

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING

Centralia Timberland Library
110 So. Silver, Centralia, WA 98531

Wednesday, August 24, 1988

7:30 p.m.

A G E N D A

AGENDA ITEM
NO.

1 Approval of Minutes

RECOMMENDATION: MOTION to approve the minutes of the TRL Board of Trustees regular meeting of July 27, 1988, as distributed.

2 Vouchers

BACKGROUND: Payroll and payroll related vouchers for July 1988 amounted to \$236,210.63.

RECOMMENDATION: MOTION to approve vouchers No. 26322 through No. 26500 for August 1988 in the amount of \$162,272.86.

3 Reports

A. Library Director - Lon Dickerson

- July circulation
- Summer reading program
- July revenues and expenditures
- PNLA conference reports

4 Correspondence and Public Comments

5 Unfinished Business

A. 1989 Budget

BACKGROUND: Annually in September the Board adopts its preliminary budget for the following year. The expectation is that the preliminary budget which is adopted this September will be extremely close to the actual budget adopted in December.

At its July 27, 1988 meeting, the Board reviewed the district's revenues for the past several years as well as anticipated receipts for the next several years. The personnel section of the budget was also reviewed. At this meeting the Board will review the district's supplies and other services and charges portions of the budget.

RECOMMENDATION: Discussion only; no action.

B. Classification and Comparable Worth Study

BACKGROUND: At its July 27, 1988 meeting, the Board met in a work session with Martin Kenny regarding the Classification and Comparable Worth Study. Since there were still several items which Mr. Kenny needed to complete, the Board did not accept the plan at that meeting.

Now that the final report has been received, the board needs to "accept" the report. Such action will enable the administration to implement the position titles and position descriptions over the next few weeks. Adoption of recommendations in the study would await specific board action in September or October. An exception is the need for the board to choose between alternatives A (comparable worth) and B (area libraries) for the salary ranges. That decision is needed at the August meeting for budgeting purposes. Any implementation of salary adjustments would be delayed until the board acts on the report's recommendations this fall.

RECOMMENDATIONS:

(1) MOTION to accept the Classification and Comparable Worth Study prepared by Kenny Consulting Group for Timberland Regional Library.

(2) MOTION to accept Alternative ___ in the Classification and Comparable Worth Study for 1989 budgeting purposes.

6 New Business

A. October Board Meeting Location

BACKGROUND: The Winlock Library Board has invited the TRL Board to meet in Winlock on October 26 since the August date didn't work out because of illness.

RECOMMENDATION: MOTION to hold the Board's regular October 26, 1988, meeting in Winlock.

7 Other Agenda Items

8 Adjournment

An Executive Session will be held following the regular meeting for the purpose of discussing a personnel matter.