

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
415 Airdustrial Way S.W., Olympia, WA 98501

September 28, 1978

M I N U T E S

BOARD MEMBERS PRESENT:

Elmer F. Keiski, Chairman - Thurston County
Donald M. Cox - Pacific County
Dorothy Voegel - Grays Harbor County
Shirleen Johnson - Member-at-Large
Donald L. Law - Member-at-Large

BOARD MEMBERS ABSENT:

Robert M. Baker - Lewis County
Alice Harris - Mason County

STAFF PRESENT:

Louise E. Morrison, Library Director
Virginia Barton, Assistant Director, Western Area
Mary Stough, Assistant Director, Eastern Area
Joy W. Ayres, Business Manager
Barbara Foster, Community Library Assistant II, Lacey
Michael Hedges, Supv.-Public Info. & Program./Serials Librarian
Sally Loken, Supervisor-Central Services
Donna M. Schaan, Supervisor-Personnel Administration
Mary Ann Shaffer, Children's Librarian, Olympia
Betty Sholund, Reference Librarian, Olympia

Jane Dowdle Smith, Timberland Attorney
Liane Bascou, Board Recording Secretary

Chairman Keiski called the special meeting to order at 7:45 p.m. He said that there is only one item on the agenda. The Board has a resolution before them with regard to the 1979 operating budget. Chairman Keiski stated that there are extenuating circumstances regarding the lack of firm assessed valuations which concern a great deal of the library district's income. He had two letters to read for the record. Chairman Keiski also requested that the Trustees, the Director, two Assistant Directors, Supervisor-Personnel Administration, Business Manager, and Timberland's attorney stay after the meeting adjourns for a short Executive Session to discuss collective bargaining matters.

Mrs. Morrison requested that the record show that four counties are represented. Chairman Keiski stated that Mr. Cox was representing Pacific County, Mrs. Voegel was representing Grays Harbor County, Mrs. Johnson was representing Lewis County, and Mr. Law and himself were representing Thurston County; therefore, the Board By-laws requirements for annual budget adoption quorum have been met.

Chairman Keiski read the following letter from the Thurston County Assessor dated September 27, 1978:

"This letter will confirm our phone conversation of yesterday with regard to the library district's assessed value for 1979 tax collection.

"Due to an error on the state assessed utility values received from the Department of Revenue, the assessed value figure for the library will be late this year.

"When the corrected utility values are received, we will be in a position to continue our work and you will be notified of the assessment figure."

Chairman Keiski read the following letter from the Grays Harbor County Assessor dated September 25, 1978:

"Attached is a copy of a letter from the Department of Revenue Utility Department, which we received today, September 25, 1978. This error could involve the following districts:

State	Port	Road District
County		School District #5
Library		School District #67/68
City of Aberdeen		School District #104
City of Elma		Fire District #5

"We will send a corrected Certification sheet as soon as we find where their error is, so you can complete your budgets."

Chairman Keiski said that the Board will have to move on Resolution #34 without complete background. Mrs. Morrison said that assessed values are up considerably, but this will not help the library district a great deal because the number of cents per thousand of assessed valuation drops so as not to exceed the 106% limitation on property taxes. One matter which concerns her is that the timber roll value is a relatively fixed figure which doesn't change every year and if the district's ability to levy against the timber roll is affected then that will lower the anticipated revenue in terms of what the district might have received on the higher assessed value of the timber roll which was assigned last year. As far as the general property taxes and city contract fees are concerned, Mrs. Morrison said she does not anticipate any problem. These should be somewhat higher in 1979 but she is not sure how much higher at this point. She said she has sketchy and incomplete figures and she has no figures for the cities in Thurston County. She does not feel that the Board can set a levy at this time and she has discussed this with TRL attorney Jane Smith. Mrs. Smith agreed that since public notice had been given of tonight's meeting, that the budget as it now exists based on the figures available should be adopted by resolution and that the resolution indicate to the County Commissioners that the budget will have to be revised when the final figures come in. Mrs. Morrison said that the figure of \$2,994,248 is probably \$200,000 to \$300,000 higher than what she actually anticipates having. Mr. Keiski asked if this could also be indicated to the Commissioners and Mrs. Morrison said she could do that. Mr. Cox asked if the district will receive less income in 1979 than in 1978. Mrs. Morrison replied that the only reason the income will be less is because she anticipates a lower cash balance at the end of this year, mostly because the district is running tight on expenditures.

78-57

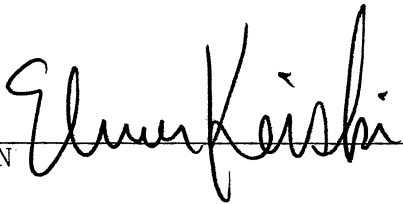
SHIRLEEN JOHNSON MOVED TO ADOPT RESOLUTION NO. 34 SETTING THE MAXIMUM OPERATING BUDGET FOR 1979 AT \$2,994,248; DOROTHY VOEGE SECONDED THE MOTION AND MOTION CARRIED UNANIMOUSLY.

Mr. Cox asked why personal services have not been included in the 1979 preliminary budget. Mrs. Morrison said that this is done every year until the union negotiations are completed. She does not feel that the Board is ready to come right out in the open on this and also it will depend a great deal on how the final dollar amount is divided up.

78-58 DON COX MOVED THAT THE MEETING ADJOURN; DON LAW SECONDED THE
MOTION AND MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at 8:00 p.m.


SECRETARY


CHAIRMAN