

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Timberland North Mason Library, Belfair, WA 98528

July 24, 1985

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July 24, 1985

M I N U T E S

BOARD MEMBERS PRESENT:

Jean Haakenson, Chair - Member-at-Large
Carolyn Dobbs - Member-at-Large
Doris Fourre - Thurston County
Alice Harris - Mason County
Larry Parsons - Lewis County

BOARD MEMBERS EXCUSED:

Paul Polillo - Pacific County
Dorothy Voege - Grays Harbor County

STAFF PRESENT:

Mary Ann Shaffer, Assistant Director, Public Services
Sally Loken, Assistant Director, Central Services
Michael A. Crose, Assistant Director, Management Services
Rose Jetter, Youth Services Coordinator
Chapple Langemack, Community Relations Director
Pearl Lewis, Community Library Asst. II, North Mason
Caitlin Robinson, Systems Librarian
Kitty Schiltz, North Mason/South Mason Librarian
Pat Wilson, Community Library Asst. II, North Mason

Herbert H. Fuller, Timberland Attorney
Liane Bascou, Board Recording Secretary

GUESTS PRESENT:

Elaine Campbell, North Mason Friends
Irene Davis, North Mason Friends
Elizabeth Gatlin, North Mason Friends
Thelma Hallier, North Mason Friends
William Langemack
Margaret Livingston, North Mason Friends
Christina Mathiasen, North Mason Friends
Celia Parrott, North Mason Friends
Gary Parrott, North Mason Friends
Mary Wing, North Mason Friends

Chair Jean Haakenson called the meeting to order at 7:45 p.m. She thanked the North Mason Friends and staff for the dinner preceding the meeting. Chapple Langemack introduced the North Mason Friends in attendance.

AGENDA ITEM
NO.

1 Approval of Minutes of the June 24, 1985 Meeting

85-36 ALICE HARRIS MOVED TO APPROVE THE MINUTES OF THE JUNE 24, 1985 MEETING; LARRY PARSONS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

2 Approval of Vouchers

Mrs. Haakenson stated that payroll and payroll-related vouchers had amounted to \$248,932.50 for June 1985.

85-37

LARRY PARSONS MOVED TO APPROVE VOUCHERS NO. 16981 THROUGH NO. 17145 IN THE AMOUNT OF \$140,802.95; CAROLYN DOBBS SECONDED THE MOTION.

Mrs. Fourre questioned voucher No. 16981 to Lon R. Dickerson in the amount of \$4,014 and Mr. Crose stated that this is for Mr. Dickerson's moving and related expenses, including his trip to Washington in June. Mr. Crose said that it is his understanding that the Board allocated \$5,000 for this purpose, and Board members agreed. Mrs. Fourre questioned voucher No. 17016 to O & R Investments in the amount of \$550 and Mr. Crose stated that this is the monthly rental for the North Beach Library facility. Mrs. Fourre questioned voucher No. 17018 to DCNW Corporation in the amount of \$2,365 and Mr. Crose stated that this is the name of Ron Rowe's new firm and this is for his architectural services for the Ocean Park Library. Mrs. Harris asked if this is final payment for Mr. Rowe's services and Mr. Crose stated that this completes the Ocean Park project, but Mr. Rowe is developing some specifications for the Service Center reroofing and work at the North Mason Library.

Mrs. Fourre questioned voucher No. 17042 to The Evergreen State College in the amount of \$13,874.94. Mr. Crose explained that there was an error in the previous month's billing because TRL was overcredited for CALS services so this represents approximately two months of CALS services. Mr. Parsons asked if the postage billings are quarterly and Mr. Crose said that these are monthly postage costs. Mr. Parsons expressed his shock at the large amounts and Mrs. Haakenson commented that this includes mailing books to patrons. Mrs. Harris questioned voucher No. 17060 to Adams News Co., Inc. in the amount of \$1,262.03. Ms. Loken said that this is for books for the Thurston County Jail, for which TRL received a grant. She said that the first batch of books has been delivered to the jail and staff is delivering the second batch tomorrow. Ms. Loken stated that jail staff and residents are very excited about this and that one of the inmates has taken over the task of organizing the materials.

Ms. Dobbs asked about the Washington Library Network voucher No. 17055 in the amount of \$9,975.75. Ms. Loken stated that here again there was an error in billing similar to the one for CALS services. She said that WLN had billed TRL for equipment which was returned in April in the amount of \$1,724.80 so TRL deleted it from the bill. WLN subsequently deleted it from the May bill so now TRL has to pay it back since it was deleted twice. Ms. Loken said the regular bill for Service Center WLN activities plus the cost of having a terminal in Olympia is \$8,022.68. She said that actual use of Olympia's reference terminal was \$228.27. She said that TRL pays a monthly service fee, telecommunications fee, maintenance fee for terminals and modems, and all of these basic on-going costs, whether TRL uses the system or not, are approximately \$400.00 per terminal. Mrs. Fourre commented on the high costs for CALS and WLN. Ms. Shaffer said that these costs look considerable, but they have to take into consideration how many additional staff members would have to be hired to manually do the job that the automated system does. Mrs. Fourre asked how much staff has

2 been reduced because of automation and Ms. Shaffer stated that staff is not being reduced because of automation except through attrition. Ms. Loken suggested looking at the cost benefit analysis that was used to make the decision to automate. She said that none of the automation costs are unforeseen or unplanned for, except that staff did not know exactly when telecommunications costs would go up so much. Ms. Loken said that about \$75 of the \$400 cost per terminal for WLN is the increase in telecommunications which WLN is passing on to its users. Mr. Crose said that the Board should be aware that if TRL did not have the expenses of telecommunications, data communications and associated professional services, then TRL would probably incur them two or threefold with additional staff. He said he recognizes that if TRL had a larger staff, it would be feeding more people, but the primary function of the library district is to give the best possible service to its patrons, and not jobs. Mr. Crose said that although this sounds cold and hardnosed, it is a fact.

Mrs. Fourre questioned voucher No. 17082 to Advance Travel-Rainier Bank in the amount of \$535. Mr. Crose stated that TRL has an advance travel fund of \$1,000 for TRL Board and staff who incur travel costs. When travel vouchers are turned in and staff and Board reimbursed from this fund, the account is brought back to the \$1,000. Mrs. Fourre asked about voucher No. 17089 to University of Washington for RSP account in the amount of \$1,000. Mr. Crose said that this is for the resource sharing project account which is usually an annual expense. Mr. Parsons recalled that last month there was discussion about payment for lost materials between library districts. Ms. Loken explained that there is an informal agreement among some library districts and that some library districts charge for lost materials, and others do not. She said that TRL bills the libraries that bill TRL. Mr. Parsons requested a list of these libraries and Ms. Loken said she will provide this to Board members. Ms. Dobbs questioned voucher No. 17114 to James A. Paintier & Assoc. in the amount of \$876.26. Mr. Crose said that this is for the second survey for the Ocean Park Library and will be paid for by the original surveyor. He said that Mr. Fuller has been working on this matter. Mrs. Fourre questioned voucher No. 17143 to Roberts & Shefelman in the amount of \$3,612.54 and Mr. Crose stated that this is for the bonding counsel regarding the tax anticipation notes.

Mr. Crose referred Board members to voucher No. 17144 to R. P. Baker Company in the amount of \$19,819.14. He said that if the Board members approve the vouchers as written this evening, that approval of voucher No. 17144 will represent acceptance of the Ocean Park Library. He stated that this is at the recommendation of the architect. Mr. Crose said that there were no uncompleted items for a "punch list" and Mr. Rowe said that Mr. Baker was a pleasure to work with and he would put him at the top of his list of contractors.

MOTION CARRIED UNANIMOUSLY.

3 Reports

A. Board Members

(1) Budget Committee

Mrs. Haakenson stated that this committee will not meet again until after August 12 when Lon Dickerson is here.

(2) ALA Conference - Larry Parsons

Mr. Parsons said that this is his second ALA Conference. The conference this year was in Chicago. He stated that he attended several functions for trustees and the first one he went to was the President's Reception for ALTA. He saw the censorship exhibit which will be in Seattle in November and he highly recommended this. One of the programs sponsored by ALTA and the Intellectual Freedom Committee which he attended was entitled "This Program is Rated X." One of the speakers was Richard Hefner who is Chairman of the Classification and Rating Administration Board for the Motion Picture Association which gives the movies ratings of R, PG, X, etc. Mr. Hefner talked about libraries purchasing video tapes and the problems they are experiencing. Mr. Parsons said he was surprised to learn that movie rating is a voluntary system and film makers do not have to have their films previewed and rated. Also, some of the requirements to be on this rating committee is that you have to be a parent and you have to see at least five movies per week. He said that Mary Reed, an ALA lawyer, spoke after Mr. Hefner and she said that the Motion Picture Association ratings cannot determine what is obscene and, therefore, the state cannot enact a statute using MPA ratings as criteria. Mr. Parsons said that it is these people's belief that records and audio cassettes will soon have ratings. The last person to speak in this program was Gloria Slocum, who is a Library Director in Maryland. He said that her main premise is that guidance begets prohibition and that the same principles which apply to films will be applied to books. Mr. Parsons said Ms. Slocum's viewpoint is that librarians do not differentiate between children and adults but rather what belongs in the public library. He said that Mr. Hefner said that he believes that if there was not a voluntary movie rating organization, that this would be done by government.

Mr. Parsons said that there were several table talks which he sat in on. One of them had to do with whether or not lawyers should serve on library boards, whether or not library boards should have lawyers attend meetings. He said he also attended a workshop on automated circulation systems. One of the highpoints was a lunch for trustees at which Jim Trelease spoke. Mr. Parsons said he was a tremendous speaker and he understands that Mr. Trelease will be in Olympia October 5 for a workshop co-sponsored by TRL. He said Mr. Trelease talked about his belief that books and reading need to have a national spokesperson. He said that some of the statistics Mr. Trelease cited are that there are 24 million functionally illiterate in the United States, every week night there are 43 million human hours spent watching Wheel of Fortune, the most profitable magazine or newspaper in the U.S. is TV Guide and second most profitable is National Enquirer. Mr. Parsons said that Mr. Trelease told them that American parents must change priorities and he said that parents take their children 10 to 100

3A(2) times more often to a shopping mall than to a library. Mr. Trelease also said that public libraries are the best price of anything in America, and he believes that libraries must be marketed. Mr. Trelease told them that libraries are open when a majority of people cannot get to the library and he talked about increasing circulation by having libraries open less hours but when more people can get to the library.

Mr. Parsons said that the exhibits were mind boggling. His only complaint was that he could not attend more meetings. Mr. Parsons said he attended a trustee fun dinner of Chicago style pizza at which he visited with several trustees from Baton Rouge and Las Vegas and they talked about problems facing their libraries. He said that the trustees from Baton Rouge said that they have more money than they know how to spend. Mrs. Fourre commented that she wonders how much service they provide compared to what is provided by TRL.

B. Timberland Attorney - Herbert H. Fuller

Mr. Fuller thanked the North Mason Friends for dinner and said that it is always a pleasure to visit the North Mason Library.

He reported that there is damage to the Tumwater Library building and that there has been correspondence between the City of Tumwater and Mr. Crose and that Mr. Fuller has talked with the city attorney. He said that Mr. Crose will report on this further.

Mr. Fuller said that he has reviewed the resolution approving annexation of the City of Montesano in agenda item 6A and he recommends that the Board adopt the resolution if it wishes to approve this annexation.

Mr. Fuller said that there is a problem with the original survey of the Ocean Park library property. He said that apparently the surveyor made an error and the result is that a portion of the parking lot is on the adjoining property. Mr. Fuller said that this was discovered when pipe was being put in and a new survey had to be done. He said that fortunately the property on which the Ocean Park parking lot is encroaching is owned by Marcel King, who sold TRL the Ocean Park library property. Mr. Fuller said that Mrs. King has graciously agreed to sell TRL this additional property at the same price as the original piece. He said she has also requested that TRL pay her additional attorney's fees. Mr. Fuller said that TRL will look to Mr. Neva, who did the first survey, for reimbursement of these additional costs. He said he has discussed this on the telephone with Mr. Neva and Mr. Neva has admitted his error and his responsibility for taking care of these additional costs, which include the additional property, the second survey, and Mrs. King's attorney's fees. Mr. Fuller said that he has written a letter to Mr. Neva confirming this telephone conversation and advising him of the costs to date. He said that TRL's architect also incurred some additional costs and it is Mr. Fuller's belief that these costs should be borne by Mr. Neva also.

C. Assistant Director, Public Services - Mary Ann Shaffer

Ms. Shaffer announced that Vicki Armstrong has assumed a managing librarian position at Tacoma Public Library and Kitty Schiltz will serve in a temporary dual capacity as North Mason and South Mason

3C librarian. She said that Pat Wilson will supervise the North Mason Library in Kitty Schiltz's absence. Ms. Shaffer announced that today she appointed Cynthia Mayfield as the new Yelm building supervisor. She said that Ms. Mayfield has experience in children's work and interest in the community. Ms. Shaffer said that Ms. Mayfield is well thought of by the Yelm Library Board.

Ms. Shaffer further reported that about 400 people attended the Ocean Park Library open house. She said staff and Friends did an excellent job. She stated that Bonnie Sayce has reported that she is averaging about 30 new registrations a week and the library is only open three days a week, and she is averaging 20 to 25 children at programs. Ms. Sayce told Ms. Shaffer that Marcel King called last week and asked if the library needed anything. Ms. Sayce told her that the brand new Minolta photocopier donated by a local person is sitting on an old A-V projection cart and Mrs. King has agreed to purchase a new wooden cabinet. Ms. Shaffer announced that the Small Libraries Group will be meeting at the Ocean Park Library on July 31 at which they will talk about automation and the budget. Mrs. Fourre requested that she attend this meeting on the 31st since she has not seen the Ocean Park Library yet.

D. Assistant Director, Central Services - Sally Loken

Ms. Loken said that there is a great deal of interest in illiteracy and she had an opportunity to tell people at ALA about TRL's parent education program and the literacy grant which TRL received. She said the idea of parent education was well received and she thinks that a lot more libraries will promote this kind of program as part of their youth services.

E. Assistant Director, Management Services - Michael Crose

Mr. Crose reported that TRL's expenditures are less than 50% and TRL is through 50% of its fiscal year. He said that revenues and expenditures are as anticipated and he doesn't expect any windfalls in revenue nor does he expect any disasters in expenditures, although telecommunications costs will push TRL to the limit this year.

Mr. Crose reported that TRL has reached an agreement with the City of Tumwater regarding the Tumwater Library. Mrs. Haakenson said that she understands that the library is open and the problem will be resolved. Mr. Crose said this is true and the city has advised TRL that if there is any question that the building owner will not fix the damage in a timely manner, the city will let TRL know so that TRL can close off the back portion of the building.

4 Correspondence

A. 6/27/85 Letter from Sue Plummer, Chair, Youth Services Committee

Mrs. Haakenson said that Ms. Plummer wrote a letter to the Board commending Susan Jamison for her work as Parent Education Consultant. The letter reads as follows:

"The Youth Services Committee would like to take this opportunity to commend Susan Jamison for her work as Parent Education Consultant. Timberland now has an excellent Parent Education

- 4A Program consisting of special collections in most libraries, booklists of recommended material for both children and parents, and staff trained to speak to adult patrons and groups about the importance of reading and books in a child's life.

"Susan's work has made an impact on other areas of youth services. This year's Summer Reading Club advocates family reading, and Susan produced a letter to parents about the reading club. Booklists produced for the Parent Education Program will be reviewed and updated as needed. The Youth Services Committee is now more aware of information needs and will be considering these during book selection.

"Susan has made a lasting contribution to Timberland for which she should be recognized."

- B. Postcard from Dori & Sylvia Halldorson re South Bend Library

The postcard reads as follows:

"We are concerned about possible cuts in the staff hours of our South Bend Library, and hope you will reconsider this proposal.

"It is hard to accept a decrease in library services, when library usage and needs are increasing."

- C. Letter from Karen Cline regarding Westport Library

Mrs. Haakenson stated that she received a letter from Karen Cline of Westport regarding Ms. Cline's concern with reducing hours in the library and children's programs.

- D. 5/16/85 Letter from Rivkah Sass, Chehalis Librarian

Mrs. Haakenson said that she missed getting this letter on a previous Board agenda. She said she received this letter from Mrs. Sass, Chehalis Librarian, thanking the Board for its handling of the filling of the Library Director position and allowing for staff input.

Mr. Parsons asked if correspondence addressed to Board members personally regarding a library in the county which they represent should become an agenda item. Several Board members commented that they do receive letters addressed to them personally at their home addresses. Mrs. Fourre said that if the comments in letters have to do with the Board as a whole, she would like to see them. Mr. Crose stated that there are two different types of correspondence to the Board. He said if a letter is addressed to a Board member personally and sent to the Board member's home address and if the Board member thinks it should be brought up at a public meeting, that is entirely appropriate. He said if a letter is addressed to the Chair of the Board then that should be brought to the attention of the entire Board since the letter writer is addressing the Board through the Chair. There was a question from Mrs. Parrott asking if each letter receives a response. Mrs. Haakenson said that it depends on the content of the letter, whether the letter writer is making a comment or is asking for information. Mrs. Harris said that many times in the past, former Library Director Becky Morrison would send a reply. Mrs. Fourre said that most of her contacts are made by telephone. Mrs. Harris said she usually replies in some manner to letters she receives just as a matter of PR because she feels if a person cares enough to write, that person should receive a response.

Mrs. Harris said that at the last North Mason Friends of the Library meeting she encouraged the Friends to put together a list of the things that the Friends of the Library have contributed in the past five years to the North Mason Library. She distributed the list. She said the North Mason Friends are a hard working group of people. Mrs. Harris stated that there are things that are probably not on the list but what is included totals over \$16,000.

7 Other Agenda Items

A. Symbolic burning of Timberland North Mason Library mortgage

Elaine Campbell of the North Mason Friends set the symbolic mortgage afire and placed it in the wood burning stove. The stove was a gift from the North Mason Friends.

The meeting recessed at 8:50 p.m. and reconvened at 9:15 p.m.

5 Unfinished Business

A. Invitation to meet at Winlock Library

At last month's meeting the Board agreed to postpone responding to this invitation until there was further information on the possible L.S.C.A. grant application to remodel the library. The City of Winlock will not be seeking this grant and the Board agreed to set a meeting at the Winlock Library early in 1986.

85-38

ALICE HARRIS MOVED TO ACCEPT THE WINLOCK LIBRARY BOARD'S INVITATION TO MEET AT THE WINLOCK LIBRARY ON MARCH 26, 1986; DORIS FOURRE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Mrs. Haakenson requested staff to extend the Board's appreciation for the invitation to meet at the Winlock Library and inquire if the March 26 date fits Winlock's schedule.

3 Reports

D. Assistant Director, Central Services

(1) Telecommunications - Automated System - Caitlin Robinson

Ms. Robinson said that she will be reporting to the Board in two parts, tonight's report being on telecommunications. She said the reason that she is covering telecommunications now is because of the increase in telecommunications costs due to divestiture of AT&T. Her second report in October will regard acceptance of the completed Data Phase system. She said that CALS has loaded into the test system the final software that Data Phase has delivered. Ms. Robinson said that staff will be looking at this as users, the Board will be looking at it as consumers, and she said that patrons may or may not be involved. She said she expects this to happen within the next eight months. Ms. Robinson said that staff will be involved in automation in a much more active roll. Now when there is a problem, staff generally calls her to ask for help and Ms. Robinson said that staff will be trained so that they can take care of some of the problems themselves.

3D(1) Ms. Robinson said that tonight she will be talking about how data is transferred between the 25 libraries and the Service Center which covers over 6,000 square miles. She said that TRL has 65 terminals on line and there are 26 data circuits. She explained that this is like a phone line that comes into a house except that it transfers bleeps of information that make up a transaction. Ms. Robinson showed on the overhead projector a diagram of the current network structure. She explained that everything runs through a hub at The Evergreen State College which is where the computer is located. She pointed out the central switching locations, for instance, at Raymond which she said is a way for TRL to reduce its telecommunications costs. She explained that TRL runs over voice grade lines and leases these lines from what is referred to as common carriers, such as Pacific Northwest Bell and Telephone Utilities. She said that TRL pays a monthly fee to have access to a circuit and a guarantee not to get a busy signal. Therefore, she said TRL pays a higher rate than a person would pay for a home phone. Ms. Robinson said the 1984 annual cost for this service was \$58,332.46, which means that the annual cost per terminal was slightly less than \$900, or 19 cents per hour if the terminals are used every available hour, which is based on six days a week. She said that the more the system is used, the more cost effective it becomes because TRL pays a flat rate per month per data circuit.

Ms. Robinson then showed a diagram of the system architecture which shows how the lines are connected. She said that medium and large libraries are on point-to-point lines. Olympia, Service Center, Centralia, Raymond and Aberdeen run at a faster baud rate to facilitate the transfer of data from the multi-point circuits connected to them. She said that Tenino, for example, collects at Centralia, and runs quickly to TESC.

Ms. Robinson said that Timberland's data communications network was established in 1982. Since that time a number of changes have occurred, the most significant of which was divestiture of AT&T. She said that prior to divestiture, long distance was provided by AT&T, local phone companies were controlled by AT&T and AT&T set rates and determined what services would be provided. On January 1, 1984, Ms. Robinson said that AT&T was divided into seven regional operating companies which coordinate the activities of 22 local operating companies. She said that Pacific Northwest Bell and Telephone Utilities cover TRL's service area as locally operated companies, and it is from them that TRL leases the phone lines over which data is transferred. Ms. Robinson said that the country has been divided into local access and transport areas referred to as LATAs. She said that the Seattle LATA covers almost all of TRL's area, but the Portland LATA covers the Long Beach Peninsula. She explained that in order for the computer to talk to Ocean Park and Ilwaco, it is necessary to cross LATA boundaries. She said that local operating companies can provide services within a single LATA and may not cross LATA boundaries. Ms. Robinson said that if it is necessary to cross a LATA boundary, the local operating company takes it to a regional operating company who in turn hands it over to a long distance carrier, who for TRL is AT&T. Ms. Robinson said that since divestiture, the regional and local operating companies and long distance carriers have been attempting to restructure their rates to reflect their actual costs. Rate increases took effect on May 30, 1985. Ms. Robinson said that the 23 circuits owned by Pacific Northwest Bell rose approximately 15%. She said the most radical increase was due to TRL's need for

- 3D(1) inter-LATA communication between Raymond and Ilwaco and Raymond and Ocean Park, which increased about 300%.

Ms. Robinson projected on the screen the 1984 data communications costs, 1985 data communications costs, including projected costs, and estimated 1986 costs. It is estimated that costs will increase about \$17,000 in 1985 over 1984 and it is estimated there will be an additional increase of \$13,000 in 1986 over 1985, assuming that there will not be another tariff. Ms. Robinson said that TRL will as soon as possible eliminate one of the data circuits on the Long Beach Peninsula. In other words, the Ocean Park circuit will run through Ilwaco, which will immediately reduce TRL's increased costs by about \$1,200 a month. Ms. Robinson said that there are a number of other alternatives that staff is considering also. She said that TRL could increase the number of multi-point lines, which means more libraries will run through a switching center rather than directly to TESC. However, she said this could affect response time. Ms. Robinson said that TRL could transfer its data communications network to the state SCAN system but right now their lines are what is referred to as "dirty." She said that TRL has received notification that the SCAN system is switching over to very fast and very clean data lines. She said another alternative is to switch to another long distance carrier, such as MCI or SPRINT, but right now they do not offer voice grade data transmission in this area. Ms. Robinson said another alternative is to put a satellite dish on top of each library, or use cable or microwave. She said that there are satellites that have a portion of their space designated for libraries to transfer data. Of all of the alternatives, she said satellites would be the most expensive up front, but in the long run would be the greatest savings. She said the last alternative is optical disk, but there is a lot of work that needs to be done yet in this area, and this is still a ways off in the future.

Ms. Robinson said that TRL did not get advance notice of the rate increase and found out about it through WLN. She said that what TRL does with its network is independent of CALS and TRL could make a change even if the other CALS members are not ready to do so. She said the other two members are state agencies and cannot move as quickly as TRL can.

Ms. Robinson said that she will be working on this project over the next three months. She said she has contacted SCAN, AT&T, SPRINT and MCI, and appointments are scheduled. She said that TRL represents a lot of revenue so these companies are very willing to help and TRL has been getting a lot of support. She said she has an optical disk demonstration scheduled and TRL is involved in a project that involves satellite transmission. Ms. Robinson said she is keeping apace of new technology and she will bring the Board up to date in October.

6 New Business

- A. Consideration of Resolution approving annexation of City of Montesano

Mr. Crose said that Mr. Fuller has reviewed this resolution and finds it in order. He said the only difference between this resolution and previous annexation resolutions is that there is no paragraph

6A regarding building support by the city since TRL owns the Montesano Library.

85-39 DORIS FOURRE MOVED TO APPROVE RESOLUTION NO. 85-5 APPROVING THE ANNEXATION OF THE CITY OF MONTESANO TO TIMBERLAND REGIONAL LIBRARY; ALICE HARRIS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

B. Consideration of acceptance of Ocean Park Library building

See Agenda Item 2 Approval of Vouchers. By approving voucher No. 17144 to the general contractor R. P. Baker, the Board has accepted the building.

C. Consideration of L.S.C.A. Grant Application for Tenino Library

Chapple Langemack said that the Tenino Town Council has decided to remodel the former bank building for the Tenino Library and the Town of Tenino, through TRL, is seeking an L.S.C.A. grant. She said that the person on the Town Council who has been working on this project has had to be hospitalized but others on the council have been able to gather the pieces of information needed. Ms. Langemack said the deadline is August 1, 1985 and the State Library Commission will meet on September 12, 1985 and make decisions on grant applications. She said that Tenino is seeking 50/50 matching funds and has set aside \$20,000 for this project. Mrs. Haakenson asked what the TRL Board needs to do at this point. Ms. Loken said that because of the mechanics of getting all of the financial information together, it was not possible to have the final copy of the grant application ready for the Board tonight. She said that Title II grant applications only require the signature of the Board Chair rather than the full Board, and an authorized signature from the Town of Tenino. Therefore, she said staff would like the Board to approve the concept subject to Mrs. Haakenson's review of the documents. She said that staff can bring the final document to Mrs. Haakenson for her review and signature and then hand deliver it to the State Library Commission.

85-40 DORIS FOURRE MOVED TO APPROVE THE CONCEPT OF APPLYING FOR LIBRARY SERVICES AND CONSTRUCTION ACT FUNDS FOR REMODELING THE FORMER BANK BUILDING IN TENINO FOR THE TENINO LIBRARY, SUBJECT TO JEAN HAAKENSON'S REVIEW; CAROLYN DOBBS SECONDED THE MOTION.

Mr. Parsons asked about unforeseen costs to TRL and Ms. Shaffer said there are no costs to TRL, other than staff costs.

MOTION CARRIED UNANIMOUSLY.

D. Consideration of L.S.C.A. Grant Application for Chehalis Library

Ms. Langemack said that this is basically the same as the application for the Tenino Library, and is requesting funds to remodel the present Chehalis Library building to make it more accessible for the handicapped. She said the City of Chehalis has hired a design consultant, but has not passed the required resolution as yet. She said the City is aware that this resolution must be passed. The Board was requested to approve the concept of this grant application also subject to Mrs. Haakenson's review.

6D

85-41

LARRY PARSONS MOVED TO APPROVE THE CONCEPT OF APPLYING FOR LIBRARY SERVICES AND CONSTRUCTION ACT FUNDS FOR REMODELING THE CHEHALIS LIBRARY SUBJECT TO JEAN HAAKENSON'S REVIEW, IF THE CITY COMPLETES THE NECESSARY PAPERWORK IN TIME FOR THE APPLICATION DEADLINE; ALICE HARRIS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

There was no further business and the meeting adjourned at 10:10 p.m.


SECRETARY


CHAIR