circulation. He said all of the libraries will have people counters. Mr. Dickerson said he is excited about the types of statistics TRL will be able to get from the Dynix system because it will give them a better idea of what is happening in the libraries. Mr. Lawrence expressed his concern with collecting statistics which need interpretation without some objectives in mind.

-- Board training

Ms. Dobbs said three Board members need to work with Bill Scherr in interviewing The Effectiveness Institute. Jean Davies, Bill Lawrence and Doris Fourre volunteered. Ms. Dobbs requested one of them call the rest of the Board after the interview so the Board will be prepared to make a decision. Since a decision needs to be made soon, Ms. Timm suggested a telephone vote of the Board be taken as to which company will be hired for the Board training.

Mr. Dickerson, Bill Lawrence and Bill Scherr have been working on identifying leadership programs for Mr. Dickerson and other senior staff. Mr. Lawrence said he has reviewed several programs and has chosen two which he thinks would be appropriate for Mr. Dickerson, including the Institute for Effective Leadership and the Center for Creative Leadership. He said he is comfortable that they are focusing on a program for Mr. Dickerson of interpersonal relationships rather than a program of management and dealing with other agencies which he thinks Mr. Dickerson handles very well. Mr. Lawrence said he doesn't have any costs yet but thinks they will be within the figures discussed. Mr. Dickerson said work is continuing on identifying and developing training programs for the Management Council.

-- Affirmative Action Program

Mr. Scherr said the Affirmative Action Program has been submitted to TRL's attorney for his review. Other than a few changes recommended by the attorney, the draft copy the Board received basically covers what TRL's AAP program will be. Mr. Scherr said it addresses the various requirements of the Office of Federal Contract Compliance and addresses the various protected groups and classes of people, the issues which need to be analyzed and how the plan will be enforced. As indicated in the plan, TRL is underutilizing minorities within the managers, professionals and technical job groups and has set goals in those areas. TRL is required to identify the availability in each job group for the various protected classes and then apply that availability to the current work force in each group and determine if TRL is underutilized. Mr. Scherr said that is why TRL is addressing specific minority groups. If TRL is unable to, after a good faith effort, recruit these people, but can document that an effort was made, then TRL will be in compliance with the plan and extend the goals to future years and continue to work toward recruiting and hiring these individuals.

- 3A Ms. Timm noted that the Affirmative Action Program done in 1980 is only three pages long and the revised program is 29 pages plus exhibits. She asked why in 10 years the paperwork has grown so much. Mr. Scherr said one reason is because of governmental regulations and another reason is that the program done in 1980 was not really in compliance. Mr. Dickerson said the TRL Board adopted an affirmative action policy statement in 1976 to meet federal requirements to get the EDA grant to build the Service Center and staff developed the three-page Affirmative Action Program in 1980. TRL's attorney has said he is very impressed with the program developed by Mr. Scherr and that it is a very strong program. Ms. Davies said she is impressed with all of the detail and research which has gone into this program and said it appears to meet all of the contingencies and deal with all of the issues. Mr. Crose added that TRL's attorney said it is apparent that the library district is going to be committed to the program.

-- TRL Board nominations for WLA awards

Mr. Dickerson said at last month's meeting the Board requested that Doris Fourre work with Diane Johnson on Board nominations for WLA awards. Based on that input, Ms. Johnson will be submitting two applications nominating Marcia Wells from Elma and Alice Harris from Belfair. Ms. Johnson said these will be submitted for the Washington Library Friends and Trustee Association awards category and the nominations will be made on behalf of the TRL Board. Ms. Fourre said the TRL Board should be working on these awards every year to let the local library boards and Friends groups know that the TRL Board appreciates their efforts.

-- Legislation

Mr. Dickerson announced the Governor signed the proration bill, HB 2330, this morning. He said there were so many people present at the signing that multiple photographs had to be taken and more time than usual was spent on the signing.

Ms. Dobbs called for a recess at 9:00 p.m. and the meeting reconvened at 9:10 p.m.

4 Correspondence and Public Comments

- A. Letter from Marilyn Phelan of Winlock concerning the high quality of library materials and services, the Winlock library staff and concern for the costs associated with mailing library materials

Mr. Dickerson said the letter from Ms. Phelan comments on the high quality and variety of reading materials and the good staff at Winlock. It also expresses concern with the high cost of mailing materials to patrons. Mr. Dickerson said TRL is also concerned with the high costs of postage. In recent months, TRL has been requesting patrons to pick up materials at the libraries as much as possible. When the new Release 120 is installed in the Dynix system, TRL will be able to implement a new program of delivering materials to major libraries for patrons to pick up. For instance, if an item is requested at the Shelton library by a Shelton resident and the item is returned to the Shelton library, it will be held at the library and a postcard will be sent to the patron requesting pickup at the library. TRL will still mail items to patrons who are unable to pick them up or if the materials are coming from TRL's more remote locations. Mr. Dickerson said this will hopefully reduce the mailing costs. He will respond to Ms. Phelan's letter.

5 Unfinished Business

A. Travel and Subsistence

TRL's meal and subsistence allowance is based on the schedule used by the State of Washington. The State of Washington has increased its meal reimbursements and it is recommended that TRL adjust its schedule accordingly.

- 90-11 HELEN TIMM MOVED TO ADOPT RESOLUTION NO. 90-01 RELATING TO PER DIEM, MILEAGE AND SUBSISTENCE PAYMENTS AND SUPERSEDING AND REPLACING RESOLUTION NO. 89-03; BILL LAWRENCE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Mr. Dickerson said as of February 1, 1990, mileage reimbursement is 26 cents per mile.

6 New Business

A. LSCA Grant for Energy Conservation - Centralia

Ms. Kersley said the City of Centralia is concerned with the energy costs at the Centralia library and has decided to seek a LSCA grant for energy conservation. Currently there are dark areas in the library due to the high cost of replacing the lights. This has an impact on service to the public which is one of the things the State Library Commission looks at in awarding these grants. When the library was remodeled the lighting chosen was fitting with the architecture. As the library becomes more automated, the lighting is no longer appropriate. Because of the recent flooding in the area, the city is not able to offer as much financial support for the library. The amount requested in the grant is \$5,000 and if funded, the city is required to offer matching funds.

Mr. Lawrence said the upstairs of the Centralia library has never been used effectively. He thinks Ms. Kersley has some good ideas for using the upstairs. Ms. Kersley said one idea is to use the upstairs for the adult fiction section. She doesn't think there would be any supervision problems. There is elevator access to the upstairs for handicap patrons although there is concern whether there will be room for wheelchairs. Ms. Kersley is checking into whether the floor will handle the weight of books.

- 90-12 KAREN HERRELL MOVED TO ENDORSE THE CITY OF CENTRALIA'S APPLICATION TO THE WASHINGTON STATE LIBRARY COMMISSION FOR A LSCA, TITLE II, ENERGY CONSERVATION GRANT OF \$5,000 AND TO AUTHORIZE THE BOARD CHAIR AND THE TRL DIRECTOR TO REVIEW AND APPROVE SUCH AN APPLICATION FOR LSCA FUNDS; BILL LAWRENCE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

B. Contract for legal services

Mr. Dickerson said Craig Hanson has offered a contract under which he would continue to represent TRL as he has for the past two years with a continuation of the rates established two years ago. He said TRL has been very pleased with the quality of the services Mr. Hanson has provided in both labor relations and general legal services.

6B
90-13

DORIS FOURRE MOVED TO RENEW THE CONTRACT WITH CRAIG W. HANSON OF HANSON & DIONNE FOR LABOR RELATIONS SERVICES PLUS GENERAL LEGAL SERVICES EFFECTIVE APRIL 1, 1990, THROUGH MARCH 31, 1991; JEAN DAVIES SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

C. Purchase of property for Salkum library

Mr. Crose and other library staff recently examined a site at Salkum for a new library. There is a great deal of enthusiasm for a new library facility in that community. Dean Hooper has been heading up what will be a Friends group for the Salkum library. He has been an enthusiastic library supporter and has been working with people in the area to find a new site for the library, either through a donation or at a reduced rate. Mr. Hooper has received good response from the community. It was suggested that this be discussed further in executive session since it is necessary to begin moving on this project.

Ms. Dobbs requested an executive session at 9:30 p.m. for the purpose of discussing the purchase of property for a new Salkum library. The meeting reconvened at 9:40 p.m.

90-14

BILL LAWRENCE MOVED TO AUTHORIZE MICHAEL CROSE, AS AGENT FOR TIMBERLAND REGIONAL LIBRARY, TO PROCEED WITH THE PROPERTY PURCHASE FOR A NEW SALKUM LIBRARY; HELEN TIMM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

7 Other Agenda Items

A. Grays Harbor County board meeting

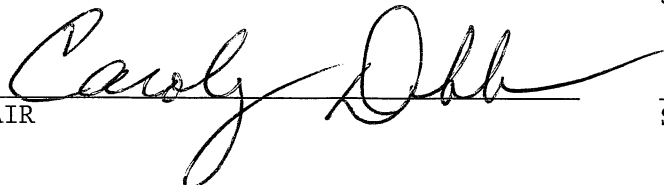
Ms. Herrell said she had mentioned earlier that she saw the slide show on the Elma building project at a meeting of Grays Harbor County board members. She said there are several building projects currently going on in Grays Harbor County, including Hoquiam, Amanda Park and Elma. Several of the local library board members thought it would be a good idea to get together to discuss the building projects and other items. Everyone present agreed it was such a successful meeting, that they are thinking about meeting twice a year. Ms. Herrell said there was not as good a turnout from some of the libraries in the outlying areas, but hopefully this will improve at future meetings.

B. Amanda Park

Mr. Lawrence said he, Mike Crose, Lon Dickerson and architect Clint Pherson visited the Amanda Park site. He said he is very impressed with Mr. Pherson. Although the meeting fell through with the superintendent of the school where the new library will be built, Mr. Lawrence said it was a good day.

There was no further business and the meeting adjourned at 9:45 p.m.

CHAIR



SECRETARY

