

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
415 Airdustrial Way S.W., Olympia, WA 98501

February 16, 1983

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TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
415 Airdustrial Way S.W., Olympia, WA 98501

February 16, 1983

M I N U T E S

BOARD MEMBERS PRESENT:

Dorothy Voege, Chair - Grays Harbor County
Jean Haakenson - Member-at-Large
Alice Harris - Mason County
Donald L. Law - Member-at-Large
Larry Parsons - Lewis County
Paul Polillo - Pacific County

BOARD MEMBER EXCUSED:

Doris Fourre - Thurston County

STAFF PRESENT:

Louise E. Morrison, Library Director
Mary Stough, Assistant Director for Public Services
Sally Loken, Assistant Director for Central Services
Mike Crose, Business Manager
Mary Ann Shaffer, Supervisor-Personnel Administration
Joyce Nichols, Tumwater Librarian
Mary Russell, Lacey Librarian
Betty Sholund, Olympia Reference Librarian

Herbert H. Fuller, Timberland Attorney
Liane Bascou, Board Recording Secretary

GUESTS PRESENT:

William Compton, Lacey Library Board
Karla Fowler, Librarian, Olympia Technical Community College
Betty Whitman, Olympia Library Board

Mrs. Voege called the meeting to order at 7:40 p.m.

AGENDA ITEM
NO.

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|-------------|---|
| 1 | Approval of Minutes |
| | A. January 14, 1983 Special Meeting |
| <u>83-6</u> | PAUL POLILLO MOVED TO APPROVE THE MINUTES OF THE JANUARY 14, 1983 SPECIAL MEETING; JEAN HAAKENS ON SECONDED THE MOTION. MOTION CARRIED. |
| | B. January 19, 1983 Regular Meeting |
| <u>83-7</u> | ALICE HARRIS MOVED TO APPROVE THE MINUTES OF THE JANUARY 19, 1983 REGULAR MEETING; JEAN HAAKENS ON SECONDED THE MOTION. MOTION CARRIED. |

2 Approval of Vouchers

Mrs. Voege stated that payroll and payroll-related vouchers for January 1983 had amounted to \$247,666.35.

83-8

ALICE HARRIS MOVED TO APPROVE VOUCHERS NO. 12065 THROUGH NO. 12231 IN THE AMOUNT OF \$91,608.45; JEAN HAAKENSEN SECONDED THE MOTION.

Mrs. Harris questioned vouchers No. 12124 in the amount of \$3,091.00 and No. 12125 in the amount of \$4,815.04, both to Pacific Northwest Bell. Mr. Crose stated that voucher No. 12124 is for regular telephone service and voucher No. 12125 is for the data communication lines for the automated circulation system. Mrs. Harris asked if these are monthly bills and Mr. Crose stated that is correct. Mr. Parsons noted that there are several vouchers to the U. S. Postal Service in several cities. Mr. Crose stated that these are for loading postage meters at those cities' library facilities.

MOTION CARRIED.

Mrs. Voege suspended the order of business with the consent of the Board.

6 New Business

A. Certificate of Appreciation for William Compton, Lacey Library Board

Mary Russell, Lacey Librarian, introduced Bill Compton and stated that he had just finished a term on the Lacey Library Board. She said the new appointment has not been made as yet. Ms. Russell stated that she is pleased that Mr. Compton has served so faithfully for the past five years. Mrs. Voege commented that Mr. Compton did a great service during the annexation campaign. She said that whenever someone commits him/herself to community service such as this, it is always more than what a person expects it will be. Mrs. Voege presented Mr. Compton with a Certificate of Appreciation from the TRL Board of Trustees. Mr. Compton stated that it had been a privilege for him to have served on the Lacey Library Board. He said it had been educational, he had learned a lot about libraries, it had been fun, and he had met a lot of nice people. Mr. Compton said he will be continuing to use the library and working with the Lacey Friends.

3 Reports

A. Business Manager - Michael Crose

Mr. Crose stated that the Board received his December "finals" report with last week's memo. He said his January report is in the Board's folders and he had nothing further to report at this time.

B. Timberland Attorney - Herbert H. Fuller

Mr. Fuller had no report.

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C. Board Committees

(1) Ocean Park - Paul Polillo

Mr. Polillo referred Board members to the memos from him and Mrs. Morrison in the Board's folders. He said that at this point, all that can be done is to update and continue to gather information. He said that Mrs. Morrison had talked with Dr. Stara, Superintendent of Schools, and Dr. Stara told Mrs. Morrison that she will notify her as soon as she has more information. Mr. Polillo stated that Mrs. Morrison had contacted a firm about portable buildings and a gentleman will be coming to the Service Center next week to discuss this further with Mrs. Morrison and Mr. Crose. He said that the situation at Ocean Park is "on hold." He reported that the school levy failed by only 15 votes and he does not know if the levy election will be run again. Mr. Polillo said he is trying to stay in the background on this until the school district problems are settled. Mrs. Harris commented that Mr. Polillo may be feeling that he is not able to do anything, but she said he has organized a good strong committee and they are all aware of what is happening in the Ocean Park area. She said she thinks the committee has already accomplished a great deal. Mr. Polillo said that Timberland needs a commitment in writing from the school district on the space that Ocean Park Library uses but this can't be done until their facilities committee reports back to the school board. Mr. Law stated that he was pleased with the information on the portable facilities. He said these seemed very attractive and worth investigating further.

(2) South Mason - Alice Harris

Mrs. Harris referred Board members to the materials in their folders regarding South Mason. She reported that there was still one communication pending and that she will give an update report on that once it has taken place. Mrs. Harris stated that she would like to add one thing to the South Mason background which was not in her written report and that is that during the first full year that South Mason was open (1975), over 53,000 items were loaned, and in 1981, over 117,000 items were loaned. She said that this gives a concrete handle on what has taken place in that small library. Mrs. Harris said that a meeting had been scheduled with the owners of the property adjacent to the library. Mr. Law asked if an appraisal of the South Mason facility has been made. Mrs. Morrison stated that this has not been done, only a building condition report has been prepared. Mrs. Harris stated that the committee realized that the first thing that needed to be done was to determine if the South Mason building is one that TRL would wish to do anything with. She said that she thinks that Ron Rowe has given a very comprehensive review of the building and she thinks this will help the Board.

Mr. Law said that there have been discussions at various levels and in various ways with the City of Shelton about contracting with Timberland. He said he is wondering if in light of the fact that the Board is talking about its South Mason facility, if it would be appropriate for Timberland to at least communicate with the City of Shelton again that Timberland is in a transition period and has to figure out what to do with the South Mason facility. Mr. Law

3C(2) said he realizes that in the past the City of Shelton has not wished to contract with Timberland. He said he wonders if the City of Shelton would be an appropriate location for the second library in Mason County. Mr. Law said he thinks this should be discussed before charging ahead with a larger library at South Mason and the Board would be remiss to go ahead and ignore the City of Shelton and the people in that area without tossing this out again. Mrs. Harris stated that as she understands it, the Shelton Library Board has absolutely no wish to be a part of Timberland. She said within the last six months there was a letter to the editor of the Shelton paper from the Shelton librarian downgrading Timberland and making it very clear that Shelton has no wish to be a part of Timberland. Mrs. Harris said she does not think there is any possibility of entering into any kind of agreement with Shelton.

Mr. Law said he thinks it would be the city's responsibility, not the Shelton Library Board, to make this decision. He said the City Commission should be approached and informed that Timberland is looking at the South Mason facility and at some alternatives. Mrs. Harris agreed that Mr. Law's philosophy is right and this should be taken care of in this way; however, she said that everything she hears from not only the Shelton Library Board, but also from the city is that Shelton likes having its own city library and managing it the way they do. She said the City of Shelton feels that it has grants that would be hurt by entering into a contract with Timberland. Mrs. Harris said that this has been discussed with Shelton recently enough that she thinks it would be an exercise in futility to approach the city. Mrs. Harris said that perhaps Mr. Fuller could give a better background since he is more familiar with Shelton.

Mr. Fuller stated that Shelton had been quite negative over the years with regard to contracting with Timberland. He said that the present mayor of Shelton is a fine upstanding woman but he does not know how she feels about this particular issue. Mr. Fuller said he does not know the other two Commissioners. Mr. Parsons said that at the workshop he attended with regard to evaluation of library directors, he had lunch with Shelton Board members and the Shelton librarian. He recalled that one gentleman said that Shelton does not wish to lose the local autonomy of a city library. Mr. Law said he is concerned that the Board might be criticized that all alternatives were not looked into. He said the Board would have nothing to lose. He suggested that a letter be addressed to the Shelton Mayor telling her that Timberland has a problem that perhaps Shelton and TRL can work together to solve to everyone's benefit. Mrs. Voege said that Shelton responded with what she considered a very strong statement that they are not at all interested in Timberland. She said that there had not been any overtures on Timberland's part. Mrs. Morrison stated that the most recent overture, in fact, had been initiated by the Shelton Mayor. Mrs. Harris said that the Shelton Mayor had contacted Timberland for some background information. She stated that whatever the Board decides to do, the Board should do, but she said that she, personally, cannot recommend that Timberland make any overtures to Shelton at this point. Mrs. Voege stated that she thinks the City of Shelton has made it very clear over the years that the city does not wish to be a part of Timberland even when it would obviously be to Shelton's advantage.

3C(2) Mr. Polillo asked when the South Mason lease needs to be renewed, and Mrs. Harris said that the lease is up October 14, 1984. She said that Mike Crose has prepared some financial information which she requested and his memo is included in the Board's folders.

Mr. Law said that his feeling is that he does not have any "axe to grind" and he does not think Timberland has anything to lose by contacting Shelton. He asked if it matters that much if Timberland receives a rejection. Mrs. Harris stated that it would not matter if this had not been brought up so recently. Mr. Parsons commented that considering the recent dealings with the press in Lewis County, he would rather not see Timberland get in this sort of situation again. Mrs. Harris stated that it actually came out in the Shelton paper that Timberland was asking Shelton to contract with Timberland, which was not true, since the request for information had actually come from the Shelton Mayor. Mr. Law said that he senses a sensitivity on the part of the TRL Board and that kind of sensitivity to him is that Timberland should not care. On the other side, Mr. Law said he sees a library board and librarian that seem to be the focus of this and that is why he suggested that the City Commission be approached. Mrs. Morrison said that she felt that the Board should look farther than just TRL and Shelton. She said that Shelton does not want its library where the South Mason Library is located and Timberland does not want its library in downtown Shelton. Mrs. Morrison said that Mason County people like the library where it is and TRL would be foolish to try to operate two libraries that close together for an increase of only 7,000 people. She stated that Shelton does not want anything to do with Timberland and that is Shelton's business.

Mrs. Voege said she gets the feeling that it would not be worthwhile to approach Shelton. Mrs. Harris said she agrees with Mr. Law's philosophy but has no reason to think that it will work.

(3) Evaluation of Library Director - Larry Parsons/Doris Fourre

Mr. Parsons stated that he and Mrs. Harris were named to a committee to come up with a tool for evaluating the Library Director. After several meetings, they have come up with a document which states the Board's expectations and needs, the Director's expectations and needs and the evaluation process. Although the evaluation process is to begin in January, Mr. Parsons said that since the Board was so busy with other matters, this was postponed for a month. He said that he and Mrs. Fourre were appointed to a committee to meet with the Director and make a list of objectives as a basis for evaluation for 1983, which Board members have all received. Mr. Parsons read the proposed 1983 objectives as follows:

- "1. Resolve the building support problem with cities, including TRL budget implications, if any.
- "2. Develop a set of options for constructing/operating library facilities.
- "3. Develop and implement a management training program specifically for supervisors of larger buildings.

- 3C(3)
- "4. Identify unit costs for the various services which we now provide (prelude to possible cut-back management).
 - "5. Complete the initial work on policy and procedure manual for the Board.
 - "6. PR Program. Begin with local building supervisors, boards, friends, city councils, county commissioners. Plan the program for the year early in 1983.
 - "7. Investigate the use of word processing and micro-computer applications.

Partial List

Letters to cities

Staff lists

Magazine catalog

Phono-record catalog

Community Resource file

'Fugitive Reference Question' file

Personnel records

Business office (financial)

Revenue

Expenditure

Budget categories

Mailing labels"

Mr. Parsons said he wanted to stress that the evaluation process is a two-way street as it should be.

D. Library Director - Louise E. Morrison

Mrs. Morrison reported that the peak of frustration has been reached with the vendor of the automated system with regard to the software program which is the interface with the WLN database and which has not yet been received. She said that CALS is in the process of informing the vendor that the vendor is in breach of contract and will have 14 days to rectify the situation and provide CALS with the software.

Mrs. Morrison gave an update on legislation. She said that HB 61 which deletes the expiration date for the transfer of the timber tax reserve account has been sent to Senate Rules Committee. She stated that HB 222, also relating to timber taxes, is in House Ways and Means. Mrs. Morrison predicts that this will not move along since it would cost the state money when the state cannot afford it. She further reported that HB 249 would delete the June 30 termination date for transfer of timber reserve funds and drop the rate from 6½% to 5% with emergency provision. She said it is still in House Ways and Means and Mrs. Morrison said she predicts that this will not come out of committee since, again, it would mean lost revenue for the

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state. Another timber tax bill which schedules the reduction of tax rates, HB 250, is still in House Ways and Means and Mrs. Morrison also predicted that this will not pass. She said HB 263 relates to local government finance and Mrs. Morrison stated that as she sees this at the moment, it will not be any great problem to libraries because it has to do with sales taxes. Mrs. Morrison said that HB 363 was introduced by the City of Tacoma and it takes the sales tax off library materials and equipment and supplies. Again, Mrs. Morrison predicted that this will not pass since it would take money away from the state. She said that HB 391 puts newer consolidated districts on the 106% limitation as if established in 1973. Mrs. Morrison said this would apply to new library districts the same as to other taxing districts so that the first levy would be made on the basis of what the consolidating districts would have been able to levy if the new district had been under the 106% limitation since 1973 instead of the regular statutory levy. Mrs. Morrison further reported that House Concurrent Resolution No. 2, which has to do with city/county consolidation, is still in House Local Government. Mrs. Voegel asked what impact HCR No. 2 would have on Timberland. Mrs. Morrison stated that it would have an impact on Timberland only if the results of the study fail to take into account the fact that if city and county governments are consolidated into one government (for instance, consolidating Olympia, Lacey, Tumwater, Yelm and Tenino with Thurston County), what would happen to library services. She said that Thurston County is one of five counties in Timberland, and it also has four cities which have annexed to Timberland, one which contracts with TRL, and one which does not contract with TRL. Mrs. Morrison said she has requested that the State Library and the Washington Library Association both be involved in the course of this study so that someone would be on hand to answer questions about library districts.

E. Assistant Director for Public Services - Mary Stough introduces "Image" presentation by Karla Fowler, Olympia Tech Librarian

Mrs. Stough said that she had invited Karla Fowler from Olympia Technical Community College to talk about Olympia Tech's special project on image. She said that Board and staff have been talking about TRL's image, particularly in light of recent happenings. She stated that what Ms. Fowler shows in her slide presentation does not mean that TRL is anything like Olympia Tech, but the process that Olympia Tech went through to decide what image they wanted to project is interesting.

Ms. Fowler said that her presentation is basically a case study of what Olympia Tech went through and she emphasized that this is an ongoing process and the college has an ongoing responsibility to review its image. Ms. Fowler first showed a slide presentation. After the slide presentation she made a few comments and answered questions. Ms. Fowler said that certainly the most important aspect is total involvement of many levels of staff. She said the project started in 1979 and the slide program was produced in 1982. Ms. Fowler said that there are still ongoing projects and responsibilities to deal with and it has been a building process all the way. She said it is not a simple process but it is one that is important for any kind of organization. Ms. Fowler stated that they had

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developed a series of steps in order to create in the very beginning an awareness of what the problems were. As mentioned in the slide presentation, Ms. Fowler said that they stole a lot of ideas and learned a lot about the kinds of programs going on in other agencies since they didn't have a lot of money to work with. She said they built on those ideas. Ms. Fowler said it has been exciting and they had seen a definite morale change and better image of the college. She said the whole idea of using "Olympia Tech" as a way to identify the college caught on amazingly well. She said she had heard Timberland often referred to as Timberline. Ms. Fowler said that any organization is going to go through a certain amount of these kinds of problems. She said that it can be difficult to totally make a complete transition to a new program and it takes a lot of effort and participation and especially awareness.

Mr. Law asked if Olympia Tech actually attempted to find out how much it would cost to hire a consultant to do this. Ms. Fowler said that she knew the Department of Transportation had gotten an estimate of \$35,000 from a consultant for just planning without implementation. The consultant that Olympia Tech was interested in would be at that level because he does specialize. She said that one trap that is easy to fall into is getting so many opinions that it makes it difficult to reach a conclusion. She said that Olympia Tech had some very creative people on its staff who had an excellent understanding of what a program like this would require. Mr. Law asked how much this project cost. Ms. Fowler said she has not totaled it up but it involved half time of a faculty member for one quarter and they did create a position. She said the large lettering shown in the slides cost \$400. She said they tried to take advantage of the schedule already established for repainting the buildings. Also, Ms. Fowler said a lot of meetings and staff time were involved. Mrs. Morrison suggested that those meetings were probably about more than the college's image program and that they brought a cohesiveness to the staff that they might not have had otherwise. Ms. Fowler agreed and said that she could not put a dollar amount on the by-products. She said it was a morale uplift and it gave people a chance to be involved in some other part of the college besides their everyday job responsibilities.

Mr. Law asked what were the other goals of this program. Ms. Fowler said they were certainly looking at improving the college's visual identity. Mr. Law asked if the purpose was to increase the student body. Ms. Fowler stated that was one of the by-products. She said they wanted to better identify the college to the community as they felt the college was not well understood within the Olympia area. She stated that there is still a lot of work to do on this and it is a never-ending process. She said it was important that Olympia Tech establish the fact that it is more than a vocational school and is an important part of the community. Mr. Law asked why this was important and was it to get more students. Ms. Fowler stated that it was for increased student enrollment, and the college's mission, which is still largely vocational and technical, relies on students to remain in the community. Also, she said that students who wished to transfer to other four-year colleges were having difficulties since they were not recognized with the credibility level that a community college should have had and, therefore, students themselves should have had.

3E Mr. Law asked if there was particular attention given to casting out this image to high school students or people who are prospective candidates or prospective employers. Ms. Fowler said there are particular efforts made not only in a visual sense, but in personal contacts with high school counselors, administrators and principals.

Mrs. Haakenson asked if this is still being done separately or if there is any ongoing program with the Centralia Community College. Ms. Fowler said that a similar program was started at Centralia Community College and they have come up with similar results. She stated that there are two major colleges within a single community college district and they found that each college would have a better chance if they capitalized on their community college identity in each location rather than as a district. Ms. Fowler said that once they got the Olympia Tech program underway, they started to share it at a district level. She said that a great deal of research had to be done before starting something like this, since there is a need to know the vested interests, feelings of people, emotional sore points, what to capitalize on, what to avoid. She said that was the advantage of working with their own local group.

Mrs. Voege said she is struck by the emphasis on Olympia Tech. She said that the Board recently received copies of excerpts from Sally Loken's and Emily Ray's thesis and in there is mentioned the "schizophrenic" need for Timberland's librarians to be identified both as a city library and as a Timberland library and very often the telephone is answered not with Timberland, but with the local library name. Ms. Fowler said that the way telephones are answered was included in their program since this is an important contact with the public. She said if an organization is going to create an identity, it needs to reinforce it. She stated that when dealing with a district or unit such as Timberland, the problem is maximized. Ms. Fowler said that it is still extremely important to have community support and understanding of how Timberland's structure relates to individual communities, at least general enough so that communities realize it is not a bad thing, but that there is a positive relationship there. She said that libraries, in general, are often not well understood.

Mrs. Voege thanked Ms. Fowler for her presentation. Mrs. Stough commented that Ms. Fowler is, in addition to being a librarian and media specialist, an artist.

4 Correspondence

A. 2/8/83 letter from Centralia Timberland Library Board of Trustees

Mrs. Voege read the letter as follows:

"As members of the Centralia Timberland Library Board of Trustees, we want to do everything we can to assist both the City and the Regional Board of Trustees in formulating a permanent solution to the question of maintenance and furnishing of the Centralia Timberland Library.

"We very much appreciate the Board's cooperation and time in finding a solution to the crisis which faced our library

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in January. We believe it is essential that all of the parties concerned immediately begin to address these same issues so that a remedy, if one is necessary, can be agreed upon well before the end of 1983.

"We realize that there currently exists an agreement executed on July 21, 1982, providing that the City of Centralia shall provide maintenance support to the building during the period of annexation beginning January 1, 1984. However, there is a strong feeling, as you are aware, in the City of Centralia, that the city residents are in effect paying more for the services received through the library than the county residents who utilize the library, but furnish no support for the maintenance of the building.

"We recognize there are strong arguments in favor of having the library centrally located in our city and the benefits that are derived by citizens in the city by having people outside the city visit in the library and utilize the commercial facilities available. It is not our intent to judge who is right or wrong on these issues, but rather to find a solution that all parties can live with.

"A solution may involve voter-approved measures allowing Timberland to raise additional revenues and/or a cutback in services provided. Our sole goal is to insure, consistent with financial realities, the high quality of service that we have so long enjoyed. To have to watch again the real possibility being raised that our library would terminate its existence and the building be used for other purposes is unconscionable. We stand ready to do whatever is necessary and to assist in any way to help formulate a solution that all can live with.

"Please let us know what we can do to help now and prevent what unfortunately occurred at the end of 1982. Thank you in advance for your consideration."

Mr. Law said that he is chairing a committee which is looking into this. He said that Mike Crose is in the process of obtaining information from cities as to how much they are actually paying in building support. He said another question was how the committee should distinguish between contracting cities and annexed cities and they agreed that in gathering this information, they should make no distinction. He said another question is what other regional libraries are doing regarding building support in the cities right now. Although this question was posed to other libraries before, Mr. Law said they are requesting an update on this information. Relating to that, Mr. Law said, is the question of what, if anything, will change regarding support when cities are annexed under the recent change in law. With the change in the law allowing smaller cities to annex, Mr. Law said other libraries are being asked if there is an anticipated change going on. Another question the committee is looking into is what percentage of the cities' revenue comes from sales taxes, B & O taxes, real estate taxes, etc. Mr. Law said he thinks it would be helpful to know the split on real estate taxes on residential and non-residential property. He said he thinks that non-residential property taxes are paid by everyone, county and city. Another point

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Mr. Law said the committee is looking into is what percentage of the circulation in city libraries is by their own residents. Mr. Law said that he thinks the committee will have most of this data within a month. With regard to the split of property taxes between residential and non-residential, Mr. Law said he has discussed this with the Thurston County Auditor and her response was that they don't have this information readily available, but Mr. Law thinks that for the committee's purposes, an approximation would be a useable statistic to them. Mrs. Haakenson asked where he would include unimproved land, and Mr. Law said he would be inclined to call this non-residential. Within incorporated city limits, he would have to assume that most of the remaining undeveloped land is probably land held for speculative purposes.

Mr. Polillo asked that the purpose of this committee be restated. Mrs. Voegel said the committee is to explore options available. Mr. Law said as he views it, the committee is to look at options that would be available and he looks at the end product probably being several suggested options with some thought out reasoning as to positive and negative factors of each option, and perhaps a recommendation from the committee.

Mrs. Harris said she thinks that the letter from the Centralia Library Board should be responded to in some way, even though the committee has not completed its work. She said she has always been aware of the quandary that city library boards seem to be in as to what their role is. Mr. Law said he agrees and said that this letter should be responded to if only to state that a committee has been appointed to look into this and that the committee will be reporting at the April meeting. Mrs. Haakenson suggested also that the Centralia Library Board be asked for their suggestions and input, and that other city library boards are welcome to give input to the committee. Mr. Law said that the committee is basically operating under a deadline of the April Board meeting. He suggested that a report go to the TRL Board from the committee which lays out the options two weeks in advance of the April meeting and have these options go out district-wide with the idea of inviting comments from interested parties at the April meeting. He said he thinks there has to be a process for public comment on the various options being considered by the Board. Mr. Law further suggested that perhaps a better way to go would be for the Board to consider the options at its April meeting and then sent out to the cities and local library boards with the idea that there will be further followup discussion at the May Board meeting. That way, Mr. Law said the Board would see the alternatives and would be discussing and controlling the format that is sent out to the interested parties. He said it is not often that the Board gets the kind of constructive input that it has received from the Centralia Library Board. Mrs. Voegel commented that this puts a responsibility on the local library boards to make contact with the cities. Mrs. Voegel instructed Mrs. Morrison to respond to the Centralia Library Board's letter.

5

Unfinished Business

A. Consider Approval of the 1983 Contract with the TRL Staff Association

- 5A SECONDED THE MOTION. LARRY PARSONS, PAUL POLILLO, ALICE HARRIS AND JEAN HAAKENSON VOTED IN FAVOR OF THE MOTION; DON LAW VOTED AGAINST THE MOTION. MOTION CARRIED.

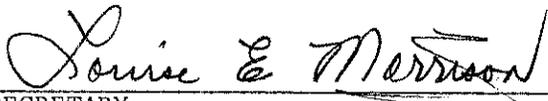
Mrs. Voege reminded Board members that the PNLA Conference is in August and will be held at Sun Valley. She said she hoped that Board members will think about going. Also, she said she hopes that at least one Board member will be able to attend the WLA Conference in Yakima in April. Mrs. Voege said she thinks that the TRL Board would have some contributions to make to any of the Trustees' meetings.

7 Other Agenda Items

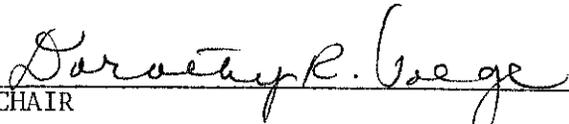
A. Invitation from Westport Library Board

Mrs. Voege said she has received an invitation by telephone from the Westport Library Board to meet at the Westport Library in April or May. Mrs. Haakenson stated that she thinks the April and May meetings should be held at the Service Center since the subject of city library support will be discussed at both those meetings. Mrs. Voege said that the Westport Board has also invited the TRL Board to a no-host dinner. Mrs. Harris suggested that the Westport Board be told that the TRL Board appreciates the invitation but ask if it can be delayed. It was agreed that the Westport Board be asked if the meeting can be held in Westport in June, July or August.

There was no further business and the meeting adjourned at 9:35 p.m.



SECRETARY



CHAIR