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STATE OF WASHINGTON)

ss.

COUNTY OF THURSTON)

I, Beverly Y. Walter, being first duly sworn on oath depose and say: That at the meeting of the Timberland Regional Library Board held on June 19, 1975, due to inadvertence occasioned by hurrying to set up the tape recording machine, I neglected to push the "record" button, and therefore, the first fifteen minutes (approximately) of this meeting were not recorded on the tape.

Beverly Y. Walter

SUBSCRIBED and SWORN to before me this 17th day of July,
1975.

Betty Louise Davidson
NOTARY PUBLIC in and for the State
of Washington, residing at Olympia.

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
1006 Sleater-Kinney S. E.
June 19, 1975

BOARD OF TRUSTEE MEMBERS PRESENT:

William H. Lawrence, Ph.D., Vice Chairman, At-Large--Lewis County
Robert M. Baker, Trustee--Lewis County
Donald M. Cox, Trustee--Pacific County
Raeburn M. Hagen, Trustee--Grays Harbor County
Rita H. McArthur, Trustee--Mason County
Ruth K. Schmidt, Trustee-at-Large--Thurston County

BOARD OF TRUSTEE MEMBERS EXCUSED:

Elmer F. Keiski, Jr., Chairman, Thurston County

STAFF PRESENT:

Virginia Barton, Assistant Director, Western Area
Mary Stough Assistant Director, Eastern Area
Joy W. Ayres, Business Manager
Janet L. Blumberg, Extension Services Librarian
Margaret Casey, Assistant Supervisor, Central Services
Margaret Coppinger, Olympia Librarian
Judy Green, Hoquiam Librarian
Linda Hansford, Montesano Librarian
Mary Russell, Lacey Librarian
Rosalie Spellman, Aberdeen Librarian
Lee Wittenbrink, Service Center Staff
Dorian Smith, Public Information Assistant
Beverly Walter, Board Recording Secretary

GUESTS PRESENT:

Gary Hulbert, Consultant, C. C. Donworth & Company
Kay Evans, Aberdeen Board Trustee
Ron Rowe, Olympia Board Trustee
Theodore Schmidt

The meeting was called to order at 7:35 p.m., by Acting Chairman, Dr. William H. Lawrence.

AGENDA ITEM
NO.

- 1 Approval of Minutes of the May 22, 1975 meeting

MRS. HAGEN MOVED THE MINUTES BE ACCEPTED AS MAILED. SECONDED BY MR. COX AND PASSED UNANIMOUSLY.

- 2 Approval of Vouchers

A discussion followed regarding the vouchers submitted, particularly

regarding the Energy Alternative Symposium funds. Mrs. Schmidt also questioned Voucher #1874 from Bigelow Office Supplies in the amount of \$1118 and asked if Timberland received a discount. She was advised that it does.

MR. BAKER MOVED THE BOARD APPROVE THE VOUCHERS FOR TIMBERLAND REGIONAL LIBRARY, FOR THE ENERGY ALTERNATIVES SYMPOSIUM AND FOR THE PAYROLL. MRS. McARTHUR SECONDED THE MOTION.

Mrs. Schmidt requested that each item be submitted in a separate motion.

MR. BAKER AMENDED HIS MOTION TO APPROVE THE VOUCHERS FOR TIMBERLAND REGIONAL LIBRARY. RITA McARTHUR SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

MR. BAKER MOVED THE BOARD APPROVE THE VOUCHERS FOR THE PAYROLL. RUTH SCHMIDT SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

MR. BAKER MOVED THE BOARD APPROVE THE VOUCHERS FOR THE ENERGY ALTERNATIVES SYMPOSIUM. MRS. McARTHUR SECONDED THE MOTION. MRS. SCHMIDT ABSTAINED FROM VOTING. THE MOTION PASSED.

The Chairman suspended the regular order of business so that the board could hear Mr. Hulbert's report on the progress of the Classification and Salary Study.

5 Unfinished Business

A. Progress Report on Classification and Salary Study--Mr. Hulbert

Mr. Hulbert reported that the study was well underway with six group presentations to employees made between June 5 and June 19. Beginning this week he had started Phase II, which is the interview phase. He said that he had already conducted 34 interviews which ranged from twenty to thirty minutes in general.

Mr. Hulbert said that he thought several observations would be of special interest to the board. One was that the quality of answers to the questionnaire was above average. He felt that the thoroughness was higher both because of the group presentations and the amount of work done by the administrative staff and overall support for the study. He said that individual employees have been very open and cooperative during the interviews.

Mr. Hulbert stated that it was too early to make many general observations, but that several marked differences are beginning to surface. One of them is the difference in duties between employees in the smaller libraries and those in larger libraries; duties in larger libraries tend to be more specialized while there is a great deal of overlap in duties in smaller libraries because the staff is smaller. He said that this was not unexpected and was not a problem but a difference which he was pointing out.

Mr. Hulbert said that another point he would like to bring out was the balance of staff attitudes toward public service. He noted that in many multi-location organizations there was a tendency toward a "we-they" attitude, which he had not encountered in Timberland. He said that employees are directing their efforts toward providing better service to the people of their particular communities but are also identifying with Timberland Regional Library as a region. It is not a case of identification with one or the other, but a well-balanced identification with both the local community and with Timberland goals as a whole.

Mr. Hulbert pointed out that there seems to be an inherent latitude in regard to the individual employee's duties which is a positive factor from the point of view of employee morale. In the community libraries employees can follow their interest in the community and exercise this latitude; the opposite situation is that of employees who have a definite sequence of duties and do not need to exercise it. He said that he felt this is a healthy situation.

Mr. Hulbert said that he would like to meet with the Study Group in the month of July and perhaps once a week as he approaches the end of the study in August.

Dr. Lawrence requested that a calendar of meeting dates be prepared by Mr. Hulbert.

Mrs. Hagen asked if interviews with the trustees would be scheduled. Dr. Lawrence stated that Mr. Hulbert could meet with the trustees in the counties in which he was interviewing, and that one trustee is going to school at the University and Mr. Hulbert can take the opportunity to meet with Mrs. Hagen there.

Mr. Hulbert also commented on the wide range of backgrounds represented in the professional staff from the standpoint of different schools. In some libraries there was a trend to be tied heavily to Northwest schools--but not in Timberland. He had noted a very broad base of professional thinking and preparation here, which he felt was a positive aspect.

At Dr. Lawrence's request, Mrs. Schmidt reported to the board on the action of the Planning Committee in getting the study done. She stated that Mrs. McArthur, Dr. Lawrence, Mrs. Morrison and herself had sat together and worked out a letter of agreement, using as a framework a 14 page document submitted by Mr. Hulbert. They had made changes in hourly allocations so there would be more time for meetings with the Study Group and board. She stated it had been a meeting of the minds and a very fruitful evening. Dr. Lawrence seconded Mrs. Schmidt's comments and felt the board working committee had done a nice piece of business and had sent a report to the rest of the board.

Dr. Lawrence thanked Mr. Hulbert for his report and Mr. Hulbert informed the board that if they had any questions, to please feel free to contact him at any time.

The chairman continued the suspension of the regular order of business to that the board could hear from Ron Rowe, chairman of the Olympia Library Board at this time.

7 Report From Ron Rowe Concerning Efforts of the Olympia Library Board
On The New Building Program

Mr. Rowe, Chairman of the Olympia Library Board, was introduced by Dr. Lawrence. Mr. Rowe stated that his visit was to follow up on the letter sent to the chairman on June 6, and to bring the board up to date as of Tuesday night of their efforts as far as the Olympia Library's new building was concerned. The letter addressed specifically to the resolution passed by the Timberland Board regarding matching funds for contracting libraries. A committee of 26 people had been formed and they had a meeting to bring everyone up to date over the last three or four years (after the \$50,000 Swenson bequest) as to site selection, etc. The committee chose one week to review the information and come back at their regular board meeting next Tuesday and then structure themselves and at that time be made aware of this meeting and Mr. Rowe's discussion with the board. Also, they were informed that the City of Olympia, at the request of the board, had allocated funds to be expended for a building specialist, Herb Mutschler from Seattle, and he is in the process of drawing up a letter of agreement to be presented to the city. The city allocated from special revenue sharing funds some \$2,000 to cover expenses and his time. The question of a site is foremost in mind. The letter to Mr. Keiski was to establish what plan of action is most important and what funds are available locally, and making a formal request of the board to exercise its judgment in matching funds as prescribed by Resolution #24 and meet the contingencies of that resolution.

Dr. Lawrence read the portion of Resolution #24 beginning with "NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Timberland Regional Library that any consideration of participation in the cost of planning library buildings in cities which contract with the district for service will be based upon the following:

- "(1) Local library boards must submit a written request to the Timberland Regional Library Board of Trustees for such funds;
- "(2) The written request must include the outline of a definite plan of action;
- "(3) The Timberland Regional Library Board of Trustees will consider requests subject to funds available in the library district;
- "(4) Commitment of funds will be based on ten percent (10%) of local expenditure to a maximum of \$1,000;
- "(5) Timberland Regional Library funds will be paid only after local funds actually have been appropriated; and

"(6) If these Timberland Regional Library funds for planning library facilities remain unexpended by local officials one year after funds have been transmitted to the local authority, those funds will be returned to the Timberland Regional Library Board of Trustees by the local authority."

A lengthy discussion followed regarding the allocation of funds. The question was raised by Mrs. Hagen that the resolution states the Board can only give ten percent--which would mean Olympia should only receive \$200.00. However, Mr. Rowe stated that Olympia had appropriated \$10,000 but has only allocated \$2,000 at this time to utilize Mr. Mutschler's services, and the bond issue election was set for November 4, 1975.

MRS. SCHMIDT MOVED THAT TIMBERLAND REGIONAL LIBRARY BOARD ALLOCATE \$1,000 TOWARD COST OF PLANNING A NEW OLYMPIA LIBRARY BUILDING, AND THAT THIS SUM BE SENT TO MR. RON ROWE, CHAIRMAN, OLYMPIA LIBRARY BOARD. THIS AMOUNT IS DEFINED IN TRL RESOLUTION NO. 24, DATED NOVEMBER 21, 1974, AND BY DR. WILLIAM H. LAWRENCE'S MOTION IN THE MINUTES OF THE TIMBERLAND BOARD DATED AUGUST 29, 1974. MR. BAKER SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

Dr. Lawrence stated that it was important that the resolution be clearly established as the basis for determining grants in the future.

Mr. Rowe thanked the board for its consideration, and Dr. Lawrence requested Mr. Rowe come back again and report on progress.

Dr. Lawrence stated that the board had received a letter from Roseanne Bridgham, Centralia Library Board Chairman, but there were no totals, no identification as to what the City of Centralia has allocated to planning, and since Centralia was requesting a similar subsidy, he felt it should be a matter of record on the part of the Centralia board. He requested the staff to convey to Mrs. Bridgham that the board wanted the criteria in the resolution to be met--it was not the board's intention not to subsidize their efforts, but to insist that criteria be followed for the record. He requested that a copy of the Olympia letter be sent to her as a model.

The regular order of business was resumed

3 Reports

A. Board

1. Report of the North Mason Committee

Dr. Lawrence requested a report from Mrs. McArthur regarding the Board's Study Committee on North Mason.

Mrs. McArthur stated that she, Ruth Schmidt, and Mary Stough met with the North Mason Friends twice--once on May 27 and again on June 11. At the May 27 meeting, there was some discussion of a used portable building. The North Mason Friends said that they had been informed that they could have clear title to one acre of the land and then they would assume the balance on the other acreage separately. The second meeting mutually asked for on June 11 at South Mason--the librarian came with print-outs of their concerns. The Board committee left waiting for the North Mason group to investigate costs of a survey and The Board committee to report on discussions. Mrs. Schmidt and Mrs. McArthur decided to contact Mason County Planning Director. He suggested that the Soil Conservation Unit be contacted--This was done and a report was given to Dr. Lawrence who has agreed to discuss this report with Bill Petty. Mrs. McArthur said that she is going to ask the committee to meet again for interim steps which might be taken for assurances for Timberland and the North Mason Friends to follow proper sequence. We need to show some positive steps. Mrs. Schmidt stated that she felt the report reflected very clearly the feeling that prevailed at both meetings that there was eagerness on both sides to reach a conclusion. Timberland is sincere in its feeling but thinks that North Mason must make certain gestures in its direction, too. Mrs. McArthur said that Mrs. Barton had promised to investigate the possibility of federal funding. Mrs. Barton stated that a letter had been sent to Mrs. Irene Davis of the North Mason Friends for information with federal regulations included regarding a county-wide plan, etc. Mrs. McArthur requested that a letter be prepared to go to North Mason, and requested that the committee meet immediately after the meeting tonight. She also submitted the following motion.

MRS. MCARTHUR MOVED THAT THE BOARD ESTABLISH THE FOLLOWING TIME FRAME FOR PROVIDING A LIBRARY FOR NORTH MASON IF FUNDS CAN BE MADE AVAILABLE: (1) IDENTIFY NORTH MASON AS A MAIN TARGET FOR A BUILDING IN 1976; (2) START PLANNING FOR THE BUILDING IN JANUARY, 1976; AND (3) SET AN OPENING DATE FOR SEPTEMBER, 1976.

Dr. Lawrence stated that the Friends had been looking for specifics and these were specifics, and being a member of this study from time to time, urged the Board's favorable consideration of this motion.

RAEBURN HAGEN SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

B. Staff

1. Director--Ms. Barton (in the absence of Ms. Morrison)

Virginia Barton noted a special written report in which she discussed the building status of the building at Centralia. She stated a survey

of opinions of library users was done by the Centralia board and the cards came back indicating an overwhelming desire to keep the old building. Mr. Harry Rich, of Rich and Associates, has been selected to be the architect for remodeling plans.

As for the Director's Report, Mrs. Barton said that it is mainly what Mr. Hulbert discussed regarding the Classification and Salary Study and interviews.

2. Assistant Director, Western Area--Ms. Barton

Ms. Barton reported that planning is going on at various locations--Hoquiam has earmarked funds to study the possibilities of what they want to do about a building and asked Judy Green to amplify this.

Ms. Green advised the board that the mayor had received a promise of \$25,000 from a local lumber baron and \$8,000 from a private legacy and earmarked for building fund. There was a slight possibility they could have some community development funds. Dr. Lawrence stated it was gratifying that communities are taking a good look at their facilities and updating, improving, or trying to build new ones, and perhaps the regional library concept has been an instrument in this. He requested Ms. Green to help draft an appropriate letter in accordance with the board's resolution.

Virginia Barton also reported that South Bend was painting some of the exterior of their building and it is quite an improvement. Also noted were several items for the board's attention in her written report.

3. Assistant Director, Eastern Area--Ms. Stough

Ms. Stough stated that she would like to make an addition to her written report regarding the Tenino Library Board. She stated Tenino has a lively board, and she feels there is hope that the city might do something about a building. Tenino is celebrating its 50th anniversary this summer and may decide to honor the librarian who served there so many years, who can no longer get up the steps of the present library, which is inadequate.

Raeburn Hagen asked about the storage problems at South Mason (which are noted in Mrs. Stough's written report) because there was no place to put the folding chairs and Mrs. Stough stated Timberland had received some bids. Mrs. Schmidt noted that the Board must remember this for the future, as there is no storage in the South Mason Building.

Janet Blumberg reported on the bookmobile bringing library activities and programs available in regular libraries. She stated that the Centralia staff was the venturesome one and gave a brief summary of programs, particularly in Randle.

4. Business Manager--Mr. Ayres

Mr. Ayres reported that 77% had been collected through the month of May, but the expenditures were 99%. There was no report from Thurston County regarding interest-bearing warrants. He stated the first half general

property taxes were not in yet from Lewis County because of automation problems. The entire financial status was evaluated and reported, as to expenditures and revenue.

Dr. Lawrence asked if revision of the budget would correct the situation of some of the "red" items, and was advised it will. Mr. Ayres stated that it was necessary to pay for books in advance (quarterly) from capital outlay, and that is why that account was in the red. Mr. Theodore Schmidt asked the board if they had overall cash management so they would not have to go on a warrant basis at any time, so they would never be in the red. He asked why this could not be done--the board could use discretionary areas to balance accounts. The board would have to meet its payroll, but could use other accounts to carry through the revenue dips. If you postponed your capital expenditures for three or four months, you would have working capital, and spend it when you had it and never go in the red. Mr. Ayres stated that the purchase of books from the state had to be paid a quarter in advance. Mr. Schmidt advised them to skip one quarter, then they would be on the other side of the fence. A discussion followed regarding collection of tax moneys, finance management and budget. Dr. Lawrence requested that Mr. Schmidt's remarks be recorded in the minutes.

The meeting was recessed briefly and was reconvened at 9:30 p.m.

5. Area Planning Report--Ms. Blumberg

Janet Blumberg reported on Area Planning, and stated she did not have much to add from the report submitted at the last meeting. She stated they were meeting again in Port Townsend on Monday, June 23 to brief each other. Areas (1) and (3) on the library planning map have agreed to be one planning area. Ms. Blumberg was elected to chair the committee which has expanded to 20 persons to determine possibilities for better services for patrons. Of specific concern is the nonexistence of a library in Jefferson County, but this is an entirely different matter. Dr. Lawrence stated he thought trustee-input should be encouraged, and Ms. Blumberg advised him that the committee welcomed any trustee-input. Mrs. Schmidt felt that since things were changing, the board should be thinking very seriously about this and more time should be provided for in-depth reports from Ms. Blumberg as there was a lot of time going into it. Mrs. Schmidt said that she felt Ms. Blumberg had been given short shrift before on the time she had been allowed when she was prepared to report the board in depth on planning of such magnitude. She said that she felt that much more time should be given to this on a monthly basis. Dr. Lawrence asked Ms. Blumberg if she could use a one-hour study session and she stated that she could. Dr. Lawrence also asked about industry. Ms. Blumberg advised him there were all kinds of libraries represented--a medical librarian at Madigan who had been an industrial librarian. Dr. Lawrence stated he would like a letter sent to Weyerhaeuser to ask their participation in this program and asked the director to arrange for a study session to be devoted to Ms. Blumberg's report on this cooperative planning. He felt the trustees of this library had not really been involved in the development of Ms. Blumberg's thinking and she is representing the board, and he does not know what she is representing. Mrs. Schmidt said that she felt it had changed drastically since the original Area #1 planning began.

Mr. Schmidt commented that there are some real policy matters that are very serious implied in this planning program because the board has to test its constituency too. He said that he meant this board, the people that are down with a ticket in their hand and the board must reflect that to the planning group. Mrs. Schmidt stated the board was interested in planning area and interrelation with NCLIS. She felt the board should be kept advised regarding same and would depend on Ms. Blumberg to keep it coming and that time must be provided for her.

4 Correspondence

- A. Letter from John W. Schumacher, Judge of Superior Court, Grays Harbor County, thanking district for prompt service.

Ms. Barton read a letter from Judge Schumacher of Grays Harbor County, thanking the library for the prompt service in delivering a volume he had requested. Ms. Barton stated Jean Gill of Cosmopolis had received the request, and Montesano personnel had personally delivered the volume, and he was most impressed with Timberland.

- B. Letter from Emery Stoy, Hoquiam, concerning Nuclear Power Meeting.

The following letter was read into the minutes.

"Dear Librarian

"I would like to give you my evaluation of the meeting at the Aberdeen Community Action headquarters, this was billed in the local paper as a preview to the symposium to be held in Lacey.

"First the facts, the two speakers were 100% pro nuclear, there was no one speaking for the opposition, the meeting was attended by about 20 people who to hear a fair presentation of the various aspects of nuclear and alternative sources of energy.

"Now for my opinion for what it's worth, the moderator was definitely pro nuclear, that is the consensus of those attending, the speakers presented a typical AEC program taken directly out of the AEC pamphlets with nothing but flat statements that this (sic) so because we say it.

"Anyone would believe that this program was sponsored (sic) by the nuclear establishment, and I am sure you did not want such a program presented in your name.

"If you have any problem about getting people who are capable of presenting the anti-nuclear side we can obtain many very informed speakers on this subject, true they will not have titles like nuclear scientist etc. but I find that most of the nuclear experts have a very narrow specialized education and are not capable of discussing most of the ramifications of this subject.

"Yours for fair, free and open discussion!"

/s/ Emery Stoy, 113 Firman Avenue, Hoquiam, WA 98550

AGENDA ITEM
NO.

Mr. Baker asked if the statements were true. He said that he was rather surprised. Mrs. Coppinger stated she had meant to send a letter to the chairman of the board after she had attended the sessions on Saturday--and also after the meeting in Olympia. She felt the letter was very true of what happened and it must have happened at various local levels and it was the least well-planned part of the total program. She said that planning for the local forums was quite weak. The same criticisms could be made in Olympia; however, the moderator was more skillful and had a broader audience, so it developed into a real debate both pro and con. People were quite disappointed that the resource people who came from Hanford were so one-sided. She felt Mr. Stoy deserved a reply and his letter should be referred to the Energy Symposium committee. She stated there was no end to comments about the meeting on Saturday, which was far better than the local meeting and a real credit to Timberland. The debate was well-balanced, fair and informative. She said that you came away challenged to do your own thinking. Mary Russell reported on the meeting she attended, and Mrs. McArthur reported regarding the first pre-symposium meeting she attended in Shelton. Mrs. Hagen pointed out that the board should be extremely careful of lending its name if the board was not in charge of the programs. Mrs. Hagen stated that she did not say that she felt assured of a balance of the program--she felt assured that both sides were aware this program was to be taking place and they could, therefore, have their remarks heard.

Dr. Lawrence stated that board members had agreed it would be a worthwhile topic for community presentation and the board had served its mission. He said that the letter from Mr. Stoy warranted an answer, but Timberland should first set forth what the district attempted in sponsoring this effort and that the board should not try to editorialize in answering, but the letter should be forwarded to the proper planners of the program and let them answer it as they see fit. The board was merely a vehicle of community service and perhaps the board learned a little bit about how it wished to conduct itself in the future. Mrs. McArthur stated she had brought her copy of the program of the symposium and requested it be kept at the library, so that if anyone asks questions, they would have the copy available.

5 B. Interim Budget Revision

Virginia Barton stated there were several things listed as part of interim budget revision. The board discussed the first item.

MRS. McARTHUR MOVED THAT THE BOARD REVISE THE BUDGET TO INCLUDE THE ALLOCATION OF \$12,000 FOR THE CLASSIFICATION PLAN STUDY AND THE ALLOCATION OF \$7,615 FOR THE NUCLEAR POWER SYMPOSIUM. RUTH SCHMIDT SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

The letter from Dr. John L. Thompson, Superintendent, Ocean Beach School District, was read and considered. The letter notified the district of an increase in the rent from \$50.00 a month to \$100 per month for rent of the Ocean Park Library facility and the rental to be considered on a yearly basis in the future. The school district has been furnishing heat and light to the library for hours it was open and extra hours that the librarian is there. The rent has been \$50 per month for the past two years.

MR. COX MOVED THE BOARD PAY THE \$100 A MONTH AS REQUESTED. SECONDED BY MRS. McARTHUR, AND PASSED UNANIMOUSLY.

Mrs. Barton discussed the allocation of \$550 for an emergency purchase of a typewriter for the Olympia Library. Mrs. Barton stated that the motor had burned out on the Adler typewriter (purchased on state contract) and it would not be worthwhile to repair the typewriter as it has been a constant problem.

MRS. SCHMIDT MOVED THAT \$550 BE ALLOCATED FOR THE EMERGENCY PURCHASE OF AN IBM (AMERICAN) ELECTRIC TYPEWRITER FOR THE OLYMPIA LIBRARY. MR. COX SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

Dr. Lawrence stated that the board should review state purchases of equipment and look at the quality and durability in purchasing equipment--not just a cost factor at the time of purchasing.

MR. BAKER MOVED THAT \$375 BE ALLOCATED FOR ADDITIONAL TRAVEL FUNDS FOR A BOARD MEMBER TO ATTEND THE AMERICAN LIBRARY TRUSTEE ASSOCIATION FUNCTIONS AND MEETINGS IN SAN FRANCISCO AND COMMUNITY RELATIONS OFFICER TO ATTEND A.L.A. ANNUAL CONFERENCE. MR. COX SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

The transfer of funds presently in the Children's Committee's Hardbound Book Budget to paperbacks and uncatalogued records and children's films was discussed, and it was stated it was simply a reallocation of existing funds that have already been budgeted, the total dollars involved for children's materials are the same.

MRS. McARTHUR MOVED THE BOARD TRANSFER FUNDS PRESENTLY IN THE CHILDREN'S COMMITTEE'S HARDBOUND BOOK BUDGET: \$2,000 TO PAPERBACKS: \$1,000 TO UNCATALOGUED RECORDS: \$3771.97 TO CHILDREN'S FILMS. SECONDED BY MRS. HAGEN AND PASSED UNANIMOUSLY.

A discussion followed on the transfer of funds in Timberland Record Budget at the state library to Timberland budget here for the purchase of currently popular rock records for young people, Virginia Barton stated when the records are ordered through the State Library they are catalogued through the Processing Center--some come in late (if they are available at all) because of the record production problems. This fund would be used to

go to a record store and purchase them immediately and circulate them at the time they are wanted. Dr. Lawrence asked about the discount. Mrs. Barton said that the discount would be the same and the records would not be processed through the processing center, thereby saving \$2.25 on each record which is what it costs to catalog them. Further questions were asked by board members, and at the end of the discussion, Dr. Lawrence suggested the board look at this system--state processing center charges versus cost of staff time, etc.

MR. COX MOVED THAT THE BOARD TRANSFER \$650 IN TIMBERLAND RECORD BUDGET AT THE STATE LIBRARY FOR PURCHASE OF CURRENTLY POPULAR ROCK RECORDS FOR YOUNG PEOPLE AND GET THEM ON THE SHELVES. THE MOTION WAS SECONDED BY MRS. McARTHUR AND PASSED UNANIMOUSLY.

Dr. Lawrence also asked for an Audio-Visual report at the next meeting and cost effective management.

6 A. Set Memorial Day and Veterans Day closures for the district

This item was tabled for future board action.

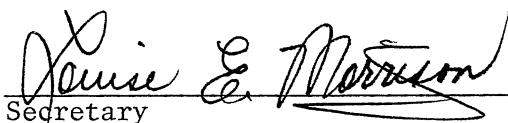
Mrs. McArthur wanted the board to consider one other item, and that was mailings from the Service Center. She stated one day she received 80 cents worth of mailing, and several other items drifted in a few days later. She suggested that the board members have a basket, and all materials be mailed to them at one time and perhaps this would be more efficient. Dr. Lawrence requested the area supervisors and the director to take this concern under advisement and work toward a single mailing to the board and watch the expense of mailing, particularly since postage rates will presumably be increasing.

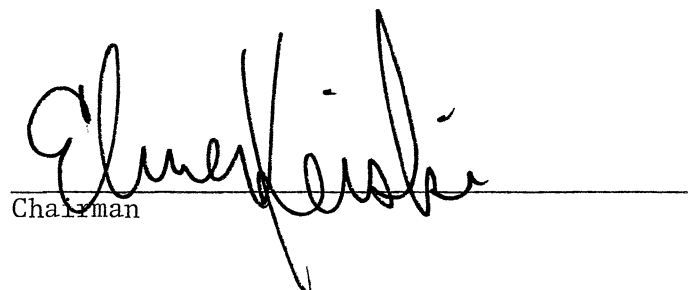
Rosalie Spellman asked the board's feeling regarding the possibility of closure of libraries on July 5. Since the libraries would be closed on July 4th and since the 4th is a holiday, it would be more convenient to give the full-time employees their regular day off on Saturday, and thus save the expense of opening the library again on Saturday after being closed on Friday. The matter was discussed.

RAEBURN HAGEN MOVED THAT THE BOARD GRANT THE DIRECTOR OR ACTING DIRECTOR AUTHORITY TO CLOSE THE LIBRARIES ON SATURDAY, THE 5th OF JULY, 1975. MR. BAKER SECONDED THE MOTION AND IT WAS PASSED UNANIMOUSLY.

The Chair thanked Mr. Schmidt for coming and thanked him for his comments.

The meeting was adjourned at 10:15 p.m.


Secretary


Chairman