

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING

Service Center
415 Airdustrial Way S.W., Olympia, WA 98501

Wednesday, May 25, 1988

6:30 p.m. - Executive Session
7:30 p.m. - Regular Meeting

A G E N D A

AGENDA ITEM
NO.

1 Approval of Minutes

RECOMMENDATION: MOTION to approve the minutes of the TRL Board of Trustees regular meeting of April 20 1988, as distributed.

2 Vouchers

BACKGROUND: Payroll and payroll related vouchers for April 1988 amounted to \$238,522.52.

RECOMMENDATION: MOTION to approve vouchers No. 25690 through No. 25930 for May 1988 in the amount of \$176,025.01.

3 Reports

A. Library Director - Lon Dickerson

-- April circulation (not available)

-- April revenues and expenditures

-- Cafeteria 125 plan

-- Classification and salary plan

-- Library automation system

B. TRL Planning Task Force - Carolyn Dobbs/Lon Dickerson

4 Correspondence and Public Comments

A. Certificate of Appreciation - Marketing class at North Thurston High School

This spring the marketing class at North Thurston High School did a telephone survey for TRL to determine people's interests in audio tapes, video tapes, and compact discs in the library. About 15 sophomores, juniors and seniors contacted about 400 households within Timberland. The class instructor is Don Mahlum, coordinator of marketing & fashion merchandising education at North Thurston.

5 Unfinished Business

6 New Business

A. Summer reading program funding

BACKGROUND: At the two previous board meetings authorization has been given to seek financial assistance from local foundations for programming activities which are part of Timberland's summer reading program. TRL's application to the Bishop Foundation was not successful, and we haven't heard from the other foundations yet.

Recently it was determined that the Ludlow Foundation in Lacey is receptive to (and has approved) a request for \$900. Since the board needs to be legally involved in each grant request, board authorization is needed for this request too.

RECOMMENDATION: MOTION to authorize the submission of a grant proposal to the Ludlow Foundation to provide supplementary programming assistance for Timberland's 1988 summer reading program.

B. Special meeting for June 29

BACKGROUND: Last month the board members requested that they receive copies of the draft classification plan report well in advance of its presentation at the June 22 board meeting. Martin Kenny has indicated that the timetable is too tight to get the report to people in advance of the meeting. Accordingly, it is being recommended that a special board meeting be held on June 29 to receive the report. This way, the report can be distributed in advance and Mr. Kenny can respond to questions or concerns at the meeting. The "postponement" of the classification report would also enable the board to deal with the long range planning task force's report on June 22.

RECOMMENDATION: MOTION to schedule a special meeting of the Timberland Regional Library Board of Trustees for 7:30 p.m. on Wednesday, June 29, 1988, at the TRL Service Center.

7 Other Agenda Items

8 Adjournment