

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Oakville Fire Hall
Oakville, Washington 98568

Wednesday, September 28, 1988
7:30 p.m.

A G E N D A

AGENDA ITEM
NO.

1 Approval of Minutes

RECOMMENDATION: MOTION to approve the minutes of the TRL Board of Trustees regular meeting of August 24, 1988, as distributed.

2 Vouchers

BACKGROUND: Payroll and payroll related vouchers for August 1988 amounted to \$249,506.03.

RECOMMENDATION: MOTION to approve vouchers No. 26501 through No. 26680 for September 1988 in the amount of \$143,055.87.

3 Reports

A. Library Director - Lon Dickerson

-- August circulation

-- August revenues and expenditures

-- Library automation project

-- 1988 board calendar

B. Library Board

-- Public meetings on long range plan

-- Performance pay program - Carolyn Dobbs, Bill Lawrence, Jean Haakenson

-- Board retreat for October

4 Correspondence and Public Comments

5 Unfinished Business

A. 1989 Budget Review

BACKGROUND: At its July 27, 1988 meeting, the Board reviewed the district's revenues for the past several years as well as anticipated receipts for the next several years. The personnel section of the budget was also reviewed. At the August 24, 1988 meeting the Board reviewed the district's supplies and other services and charges portions of the budget. At this meeting the Board will review the salaries, wages and benefits and equipment/materials sections of the budget.

RECOMMENDATION: Discussion only; no action.

6 New Business

A. 1989 Preliminary Budget

BACKGROUND: Annually in September the Board adopts its preliminary budget for the following year. The expectation is that the preliminary budget which is adopted this September will be extremely close to the actual budget adopted in December.

RECOMMENDATION: MOTION to adopt Resolution No. 89-__ adopting a preliminary operating budget for 1989.

B. Consideration of request for TRL to act as fiscal agent

BACKGROUND: Maryan E. Reynolds, Project Director of "The History of the Washington State Library: Dynamics of Change" has requested that Timberland Regional Library act as the fiscal agent for funds to support the project. Funds are anticipated to come from several sources, including Washington Library Association, individual public libraries, Washington Commission for the Humanities, and individuals. The in-kind services which will be received from the Washington State Library and interested individuals, as well as from TRL, will be viewed as resources used as "matching" for any grant proposals developed. TRL has been assured that the demands on its business office will be minimal.

RECOMMENDATION: MOTION to authorize Timberland Regional Library to act as fiscal agent for funds to support a project entitled "The History of the Washington State Library: Dynamics of Change."

C. November meeting site

BACKGROUND: The Olympia Library Board has invited the TRL Board of Trustees to hold its November 30 meeting at the Olympia Timberland Library.

RECOMMENDATION: MOTION to hold the board's November 30, 1988 meeting at the Olympia Timberland Library.

7 Other Agenda Items

8 Adjournment