

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Aberdeen Timberland Library, 121 E. Market St., Aberdeen, WA 98520

April 17, 1980

M I N U T E S

BOARD MEMBERS PRESENT:

Alice Harris, Chairperson - Mason County
Donald L. Law - Member-at-Large
Elmer F. Keiski - Thurston County
Paul Polillo - Pacific County
Robert M. Baker - Lewis County
Dorothy Voege - Grays Harbor County
Shirleen Johnson - Member-at-Large

STAFF PRESENT:

Louise E. Morrison, Library Director
Mary Stough, Assistant Director for Public Services
Sally Loken, Assistant Director for Central Services
Tom Mayer, Supervisor-Personnel Administration
Michael Crose, Business Manager
Vivian Fetty, Children's Services Coordinator
Judy Green, Book Selection Coordinator
Michael Hedges, Non-Book Materials Coordinator/Supv.-Public Info. & Programming
Martha Hill, Sr. Community Library Assistant, Aberdeen
Steve Metcalf, Sr. Central Services Assistant
Sandra Ogren, Children's Librarian, Olympia
Mary Olesen, Library Associate, Aberdeen
Chris Peck, Librarian, Hoquiam
Rosalie Spellman, Librarian, Aberdeen
Donna Stahl, Community Library Assistant II, Hoquiam
Jay Windisch, Reference Librarian, Aberdeen

Jane Dowdle Smith, Timberland Attorney
Liane Bascou, Board Recording Secretary

GUESTS PRESENT:

Kay Evans, President, Aberdeen Library Board
Phyllis Hyde, Vice-President, Aberdeen Library Board
Ted Stenholm
Mrs. Ted Stenholm

Mrs. Harris called the meeting to order at 7:40 p.m.

AGENDA ITEM
NO.

- 1 Approval of Minutes of the March 20, 1980 Meeting

Mrs. Harris advised Board members that a correction had been made in the minutes as mailed on page 4 in Mrs. Barton's report. Instead of "She said this is done better in some areas than in others because in some areas they have good relationships with the schools while in others they don't. Some school librarians do a good job promoting the library. In some places there is no school library at all." the

- 1 following was substituted: "She said that in some places TRL staff has very good relationships with school librarians who do a fantastic job of promoting the library services which TRL gives. Some schools don't have a librarian at all." Mrs. Harris stated that a corrected page 4 was in the Board's folders.

80-24 DOROTHY VOEGE MOVED TO APPROVE THE MINUTES OF THE MARCH 20, 1980 MEETING; BOB BAKER SECONDED THE MOTION AND MOTION CARRIED UNANIMOUSLY.

- 2 Approval of Vouchers

80-25 BOB BAKER MOVED TO APPROVE VOUCHERS #6275 THROUGH #6458 IN THE AMOUNT OF \$83,772.07; SHIRLEEN JOHNSON SECONDED THE MOTION.

Mr. Baker questioned voucher #6316 to Isdell-Plemmons & Associates in the amount of \$4,915. Mr. Crose stated that this is for the Trustees' liability insurance.

MOTION CARRIED UNANIMOUSLY.

Mrs. Harris suspended the order of business for Mr. Stenholm's convenience.

- 6 New Business

D. Complaint from Ted Stenholm

Mr. Stenholm said that it is not just the book referred to in his complaint, but he thinks that an 11 year old should not be able to go into the library and order anything he/she desires. He said he feels there should be some restrictions on this.

Mrs. Harris said that speaking for herself and she thinks she speaks for the rest of the Board, she appreciated Mr. Stenholm coming to the meeting and bringing this to their attention. She stated that if he is interested enough to come before the Board about this, he has probably read the Library Bill of Rights and the governing rules and regulations which the Board works under. Mrs. Harris said there are a lot of things to consider. She said that it is her understanding that the book referred to in the complaint has been in the library for quite sometime and she thinks the Board will have to give this some thought. Mr. Keiski said that he feels Mr. Stenholm has a point. He stated that parents have to be vigilant in what their children read and the Board and TRL staff have to be vigilant on what materials are selected. He said what appeals to one part of the public does not appeal to another part of the public. Mr. Keiski said probably the best rule to follow in this matter is for parents to decide what their children should read. He said that certainly the popular books of the last several years are less than suitable or desirable in a lot of areas to a lot of people. But, the library has to be aware of patron requests. Mr. Keiski stated he hopes the material questioned in this complaint was not in the children's section but rather in the adult section. He said that apparently the author of this book has written a great number of books for both the adult and young adult market. Mr. Keiski stated that Mr. Stenholm has a valid concern and that children's librarians and others should be alert to these concerns. He suggested that the Board take this under advisement and

6D have their attorney look into it and advise the Board on this matter. Mrs. Harris said that she is sure everyone present at the meeting is greatly interested in libraries and their intent is to give the best library service they can. She expressed appreciation to Mr. Stenholm for coming to the meeting.

3 Reports

A. Report of Attorney - Jane Dowdle Smith

Mrs. Smith reported that she has the deed ready for the gift of the six acres adjacent to the North Mason Library from the Friends of the North Mason Library. Mrs. Voegel asked about the progress on the damaged Tumwater Library projector. Mrs. Smith said she is still trying to locate the man.

B. Board Committee Reports

There were no Board Committee Reports.

C. Staff

(1) Library Director - Louise E. Morrison

Mrs. Morrison said that Timberland Regional Library, Washington State Library and The Evergreen State College are in the process of working out a Memorandum of Understanding among the three institutions with regard to an automated circulation system. A rough draft has been prepared and they hope to have it ready to present to the respective Boards in May. A new task force has been appointed. Sally Loken will be representing Timberland, George Rickerson will be representing The Evergreen State College, and Gene Bismuti will be representing the Washington State Library. This task force has been charged with the task of writing specifications for an automated circulation system.

Mrs. Morrison reported that the Technical Advisory Committee to the Governor's Task Group on Reforming the State's Tax Structure has been meeting regularly. A financial survey has been sent out to library districts. Next a survey will go out for an opinion, either from the governing body itself or from the chief executive officer. They want viewpoints of what should be done that is not being done, how budgets could be cut, how budgets could be increased, suggestions for approaching the revenue problem, etc. Mrs. Morrison said the Committee is getting to the place where she won't be able to discuss this with anyone until the final report is sent out.

(2) Associate Director for Research & Planning - Virginia Barton

Mrs. Barton was excused since she was on vacation. Her written report was in the Board's folders.

(3) Assistant Director for Public Services - Mary Stough

Mrs. Stough reported briefly on the all staff in-service day on April 9. She thanked the Board for allowing staff to do this. She felt it was a worthwhile day. Mrs. Stough said one of the highpoints

3C(3) of the day was the first speaker, Mary Dispenza, who is principal at St. Mary's Elementary School in Aberdeen. Ms. Dispenza said very good things to staff and talked about affirmation, meaning that all TRL staff are worthwhile. Ms. Dispenza had interviewed several patrons of the Aberdeen Library and received a variety of answers which she shared with staff.

Mrs. Stough introduced Sandra Ogren who is the new Children's Librarian at the Olympia Library.

Mrs. Stough said she has delegated the remainder of her report to Vivian Fetty, Children's Services Coordinator.

Ms. Fetty said that she understands that at the last Board meeting there was some concern expressed with service to children at schools. She said that in no way does she attempt to evaluate school librarians and neither does other staff in Timberland. Timberland attempts to provide services not provided by schools. They try to acquaint the faculty and students with materials which Timberland has to offer.

Ms. Fetty stated that Timberland staff trains students in the use of the TRL catalog, how to fill out requests properly, how to use the Readers Guide and other materials. This helps the students become more comfortable in the library and training them as a group saves TRL staff time. Staff also helps stimulate voluntary reading by doing book-talks in the schools. When staff gives booktalks, they usually take about 35 books, depending on the size of the class. The books they select are a variety of fiction and non-fiction and are the type of books which the students might not be exposed to. TRL staff also does storytelling in the schools which introduces the students to various kinds of literature, stimulates their imagination and develops their listening skills. Timberland's collection is not curriculum-oriented so there is a wider variety of books offered. The hours in the library are usually broader than the hours in the school library. In the case of rural children, many are not able to get to the public library and by going to the schools, TRL children's staff members are able to reach them. When class visits are scheduled in the library, staff usually tries to plan something along with the teacher which is appropriate or useful to the students. Students are given tours of the library to help them learn how to use the collection when they are on their own. Staff talks to the teachers beforehand to find out what the students' needs might be so they can meet these needs.

Ms. Fetty said that class assignments cause problems. Since the Recon Project has been underway, weeding out of books which are pre-1970 because they are out of date has cut down on the amount of materials available in certain subject areas. They are having to talk with the teachers about what is a reasonable expectation from them to their students, and from the students to the library on what the library can provide. A lot of the information is available in other formats. It is difficult for the library to provide books within a certain time period.

Ms. Fetty said that Timberland received a grant for a mime troupe to perform in six libraries. There have been four performances so far and the response has been very good. The first workshop was held at the Aberdeen Library and there were about 20 people present, which

3C(3) is a good size group to work with. Workshops have also been held at the Lacey, Olympia and South Mason Libraries. The two remaining workshops will be held at the Centralia and Raymond Libraries.

Another grant which Timberland is helping publicize is a puppeteering group called the "Tears of Joy" who are appearing in three of the Timberland areas. They do a young adult rendition of the Rime of the Ancient Mariner with life size puppets. They will be appearing at St. Martin's College on April 30, at the Hoquiam YMCA on May 1, and at Centralia College on May 2.

Ms. Fetty said that at the Third Annual Storytelling Institute at the University of Washington on May 16 and 17, one of Timberland's Children's Librarians, Judy DuPuis, Centralia Library, will be a group leader.

Ms. Fetty said she is working on a special project with a Winlock elementary teacher. The sixth grade teacher has requested enough titles for her class to read as a group and discuss as a group. Ms. Fetty said she has used mainly paperbacks and has managed to send several titles. The teacher reported that this has been successful and the results have been demonstrated to the administration in the school showing that the children are reading better and able to discuss the books they are reading better. Next year several of the teachers in this school plan to participate and the school is going to finance the books. Ms. Fetty said when she book-talked to these students, she could tell they were excited readers. She said that one good thing about booktalks is that TRL staff gets an immediate response. Ms. Fetty stated that booktalking is one of the cheapest ways to "peddle Timberland's wares." Use of the books in the schools is very high. Booktalking is a very effective way to get children to read which, hopefully, will continue into their adult life.

Mr. Keiski asked Ms. Fetty if she is familiar with the author of the book on which Mr. Stenholm had issued a complaint. Ms. Fetty stated that Judy Blume's books are probably the most popular and asked for books in the juvenile collection. She said that one thing which this author does in her juvenile books which many authors do not do is discuss natural everyday things which make some people uncomfortable. Ms. Fetty said that Judy Blume's books are readable. Children ask for any books she has written and Ms. Fetty said that staff is not in a position to tell the children that they cannot have a book. They may say that it is an adult book and not like her others and that the child may be disappointed in the book. TRL staff is not in a position to know what is going to offend some people. Ms. Fetty said they do not booktalk Judy Blume's books, not because they are bad, but because everyone is reading them. They are also always checked out and it is hard to get their hands on them.

Mr. Law asked if TRL is in any way monitoring where there are weak links between school libraries and TRL and if TRL is trying to close those weak links. Ms. Fetty stated that staff is not necessarily monitoring school libraries. When staff goes to the schools, one of the people they talk with is the school librarian if there is one. They see the school library and become aware of the size of it. What TRL offers to schools is pretty much the same everywhere. She said there doesn't seem to be any correlation between what the schools ask

3C(3) of TRL and what TRL has to offer schools as far as she has been able to tell. Some schools which have very little ask a lot of TRL and some schools which have a lot ask a lot. Ms. Fetty said that certainly TRL staff cannot go into the schools and tell them they are doing a bad job and this is what TRL can do for them. They are not trying to replace school library service. What TRL tries to do is help children understand the public library and what they can get out of it. They want the children to feel that reading and using any library is a positive, comfortable and fun experience and that they need not feel awkward about trying to obtain information and books. Mr. Law asked Ms. Fetty if she knows of any schools in the Timberland area where it is a policy that graduating seniors must know how to use the public library and in the same sense how to use a checkbook, etc. Ms. Fetty stated she does know that a lot of schools are not allowing students to graduate unless they are able to do certain specific things. She said that some teachers show students how to use a library but she said she doesn't know if they do it because it is their policy or because they are concerned that the students read and know how to find information.

Mr. Law asked if Timberland has any statistics on the percentage of students in the Timberland area who are using the library and who know how to use it. If not known, would it be possible to find out? Ms. Fetty said that if they really looked into this, they would probably find that the percentage would be high because of the training done in the libraries. She stated that it is easier to train the elementary rather than the high school students as the older the children, the more reluctant they are to use the machines because they are more afraid of making mistakes. Younger children are more excited about learning and she finds that the children want to help others learn. Ms. Fetty stated that the library is not going to reach everyone no matter what it does. Mrs. Harris stated that the same philosophy and thinking that has put Ms. Fetty in her position is what is going to help. Mrs. Harris said that as Ms. Fetty continues working in this position she might have more information to share with the Board. Ms. Fetty said that if she receives any specific statistics and answers to these questions, she will bring them to the Board's attention. Mr. Law asked if there has ever been a poll taken in Timberland of the percentage of students who use libraries. Mr. Polillo stated that in order for a highschool to be accredited, they have to have a library. Elementary schools are supposed to but a lot of small schools do not have the funds and that is where Timberland comes in and helps out. He said that through the experience he has had, a good high school librarian can do a lot to help in the elementary grades if attached to the high school by bringing students into the library and showing them how to use the library. He said that over the years, most of the elementary schools have not had use of the high school library mainly because the administration has the say so. Mr. Law said his concern is the high school student who will not use the library anymore and is at the end of the line as far as education goes. Mrs. Voege stated that she recalls that ALA did a poll within the past couple of years on who uses the library and who doesn't.

Mrs. Harris thanked Ms. Fetty for her report and stated that what is being done for children in the library is a basic concern to the Board and she said she likes what she is hearing.

3C(3) Mr. Keiski stated that in the future he is sure that the budget crunch will become worse. He suggested that service clubs be contacted which might be interested in adopting as projects the purchase of children's films. He said that when an adult is asked to help with a project for children, they are usually enthused. Ms. Fetty stated that Timberland does receive a lot of support from different groups and does encourage this.

(4) Assistant Director for Central Services - Sally Loken

Ms. Loken's written report was in the Board's folders. She stated that the task force for writing the specs for the automated circulation system will probably be meeting soon. In the meantime, they are busy dealing with the Recon Project.

(5) Business Manager - Michael Crose

Mr. Crose's written report was in the Board's folders. Mr. Crose stated that two warrants which were approved last month had to be voided--#6111 for \$126 which was for a workshop registration, and #6237 for \$99 which was for cancellation of a subscription. He said he has been working on vehicle depreciation schedules and he expects to have some figures available for the Board next month. Mr. Crose advised the Board that one of the vans has 226,000+ miles on it, 115,000 miles on its second engine. He recommended that this 1973 Dodge van be replaced. He said that unfortunately it is too late to get this on state bid but he requested Board's permission to advertise for bids. Mr. Baker said he senses the need to replace this vehicle and there must be some legal way they can do it. He stated that they are not required to go through the state but it is cheaper. Mrs. Morrison said Timberland can write the specifications. Jane Smith stated that she sees no problem and staff can just draw up the specifications and call for bids. Mr. Keiski said they have to be careful when drawing the specifications because he recalls the problems they had the last time they did this. Mr. Crose said that he has specifications for state bids which he could use as a guideline. Mrs. Morrison stated that the funds are available in the Vehicle Reserve Fund, but must be budgeted for expenditure.

The meeting was recessed at 8:45 p.m. and reconvened at 9:00 p.m.

4 Correspondence

A. Letter dated 4/16/80 from Michael Hedges, President, TRL Staff Association

Mrs. Harris read the letter as follows:

"Tom Mayer and I went over a draft of the fifth edition of the Timberland Regional Library Personnel Policy dated March 3, 1980. We worked out some changes and he clarified other portions on which various staff members had questions.

"Not having seen the revised policy being presented for Board approval on April 17, 1980, I must assume that all the changes are included and all references to the building supervisor at North Mason have been dropped from sections 100.060, 4000.070,

4A and elsewhere in the policy.

"The North Mason building supervisor is a new position not yet clarified by PERC (The Public Employment Relations Commission). As PERC has not ruled the position excluded from the bargaining unit, a clarification hearing should be held before the position is treated as excluded in the Personnel Policy."

Mrs. Harris said she would like to delay comment on this until Agenda Item 6A.

5 Unfinished Business

A. Expanded grant request for support of production cost of Resource Directory

Mrs. Morrison stated that she will need the Board's approval to submit expansion of this grant. The Board asked for further clarification. Mrs. Morrison explained that there are grants available from the State Library. In February, she submitted a proposal for consideration by the State Library Commission. A copy of this Letter of Intent for support of production cost of the Resource Directory was sent to the Board. Mrs. Morrison said that the Resource Directory is an increasingly valuable tool and there are certain costs associated with the Resource Directory which if funded by this grant will decrease the cost to the participants. The Library Commission has requested that this be expanded into a full grant.

80-26

BOB BAKER MOVED THAT THE DIRECTOR BE AUTHORIZED TO DEVELOP THIS GRANT REQUEST FOR SUPPORT OF PRODUCTION COST OF THE RESOURCE DIRECTORY; SHIRLEEN JOHNSON SECONDED THE MOTION AND MOTION CARRIED UNANIMOUSLY.

B. Ratify poll by telephone of Board members in approving grant application to U. S. Department of Energy

Mrs. Morrison stated that since this had to be sent in before tonight's Board meeting it was necessary to poll the Board by telephone. At one point the chances of receiving this grant were good but now the chances are not as good. However, it will not cost Timberland anything. Mrs. Morrison said that this has been forwarded to the U.S. Department of Energy on the basis of the poll by telephone.

80-27

ELMER KEISKI MOVED THAT THE BOARD WITHDRAW THIS REQUEST FOR THE GRANT APPLICATION TO THE U.S. DEPARTMENT OF ENERGY; DON LAW SECONDED THE MOTION.

Mr. Baker and Mrs. Voegel asked the reason for this motion. Mr. Keiski stated that the odds of receiving this grant are long and the merits of the grant are excellent and they do need to work for alternate energy sources. However, he doesn't feel this particular grant is well thought out and the Board doesn't have enough information. After the telephone poll, he personally reread the request three times and he was not impressed with the financial data. He said he feels it was somewhat hastily thrown together and the Board should "go back to square one" and continue searching for additional grants but perhaps with more thought. Mr. Baker stated that the grant request

5B has already gone in as a result of the telephone poll. Mr. Keiski said he thinks they should withdraw it. Mr. Law agreed with Mr. Keiski based on the fact that he did not give support in the telephone poll because he felt it was inappropriate to take action like this based on the amount of information the Board had at that time. Mr. Harris asked if there would be any problem withdrawing this. Mrs. Morrison said she could just write to the U.S. Department of Energy and tell them that TRL has withdrawn its request. Mr. Baker and Mrs. Voege expressed their feeling that the Board should just leave it as is.

DON LAW, ELMER KEISKI AND PAUL POLILLO VOTED IN FAVOR OF THE MOTION; SHIRLEEN JOHNSON, BOB BAKER AND DOROTHY VOEGE VOTED AGAINST THE MOTION;

Mrs. Harris said she thinks she understands Mr. Keiski's point but since the Board understood in the beginning that there would be no cost involved and since it has been sent in,

THE CHAIR VOTED AGAINST THE MOTION. MOTION WAS DEFEATED.

80-28

DOROTHY VOEGE MOVED TO RATIFY THE TELEPHONE POLL OF BOARD MEMBERS TO APPROVE GRANT APPLICATION TO THE U.S. DEPARTMENT OF ENERGY; SHIRLEEN JOHNSON SECONDED THE MOTION. DOROTHY VOEGE, BOB BAKER AND SHIRLEEN JOHNSON VOTED IN FAVOR OF THE MOTION; PAUL POLILLO, ELMER KEISKI AND DON LAW VOTED AGAINST THE MOTION; THE CHAIR VOTED IN FAVOR OF THE MOTION. MOTION CARRIED.

6 New Business

A. Fifth Edition of Personnel Policy

Mrs. Harris asked Mr. Mayer to speak to this. Mr. Mayer said that the copy of the Personnel Policy which Board members have in their folders tonight differs from the copy the Board received several weeks ago. He said that the changes are noted in the memo from him to Mrs. Morrison dated April 17. These changes reflect staff input he has gathered over the past several weeks. Addressing Mr. Hedges' letter, Mr. Mayer said they did discuss some of these things and some of the changes have been made which staff recommended, and others he chose not to make. Mr. Mayer said he and Mr. Hedges have discussed this and he thinks they understand each other's positions. Mr. Mayer said that the references to the North Mason position have not been dropped from the Personnel Policy and he told Mr. Hedges that he hoped that the Board would adopt the Policy tonight. Mr. Mayer stated that there has not been time for a PERC hearing on this North Mason position but that he will look into the issue after this evening. He said he didn't think there would be any problem with the North Mason position because it exists as the other positions which are excluded. Mr. Law asked if there is no reference to the North Mason position then that would mean that position would be part of the bargaining unit, and Mr. Mayer replied that this is correct. Mrs. Morrison stated that the Board could approve the Policy contingent upon a PERC decision. Mr. Mayer said the Board could simply revise the Policy. He said it is a good point but he doesn't think it changes the substance of the Policy in any way and only regards one position in the district. Mr. Law asked if

6A this would require a PERC hearing and Mr. Mayer stated that this is something he will have to look into and he will have to review the PERC minutes. Mrs. Voege asked if it is important that the Board adopt the Policy this evening. Mr. Mayer stated that the district has operated without a Policy since the approval of the Contract with the TRL Staff Association and this Policy works with the Contract so that they can have two current documents by which to administer the Personnel Policy.

80-29 DOROTHY VOEGE MOVED TO ADOPT THE FIFTH EDITION OF THE PERSONNEL POLICY; DON LAW SECONDED THE MOTION AND MOTION CARRIED UNANIMOUSLY.

B. Presentation of Certificate of Appreciation to Ronald Bell, former Aberdeen Board member

Mrs. Harris stated that Mr. Bell was not present this evening and she asked Mrs. Voege to make the presentation on behalf of the Board.

C. Service Contract with Jefferson County Rural Library District

Mrs. Morrison briefly reviewed the contract. Timberland will provide bookmobile service at Brinnon from January 1 through May 31, 1980, provide book deposit services at the Queets-Clearwater School until December 31, 1980, provide children's services at the Queets-Clearwater School, and provide these services at the costs set forth in Appendix A to the Contract plus an administrative cost at 11% of the total of these costs.

80-30 BOB BAKER MOVED TO APPROVE THE CONTRACT FOR AUXILIARY LIBRARY SERVICES FOR JEFFERSON COUNTY RURAL LIBRARY DISTRICT; PAUL POLILLO SECONDED THE MOTION AND MOTION CARRIED UNANIMOUSLY.

Mr. Harris reminded Board members of the WLA Conference May 7-10 in Spokane. Mrs. Morrison said since travel expenditures are limited this year, she would like the Board as a matter of record to state that it is unable to pay her way so that she will be able to claim it on her income tax. Mr. Keiski said that they should pay staff members' way first rather than Board members and perhaps they should review the total number of meetings staff members are attending. Mrs. Voege stated that it is nice of Mrs. Morrison to consider paying this herself, but it would set a precedent.

Mrs. Johnson inquired into whether or not the Board will be taking any action on the electrical problems at North Mason. Mrs. Harris stated they have not received the final report as yet from Elaine Day LaTourelle.

Mrs. Harris announced that the next regular Board meeting will be held on May 15 at the Service Center.

Mrs. Harris thanked the Aberdeen Board of Trustees and staff for inviting the TRL Board to meet at the Aberdeen Library. She said the Board members are pleased to be able to hold meetings out in the district.

7 Other Agenda Items

A. Print Trustees' names on TRL stationery

7A

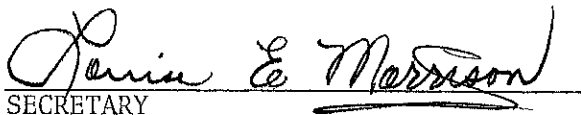
80-31

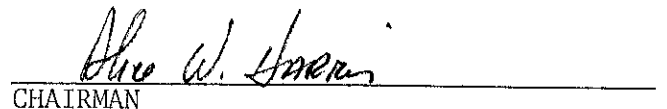
ELMER KEISKI MOVED THAT ALL OFFICIAL TRL STATIONERY, OFFICIAL EXTERNAL MEMOS AND THE TIMBERLAND BULLETIN CONTAIN THE NAMES AND COUNTIES REPRESENTED OF THE TRL BOARD OF TRUSTEES; DON LAW SECONDED THE MOTION.

Mr. Keiski said there has been some concern that the public is isolated from the governance of TRL and it is customary for Boards of Trustees to be named on stationery so that the public can identify who is responsible for the running of an organization. He said that he thinks the Board has to be more visible to the public and this is one way to give people an opportunity to contact them and express their support, concerns and complaints. Mrs. Johnson stated that she thinks this is a good idea, but having stationery printed is extremely expensive. Michael Hedges stated that there are reams of full and half sheets at the Service Center and out in the district. He asked where they would like this information printed. Mr. Keiski stated that he personally did not care where it was printed but often he sees it in the left hand corner in small print on school stationery. Mrs. Morrison asked if the Board would like them to pull in the stationery already printed. It is possible to print on this stationery. This was one reason why this had not been dealt with before as there were so many other things which needed to be done and she said that perhaps she misjudged the importance of this request. Mr. Law stated that this was something he had raised before the Board two months ago which he felt was important and that it was an absolute clear consensus on the part of the Board and Director that this was to be done. He said that there ought to be an interim way to handle the printing and perhaps ultimately the stationery should be redesigned and perhaps they should pull back the stationery that is already printed.

FIVE TRUSTEES VOTED IN FAVOR OF THE MOTION; DOROTHY VOEGE ABSTAINED. MOTION CARRIED.

There being no further business, the meeting adjourned at 9:30 p.m.


SECRETARY


CHAIRMAN

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Aberdeen Timberland Library, 121 E. Market St., Aberdeen, WA 98520

April 17, 1980

I N D E X

<u>AGENDA ITEM NO.</u>		<u>Page No.</u>
1	Approval of Minutes of the March 20, 1980 Meeting	1
2	Approval of Vouchers	2
3	Reports	
	A. Report of Attorney - Jane Dowdle Smith	3
	B. Board Committee Reports	3
	C. Staff	
	(1) Library Director - Louise E. Morrison	3
	(2) Associate Director for Research & Planning - Virginia Barton	3
	(3) Assistant Director for Public Services - Mary Stough	3
	(4) Assistant Director for Central Services - Sally Loken	7
	(5) Business Manager - Michael Crose	7
4	Correspondence	
	A. Letter dated 4/16/80 from Michael Hedges, President, TRL Staff Association	7
5	Unfinished Business	
	A. Expanded grant request for support of production cost of Resource Directory	8
	B. Ratify poll by telephone of Board members in approving grant application to U. S. Department of Energy	8
6	New Business	
	A. Fifth Edition of Personnel Policy	9
	B. Presentation of Certificate of Appreciation to Ronald Bell, former Aberdeen Board member	10
	C. Service Contract with Jefferson County Rural Library District	10
	D. Complaint from Ted Stenholm	2
7	Other Agenda Items	
	A. Print Trustees' names on TRL stationery	10