

TIMBERLAND REGIONAL LIBRARY  
BOARD OF TRUSTEES MEETING  
415 Airdustrial Way S.W., Olympia, WA 98501

April 16, 1981

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M I N U T E S

BOARD MEMBERS PRESENT:

Alice Harris, Chair - Mason County  
Shirleen Johnson - Member-at-Large  
Donald L. Law - Member-at-Large  
Larry Parsons, Lewis County  
Paul Polillo - Pacific County  
Dorothy Voege - Grays Harbor County

BOARD MEMBER EXCUSED:

Elmer F. Keiski - Thurston County

STAFF PRESENT:

Louise E. Morrison, Library Director  
Virginia Barton, Associate Director for Research & Planning  
Tom Mayer, Supervisor-Personnel Administration  
Michael Crose, Business Manager  
Alma Greenwood, Reference Librarian, Service Center  
Joyce Nichols, Tumwater Librarian  
Mary Russell, Lacey Librarian  
Liane Bascou, Board Recording Secretary

GUESTS PRESENT:

Mary Ellen Pangle, Panorama City Rep., Lacey Library Board  
Sue Schaufler, Lacey Library Board

Mrs. Harris called the meeting to order at 7:35 p.m.

AGENDA ITEM  
NO.

- 1 Approval of Minutes
  - A. 3/19/81 Regular Board Meeting

81-24 DOROTHY VOEGE MOVED TO APPROVE THE MINUTES OF THE MARCH 19, 1981 REGULAR BOARD MEETING; SHIRLEEN JOHNSON SECONDED THE MOTION. MOTION CARRIED.

- B. 4/7/81 Special Board Meeting

The Board agreed to postpone approval of the April 7, 1981 Special Board Meeting minutes until the May 21, 1981 meeting.

- 2 Approval of Vouchers

Mrs. Harris noted that the payroll vouchers for the month of March 1981 totaled \$209,801.39.

2

81-25

PAUL POLILLO MOVED TO APPROVE VOUCHERS #8293 THROUGH #8478 IN THE AMOUNT OF \$75,466.27; DOROTHY VOEGE SECONDED THE MOTION.

Mrs. Johnson questioned voucher #8325 in the amount of \$2,529.56 to Financial Systems Products. Mr. Crose stated that this is for microfiche holders. Mrs. Morrison brought the Board's attention to voucher #8365 to Pacific Northwest Bibliographic Center in the amount of \$2,606.00. She stated that this is the first time Timberland has had to pay a fee to PNBC for services in several years. However, because of the decline in L.S.C.A. funding PNBC has to charge libraries in the state according to each library's use. Mrs. Harris asked if Timberland had much warning on this. Mrs. Morrison stated that Timberland was aware of this last year in September or October. Mr. Crose noted that there are two vouchers to James L. Stoker, #8387 and #8388 for rental of the White Pass Library. Voucher #8387 represents a duplicate warrant issued for the February rent and voucher #8388 is for April rent, which represents the new rate. Mrs. Voege questioned voucher #8454 to Michael Hedges in the amount of \$60.00. Mrs. Morrison stated that Mr. Hedges purchased some materials where Timberland does not have a charge account and Timberland is reimbursing him for these materials.

MOTION CARRIED.

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### Reports

#### A. Business Manager - Michael Crose

Mr. Crose did not have anything to add to his written report.

Mrs. Harris asked Lacey Librarian, Mary Russell, to introduce her two guests. Ms. Russell stated that she is pleased to introduce the two newest Lacey Board members, Sue Schaufler, who had previously been a board member in Winthrop, and Mary Ellen Pangle, Panorama City Representative, who is relatively new to the Olympia area and had been very active with the Bainbridge Island Library Friends group. Mrs. Harris introduced TRL Board members and welcomed Ms. Schaufler and Ms. Pangle and expressed her hope that they will be able to attend more TRL Board meetings. Mrs. Johnson asked if the Lacey Library Board has always had a Panorama City Representative and Ms. Russell replied that they have for the past several years.

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#### B. Library Director - Louise E. Morrison

Mrs. Morrison showed Board members a sample of an Olympia Coloring Book which is intended to give children a sense of pride in their local community. Timberland has received a request to distribute this coloring book in the Olympia area libraries. Mrs. Morrison stated that this is an agenda item under New Business.

Mrs. Morrison reported that Pierce County Library has asked her to testify at the hearing on Monday regarding recall of the Pierce County Library Board members. They have a new attorney who has been secured through the offices of the insurance company which carries

3B the trustee liability insurance policy. This attorney felt that he would like more testimony and since Timberland had experienced a similar situation several years previous in Ocean Shores, Carolyn Else contacted Mrs. Morrison.

Mrs. Morrison said she received a call this afternoon while she was out from Walter Isaac, who is the consultant Timberland has recommended to the Cosmopolis Planning Commission to try to get a grant for a new library. She returned the call but he was unavailable.

Mrs. Morrison further reported that on Monday this week she spent the afternoon in Longview with the Cowlitz County Learning Project. Cowlitz County is trying to get county-wide library services and since Timberland has been through this, Mrs. Morrison was asked for her help in putting their plans together.

4 Correspondence

A. Letter from Lola Rudrud, Chair, Oakville Timberland Library Board

Mrs. Harris read the letter as follows:

"The Oakville Library Board and Friends of the Library invite you the Board to Oakville for the site of a new future meeting.

"We are anxious to make our facility available to you for the purpose of a meeting and also to meet and discuss with you the future of our Oakville branch library.

"I look forward to hearing from you and thank you for your attention to this letter."

Mrs. Voegel suggested that the Board meet at Oakville in May and this was agreeable to Board members. It was suggested that transportation should be arranged through Mrs. Morrison. Mr. Law suggested that it would be appropriate that the Oakville City Council be given as much notice of this meeting as possible in the event they wish to attend the meeting.

B. Letters from Washington Library Trustee Association to Robert M. Baker, Centralia Timberland Library, and North Mason Friends of the Library

Mrs. Harris stated that she received copies of these letters from Beverly Gage, Chair of the Washington Library Trustee Association, advising Mr. Baker, the Centralia Board and the North Mason Friends that they are to receive Honorable Mention Awards at the WLA Conference on May 2.

5 Unfinished Business

A. Appointment of Timberland Attorney

To date Timberland has not received any applicants for this position. Mr. Law said he would not be able to attend the April 20 Thurston/Mason County Bar Association meeting. He requested that any questions

5A from the Bar Associations be directed to him as a resource person.

B. White Pass Library

Mr. Law reviewed for the benefit of the Lacey Board members present the circumstances under which Timberland received the gift of property which is being remodeled for the new White Pass Library.

Mrs. Barton reported that she, Mrs. Morrison and the architect, Ron Rowe, were at White Pass on Tuesday of this week. They spoke with Mr. Baker and Mr. Baker said he would have an electrician look at the building to see if the wiring will meet the code. Mr. Baker has reported back that the wiring does not meet code. Since the electrical firm which was earlier suggested is closing its business, Mr. Baker suggested that Timberland get another electrician. Mr. Rowe said that the fastest way to get the electrical work done would be to use an electrical engineer whom he works with in his business. This electrical engineer has submitted a proposal, copies of which were distributed to the Board members. Mrs. Johnson said she would like to use a Lewis County electrical firm, if possible. Mr. Law agreed. Mrs. Morrison said that this might mean another delay and they are trying to get this building underway immediately. Mrs. Voegel said she is willing either to wait and get an electrician from Lewis County or use the one which Mr. Rowe has recommended. She suggested that the Board's feelings be expressed to Mr. Rowe that they would like Lewis County people used as much as possible. Mrs. Barton stated that Mr. Baker had suggested that they retain an electrician in Tacoma because of the power relationship between Tacoma and Packwood. Mr. Parsons said that he, too, wants to see this project done as quickly as possible, but would like the library to use Lewis County firms as much as possible. Mr. Law suggested that Mr. Rowe attempt to secure a suitable firm from Lewis County which can do the job in the time span required. If not, Mr. Law suggested that Mr. Rowe use his own judgment in terms of securing an electrician from somewhere else. Mr. Parsons suggested that Mrs. Johnson, as Chair of the White Pass Committee, be given the power to make a decision on this so that the Board will not have to wait another month. Mrs. Johnson agreed to this.

6 New Business

D. Consider Change of Name for Timberland White Pass Library

81-26

PAUL POLILLO MOVED TO CHANGE THE NAME OF TIMBERLAND WHITE PASS LIBRARY TO TIMBERLAND PACKWOOD LIBRARY; DON LAW SECONDED THE MOTION. MOTION CARRIED.

A. Travel/Per Diem Expenses

Mrs. Morrison stated that she has not made any changes in the existing resolution. She would like input from the Board. She suggested that the Board might wish to adopt a resolution for Board members and also to revise the resolution for staff. Mrs. Morrison said she thinks there are differences in what expense payments should be since staff members have a vested professional interest in getting to conferences and workshops. Board members are generally lay persons who spend their own time and expenses are not paid in full. Mrs.

- 6A Morrison said she would like to amend the present resolution for staff to set up a schedule for out of state meals only when not in a per diem status. It was the general consensus of Board members that there should be two separate resolutions for staff and Board members.

The meeting recessed at 8:20 p.m. and reconvened at 8:35 p.m.

- 6A The Board members agreed that two resolutions would be prepared, one for Board travel/per diem expenses, and the other will amend the staff travel/per diem resolution and be presented for adoption at the June Board meeting, to be effective June 1st.

B. Request for Grant from William Randolph Hearst Foundation

Mrs. Morrison advised Board members that Michael Hedges has discovered that the William Randolph Hearst Foundation does have money for projects. Staff has put together a grant request for Board's approval. Mrs. Barton reviewed the request. She said that all school systems are having financial difficulties and many have found it impossible to renew contracts with Educational Service Districts for film service. As a consequence, there is a greater demand on Timberland's film collection. Mrs. Barton stated that Timberland's film collection is based on the needs of the general public rather than the student. This request, if granted, would provide Timberland with money to purchase films in 20th century history and science. The films can be borrowed by teachers and, of course, by the general public.

81-27

DOROTHY VOEGE MOVED TO APPROVE THE REQUEST FOR GRANT FROM THE WILLIAM RANDOLPH HEARST FOUNDATION; DON LAW SECONDED THE MOTION. MOTION CARRIED.

C. Olympia Coloring Book

Mrs. Morrison stated that the Olympia Jaycees is sponsoring this project. There would be no cost to Timberland but will just be a matter of placing copies of the coloring book in Olympia area libraries. Mrs. Morrison recommended that the Board approve this. Mr. Law suggested that the artist might wish to check into copyrights on this coloring book since it doesn't appear anywhere on the sample. The Board members were agreeable to placing these coloring books in libraries.

- 5 Unfinished Business

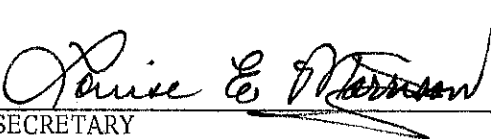
C. Annexation

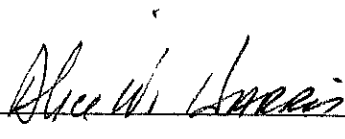
Mr. Law suggested that in the matter of cities annexing with library districts, that as soon as Timberland has retained an attorney, the attorney look into this and put together a proposal which would offer cities alternatives. Mr. Law suggested public hearings be held in the library district perhaps in conjunction with the regular Board meetings that would give cities an opportunity to discuss this with the Board. He said that Timberland should take the initiative which would put Timberland in a leadership position rather than reacting to one city and then to another city. Mr. Parsons thanked

5C

Mr. Crose for his memo setting out building support in contract cities. He said that he would not like to see Timberland take the role of paying for contract city buildings. Mr. Law said that he feels that cities should have some compensation but does not believe they should be fully compensated. Mrs. Johnson stated that she would not like to read in the paper that Timberland is holding "hearings" and said she is not sure if that would be the right thing to do. Mr. Law said that however it is done, he thinks Timberland should take the initiative and this must include getting input from the cities. He said that in the final analysis, the buck stops with the Board and the Board will have to make the final decision.

There was no further business and the meeting adjourned at 8:50 p.m.

  
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SECRETARY

  
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CHAIR