

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
Timberland South Mason Library, 11840 Highway 101, Shelton, WA 98584

October 23, 1985  
7:30 p.m.

A G E N D A

AGENDA ITEM  
NO.

Call to Order

1 Minutes of September 9, 1985 Meeting

RECOMMENDATION: MOTION to approve the Minutes of the TRL Board Meeting of September 9, 1985, as distributed.

2 Vouchers

RECOMMENDATION: (1) MOTION to approve vouchers No. 20170 through No. 20326 for September 1985 in the amount of \$87,671.14.

(2) MOTION to approve vouchers No. 20327 through No. 20494 for October 1985 in the amount of \$105,067.76.

3 Reports

A. Timberland Attorney - Herbert H. Fuller

B. Library Director - Lon R. Dickerson

4 Correspondence

5 Unfinished Business

A. Lease of bookmobile unit to TRL Service Center Friends

BACKGROUND: The TRL Service Center Friends group has proposed using one of TRL's surplus bookmobiles for used book sales throughout the district. The Friends' proposal will be reviewed.

RECOMMENDATION: MOTION to authorize the TRL Director to prepare and negotiate a lease with the Friends of the Timberland Regional Library for the use of a surplus TRL bookmobile.

B. Restructuring

BACKGROUND: For the past several months the TRL Board of Trustees and administration have received considerable input from staff members and local communities concerning reductions in Timberland's operating budget and services. Such input was invaluable in the preparation of the TRL preliminary operating budget for 1986 which the board adopted on September 9, 1985 (Resolution No. 85-6). Subsequently this budget, the closing of three libraries, the reduction in force, and the details of the administrative restructuring have been widely discussed throughout the area.

RECOMMENDATION: Review and discussion by the TRL administration and board of decisions and events since the September 9 board meeting. Staff members and community groups may want to bring specific questions or concerns to the board's attention.

C. Closing of McCleary Library

BACKGROUND: The TRL facility in McCleary is one of three libraries to be closed by the end of the year. This decision has caused considerable consternation in that community. A group of people from McCleary plans to convey their frustrations to the board and to request either that the decision be reversed or a volunteer-operated library be maintained in McCleary. The city is willing to continue to make the room in the city hall available for library purposes.

Because of Timberland's financial restraints, the personnel and operating costs involved, the limited use currently being made of the McCleary library, and the proximity of the Elma library to McCleary, the TRL administration cannot recommend any continuation of the McCleary library beyond the end of the year. All McCleary residents will continue to be served by Timberland; the closing of the library does not deny anyone access to TRL's resources and services.

However, Timberland is interested in maintaining an active library presence in McCleary, other incorporated areas without TRL libraries, and other population clusters which are geographically isolated. Preliminary suggestions have included placing book returns in various locations and conducting a limited number of library programs during the year. McCleary residents have suggested a TRL microfiche catalog and a collection of books (TRL deposit collection or uncataloged gifts/discards) supervised by volunteers.

RECOMMENDATION: TRL Board Chair will request one or more board members to work with the TRL administration and representatives from McCleary to develop a program for depositing library materials in communities without a TRL library.

6 New Business

A. All-Staff Day

BACKGROUND: The 1986 TRL budget and restructuring will result in a major reduction in the TRL staff. Consequently, many long-term library employees will be laid off or leave TRL and various library activities such as bookmobile service, the outreach program, and 16mm film service will be terminated. Some people have suggested these changes should be formally recognized and staff members should be publicly thanked for their years of dedicated service. It has also been suggested the remaining staff need to end one era and emotionally get ready for the new approaches being utilized in 1986. An all-staff day might help accomplish these objectives. Rivkah Sass is currently polling staff to determine their opinion.

The TRL board and administration will review various methods of providing support to the TRL staff during the RIF process and restructuring.

RECOMMENDATION: MOTION to authorize the TRL Director, if appropriate, to close all TRL agencies on December 11, 1985, and to hold an All-Staff Day on that date.

B. Surplus Dodge vans

BACKGROUND: At its August 28 meeting, the TRL board declared a 1978 Dodge van and a 1979 Dodge van to be surplus property. The availability of these vans was advertised in the major local newspapers with a deadline for bids as 5:00 p.m. on October 22. Bids received by that deadline will be opened by the TRL Board Chair.

RECOMMENDATION: (1) MOTION to accept the bid of \$\_\_\_\_\_ from \_\_\_\_\_ of \_\_\_\_\_ for the surplus 1978 Dodge van and/or the bid of \$\_\_\_\_\_ from \_\_\_\_\_ of \_\_\_\_\_ for the surplus 1979 Dodge van OR

(2) MOTION to reject the bid(s) received for the surplus 1978 and/or 1979 surplus Dodge van(s).

C. Tenino planning grant request

BACKGROUND: This fall the City of Tenino was awarded a \$20,000 LSCA Title II grant for a newer and more accessible library facility. The community is excited and anxious to begin, but detailed specifications and drawings are a first priority. The facility which results from this project will only be as good as the planning which goes into it.

In 1974 the TRL board established a policy which provided that upon request TRL would provide up to \$1,000 to cities for planning library facilities. The City of Tenino has submitted a request for a \$1,000 planning grant.

RECOMMENDATION: (1) MOTION to approve Tenino's request for \$1,000 to be used for planning a library facility in accordance with the provisions of the Timberland Regional Library Board of Trustees Resolution No. 24 of November 21, 1974.

(2) MOTION to request the TRL Director to review the policy for facility planning funds and to report back to the TRL Board of Trustees in November.

D. Western Library Network

BACKGROUND: WLN costs have risen appreciably over the past few years. During the same period of time, Timberland's revenues have been declining. While the increased costs can be justified in most instances, it seems appropriate to remind WLN that Timberland cannot continue to automatically accept accelerating costs; increasing attention must be paid by WLN to seeking means of reducing costs.

RECOMMENDATION: MOTION to request the TRL Board Chair to convey TRL's concerns about rising costs to the Western Library Network.

7 Other Agenda Items

8 Adjournment