

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
415 Airdustrial Way S.W., Olympia, WA 98501

December 18, 1980

M I N U T E S

BOARD MEMBERS PRESENT:

Donald L. Law, Vice-Chair, Member-at-Large
Elmer F. Keiski, Thurston County
Paul Polillo, Pacific County
Robert M. Baker, Lewis County
Dorothy Voegel, Grays Harbor County
Shirleen Johnson, Member-at-Large

BOARD MEMBER EXCUSED:

Alice Harris, Mason County

STAFF PRESENT:

Louise E. Morrison, Library Director
Virginia Barton, Associate Director for Research & Planning
Mary Stough, Assistant Director for Public Services
Sally Loken, Assistant Director for Central Services
Tom Mayer, Supervisor-Personnel Administration
Michael Crose, Business Manager
Su Chapple, North Mason Librarian
Margaret Coppinger, Olympia Librarian
Vivian Fetty, Children's Services Coordinator
Judy Green, Book Selection Coordinator
Michael Hedges, Non-Book Materials Coordinator
Dixie Lynn, Business Office Asst./Purchasing & Accts. Payable
Steve Metcalf, Sr. Central Services Assistant
Joyce Nichols, Tumwater Librarian
Therese Rice, Audio-Visual Technician
Mary Russell, Lacey Librarian

Jane Dowdle Smith, Timberland Attorney
Liane Bascou, Board Recording Secretary

GUESTS PRESENT:

Eleanor Aspinwall, Olympia Friends of the Library
Ann Albohn, Olympia Friends of the Library
Joan Baker
Marcheta Bean, Olympia Library Board
Dave Carpenter, North Mason Friends
William Cullen, Jr., Olympia Library Board
Edmonia Harp
Gary Hulbert, West Coast Industrial Relations Association
George Rickerson, The Evergreen State College Library
Vi Smith
Ruth Tugby, Olympia Friends of the Library
Helen Nehl

Vice-Chairman Donald Law called the meeting to order at 7:45 p.m. He stated that Chair Alice Harris was unable to be present because she recently had surgery.

Mr. Law said that he spoke with her and she is doing fine and expects to be at the next Board meeting. Roll call was taken and it was determined that a four-county quorum was present from Grays Harbor, Lewis, Pacific and Thurston Counties.

AGENDA ITEM
NO.

1 Election of Officers for 1981

Bob Baker nominated Don Law as Chairman for 1981; Shirleen Johnson seconded the nomination. Dorothy Voegel nominated Alice Harris as Chairman for 1981; Elmer Keiski seconded the nomination. Mr. Law requested a caucus with Mr. Keiski. Mr. Law stated that he has a right to withdraw as a candidate. Due to commitments in Thurston County, it would be impossible for him to serve as Chairman in the upcoming year. Mrs. Voegel asked Mr. Law if he would consider serving as Vice Chairman and Mr. Law replied that he would. There were no further nominations for Chairman.

ALICE HARRIS WAS ELECTED CHAIRMAN OF THE BOARD OF TRUSTEES FOR 1981.

Bob Baker nominated Don Law as Vice-Chairman for 1981; Paul Polillo seconded the nomination. Shirleen Johnson moved that nominations be closed.

DON LAW WAS ELECTED VICE-CHAIRMAN OF THE BOARD OF TRUSTEES FOR 1981.

2 Approval of Minutes of the November 20, 1980 Meeting

80-80 DOROTHY VOEGE MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 20, 1980 MEETING; BOB BAKER SECONDED THE MOTION AND MOTION CARRIED.

Board Members were introduced. Mr. Law said that it is with regret that the Board will be losing Mr. Baker as a Board member.

3 Approval of Vouchers

80-81 BOB BAKER MOVED TO APPROVE VOUCHERS #7646 THROUGH #7803 IN THE AMOUNT OF \$70,333.15; DOROTHY VOEGE SECONDED THE MOTION.

Mrs. Voegel questioned voucher #7668 to Firesafe in the amount of \$55.81. Mr. Crose stated that fire extinguishers are checked and serviced regularly and this voucher is for the Montesano building.

MOTION CARRIED.

4 Reports

A. Business Manager - Michael Crose

Mr. Crose referred Board members to his written report. He said there will be December finals this year and he will be submitting a lengthy report in January. Mr. Law explained that in the past

- 4A the Business Manager's report was presented on large graphs and they are now done in a written report.

B. Board Attorney - Jane Dowdle Smith

Mrs. Smith asked if Timberland has replied to Rich Darnell's letter which was in reply to Mrs. Smith's letter regarding the drainage culvert near the North Mason Library. This is discussed further in Agenda Item 5B.

C. Library Director - Louise E. Morrison

Mrs. Morrison reported that she has been involved with the Interlocal Cooperation Agreement which is under New Business in Agenda Item No. 7F. She said she has also been involved in the final study which is being released to the Governor's Task Force this week for library districts. They have been looking at legislation that will be beneficial to libraries and have come up with a recommendation for public library funding which would go into the State Library's budget. Staff has been working with a number of contracting cities, some fairly successfully and some which she thinks will be successfully concluded. At the request of the Montesano Board, staff will be meeting with them on January 13 to discuss the change-over to the new way of calculating the contract. The Yelm Board is trying to set a date with the Yelm City Council to discuss this new method of calculating the contract fee. Staff has already met with the Chehalis Council.

5 Correspondence

A. Invitation from Lacey Library Board to meet at Lacey Library

Mrs. Morrison read the note from Zora Pratt, Secretary to the Lacey Library Board, as follows:

"The Lacey Library Board would like to extend an open invitation to the TRL Board to use their facilities for their monthly meeting."

Mr. Law said the Board has been meeting in every corner of the district this past year, which he thinks is a good idea. Dorothy Voegel suggested that the Board meet at the Lacey Library in January. Mary Russell stated that the Lacey Board left the invitation open but they were thinking of January or February because of weather conditions. The meeting room would be available either of those months. This is discussed further in Agenda Item 8C.

B. Letter dated 12/3/80 from Rich Darnell, Department of Transportation

Mr. Law read the letter as follows:

"Thank you for your letter concerning the Timberland Regional Library District I on State Route 3 near Belfair.

"We have investigated the drainage culvert mentioned in

5B your letter and find nothing has physically changed since the installation of this culvert many years ago.

"The 18" diameter drainage culvert was installed when the road was built to allow the continued drainage through the natural channels that existed previous to the construction of the roadway. In field reviewing our drainage facility we cannot find any physical changes within in our highway right of way that has resulted in additional run off effecting the North Mason Library Property.

"We would be happy to meet with the library personnel to discuss the matter if they wish. Please phone me at 753-7210 in Olympia if this is desirable."

Mr. Law asked Jane Smith to comment on this. Mrs. Smith stated that the letter indicates that someone from the Department of Transportation went out and checked this. She has no facts on which she can make any determination. Mrs. Smith suggested that TRL meet with Mr. Darnell. Mr. Law had pictures of the drainage area and the erosion in the parking lot. He instructed staff to further pursue this matter.

Mr. Law said he would like to suspend the order of business and go to Agenda Item No. 7H if Mrs. William Witt is present. Mrs. Witt was not present.

6 Unfinished Business

A. North Mason

Mr. Law stated that a letter was sent to Jim Robinson, contractor on the North Mason project, listing the things which will need to be completed before the retainage would be released to him. Mrs. Morrison reported that Mr. Robinson apparently has an agreement which is to be corroborated in writing from the state inspector to put a different kind of cover on the ballast boxes that would give them a chance to cool. Su Chapple reported that the lights went out again last Tuesday night, which was the same night the electrician was at the library. She reported that the threshold has been put in. Mrs. Morrison said she talked with architect Bob Barger on Tuesday and he said he and Elaine LaTourelle would like to try some off-white fabric with 1/4 inch fiberfill behind it stretched along the back wall as a buffer for the noise in the lights. This would be done at the architects' expense and they intend to have this done by the 1st of January. Mr. Law quoted from Mike Crose's November 25, 1980 letter to Mr. Robinson:

"The Board plans to release remaining retainage as soon as work is completed on the following items:

- "1. Complete work on venting ballast boxes if authorized by the state inspector.
- "2. Add acoustical packing in the fluorescent fixtures over rear shelving to quiet vibration.

- 6A "3. Adjust the inside front-entry doors to prevent slamming.
- "4. Provide clear assurance in writing of electrical warranty for two years (to December 31, 1982)."

Su Chapple reported that as far as she knows item No. 3 has not been done. Mrs. Morrison stated that the architects have a theory that as long as the air is able to escape between the two doors, there is no problem. However, since the weather stripping was put on a vacuum is created. Bob Barger suggested putting in a piece of rubberized stripping along the top. Mrs. Morrison said there is really no way to keep the doors from pulling rapidly because of the vacuum. As far as item No. 4 is concerned, Elaine LaTourelle said this would not be possible unless Timberland paid more money. TRL already has had one year in any case. Mr. Law summarized the four items to be completed. Item No. 1 has been authorized but the work has not been completed; item No. 2 is to be done by the first of the year; item No. 3 has not been completed but a theory and suggestion have been made; item No. 4 will not be granted unless TRL pays more money. Mr. Law quoted from Elaine LaTourelle's December 10, 1980 letter as follows:

"He (Mr. Robinson) is, however, taking care of items numbered 1 and 3 and providing the threshold at the mechanical room door. These items should be completed by December 12 and a letter from the State Electrical Inspector should follow shortly. It is my opinion that satisfactory completion of these items fulfills his obligation for providing a building which meets plans and specifications, and final acceptance for the building should be signed off. I strongly urge that action."

Since these items have not been completed, Mr. Law recommended that this matter be tabled for another month. Mr. Polillo agreed that the retainage should not be released until these items have been completed. Mrs. Johnson asked when the year's electrical warranty starts and Mr. Law stated that it starts on the day the Board accepts the building.

Mr. Keiski suggested that Board members address themselves to Agenda Item 7I.

7 New Business

I. Consideration of Sunday Hours at Olympia Library

Mrs. Morrison stated that Bill Cullen had asked to be put on the agenda. Mr. Cullen stated that he is a member of the Olympia Library Board. He had in hand a letter from Olympia Mayor Lyle Watson supporting that the Olympia Library be opened on Sunday afternoons for a trial period. Mr. Cullen said the Olympia Board and Friends are requesting that the Olympia Library be opened from 1:00 to 5:00 p.m. on Sundays for three months commencing the first of the year. No library service would be provided but the library would be open for people to read in the library. The City would pay the cost of heating and lighting and the Friends of the Library would volunteer to assist in staffing the library. Mr. Law asked what

7I the primary purpose would be to have the library open during those hours and what types of uses the Olympia Board and Friends envision. Mr. Cullen said as he understands it, it would be for people to use the library materials in the library. They have requested a trial period to see what the demand would be. Mr. Baker asked how they would control unauthorized taking out of books with no paid personnel. Mr. Cullen said there would be people watching for this.

Mr. Law asked Mrs. Coppinger to speak to this. Mrs. Coppinger said various possibilities have been suggested and they don't know what will happen unless it is tried. She said she is a TRL employee and knows the ramifications this would present for the library district. She said this would take a lot of thought on the part of TRL and she is "in the middle."

Mr. Polillo asked if this would not open the door for other cities in Timberland to request opening on Sundays. Mrs. Morrison said this could happen and she said that if they open the door and don't offer service, it would almost be worse than not opening the door at all. Mrs. Voegel asked if this has been done somewhere else other than Timberland. Mrs. Morrison replied that it has but most libraries have given it up because of budget shortages or staffing problems. Mrs. Bean, Olympia Friend of the Library, stated that Bellevue Library has Sunday hours and it has been very successful and she thinks there is a library in Pierce County which is open on Sundays. Mrs. Morrison said that both of these libraries have recently lifted the 106% limitation on their levy and are able to assess the full 50¢ per \$1,000 of assessed valuation. Timberland is at 41¢.

Mr. Law stated that Timberland is under a budget crunch. He cannot envision the largest library in the district being open without a TRL staff member working. He said he thinks it would be possible to work out an arrangement with volunteers, but he personally opposes having the library open without a TRL staff member present. Mr. Law said he thinks there possibly is a tremendous interest in Sunday hours by citizens; however, the question is where are they going in the long run? If Olympia has a trial period of three months and it is a success, where does that take Timberland in regard to the budget? Mr. Law asked what Timberland could do with the same amount of money and still have some kind of service on Sundays.

Mr. Keiski raised the question of whether the Board could legally turn over the responsibility of a building to non-staff members. He said no matter where you are dealing with public, someone has to be there who is trained by that agency in dealing with the public. Mr. Keiski said that opening the building on Sundays would pose a problem of security. Timberland has a loss problem now which they are trying to prevent with computerization. Mr. Keiski asked who is going to deal with public relations when people are told they cannot check items out. He said if the City is bound and determined to open on Sundays, then some arrangements would have to be made for a TRL staff member to be present to assist and train volunteers and he said he felt that check out would have to be allowed at a minimum. Mrs. Johnson said that it is difficult for library patrons to understand what is involved when a patron takes a book

7I from the shelf. Mr. Law stated that it would be incorrect for the Board right now to agree to this and it would be incorrect for the Board to say they are not interested. He said this deserves some study. He would be interested to know what libraries in the state are open on Sundays and what their experience is and what the transition problems were when they moved into Sunday hours. Mrs. Voege said the Board must keep in mind that the libraries belong to the people and that a decision should be made on what the people want, but it will take a great deal more thought. She said she agrees with Mr. Keiski that the library cannot be open without a TRL staff member present. Mr. Keiski asked Mr. Cullen if there has been discussion of shifting hours of service in the Olympia Library so that the total hours remain the same but with Sunday hours. Mrs. Coppinger said the quietest evening at the Olympia Library is Thursday, but staffing would be more difficult. She said the Olympia Friends have contributed \$3,000 to this project. Ann Albohn said that she thinks that with enough notice in the newspaper and on radio that the library would be open on Sundays with no check out service but reading room service, and graphic flyers are handed out, there would not be a great deal of difficulty from the public.

Mr. Baker asked Mary Stough to speak to this. Mrs. Stough said she does not like to see a library open without offering services. She said staff is hired with the understanding that they will work a 40-hour week or less. This was in the original agreement with staff members. She has discussed this with Mrs. Coppinger and they agree a staff member would need to be present and, in fact, it would probably have to be a professional person. The professional staff member would probably have to volunteer to work on Sundays. Mrs. Stough said that Mrs. Coppinger has told her that her Sundays are precious to her just as they are to everyone else. Also, there would be a security problem. When talking about a reading room, Mrs. Stough said it reminds her of a railroad station. She sees people coming in who are alone and want company, who are cold and want to be warm. She said libraries and other public buildings attract people who are cold and lonely. They would have to be vigilant of people in the library, where they are and what they are doing. Volunteers would have to be trained in more than just "smiling at people." Mrs. Keiski suggested that perhaps the Friends could hire an off-duty policeman or security person to move around. Mr. Law appointed Elmer Keiski, Mrs. Morrison, Peg Coppinger and Bill Cullen (or some other Olympia community person as a liaison) to work together as a committee. Mr. Law asked if there is any way in which Sunday hours at Olympia would affect the Lacey and Tumwater Libraries? Mary Russell said she thinks it would. The Board has already received a request from the City of Lacey to extend Lacey's library hours. The Lacey Library sends people to the Olympia Library for the extra hour they are open in the evenings, particularly students. Mr. Law said he would also like schools to be contacted to see how this might affect them. Mary Russell said that if part of the reason for opening the Olympia Library on Sundays is for research purposes, then she thinks that a professional TRL staff member would have to be present for guidance and to help people use materials for research. Mrs. Coppinger said in closing that "We are Timberland. This is not just Olympia, Lacey

7I and Tumwater. It is access to Timberland services in the area at what time of the week." She said patrons use all three facilities and they should think about the Timberland area and services available in the Olympia, Lacey and Tumwater area. Mr. Law said he looks forward to hearing a report from the committee at the next meeting.

- A. Resolution Transferring Funds from General Fund to Automated Circulation System Reserve Fund

80-82

PAUL POLILLO MOVED TO ADOPT RESOLUTION NO. 80-8 TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE AUTOMATED CIRCULATION SYSTEM RESERVE FUND; ELMER KEISKI SECONDED THE MOTION.

Mrs. Morrison said this transfer will bring this account up to the level which the Board had earlier agreed to. It also puts this money in investment at a time when the interest rates are very good.

MOTION CARRIED.

Mr. Law stated that the order of New Business will be Items A, B, D, E, and then C.

- B. Resolution Adopting Final Revision of 1980 Operating Budget

Mrs. Morrison said that the Board adopted the operating budget for 1980 on February 21 at \$3,281,646. Timberland has received revenue in unanticipated amounts during the year. The Board allocated some of those funds for expenditure during the year but no formal revision of the budget was made. This is the formal revision and it also budgets remaining funds and cash balance. The revised 1980 operating budget is \$3,619,595.

80-83

BOB BAKER MOVED TO ADOPT RESOLUTION NO. 80-9 ADOPTING FINAL REVISION OF THE 1980 OPERATING BUDGET; PAUL POLILLO SECONDED THE MOTION AND MOTION CARRIED.

- D. Ratification of Union Agreement between Timberland Regional Library and Timberland Regional Library Staff Association

80-84

SHIRLEEN JOHNSON MOVED TO RATIFY THE UNION AGREEMENT BETWEEN TIMBERLAND REGIONAL LIBRARY AND TIMBERLAND REGIONAL LIBRARY STAFF ASSOCIATION; ELMER KEISKI SECONDED THE MOTION.

Mr. Law stated that this was the subject of discussion in the Executive Session held prior to tonight's meeting. He asked if the Staff Association is to approve this yet. Mr. Mayer stated that the Staff Association has yet to formally agree to sign this agreement. Michael Hedges said that the Staff Association is prepared to ratify the agreement this evening. Mr. Baker stated that the general public may wish to know the terms of the agreement. Mr. Mayer stated that the agreement includes an economic settlement of 12% plus an adjustment in Range 3, which is the lowest clerical range, to bring it into line with the rest of the salary schedule, plus dental insurance for employees only. Other articles in the contract are non-economic issues and Mr. Mayer said he would be happy to answer any questions. Mr. Mayer said this is a two-year contract with the exception of salaries, wages and

7D benefits for 1982. Mr. Keiski said he would like to recognize that consultant Gary Hulbert helped bargain this contract and that the Board is pleased with his services and the speed in which they were able to come to an agreement. Mr. Law and Mr. Hedges signed the agreement.

MOTION CARRIED.

E. Salaries, Wages and Benefits for Employees Excluded from Coverage of Union Contract

80-85

ELMER KEISKI MOVED THAT SALARIES, WAGES AND BENEFITS FOR THOSE EMPLOYEES EXCLUDED FROM COVERAGE FROM STAFF ASSOCIATION AGREEMENT BE GRANTED THE SAME AS THOSE EMPLOYEES COVERED BY THE STAFF ASSOCIATION AGREEMENT; BOB BAKER SECONDED THE MOTION AND MOTION CARRIED.

C. Resolution Adopting 1981 Operating Budget

80-86

PAUL POLILLO MOVED TO ADOPT RESOLUTION NO. 80-10 ADOPTING THE 1981 OPERATING BUDGET; SHIRLEEN JOHNSON SECONDED THE MOTION.

Mrs. Morrison stated that this is \$398,453 less than the preliminary 1981 budget which the Board adopted on September 18, 1980. She pointed out that the 1981 budget is only \$200,000 more than the 1980 final budget. She said that the distribution of salaries, wages and benefits has not been made because the union contract had not been signed as yet. This distribution can now be made. Mrs. Morrison commended Mike Crose on the job he has done in analyzing needs for 1981 and preparing the budget document.

MOTION CARRIED.

F. Consortium Agreement with Washington State Library and The Evergreen State College for Library Automated Circulation System

Mr. Law requested that Mrs. Morrison speak to this. Mrs. Morrison commended George Rickerson, TESC staff, who has worked hard to get this agreement completed. She said that the agreement provides for the Washington State Library, The Evergreen State College and Timberland Regional Library to form the Consortium for Automated Library Services (CALs). The agreement sets forth the responsibilities each institution will have. Mrs. Morrison said she has in hand a copy which has been approved as to form by the Attorney General assigned to TESC. Mrs. Morrison recommended that the Board approve this agreement. The agreement will allow the three institutions to send out the Request for Quotation to consultants. The agreement will be signed by the directors of the three institutions.

80-87

BOB BAKER MOVED TO APPROVE THE INTERLOCAL COOPERATION AGREEMENT BETWEEN WASHINGTON STATE LIBRARY, THE EVERGREEN STATE COLLEGE, AND TIMBERLAND REGIONAL LIBRARY AND AUTHORIZE THE DIRECTOR TO SIGN THE AGREEMENT ON BEHALF OF TIMBERLAND REGIONAL LIBRARY; DOROTHY VOEGE SECONDED THE MOTION.

7F Mrs. Smith stated that she has reviewed the agreement and said she thinks it is a very well drawn document and that it covers Timberland's part in the agreement very well.

MOTION CARRIED.

G. Adoption of Freedom to View Statement

80-88

ELMER KEISKI MOVED TO APPROVE THE FREEDOM TO VIEW STATEMENT;
DOROTHY VOEGE SECONDED THE MOTION.

Mr. Keiski stated that this is similar to other statements on freedom. He said he saw this Freedom to View Statement posted in the Tenzler Branch of Pierce County Library and felt that the statement would be appropriate for Timberland. Mr. Law read the statement as follows:

"The FREEDOM TO VIEW, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression. Therefore, we affirm these principles:

- "1. It is in the public interest to provide the broadest possible access to films and other audiovisual materials because they have proven to be among the most effective means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantee of freedom of expression.
- "2. It is in the public interest to provide for our audiences, films and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
- "3. It is our professional responsibility to resist the constraint of labeling or pre-judging a film on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
- "4. It is our professional responsibility to contest vigorously, by all lawful means, every encroachment upon the public's freedom to view."

Mrs. Morrison stated that Timberland does have a Book Selection Policy which includes the Library Bill of Rights and the Freedom to Read Statement.

MOTION CARRIED.

H. Citizen's Request for Reconsideration of a Book

The individual who has made this citizen's request, Mrs. William Witt, was not present. Mrs. Morrison stated that a letter was sent to Mrs. Witt on December 9 advising her that the matter would be on

7H tonight's agenda. Mr. Law asked Mrs. Morrison to describe the procedure in which a citizen makes a complaint about a book and how the matter comes before the Board.

Mrs. Morrison explained that this complaint came to her attention through a note from one of the libraries which said that this woman had complained about a particular book. Mrs. Morrison called Mrs. Witt and asked her if she had any specific comments about the book she would like to make. Primarily, Mrs. Witt had said she does not like the permissiveness of society. Mrs. Morrison said she then wrote Mrs. Witt a letter and enclosed the form Citizen's Request for Reconsideration of a Book. Mrs. Morrison told Mrs. Witt in the letter that if she objected to the book and wanted to fill out the form, it would then come before the Board. Mrs. Witt did return the form, indicating what she objects to in the book. Mrs. Morrison then wrote to her again telling her that this matter would be on the December 18, 1980 Board agenda. Mrs. Morrison recommended against removing this book from the Timberland collection or removing any other book from the collection because once the Board does this, there is no place to stop. Mr. Law said he would entertain a motion to remove from the shelves the book entitled "The New Massage" by Gordon Inkeles. No motion was made and the matter died for lack of a motion. Mr. Law instructed Mrs. Morrison to notify Mrs. Witt of the Board's action.

8 Other Agenda Items

A. Certificate of Appreciation for Robert Baker, TRL Board

Mrs. Barton read a scroll from the TRL Management Team and presented it to Mr. Baker. Mr. Baker thanked staff for the scroll. He said it has been a real pleasure to work with such a fine staff and a fine group of Trustees. Mr. Baker said that he thinks Timberland has made a great deal of progress and that he hopes he has contributed something along the way. Mr. Law said one delightful thing which has happened in the past year is the possibility of a new library at Packwood. He stated that it is remarkable and a tribute that any individual keeps on one subject of service as consistently and to the level that Mr. Baker has all these years as a citizen working for one aspect of culture in our society. Mr. Law said that he thinks that Mr. Baker is truly remarkable in that regard. Mr. Law presented Mr. Baker with a Certificate of Appreciation from the Board of Trustees.

Mr. Keiski suggested that staff be directed to select an appropriate book to be added to the TRL collection in commemoration of Mr. Baker's service and that the book be in the nature of a subject which will have a long shelf life and be used throughout the system and that it carry in the front an appropriate bookplate giving the reason it was purchased. Board members agreed.

B. Certificates of Appreciation for Esther Raab and Phyllis Huff, Yelm Board, and Phillip Wickstrom, Centralia Board.

Mr. Law signed Certificates of Appreciation for Esther Raab and Phyllis Huff, Yelm Board members, and Phillip Wickstrom, Centralia

8B Board member, and instructed the Director to see that these are presented.

C. Date of January, 1981 Board Meeting

Mrs. Morrison said that normally the meeting would be scheduled on January 15 which is the third Thursday of the month. However, this will be too soon to close the accounting books. The books must be closed 20 days after the end of the fiscal year and this would be on Tuesday, January 20. Mrs. Morrison requested that the Board meeting be held on Tuesday, January 20, and that media be notified of this date.

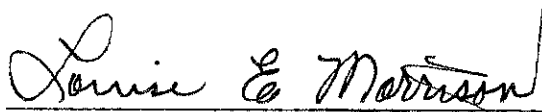
80-89

ELMER KEISKI MOVED THAT THE BOARD MEET TUESDAY, JANUARY 20, 1981, AT THE LACEY LIBRARY; DOROTHY VOEGE SECONDED THE MOTION.

Mary Russell said that would be fine. A member of the Lacey Board will be leaving as of the first of February and she would like the Board to present him with a Certificate of Appreciation.

MOTION CARRIED.

There was no further business and the meeting adjourned at 9:40 p.m.



SECRETARY



CHAIRMAN

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
415 Airdustrial Way S.W., Olympia, WA 98501

December 18, 1980

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