

ABERDEEN TIMBERLAND LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING
10 NOVEMBER 1987

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AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Approval of Bills
5. Unfinished Business
 - A. Parking
6. New Business
 - A. 1987 Goals and Objectives
7. Staff Reports: Peck, Windisch, Riley
8. Announcements
9. Adjournment

ANNOUNCEMENTS

1. Wednesday, November 11: VETERAN'S DAY HOLIDAY, Library closed
2. Monday-Sunday, November 16-22: CHILDREN' S BOOK WEEK, "Change Your Mind"
3. Wednesday, November 18: TRL BOARD MTG, North Mason Library, 8 p.m.
4. Thursday, Friday, November 26-27: THANKSGIVING HOLIDAY, Library closed
5. Tuesday, November 8: ABERDEEN LIBRARY BOARD MTG., Aberdeen Library 4 p.m.

ABERDEEN TIMBERLAND LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING
11 November 1987

CALL TO ORDER The meeting was called to order at 4:05 p.m. by James Brown in the absence of Board Chair Dorothy Vekich who was ill. Other members of the Board present included Tom Brennan and Weedy McCauley. Lee Rhoden was also absent due to illness.

STAFF PRESENT Christine Peck, Jay Windisch, Joanne Riley.

MINUTES Weedy McCauley moved the minutes approved as mailed. Tom Brennan seconded. Motion carried.

BILLS Bills were approved by acclamation.

UNFINISHED BUSINESS PARKING

Jay reported that he had contacted Grays Harbor Transit Authority and that they had informed him that after the new Transit Mall opens in the spring of 1988, only one bus an hour will stop in the spaces across the street from the library. This will open up approximately 3 parking spots.

Weedy McCauley suggested that the library make some sort of formal request for the space to City Hall.

Christine Peck reported that Dorothy had spoken about approaching Mayor Rich Patton about the situation. She also wants something done about the yellow strip which was painted in front of the library. Additional parking could also be targeted in the alley or across the street.

Tom Brennan informed the group that a questionnaire had been circulated recently regarding the downtown parking district. These are due to be returned November 13.

There then followed some discussion about the parking spaces in front of the library. One issue involved the time limit for parking. Opinions varied as to whether it was better to allow 20 or 30 minute limits. It was also suggested that one space in front of the book drop be designated 'load/unload only.'

The Board finally isolated three areas of major concern regarding the parking issue:

- 1) That the yellow strip in front of the library be removed.
- 2) That parking spaces be requested across the street from the library in the area being vacated by the transit.
- 3) That spaces in front of the library, designated for library use only, be organized with a twenty-minute limit on each end space and with a middle section, approximately 2 spaces wide and directly in front of the book drop, designated for load/unload only.

All Board members felt that any request made should be phrased as specifically as possible. The letter accompanying the requests should also recite the parking problem.

Weedy McCauley moved and Tom Brennan seconded a motion to delineate the parking issue as described above. Motion carried. James Brown volunteered to draft a request which all Board Members will sign before it is presented to City Hall.

NEW BUSINESS

GOALS AND OBJECTIVES FOR 1987

Library Director Christine Peck reviewed the 1987 Goals and Objectives with the Board. Specifically, she noted that sorting and cataloguing of local history materials was going along and that it was something to plan to have completed, perhaps, for the Centennial. Nothing has really been done with the music collection, but maybe left over page hours could be used here.

Staff training and evaluation are proceeding as expected. Nothing has been done about training staff in emergency procedures. Weedy McCauley expressed concern about this. There was some discussion and Mrs. Peck agreed to put this down as a goal again for next year.

All goals regarding building maintenance have been accomplished except signage which is in process.

Jay then reported on the increased Timberland materials budget for the coming year. This will have an impact on space. Christine Peck added that collection management was the highest priority for next year.

Mrs. Peck also reported that the library was being promoted throughout the community as planned. She explained that Jay was working with the larger library community to accomplish this goal.

Mrs. Peck completed this report by mentioning that the goals and objectives for 1988 should be listed and prioritized. This will be on the agenda for the December Board Meeting. Board members also suggested that the Board and staff become better acquainted with mayor-elect O'Dean Williamson. Mrs. Peck suggested inviting him to the January Board Meeting.

As a final item of business, the Board officially welcomed Joanne Riley, new Children's Librarian.

Tom Brennan moved and Weedy McCauley seconded adjournment of the meeting. Motion carried and the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Joanne M. Riley
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Children's Librarian