

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
415 Airdustrial Way S.W., Olympia, WA 98501

December 8, 1983

M I N U T E S

BOARD MEMBERS PRESENT:

Dorothy Voege, Chair - Grays Harbor County
Jean Haakenson - Member-at-Large
Alice Harris - Mason County
Donald L. Law - Member-at-Large
Larry Parsons - Lewis County
Paul Polillo - Pacific County

BOARD MEMBER EXCUSED:

Doris Fourre - Thurston County

STAFF PRESENT:

Louise E. Morrison, Library Director
Mary Stough, Assistant Director for Public Services
Sally Loken, Assistant Director for Central Services
Mary Ann Shaffer, Supervisor-Personnel Administration
Mike Crose, Business Manager
Claire Christiansen, Olympia Librarian
Tom Joselyn, Technical Services Librarian
Joyce Nichols, Tumwater Librarian

Herbert H. Fuller, Timberland Attorney
Liane Bascou, Board Recording Secretary

GUESTS PRESENT:

Abby Haight, The Olympian
Gary Hulbert, Labor Relations Consultant

Mrs. Voege called the special meeting to order at 6:30 p.m. She stated that the express purpose of the meeting is to set the uniform property tax levy rate for collection in 1984 and to discuss the 1984 operating budget.

AGENDA ITEM

NO.

- 1 Set Uniform Property Tax Levy Rate for Collection in 1984

Mrs. Morrison stated that Mr. Crose has received certified assessed valuations from the five county assessors.

Mr. Crose stated that it appears that TRL's levy rate will be higher than anticipated and the levy amount for 1984 collection will also be substantially higher. He said the base property tax levy amount is \$3,126,635. Mr. Crose stated that the reason this is higher than he had anticipated is because the values of utilities increased rather than remained stable and also there was new construction in greater amounts than he had anticipated in the five counties. Also, he said that he determines what the levy rate would be before annexations and once that levy rate is determined, it is multiplied by the value of the cities which have annexed. He said the cities which

- 1 have annexed have a higher value than he had anticipated which drove the levy amount up even higher.

Mr. Parsons asked why the annexed cities would have a higher value and Mr. Crose stated that he had anticipated that some cities would lose significant value because of the phase out of the inventory tax but this was not the case. However, he said that some cities lost up to 28%.

Mr. Crose said that he is proposing that the Board adopt the allowable levy rate of 37.69¢ per thousand dollars of assessed value which will generate \$2,126,635 in property taxes. He referred to the copy of the resolution which the Board needs to adopt. Mr. Crose said that this is up a little bit over last year's levy rate for 1983 collection which is 36.22¢.

83-53

JEAN HAAKENSEN MOVED TO APPROVE RESOLUTION NO. 83-3 SETTING THE 1983 UNIFORM PROPERTY TAX LEVY RATE AND LEVY AMOUNT FOR COLLECTION IN 1984; PAUL POLILLO SECONDED THE MOTION.

Mr. Parsons asked Mr. Fuller if this resolution should be read into the record in its entirety. Mr. Fuller said that this is not necessary and if someone in the audience wishes to see it, a copy can be provided. He said that he did review the resolution and it is the same as last year's except that the amounts and effective year have been changed.

MOTION CARRIED.

- 2 Discuss the Library District's 1984 Operating Budget

Mrs. Voegel stated that the Board will be going into Executive Session shortly to discuss certain aspects of the 1984 Operating Budget which relate solely to contract negotiation and specific positions.

Mr. Crose referred Board members to his third Preliminary Operating Budget for 1984 dated 12/8/83 which includes an additional \$218,698 not included in the last Preliminary Operating Budget given to the Board on October 11, 1983. In this third Preliminary Operating Budget, Mr. Crose said he has given the Board a comparison between 1983 and proposed 1984 budgets. Assuming that the Board intends to stay within the 70% ceiling in the personal services budget, Mr. Crose said that \$153,086 has been added to the personal services total which he provided to the Board on October 11. He said that he has distributed the balance of \$65,612 over the rest of the budget as follows: Added \$612 to supplies in public services; added \$20,000 to the materials budget; added \$10,000 to capital expenditures in public services [the budget will be revised to include this item in organization of materials] for the purpose of a new van; increased the training budget by \$2,000; and \$33,000 has been added to the Building and Site Acquisition and Improvement Fund with the Ocean Park Library in mind.

Mr. Crose said that the only line items changed in this most up-to-date preliminary budget are Property Taxes, Forest Excise Tax Fund A, and City Contract Fees. Mrs. Haakenson asked if the decrease in City Contract Fees is because of annexations and Mr. Crose replied in the affirmative. Mr. Crose said that page 1 of the budget is a breakdown by element of the major objects which includes the changes he just

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reviewed. Ms. Loken distributed a breakdown of the materials budget to Board members for their information. Mr. Crose said that the \$10,000 he has added to capital expenditures is for replacement of a courier van which was scheduled for replacement on the vehicle replacement schedule.

Mr. Crose said that pages 2, 3 and 4 of the budget are a further breakdown of the objects comparing 1983 with proposed 1984. As further clarification, Mr. Crose said that 70% of the increase of \$218,698 has gone into personal services and 30% has gone into other areas. He reminded Board members that this is still a preliminary document. Mr. Crose said that considering the RIF situation which TRL is in, it seemed only reasonable to assume that the 70% personal services budget would apply. Mr. Law said that considering the current situation where staff have been laid off and they now find that TRL is not going to be as bad off as they thought, he said it seems that there ought to be some flexibility in the 70% personal services budget. He asked if there are people scheduled to be laid off that can be kept in the system.

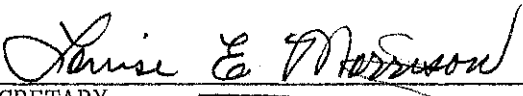
Mrs. Harris asked if there are specifics which Mr. Crose can give the Board in Executive Session which they really should not talk about in open session. Mr. Crose replied that he thinks that the allocation to the personal services budget should be discussed in Executive Session. He also said that Mary Ann Shaffer has detailed proposals for the \$153,086 in personal services. He said this has to do with the Board's negotiating posture and with specific individuals.

Mr. Law said that it is his understanding that the reason for the Executive Session is so the Board can take a position for the negotiating session which is scheduled tomorrow.

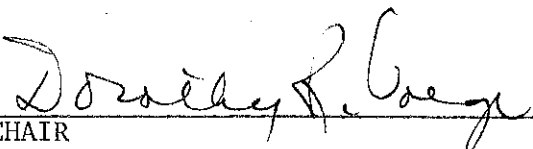
Mrs. Voegel asked if anyone in the audience has any comments to make at this time before the Board goes into Executive Session. There were no comments.

There was no further business and the meeting adjourned at 6:55 p.m. The Board went into Executive Session for the purpose of discussing the 1984 Operating Budget as it relates to contract negotiation and specific positions.

Mrs. Voegel announced that the Board will meet in regular session on December 21, 1983, at 7:30 p.m., at the Service Center.



SECRETARY



CHAIR