

ABERDEEN TIMBERLAND LIBRARY  
BOARD OF TRUSTEES MONTHLY MEETING  
12 MAY 1987  
AGENDA

MAY 13 1987

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Approval of Bills
5. Unfinished Business
  - A. Meeting Room Policy
6. New Business
  - A. Caulking Repairs
7. Staff Reports: Peck, Windisch, Cohen
8. Board Orientation: Trustee Handbook Review
9. Announcements
10. Adjournment

ANNOUNCEMENTS

1. Tuesday, May 12: AB LIB. BOARD MTG., Ab. Lib., 4 p.m.
2. Saturday, May 16: TRL FRIEND'S FORUM, Hoquiam Elks, 10-2
3. Monday, May 18: AB FRIEND'S BOARD MTG., Ab. Lib., 7 p.m.
4. Wednesday, May 20: TRL BOARD, TRL Service Center, 7:30 p.m.
5. Monday, May 25: MEMORIAL DAY HOLIDAY, Library closed
6. Tuesday, June 9: AB LIB. BOARD MTG., Ab. Lib., 4 p.m.

ABERDEEN TIMBERLAND LIBRARY

BOARD OF TRUSTEES

12 May 1987

CALL TO ORDER The meeting was called to order at 4:05 P.M. by Board Vice  
MEMBERS Chair James Brown. Other members of the Board present were  
Tom Brennan and Weedy McCauley.

STAFF Christine Peck, Jay Windisch, Arlene Cohen

MINUTES James Brown moved that the minutes of the previous meeting  
be approved as mailed. Tom Brennan seconded the motion,  
motion carried.

UNFINISHED Meeting Room Policy: #2 from OL policy be added to our #2:  
BUSINESS "There shall be no direct or indirect solicitation of funds  
at the meeting or as a direct result of the meeting. There  
shall be no promotion of a product or service for which  
a fee is charged."

#5 from OL would become AB #8:

"A responsible adult must be present during all activities  
of persons 17 years of age or under".

#10 of OL would be added:

"Nailing, stapling, or taping signs, posters, and decorations  
to woodwork or walls is prohibited."

#12 of OL would be added to AB #5

"Activities which might be disruptive of regular library  
activities will not be allowed. Children requiring  
supervision must remain in the meeting room with their parents."

Regarding reservations in person/over the phone. The  
staff will encourage patrons to fill out Meeting Room  
Policy ASAP before using the room. Dates may be (e.g. over the  
arranged prior to the meeting. Address line will be <sup>phone</sup>  
added for Applicant. We now have a list of alternative  
meeting places to offer patrons. Staff will monitor  
sign-ups and let us know of any problems. The policy  
was adopted as discussed.

NEW BUSINESS Christine announced that current caulking and mortar  
problems were being assessed. Since the corner is  
an immediate problem, it will be fixed right away.  
We are awaiting an estimate on the rest, to be done  
in stages.

The Friends have offered to temporarily pay for a gardner  
and sprinkler system to care for plants. The gardner would  
be Al from Aberdeen Federal. Christine says perhaps later  
we could talk to the Mayor and put this expense in the budget.

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STAFF REPORTS

Christine suggests writing thank yous to our legislators for passing the bills.

We got the Bishop Grant to Fund Summer Reading Programs.

Arlene Cohen introduced. Discussed Summer Reading Program.

Jay explains output measures taken recently. It will be done again in June and October.

BOARD ORIENTATION

Weedy moves that orientation take place next month. It is seconded and approved.

ANNOUNCEMENTS

Lee Rhoden is the new board member.

Christine will take leave for birth and care of new baby until November 1, 1987. She will, however, be working on the budget in August. She will be part-time for 4 months upon her return. Jay will be in charge. Bob Stalder will be in reference 3 hours per week. We can get substitutes since the restructuring.

ADJOURNMENT

There being no further business of the Board, James Brown moved that the meeting be adjourned. The motion was seconded and carried. The meeting of the Board was adjourned at 5:35 P.M.

*Respectfully Submitted*  
*Arlene Cohen*