

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
415 Airdustrial Way S.W., Olympia, WA 98501

November 16, 1983

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TIMBERLAND REGIONAL LIBRARY
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November 16, 1983

A G E N D A

BOARD MEMBERS PRESENT:

Dorothy Voege, Chair - Grays Harbor County
Doris Fourre - Thurston County
Jean Haakenson - Member-at-Large
Alice Harris - Mason County
Donald L. Law - Member-at-Large
Larry Parsons - Lewis County
Paul Polillo - Pacific County

STAFF PRESENT:

Louise E. Morrison, Library Director
Mary Stough, Assistant Director for Public Services
Sally Loken, Assistant Director for Central Services
Mary Ann Shaffer, Supervisor-Personnel Administration
Mike Crose, Business Manager
Vicky Campbell, Youth Services Coordinator
Alma Greenwood, Training Officer
Chapple Langemack, North Mason Librarian
Andrea Matchette, Reference Assistant, Olympia
Steve Metcalf, Systems Librarian
Joyce Nichols, Tumwater Librarian
Kitty Schiltz, Non-Print Materials Coordinator
Betty Sholund, Reference Librarian, Olympia

Herbert H. Fuller, Timberland Attorney
Liane Bascou, Board Recording Secretary

GUESTS PRESENT:

Abby Haight, The Olympian
Jack Harris
Richard Matchette
George Rickerson, Project Manager, CALS
Nancy Zussy, Deputy State Librarian

Mrs. Voege called the meeting to order at 7:30 p.m.

AGENDA ITEM
NO.

1 Approval of Minutes

B. October 19, 1983 Meeting

83-49 JEAN HAAKENSON MOVED TO APPROVE THE MINUTES OF THE OCTOBER 19, 1983 MEETING; ALICE HARRIS SECONDED THE MOTION. MOTION CARRIED.

A. October 11, 1983 Meeting

83-50 ALICE HARRIS MOVED TO APPROVE THE MINUTES OF THE OCTOBER 11, 1983 MEETING; JEAN HAAKENSON SECONDED THE MOTION. MOTION CARRIED.

2 Approval of Vouchers

Mrs. Voege stated that payroll and payroll-related vouchers amounted to

2 \$255,234.53 for October 1983.

83-51 JEAN HAAKENSEN MOVED TO APPROVE EXPENSE VOUCHERS NO. 13520 THROUGH NO. 13653 IN THE AMOUNT OF \$81,527.67; PAUL POLILLO SECONDED THE MOTION.

Mr. Parsons questioned voucher No. 13527 to Blake, Moffitt & Towne in the amount of \$1,650.99 and Mr. Crose stated that this company sells paper products and this particular voucher is for graphics materials. Mrs. Morrison referred to voucher No. 13544 to Fuller & Fuller in the amount of \$1,413.50. She said that this bill was cut in half on Mr. Fuller's instructions before it was sent to Timberland. Mr. Fuller said that this is for an opinion on which a great deal of time was spent and it is not unusual for attorneys to cut their bills and is in fact a good business practice. Mrs. Harris questioned voucher No. 13556 to Roland LaFleche, Tahuya, in the amount of \$10.00 and Mr. Crose stated that this is for cleaning the roof of the North Mason Library. Mrs. Fourre questioned vouchers No. 13564 to O & R Investments, Ocean Shores, in the amount of \$550.00 and No. 13566 to Ocean Park Mini-Storage in the amount of \$160.00. Mr. Crose stated that voucher No. 13564 is for rental for the North Beach Library and voucher No. 13566 is for the four storage units in which the Ocean Park Library's books and equipment are being stored. Mrs. Fourre asked about the vouchers which are to staff members for training. Mary Ann Shaffer said that staff attends workshops outside the district or at the Service Center and are reimbursed for the cost of the workshops. She said that if staff is required to come to the Service Center for training, they are reimbursed for mileage if they use their own vehicles.

MOTION CARRIED.

3 Reports

A. Board Members

Mr. Parsons stated that the Board met with the Director in Executive Session for the purpose of evaluation of the Library Director. He said that the Board did not have sufficient data at this time to complete the evaluation and they are holding this in abeyance until next month. He said Mrs. Morrison will correspond with the Board in the meantime on the criteria the Board set for the evaluation and the direction she has taken on those steps.

Mrs. Fourre reported that she attended a budget workshop which she found very fruitful. She said the leader had a lot of ideas, except that the workshop was held from the point of swaying a board or legislator or commissioner which way they wanted to go on a budget and they had to kind of backtrack on some of the things. Mrs. Fourre said the leader had good exercises for the group and she is sure that what she learned will help her. Mrs. Harris agreed with Mrs. Fourre's comments. She said that Jennifer Belcher conducted the workshop and she went through different types of budgets and different approaches as to why there is a budget and "selling" it to a board or commission as a workable budget. Mrs. Harris said Ms. Belcher was a good person to give a workshop and interspersed the day with different kinds of things. Also, Mrs. Harris said the questions from the people attending the workshop were beneficial.

B. Timberland Attorney - Herbert H. Fuller

Mr. Fuller reported that he has been working with the librarian in Westport

3B on a court matter. He said the librarian was required to bring all her records pertaining to patrons using the library. He said that after discussing this with the plaintiffs' attorney, the attorney decided that the materials which were subpoenaed did not contain what he wanted. Mr. Fuller said that the attorney did, however, take the Westport librarian's deposition.

Mr. Fuller further reported that he has been working with staff in regard to CALS which will be discussed under new business.

Mr. Law asked what the litigation in Westport involves. Mr. Fuller stated that it involves some sort of libel suit on the part of some people who live in Westport. He said that obviously TRL is not involved as such but the defendants involved are people who work in the City Hall.

C. Library Director - Louise E. Morrison

Mrs. Morrison said that she also attended the budget workshop. She said no matter how many of these types of workshops a person attends, she still finds them worthwhile because a person learns more each time.

Mrs. Morrison reported that Geoffrey Gibbs, of the law firm of Ogden, Ogden & Murphy in Seattle, has been hired by the Washington Library Association to represent the Association to the legislature. She said Mr. Gibbs appears to be well respected "on both sides of the aisle" and he comes very highly recommended.

Mrs. Morrison further reported that she had attended a very worthwhile program on November 8 at the Olympia Library at which John Conklin spoke about the "roller coaster" effect of the timber excise taxes. She said she has some charts which she will have reproduced for the Board which she thinks will help Board members better understand what has happened to Timberland in this regard.

Mrs. Morrison said that the House Ways and Means Committee which is chaired by Rep. Dan Grimm held a timber tax right hearing on November 10 in which they wrestled, as usual, with whether or not they will lower or raise the tax rate or leave it alone. She said no decision has been reached on it but they are going through the hearing process in mid-year and between sessions and hope to have some resolution of this perhaps next year. Mrs. Morrison said she has a hunch that Charlie Hodde's bill on the reforestation lands will pass next time.

Mrs. Morrison further reported for the record her personal regret that Bob Payne is leaving the Washington Library Network as its Executive Director. She said he is going to the Washington State Data Processing Authority. She said she thinks Mr. Payne's achievements are numerous and a lot of the good things which have happened in WLN have resulted from his stewardship of the network. Mrs. Morrison said Mr. Payne has done a fine job and she hates to see him leave the Network.

Mrs. Morrison said she has received answers to the questions in her memo of November 3, 1983 to Nancy Zussy (which she had sent to the Board). She said George Rickerson has answered the questions to her satisfaction. She said the answers are as follows: Yes, sales tax will be due on the amount paid; regarding the cabinet, Mr. Rickerson thinks that CALS can find a way to trade the present cabinet for a new cabinet; there is no problem at all with compatibility of the disk drives, communication

3C lines, components, line printer; the disk controllers will have to be replaced which CALS already knows, if the Board opts to go with the MV/8000 II; all the terminals, modems and multiplexors are compatible; any change to the CALS computer will require a new operating system and this would have to be supplied by Data Phase through CALS' agreement with them; CALS is not quite sure until it has a consultation with the experts from Meditech, Data Phase and Data General as to how long the changeover will take.

Mrs. Morrison further reported that she received a letter from the City of Aberdeen which she will have copied for the Board. She said that Mayor Jack Durney had written to her with regard to replacement of Rosalie Spellman who is retiring the end of December. Mrs. Morrison said the City feels that the Aberdeen Board ought to have a fully participating role in the selection of a new librarian. She said that Mary Stough made an effort to explain this to the Aberdeen Board and Mrs. Morrison plans to go to Aberdeen and talk with the Aberdeen Board and Mayor to see if they can come to some resolution of this. She said the Aberdeen Board should have a chance to meet the candidates and see their qualifications but she envisions some problems with them being a part of the formal interview process. Mrs. Voege said she would like to talk to them about this, too. She noted that the letter also states that the City suggests that the Mayor or a representative of the City Council also participate in the selection process. Mrs. Fourre suggested the possibility of a search committee and perhaps the Aberdeen Board can at least go over the applications of candidates. Mrs. Morrison said they need to work out something which will work to the best interest of both the Aberdeen Library and the district as a whole. She said she thinks it is essential to resolve this in an acceptable way and she certainly doesn't want any hard feelings. Mrs. Morrison stated that the process used in the selection of the Olympia Librarian worked very well, which was to have both the staff and the Olympia Board put down the things which they felt were most important to have and then administration looked for that sort of person. She said that Mrs. Spellman started out as the city librarian 25 years ago before Aberdeen became part of Timberland and she can understand their concern.

Mr. Law said that there have been a number of discussions regarding the Olympia Librarian position and the RIF's going on and whether or not it would be desirable to consider people from outside the system. He asked if it is correct that the Aberdeen position is being advertised in the general way and Mrs. Morrison responded in the affirmative. Mr. Law asked if it would be desirable to attempt to utilize this as an opportunity to at least partially solve part of Timberland's budget problems by hiring someone for the Aberdeen position from the inside by transferring someone in such a way that a position can be eliminated without RIFing anyone; or in the alternative perhaps filling the position temporarily with the idea that in the future when the budget, hopefully, turns around that the position can be opened up to a full-scale process. Mrs. Morrison said that several approaches to this have been discussed and staff has considered the fact that this is one of the most crucial positions in the district and that it can in no way be left vacant. She said the position has been opened up to both staff members and outside the district. She said if there is a well-qualified applicant from within the district, it will depend upon what position is being vacated as to whether or not it could be left vacant. Mrs. Voege said that she thinks administration would be remiss not to advertise this position because this position should have the very best person in it. She said if the best person for

3C the position is already on Timberland's staff that would be tremendous. Mrs. Fourre said another point, too, is that Aberdeen is one of the few contracting cities left. She commented that she feels that Aberdeen people think that is more "their" library than most other places in the district. Mrs. Morrison said that Aberdeen has very strong library supporters. Mrs. Fourre said she thinks that Timberland must hire someone who meets with the Aberdeen Board's approval. Mrs. Morrison said that they also need to find someone who meets the standards which are set.

Mr. Law said that there was certainly a lot of discussion relative to the idea that the Olympia position ought to be filled from inside Timberland. He said he recognizes that it was and perhaps ~~they never got to the point~~ where they were ultimately saying that they would consider only applicants from inside. Mr. Law said he recognizes the balancing problem because there is the community sensitivity of wanting to have a particular type of person and as soon as they limit who they are looking at they are limiting their options. He said he takes the position that given what Timberland is asking its general staff to do in terms of RIF and given its general effect on morale of staff, and certainly Olympia went through a period of being in a hold pattern which was not desirable but necessary, he thinks they have sort of forgotten the crisis they just went through and are proceeding as if nothing has happened. He said he does not see it that way and he thinks they should give more consideration to hiring someone within the district or putting someone in temporarily. He said Timberland is in a bad situation and they should not forget that. Mrs. Voege commented that the tighter the situation gets, the more important quality people are.

D. Assistant Director for Public Services - Mary Stough

Mrs. Stough referred to her written report. Mrs. Fourre asked if there are any plans to honor Rosalie Spellman. Mrs. Stough said that it is customary that staff does something at a District Meeting and it is also customary that the Aberdeen staff does something. Mrs. Voege said that considering the Aberdeen Friends and the Aberdeen Board, she would guess that it will be "smashing."

Mr. Law suggested that the Board determine if the two complainants are present and if so, go to New Business at this time. Neither Mrs. Hardy nor Mrs. Duffy were present.

3 E. Assistant Director for Central Services - Sally Loken

Ms. Loken referred to her Revised Benefit/Cost Analysis for Automated Circulation and Inventory Control System. She explained that "present value" is the inverse of future value, which is calculated using the interest rate on the money invested. She said that in the business world, the general present value model is as follows: "The value of an asset is the sum of all the payments that the asset will generate in the future discounted back to their present value." She said this means accounting for all the money which is going to be expended on a project given various times it will be expended and comparing that with what they could have done with the money and what the money is worth today. In Timberland's case, she said she has compared the costs and benefits for the life span of the project and discounted the dollars to present value. She said the Board will notice that the benefits are slightly reduced now since the first time she did an analysis in 1981 when the whole thing was based on projected costs. She said the reason the present value benefits are

3E

lower now is chiefly due to problems CALS has been having with response time and also due in a smaller part to the lack of some of the software which CALS expected to have at this point. She said that TRL also had to purchase more terminals than anticipated because of the response time. Ms. Loken said the benefits that TRL will accrue will come later than originally expected and all of these things work together to bring that ratio down below one. She also pointed out that she did not in the beginning and she has not now made any attempt to calculate the value of benefits that are intangible, which do not give any financial payback at all. For instance, having available the location of every single item in the collection any time one chooses to look is hard to put a dollar value on. However, Ms. Loken said that staff will find that this will be worth quite a bit since it will lighten the workload. She said that not all of the benefits that theoretically could be calculated have been calculated because she was chiefly interested in the dollars they might see. Ms. Loken commented on what she feels is a rather vague telecommunications cost projection. She said that when she and Mike Crose brought this out to 1989, they refused to consider telecommunications costs in six figures. She said the telecommunications world is in a state of major changes. Ms. Loken said she has been talking with WLN staff about their approaches to the impact this will have on the Network since this is a major concern to them also. She said it is much too soon to really know what the impact of deregulation will be and what the market place will look like following that. Ms. Loken said she would not be surprised if TRL will be using satellite communication in five years. She said the best she and Mr. Crose can do is to ask the Board to wait and watch with them to see what transpires and be confident that staff will be watching for all the alternatives that present themselves in the market place.

Mr. Parsons asked if staff has discussed at all some of the private telecommunications carriers. Mr. Crose said that private companies are too limited at this point.

Ms. Loken said that the cost for the 300,000 OCR labels is because staff feels they need to keep a healthy reserve. She said staff is still turning up things which have not yet been converted and every year they need to put labels on all of the new books, periodicals, and a good share of the pamphlets. Also, she said that staff is just now beginning to convert the many items in the Service Center storage area. Ms. Loken said that they have anticipated reordering library cards every other year.

Mrs. Voegel said she is awed by the system costs for personal services which are at \$21,901 in 1982 and go up to \$41,961.83 in 1989 and asked if this is one position. Ms. Loken said that this is Steve Metcalf's position and, because they had to use some number to make any estimate, they used 8%. She said she consulted with Mr. Crose and Mary Ann Shaffer on this and they felt this was a good average to use for salary and benefits costs.

Mr. Law commented on the inflation costs. Ms. Loken said that books and paper supplies are at 12% and general supplies used by CALS are only at 5%. Mr. Crose said that this is the pattern he has seen established and inflation in books and paper supplies both are going up at an incredible rate.

3 F. Business Manager - Michael Crose

Mr. Crose said he has no written report this month because he only received figures from Thurston County this afternoon. He said he will include a report with Mrs. Morrison's next memo to the Board. He further reported that he has talked with the five County Assessors and the state has released utility values at this point. However, Mr. Crose said that two of the counties are on manual systems and also one county would like to wait until the Board of Equalization meets this month. He said that he thinks the earliest the Board would be able to set the levy rate for 1984 is November 29. Mr. Crose suggested that the Board might do as it did last year and set the levy rate in a conference call. He said that some of the values which have been made available to him do confirm some of his concerns for next year. He said he is seeing a loss of values in cities and in utility values. He said that new construction values will not be quite as high as he projected, but they will be quite close. Mr. Law asked Mr. Crose if he remembers the date of the conference call last year, and Mr. Crose replied that he does not remember, but it must have been after the November Board meeting and before the December Board meeting. Mr. Law asked what difference it would make between setting the levy in a conference call and waiting for the next Board meeting. Mr. Crose said it does not make any difference to Timberland, but it does to the cities and counties. He pointed out that they have to prepare thousands of tax statements and said again that two of the counties are still on manual systems so every day matters to them. Mr. Crose said he would hate to see Timberland holding up cities and counties.

Mr. Parsons asked when Timberland will receive taxes from the Town of Rainier which recently passed its annexation election and when residents of Rainier will be able to use Timberland. Mr. Crose said this will become effective in 1985 and residents will be able to use Timberland without paying a non-resident fee in 1985. Mrs. Fourre asked if the residents of Rainier are aware of this and Mr. Crose stated that this was made very clear to them prior to the election.

Mr. Law asked if it is anticipated that the Board will be able to adopt a final budget in December and Mr. Crose stated that he hopes so. Mr. Law asked if it will be the same type of budget which the Board has adopted in the past, in other words a 12-line or so budget. Mr. Crose said that documentation for the budget is available for the Board's information and input and it is to Timberland's advantage for the Board to adopt a budget in as brief a form as possible because it allows for maximum flexibility within elements. For example, he said if it is necessary during the course of the year to reallocate within an element such as from supplies to professional services, it can be done without official modification of the budget. Mr. Crose said if the Board adopts a detailed line-item budget, then every change would have to be done by a formal Board resolution to accommodate that change. He said this would make it incredibly difficult to manage the budget. Mr. Law asked how many changes occur during a year and Mr. Crose said it is hard to say since they do not all come immediately to mind. Mr. Law asked what other jurisdictions, such as cities, counties and port districts, do. Mr. Crose said that some cities adopt a more comprehensive budget than TRL. He said they adopt a budget by element and then go into objects underneath each element. He said that he thinks that counties may even break it down further than that but they still maintain a fairly high level of flexibility in the budget.

3F

Mr. Law said that the Board apparently goes through this process every year and ends up adopting a very general budget. He said he is very uncomfortable with that and it seems to him that TRL would have to have a very compelling reason to do this. He said it may be that a couple of areas do change but he thinks it would be simple to bring changes to the Board to amend. He said he is particularly concerned if other jurisdictions are not doing what TRL is doing. Mr. Crose said that if the Board wishes to adopt a budget in greater detail, he can make it available. Mr. Parsons commented that he has talked with other board members in other library districts and the way that TRL does this is the predominate mode. He said that Board members have talked about their role and he thinks Mr. Law has mentioned in the past the many inconsequential things the Board must do and he said he sometimes agrees with that. However, he said he certainly does not want the Board to have to, for instance, take money out of postage to put in telecommunications, and he thinks that this is a matter of management. Mr. Law asked if there isn't some middle ground between huge general categories such as lumping postage in with something else. Mr. Parsons said he thinks that is what has been done and he personally does not have any problems with the budget.

Mrs. Harris said she thinks a line-item budget is a very tedious thing, not only for the people who do the book work but for the Board also. She said that anytime Board members want to ask Mr. Crose a question about the budget, they can and the Board has not had any problems or questions about their budget and at this point until TRL gets more machinery, she would hesitate to ask Mr. Crose to go into a strict line-item budget. Mr. Crose stated that TRL is audited by the Division of Municipal Corporations and the examiner is quick to point out anything troublesome. He said this has never been mentioned by an examiner and he would think this would be one of the first things an examiner would point out. Mrs. Harris said that she thinks that the budget Mr. Crose is keeping is a very highly satisfactory one from the examiner's standpoint.

Mr. Law said the reason he is raising this question does not have anything to do with questions of fraud. He said that is not the issue and that is what the audit is for, to make sure that all the categories and monies are all accounted for. Mr. Law said he would like to go about 18 months to two years back when the question came up as to the amount of money being spent for the book budget and how that had been sacrificed in order to accomplish the salary increases that they had accomplished up to that point. He said one of the things that came out in discussion is the way TRL's budget is currently set up. He said the Board members' ability to look at the budget and see where the patterns are is very limited and the desire on his part to better be able to see where the money is going so the Board can participate in that prioritization aspect of the budget is very important. Mr. Law said that during the campaign for the Port Commission, one thing that caught his eye is that the Port of Olympia actually maintains two budgets, not because they have two sets of books, but because of the concept in which one budget is set up according to the categories set by state law which no one can really understand, and another more common-sense budget which the Port Commissioners could better understand. Mr. Law said he doesn't see TRL's budget meaning anything to anyone. Mr. Crose asked if it would not be possible for the Board to adopt a 12-line budget and the complete documentation for that being presented at the same time and not incorporated into the officially adopted budget. Mr. Law said that he does not understand why the Board adopts a detailed preliminary budget and always says that people should not pay any attention to this because it doesn't really mean anything,

3F and then they adopt the final budget when they have the hard numbers in front of them which is only about 12 lines compared to four pages. Mrs. Harris asked Mr. Law if it would be satisfactory to adopt a 12-line budget and have the documentation available at the same time. Mr. Law said that would be better but then the question comes up that if TRL can produce a 12-line budget, why cannot it produce the documentation. Mrs. Voegel said it is because of the flexibility for the ease of the rest of the year. Mr. Law asked what the big deal is if a change has to be made that the Board cannot make the change at its next meeting. Mrs. Voegel said that she requested the detailed budget last year and got it. Mr. Law said the "budget" is a 12-line item and the other thing is sort of an administrative description and has no legal effect. He said what he is saying is why can't the Board adopt a more detailed budget, and it appears there is no compelling reason why it cannot. He said apparently there is no Board support for this and they should just let it die. He said he was just raising a point.

4 Correspondence

A. Letters from Students at Centralia Christian School

Mrs. Voegel said she wanted to share some of the letters received from students at Centralia Christian School thanking TRL for the movies and how sorry they are that TRL will be unable to provide them in 1984. Mrs. Harris requested that Mrs. Morrison respond to the letters.

B. Letter from Don Law to Thurston County Board of Commissioners

Mrs. Voegel read the letter as follows:

"Since Mason County Timberland Regional Library Board member Alice Harris has by letter to you of October 18 questioned my criticism of Timberland's 'attitude of secrecy', I believe at this time it would be best for me and all concerned to explain why I made the following statement when I appeared before the Board October 11: 'The attitude that pervades the library system is "Golly, if we can get away with not having something in public, let's do it."'

"Literally within hours of my being appointed to the Timberland Board in January of 1978, the Timberland Director, Becky Morrison, appeared at my place of employment with a document entitled 'Timberland Library Trustee's Code of Ethics', Enclosure 'A'. She asked me to confirm that I would subscribe to it. I refused, citing among other provisions, item 8, which read:

"I will treat as confidential all information communicated from staff to board members for possible board action.

"I specifically told her that this provision probably violated the Public Disclosure Law. Presumably because of this stance, no further effort was made to impose the 'Code' on me. However, Trustees who later came on the Board were required to publicly subscribe to the Code at the beginning of their very first meeting, much in the nature of a 'loyalty oath'. Finally, in 1982 I came to this Board of Commissioners to discuss, among other problems with Timberland, the 'Code of Ethics'. You agreed with me and forwarded a letter to the Timberland Board dated April 13, 1982, Enclosure 'B'. Significantly, your letter stated with regard to item 8:

4B

"Appears to be directly in violation of the State statutes pertaining to open public records and open meetings. Should be eliminated.

"As a direct consequence of your efforts and mine, the 'Code of Ethics' was thereafter repealed.

"Particularly during the last several years, routine memorandums from the Director to the Board have included remarks, regarding local officials for example, which, if made public, would be an embarrassment to herself and the Timberland Regional Library. On repeated occasions I warned her that such documents were public record which could be secured by anyone under the Public Disclosure Law. My advice went unheeded.

"When 'The Olympian' began the background investigation which later resulted in the series of articles on Timberland, the Director included a sarcastic remark regarding reporter Mike Oakland in a memorandum. During his interview of me shortly thereafter, I jokingly chided him about Mrs. Morrison's description of his reporting. When The Olympian then asked for a copy of the memo, it was flatly denied by the Director who erroneously cited the 'intra-agency memorandum' exception to the Public Disclosure Law. Only when the lawyer for 'The Olympian' made a formal demand in writing was it surrendered. I am convinced that the Director continued to issue inflammatory memos until recently because she thought, despite my advice to the contrary, that they were inaccessible to the public. Only when confronted by 'The Olympian' was this policy corrected. In order to understand the context of my letter to the current Chair, Dorothy Voege, regarding the executive session which you received before my appearance October 11, you must appreciate that at the September Timberland Board meeting wherein the document controversy with 'The Olympian' was discussed, the concept that the Director's memos to the Board were public record was greeted with genuine consternation and hostility, particularly by Mrs. Voege. Although this meeting was fully and accurately reported by Abbey Haight in 'The Olympian', a copy of the relevant minutes is Enclosure 'C'.

"I will agree with Mrs. Harris that Timberland Board executive sessions have been in compliance with the Open Meetings Act, at least with regard to the sessions which I have attended. This is so because on a number of occasions I have diverted the Board from what would otherwise be violations. So everyone understands that such diversions have not always, even in the past, been accomplished with ease, I remind Mrs. Harris that on two occasions it has been necessary for me to go to the door and threaten to leave altogether to prevent discussion of an inappropriate subject in executive session.

"The problem with the Timberland Board's 'attitude of secrecy' extends perhaps most importantly to decisions which it does not make in contrast to its method of handling those that it does. Major policy decisions commonly spring unilaterally from our Director with no advance notice even to the Board, let alone the public. Three particularly flagrant examples of this problem have occurred recently which may be worth your review. About eighteen months ago the Timberland System initiated an entirely new public service, the free distribution of video tapes. When I raised questions about budgetary priorities and competition with private business people who were trying to make a living by renting the same materials, I was told that Timberland was simply conducting a limited experiment to test public response. Last May, without prior notice to the Board, our management staff declared the 'test' a success

4B and immediately purchased 191 tapes in advance of our next scheduled meeting. Before the Board even had a chance to respond to this newly executed policy, thousands of taxpayers' dollars had already been spent. Naturally when I questioned this procedure, a majority of the Board, including Mrs. Harris, characterized Timberland's entry into an entirely new line of materials as a matter of administration totally beyond Trustees' control. A copy of the minutes of this most illustrative exchange is Enclosure 'D'.

"Just this last July staff services at the Raymond Library were cut nearly in half. While this may have been a long overdue efficiency measure, the Board became aware of the change only by getting a copy of the letter notifying the Mayor, after it had already been sent out.

"As a third example, you may remember that the Timberland budget difficulty developed in two stages, the first hitting in early August. In that instance our Director determined by herself that 16mm films and accompanying staff should be terminated as a system service. Before this solution could be evaluated by the Board, the RIF procedure was implemented and our audio-visual staff notified of pending terminations.

"Finally, I believe it is important that the recent Timberland budget process be compared to that of other units of government in our community. Just before the September meeting we were told of the \$400,000 shortfall. Nothing more could be done in September other than to schedule a special meeting for October 11. On October 8, we received the Director's recommendations for program and staff cuts. On October 11 the details of the proposal were discussed in depth in executive session and the package was voted on and passed during the 'open' meeting thereafter that same night. The package discussed in executive session was noteworthy for three reasons:

- "1. It concerned the entire solution to the budget shortfall;
- "2. The positions involved were being RIFed because of a general lack of revenue totally unrelated to employee performance; and
- "3. Because of the geographical spread of the District and the complicated RIF procedure, even the Personnel Director could not identify the people who were actually going to lose their jobs.

"The 'window dressing' nature of the 'open meeting' would have been readily apparent to anyone attending.

"While I am saddened that the present difficulty regarding the Timberland Board need continue further, it is indeed fortunate that Mrs. Harris has provided an opportunity for me to explain in more detail my criticism of Timberland's 'attitude of secrecy'. The lengthy discussions which I have had with each of you during the last several years have convinced me that even though alone, I am charting the best course I can with a frustrating situation.

"Thank you for your patience and understanding."

Mrs. Voegel said that there are some things in this letter which deeply concern her. She asked Mrs. Morrison if she would like to make some comments.

4B Mrs. Morrison stated that when Mr. Law was appointed, and according to the records she has, she sent a letter to him on Saturday, February 11, 1978, which she read as follows:

"It was a pleasure to talk with you this morning following news of your appointment to the Timberland Regional Library Board of Trustees as Trustee-At-Large. The board and staff will be looking forward to working with you.

"Since today is Saturday and I've been unable to reach my secretary to find where she keeps the board orientation packets, that will have to wait until Tuesday. The materials will be hand-carried to your office on the 5th floor of the Highway-License building as we agreed. However, I did want to include you in my regular weekly memo to board members so that you would have this information immediately. I'm also enclosing a list of Timberland libraries which includes information in regard to the person in charge, the address and telephone number and the hours which the various buildings are open. In addition, a copy of our latest staff roster also is enclosed.

"The Tuesday packet will include a myriad of material including current budget, copies of board meeting minutes, Area Reports, my memos to the Board for the past several months, etc. These will require time to digest and with the next meeting coming up on Thursday evening, February 16, no one will expect you to have time to absorb more than the basics!

"One more thing which I thought you might find helpful is a list of the other six trustees and a sentence or two about them as people. Names are supplemented by mailing address and telephone number. In regard to the latter, you will be issued a telephone credit card for making long distance calls in connection with library business. We'll get this to you as soon as possible.

"Again, welcome aboard. We will be looking forward to meeting you."

Mrs. Morrison said that in a note which she had made that same day she listed the items included with the February 11, 1978 letter as follows:

February 11, 1978 Board memo and inclusions (including January 1978 minutes)

Employee roster 10/15/77;

Library hours open 12/77;

Letter (see February memo);

List of Trustees, addresses, terms, occupations; and

A note to her secretary to prepare for Tuesday for hand-delivery on February 14, 1978 the following:

6 months minutes;

Memos to Board (with attachments) from 1st one in November through February 5th;

Eastern and Western Area Reports beginning with October meeting;

Budget for 1978;

Book Selection Policy, Library Bill of Rights, Freedom to Read Statement;

Code of Ethics for Trustees (TRL);

Latest TRL Brochures;

Brochures for ALA Trustee, PNLA and WLA with information that dues paid by the district;

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WLN information brochure(s);
Proposed (corrected) Union Contract for 1978;
Role of local trustees (whatever we call it! "Suggested Duties" ??);
Library Laws;
L.M. Outline for a Study 10/24/77;
Need to do: New "profile" of each library as update of old "board
tour" information.

Mrs. Morrison said she submits that this is her record and she did not at that time or at any time discuss the Code of Ethics with Mr. Law. She said she took him a copy of it which was part of 12 items of information delivered to him by hand on February 14, 1978. She said she did not discuss the Code of Ethics with Mr. Law nor did she ask him to sign it, subscribe to it or otherwise mention it in any way. She said it was included in his orientation packet. Mr. Law said that needless to say there is a different recollection of this meeting. Mrs. Morrison said that there certainly is. Also, she said there are other inaccuracies which she would like to correct for the record. She said that Mr. Law refers to a sarcastic remark regarding reporter Mike Oakland in a memorandum. Mrs. Morrison said she submits that the person who was the butt of that remark was Abby Haight who is sitting in the audience, and she said she does apologize for that. She said his remark to Mike Oakland might not have been understood. Mrs. Morrison stated that she thinks the video tape matter has been "beaten to death" and this has already been responded to in previous correspondence. As far as the Raymond Library is concerned, she said this has not been different in any way from what has been done in the past except the possibility of more magnitude. Mrs. Morrison said that changes in hours have been made throughout the district off and on through the years. As for the Raymond Library, it was more severe, and Mrs. Morrison apologized for not having the information out to the Board earlier. She said she thinks that possibly some of this was taking place when she was on vacation in July. Mrs. Morrison said there is an implication in Mr. Law's letter that information was not really sent out to the Board in a timely fashion. She said that just before the September meeting staff learned of the \$400,000 shortfall and nothing more could be done in September. She said that the information was sent as soon as it was available. Mr. Law said that he wants to clarify that there is no implication of any wrongdoing there whatsoever. He said all the Board could do is schedule a special meeting. Mrs. Morrison said that on October 8, staff was putting together as rapidly as possible the recommendations which they received as input from staff throughout the district and from public meetings which were held late in September.

Mrs. Voege said that when she read this letter she felt that Mr. Law was putting a poor face on this to the County Commissioners. Mr. Law said he did not intend this at all. Mrs. Voege said she is not sure that the Commissioners would understand this because there is so little in the letter which is laudatory and she thinks the Commissioners would have seen a poor face on this.

Mrs. Harris said that Mr. Law says, "In that instance our Director determined by herself that 16mm films and accompanying staff should be terminated" She said the track record she has as they worked through this certainly went back with much input from staff and the administrative team and not as this picture which Mr. Law has painted for the Commissioners that Mrs. Morrison sits in an ivory tower and makes these decisions that no one has any input into. Mrs. Harris said this

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is an unfair presentation and she thinks that is what is the matter with it all the way through. Mrs. Fourre said that she gets a feeling from reading this that if it hadn't been for Mr. Law rushing in to help Board members a few times, they would all be in jail.

Mr. Law said he feels badly that this letter had to be written. He said he would like to have let everything die regarding all of this. At the last meeting without any warning at all, he said in his packet was a letter to his County Commissioners from Alice Harris telling them that he should apologize for a statement attributed to him in the newspaper. Mr. Law said his initial reaction was to sit down and write something but he waited a number of weeks before he submitted anything. He said he sent Mrs. Harris a copy of it at her home and he regrets that this letter had to be written but given the fact that another member of this Board felt that it was important that he apologize and wrote this to his own County Commissioners, he felt it was appropriate for him to make a detailed reply. Mr. Law stated that it is interesting that in light of the length of what is in the letter and the enclosures and the limited nature of the alleged inaccuracies, he and Mrs. Morrison have a strong difference of recollection of what happened at their first meeting. With that one exception, he said he thinks everything else stands as is. Mr. Law asked that everyone on this Board go back after this meeting and sit down and read the letter again and read those minutes. He said that some of the things that stand out in those minutes caused him to say what he said. He stated that as a Board member he has gotten flak from another Board member because he has indicated to the press the existence of a public document, and he does not think he should have to apologize for doing that and he will not. He said that the video tape matter has been beaten to death but the fact is that they had a thorough discussion with this Board, it was talked about and in essence the response was that this is an experiment, not to worry about it, and they will come back later. He said the experiment was declared a success and implemented by the buying of 191 tapes. Mrs. Voege said this is an administrative decision and she thinks it would be presumptuous of Board members to be in on the selection of materials. She said librarians go to school a long time to learn things that she would not presume to know. She said she cannot think of anyone better able to make that kind of decision. Mrs. Voege said this is a part of library materials today. Mr. Law said his only response to that is that the record stands as it is and he rests on that. He said it is in there and they should let other people decide whether his or other's viewpoints are appropriate. He said he feels strongly that entering into an entirely new medium is a major policy decision and major change in direction on the part of the library system. He said he submits that in other governmental bodies decisions are not made that way. While he recognizes that the concept is not one of trying to do things in secret he said the effect of doing decisions that way is that the public has absolutely no input vis-à-vis the Board. Mrs. Voege said that she thinks in regard to this the public was probably more intimately involved because it was a success with the public. Mrs. Fourre said they also received input from other libraries. Mr. Law said this could have been the greatest decision in the world, but all he is saying is it was a major policy decision and when those decisions are done in this fashion and staff goes out and buys thousands of dollars worth of a new medium, that cuts off the public. He said in the community where he lives he does not believe bodies work this way. Mr. Law said he has been pleading for about three years now, not the substance of what is ultimately decided, but the way it is done. Mrs. Voege said she does not see this as a major policy decision. She said this is Mr. Law's opinion and everyone has opinions. She said she

4B thinks one of the concerns tonight is the difference between fact and opinion in Mr. Law's letter. Mr. Law said the fact is there were a lot of facts and few of them were even contradicted. He said he regrets that Mrs. Voegel felt compelled to read this into the record. He said he did not send copies of this to anyone other than those listed. Mrs. Voegel said a copy was sent to the Board. Mr. Law said that is correct because he wanted them all to have a copy and that is all. He said he regrets that this has to be brought out like this because what he really wants them to do is read over those minutes again. He said they have to understand that when another Board member writes to his County Commissioners and says what Mrs. Harris said in her letter, he felt obligated to explain why he made the statement.

Mr. Parsons said that if they read the Board minutes, he feels they will find he made a very good case why this should be management prerogative. After checking with virtually every other library district in the State of Washington that had video cassettes and how it came to be, he said that TRL did nothing extraordinary in going into this medium. Mr. Parsons said that he thinks they are wasting more time than they should. He said that he personally takes offense to Board members telling him what needs to be done in Executive Sessions. He said he has also discussed things with his own local County Commissioners. Mr. Parsons said they all have differences and that is part of being a Board member. He said his ideas and Mr. Law's ideas are certainly different.

Mrs. Fourre said that with regard to the video tapes, she feels the public had a lot of input on this because during the trial period the public was polled as to whether they wanted them or did not want them and how they were used. She said this was the best public input the library district could get. Mrs. Morrison added that staff saw this as a materials choice similar to whether they would purchase a globe, an atlas, or a wall map because they are all materials, and they saw this as nothing unusual.

Mrs. Voegel said she would like to comment on the "secret" meetings. In Mr. Law's letter he says, "I will agree . . . that . . . executive sessions have been in compliance with the Open Meetings Act, at least with regard to the sessions which I have attended." She said she would like to add that they have been in compliance in the ones she has attended. She said they have their attorney present and at the Executive Session last month both the attorney and the labor relations consultant were present. Mrs. Voegel said there is no attempt ever made to get around this. She said she thinks she has attended every Executive Session since she has been on the Board and she can speak even further to this than Mr. Law can. She said she takes great exception to the comment about "Timberland Board's 'attitude of secrecy'" because she does not think there is such an attitude and she thinks this Board is made up of people of integrity who for the most part care very much about libraries. If anyone doubts this, Mrs. Voegel said she wonders what the Board is doing here tonight.

Mr. Polillo said he notices in Mr. Law's letter that Mr. Law criticizes the Director quite a bit. He said what worries him about all this is that TRL is a good library district and they have good people operating these libraries as well as a good rating and performance in all these libraries. Mr. Polillo said that someone is responsible for this, and it is not him or some of the other Board members. He said he feels that the Director has done a good job; otherwise they would not have these good libraries. Mr. Polillo said he hopes they can all pull together because he thinks that letters like Mr. Law's hurt everyone. He said Mr. Law has some points

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and he agrees with that but he thinks it hurts them all no matter which county they are from. Mr. Law said everyone has to understand that Alice Harris wrote to his County Commissioners saying that he should apologize for his comment. He said he did not initiate the whole process. Mrs. Harris stated that Mr. Law did initiate the whole thing when he said to the newspapers that the Timberland Board and staff operated under a feeling of secrecy. Mr. Law said he told that to his Commissioners. Mrs. Harris said it came out in the newspaper and that is what started it.

Mrs. Voegel said that she thinks Mrs. Harris' letter addresses more than the apology. Mr. Parsons suggested that Mrs. Harris' letter also should be a part of these minutes. Mrs. Foure asked Mrs. Harris if this was a personal letter. Mrs. Harris said it was and she gave Board members copies for their information because she was not trying to go behind Mr. Law's back. Mr. Law said he is not suggesting that she was and Mrs. Harris said she does not want there to be any misunderstanding. Mrs. Foure asked if this should be a part of the Board minutes just because it has been referred to tonight. Mrs. Voegel stated that it might be important to have Mrs. Harris' letter in the minutes because they are able to go back and pull things from the minutes. Mrs. Harris said that Mr. Law's statement of "Golly, if we can get away with not having something in public, let's do it" is so bad that something had to go back to his Commissioners to say that this really is not the way the Board members act. She said if he had even said, "in his opinion" she could have accepted that. Mr. Parsons said that since Mr. Law's letter is in response to Mrs. Harris' letter, that Mrs. Harris' letter should be a part of the minutes. This was agreeable to the other Board members.

C. Alice Harris' Letter to Thurston County Board of Commissioners

Mr. Parsons read the letter as follows:

"Timberland Regional Library has received a considerable amount of publicity lately and in the October 12, 1983 edition of the Daily Olympian an item mentioned that Don Law met with you to discuss Timberland Board's 'attitude of secrecy'. His direct quote was, 'The attitude that pervades the library system is "Golly, if we can get away with not having something in public, let's do it.'"

"I have served as the Trustee from Mason County since September of 1977. Elmer Keiski was Board Chairman at that time and continued in that position through 1979. I myself acted as Chairperson during 1980, 1981 and I have served as Vice-Chair during 1982, 1983 with Dorothy Voegel as Board Chairperson.

"At no time during the six years that I have worked on this Board has a Board Member or an administrative person indicated by word or action such an attitude. To the contrary, I believe executive sessions have been called only with the greatest of care. Not only do I perceive the Board as wishing to conduct themselves well within our legal parameters, but we have a very knowledgeable Director who would, I am sure, remind us instantly should we stray.

"If, in fact, the newspaper account is an accurate quote, I consider it most unfortunate that Mr. Law's perception of us is so poor and I wish to assure you that it is indeed an erroneous perception. Also, I believe an apology is in order from Mr. Law to the Board of Trustees of Timberland Regional Library and to the Commissioners of all counties who appoint members to this Board.

"I serve on the TRL Board because I care greatly about libraries and the services that libraries bring to their patrons. I believe a statement such as Mr. Law's statement to you to be irresponsible and

4C counter-productive to the very goals we should all be working toward.

"I thank you for your attention to what I consider to be a very serious matter."

Mrs. Haakenson stated that she feels her attendance at Executive Sessions has been correct. She said she would also hope this communication and discussion tonight has shown there are differences of opinion on this Board and that it is good to have differences of opinion. But, she said they should not let that stop the function of the Board. She said she would hope that from tonight forward, they can work as a Board and go on with other outstanding current, old and new problems and work as a unit to continue to give service to the whole district. Mrs. Haakenson stated that each Board member should analyze for him/herself his/her own beliefs and maybe they can stop some of this battering back and forth that has been going on between a lot of Board members.

5 Unfinished Business

A. Raymond Petition

Mrs. Haakenson asked if Mrs. Morrison has responded to the petition from Mr. Clemence. Mrs. Morrison stated she has not because Mr. Polillo had already spoken with Mr. Clemence in person and she was not aware that she was supposed to respond to it. Mrs. Haakenson asked who the petition was addressed to and Mrs. Morrison stated it was addressed to her. Mr. Polillo said that he had indicated to Mr. Clemence that he would be hearing from Mrs. Morrison and requested that Mrs. Morrison respond to the petition. He said that the people in the Raymond area have problems because they have been hit in several ways all at once. Mrs. Voege commented that economics are very tight in that area and the library is something they can have access to and register a complaint. She said the residents there are unable to address so many of their other woes.

6 New Business

A. ALIS Computer Option

Ms. Loken said that she thinks Board members are very much up to date on the progress of discussions with Data Phase and the options that Data Phase has proposed to CALS. She said that her Cost/Benefit Analysis figures assume that CALS will take the more expensive option since she believed that would be the safest thing to do. Ms. Loken said at that time they thought that the costs would be split equally three ways among the three institutions but in reviewing the agreement they found that this is not correct and that TRL would have to pay the most. She said that this would not make a great deal of difference in her analysis, however. Ms. Loken stated that they are talking about an MV/8000 II computer which, if purchased, will cost CALS a few additional dollars, and she said she says "few" in relation to the amount already expended on the project to date. She said that CALS feels the MV/8000 II is definitely the better alternative of the two given.

Mrs. Haakenson asked how it was determined that TRL's share would not be 1/3 but rather 78%. Ms. Loken said it was faulty recollection on everyone's part of what was done originally. She said the contract says that TRL's share is 78%, although there are some things which are split in thirds. Mr. Rickerson stated that much of the equipment purchased was split in thirds

6A because the necessity for it was not related to the level of use by any one of the CALS members. For instance, he said the tape drive, some of the communications equipment, and the cabinet were split in thirds. He said one of the major items which was shared proportionately was the disk drives which store the data relating to the collections and the patrons. Mr. Rickerson stated that the State Library has the largest collection of the three CALS members and this accounts for the most storage so WSL has paid the most for that. He said that as far as the size of the computer is concerned, this is related to the number of terminals and the circulation and since TRL is the largest in this regard, TRL pays the largest share of that. Mrs. Haakenson asked if this percentage is subject to change and Ms. Loken stated that it will not change. She said the attempt by CALS participants was to foresee these things from the beginning and work out the most equitable method for the three libraries to pool their funds and they came up with a formula that would pretty much handle it including who would pay for the two additional disk drives. Ms. Loken said that this present amendatory agreement was not foreseen at that time. Mr. Rickerson explained that the Interlocal Agreement is the document which determines this and it specifies which things are shared proportionately and which things are shared equally. He said another thing which TRL pays the most for is equipment maintenance because TRL has the most equipment. Mr. Rickerson said that the arrangement for determining shares for operational costs is reviewed annually by the CALS Governing Board to ensure that the shares paid by each member are proportionate to their use of the system. Mrs. Haakenson asked who makes up the CALS Governing Board and Ms. Loken said it is the Directors of the three institutions. Mrs. Haakenson asked if each one has one vote and Ms. Loken replied in the affirmative.

Mr. Crose said that Data Phase is offering the MV/8000 II CPU, up to \$2,000 of freight charges and the disk controllers. He said the total cost of this is about \$105,000 which Data Phase has agreed to share equally. He said CALS is looking at \$52,500. Also, Mr. Crose said that CALS will have to purchase a cabinet for the CPU which will cost about \$1,200 so this raises the cost to \$53,700. For consideration of the return of the present CPU, Mr. Crose said that Data Phase will credit CALS \$10,000, so this brings the cost to \$43,700 to which Washington State sales tax at 7.8% would have to be applied which will bring the total to \$47,109. Mr. Crose said TRL would be responsible for 78% of that amount which is approximately \$39,000. He said he checked with a leasing corporation since none of the three institutions has the funds for this at this time. He said a five-year lease/purchase plan would have an annual interest rate of 11 3/4% and a monthly payment of \$1,038.28, and Timberland's share of that monthly payment would be approximately \$810.00. Mr. Crose said that there is currently just over \$18,000 remaining in the circulation fund so there would be sufficient funding for this for two years of payments and TRL would have to take from the general fund to cover the rest of the payments. Mr. Crose said this is one of the options available at this point. Mrs. Fourre asked if there is a pre-payment penalty and Mr. Crose said that he understands there is not. Mr. Polillo asked Mr. Crose for his opinion and Mr. Crose said that from a strictly financial standpoint, he feels TRL can afford it and from a public service standpoint, he thinks TRL cannot afford not to do it. Mrs. Fourre asked what Data Phase is doing in this regard and Mr. Crose said that Data Phase has agreed to pay for one-half of the CPU. Mrs. Voegel asked Nancy Zussy to review her conversation with Data Phase.

6A Ms. Zussy said that the change in management between who CALS was dealing with before and who CALS is dealing with now is like night and day. She said that everything CALS is hearing is sincere. She explained that libraries talk with each other since they are not in competition and others dealing with Data Phase are also heartened by what they are hearing. Ms. Zussy said that the President, Mr. Zazzara, seems to be a hardnosed businessman. She said that the MV/8000 II will more than meet the needs of what CALS contracted for. Ms. Zussy said that CALS may need to look at a larger machine in five years anyway and then they would be looking at 100% of the cost. She said it is in Data Phase's interest as well as CALS' interest to get this problem fixed. She said this problem can be fixed with a lesser machine, but only temporarily. Ms. Loken said that Data Phase does now realize the importance of customer satisfaction which was noticeably absent with the former management. Ms. Zussy pointed out that the \$10,000 discount is off of CALS' half and not off the whole amount.

Mr. Parsons asked if the MV/8000 II will exceed the contracted stipulations and Ms. Zussy said that as far as they can tell, it will. Mr. Parsons asked what the life expectancy of this computer is and Ms. Loken said that she understands that 7 years is a reasonable life expectancy. Mr. Parsons asked what CALS is looking at in 7 years and if it is a more powerful CPU. Ms. Zussy stated that it depends on the growth of the system and also on whether or not there will still be a consortium at that time. Mr. Parsons asked if TRL approves this expenditure, what assurance does TRL have that WSL and TESC will also back this up. Ms. Loken said that WSL and TESC have already approved this expenditure. Ms. Zussy said that it now depends on what action is taken this evening and obviously if TRL says no, it will be a "no go."

Mr. Law asked if in the future the circulation and needs of the district increase to the point that the hardware is no longer satisfactory, can this unit be added to or would they have to bring in another machine. Mr. Rickerson said that in his opinion this offer should be accepted because as everyone will recall, Data Phase's other proposal is to give CALS an S/280 which he said eventually would have to be replaced with the MV line. He explained that the MV/8000 II puts CALS in the position of being able to upgrade to an MV/10,000 so it would not require total replacement. He said also that this would put CALS on an upgrade path that is much more advantageous. Mr. Law asked how much CALS has paid for the machine it presently has. Mr. Rickerson said CALS has paid approximately \$50,000 for its present CPU. He explained that if CALS gets the MV/8000 II which Data Phase is now offering at half the cost, the total cost to CALS will be approximately the same as if CALS had bought the MV/8000 II in the first place. However, he said the MV/8000 II was not on the market at that time.

Mr. Polillo asked Mrs. Morrison for her opinion. Mrs. Morrison stated that she feels this is the best deal that CALS can expect. She said it is better than CALS had hoped to get. She said that the new management of Data Phase is trying to turn the company around and clean up its image and make it a responsible organization.

83-52

LARRY PARSONS MOVED THAT THE TIMBERLAND REGIONAL LIBRARY PARTICIPATE IN AN AMENDATORY AGREEMENT BETWEEN THE CONSORTIUM FOR AUTOMATED LIBRARY SERVICES (CALS) AND DATA PHASE CORPORATION AS FOLLOWS:

(1) THAT THE TIMBERLAND REGIONAL LIBRARY SHARE OF THE

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CONSIDERATION FOR THE AMENDATORY AGREEMENT SHALL BE NO MORE THAN \$40,000 EXCLUDING FINANCING CHARGES;

- (2) THAT THE CONSORTIUM FOR AUTOMATED LIBRARY SERVICES ENTER INTO A SUITABLE FINANCING ARRANGEMENT FOR THE FOREGOING; AND
- (3) THAT IN RETURN FOR THE FOREGOING CONSIDERATION AND THE CONSIDERATION SUPPLIED BY THE OTHER MEMBERS OF THE CONSORTIUM FOR AUTOMATED LIBRARY SERVICES, THAT THE CONSORTIUM FOR AUTOMATED LIBRARY SERVICES WOULD RECEIVE IN RETURN FROM DATA PHASE CORPORATION:
 - (a) DATA GENERAL MV/8000 II CENTRAL PROCESSING UNIT IN EXCHANGE FOR THE DATA GENERAL S/250;
 - (b) SUITABLE DISK CONTROLLERS IN RETURN FOR THE DISK CONTROLLERS PRESENTLY BEING USED;
 - (c) CABINET; AND
 - (d) PAYMENT OF UP TO \$2,000 OF THE FREIGHT CHARGES AND ALL OF THE INSTALLATION CHARGES FOR THE FOREGOING EQUIPMENT;
- (4) THAT THE AMENDATORY AGREEMENT IN NO WAY DEROGATE FROM ANY RIGHTS OF THE CONSORTIUM FOR AUTOMATED LIBRARY SERVICES FOR LIQUIDATED DAMAGES, PAST, PRESENT OR FUTURE.

DORIS FOURRE SECONDED THE MOTION.

Mr. Polillo asked Mr. Fuller for his opinion. Mr. Fuller said that he met with staff this morning about this matter to work out the wording of the motion. He said he wanted to be sure that the motion reflected what CALS wanted to do. He said that he also spoke with Nancy Zussy on the phone and Mr. Rickerson was present at the meeting. Mr. Fuller stated that he also discussed the leasing arrangement with Rich Montecucco since he was not sure how this would affect WSL and TESC. He said that Mr. Montecucco assured him that WSL and TESC will be able to work this out.

MOTION CARRIED.

B. Complaint from Marian Hardy

Mrs. Hardy was not present. Mrs. Morrison stated that Mrs. Hardy had indicated that she would be present at tonight's meeting. She said that Mrs. Hardy did not return the "Citizen's Request for Reconsideration of a Book."

C. Complaint from Mrs. Dan Duffy

Mrs. Duffy was not present. Mrs. Voege stated that Mrs. Duffy did return the "Citizen's Request for Reconsideration of a Book." She said that Mrs. Duffy is complaining about George Carlin's record "Indecent Exposure," that she objects to the subject matter, that she does not recommend this record to any age group, that she finds nothing good about this record, that she did listen to the entire record, that she believes the theme of the record is filth, and that she would like the library to remove it from the racks. Mrs. Voege read the narrative on the reverse of the form as follows:

6C

"Our son Jeff (15) brought this record home and I was furious after listening to it. To think our public library would include such trash in its inventory was very disturbing to me. I might as well have sent him down to the local book store to buy Playgirl or Playboy. Are these included in your inventory?"

"I was told the library, being a public institution had to cater to all the public. I wonder, if I wanted to read one of the latest Christian book releases if I would find it on the shelf.

"Yes, it is a parent's duty to keep track of what his/her child is reading but I do not feel that at age 15 I should have to accompany my child to the public library and look over his shoulder all the time. Records of this sort should not be out where just anybody can check it out. If people want that kind of trash in their home, let them buy it for themselves. My tax dollar should be put to better use.

"Do I want to continue to support my local library and make my community a better place to live? I'm having second thoughts."

Mrs. Voegel said that she thinks it is important for the Board to reaffirm again the Freedom to Read Statement, Book Selection Policy, and the Library Bill of Rights. Mrs. Fourre asked if these were sent to Mrs. Duffy and Mrs. Morrison said she thinks Marian Osterby may have given them to her, but she said she will make sure Mrs. Duffy receives them. Mrs. Voegel said that obviously some people enjoy George Carlin's records and what one person finds offensive, another may not.

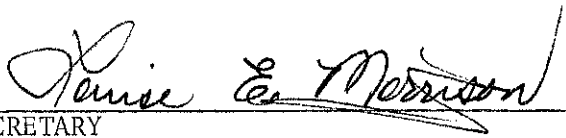
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Other Agenda Items

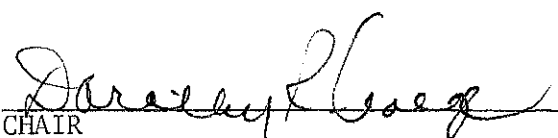
A. Conference Call to Set Levy Rate

It was agreeable to the Board that, if necessary, the levy rate could be set by the Board by conference call, if other taxing entities would be inconvenienced by the timing of a regular Board meeting.

There was no further business and the meeting adjourned at 9:45 p.m.



SECRETARY



CHAIR