

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
RAYMOND PUBLIC LIBRARY

June 27, 1974

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TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
RAYMOND PUBLIC LIBRARY

June 27, 1974

BOARD OF TRUSTEE MEMBERS PRESENT:

Rita H. McArthur, Chairperson--Mason County
Robert Baker, Trustee--Lewis County
Donald Cox, Trustee-Pacific County
Raeburn Hagen, Trustee--Grays Harbor County

BOARD OF TRUSTEE MEMBERS ABSENT:

Elmer Keiski, Trustee--Thurston County
Dr. William H. Lawrence, Vice-Chairperson--Lewis County
Ruth Schmidt, Trustee-at-large--Thurston County

STAFF PRESENT:

Louise E. Morrison, Director
Virginia L. Barton, Assistant Director, Western Area
Mary L. Stough, Assistant Director, Eastern Area
Joy W. Ayres, Business Manager
Janet L. Blumberg, Extension Services Librarian
Marian Osterby, Centralia Librarian
Katherine Payne, South Bend Library
Michael J. Sheafe, Community Relations Officer
Doris Whitmarsh, Olympia Library
Jay Windisch, Raymond Librarian
Betty Wood, Raymond Library
Philip Olson, Public Information Assistant
Barbara Smith, Board Recording Secretary Pro Tem

OTHERS PRESENT:

LaVonne Baldwin, Raymond Trustee
Rosanne Bridgham, Centralia Trustee
Kay Evans, Aberdeen Trustee
Mrs. David Gauger, Raymond Trustee
Linda Johnson, South Bend Trustee
Dr. Peter W. Johnson, Raymond Trustee
Lilly Piva, Union Representative, AFSCME, AFL-CIO
Ann Setter, Bay Center
Genevieve Shotwell, Bay Center
Charles Werley, Raymond Trustee

The meeting was called to order by Chairperson, Mrs. McArthur at 7:40 p.m.

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1 Minutes of the May 16, 1974 meeting

Mrs. McArthur asked if there were any corrections to the minutes of the May 16th meeting. Since there were no corrections or additions, the minutes stood approved as mailed.

2 Approval of Vouchers

Mrs. Ayres called attention to Voucher No. 1923--he stated that the amount for the book charging machines seemed high because charges for all the machines are consolidated and paid at one time instead of stretching payments out over the whole year. Mr. Ayres said that other vouchers were routine items. Voucher No. 2011 is a quarterly payment to the State Library for book processing which makes the voucher total higher.

MR. BAKER MOVED THAT THE VOUCHERS BE APPROVED AS PRESENTED. MRS. HAGEN SECONDED THE MOTION AND IT WAS PASSED UNANIMOUSLY.

3 Reports

A. Board

1) South Mason Progress--Rita McArthur

Mrs. McArthur stated that she had no real report at this time since South Mason progress would be taken up under unfinished business. Mrs. Morrison said that the plans for the new library have been approved with the changes that Timberland requested and the lease is ready to be signed.

2) Trustee Workshops--Raeburn Hagen

Mrs. Hagen reported that she had enjoyed the workshops and that there had been good attendance from several areas. She asked if any of the people who were attending the board meeting had any comments and whether or not they felt this type of workshop is worthwhile. She said that she was attempting to find out whether or not there would be continued interest in attending workshops. Raymond Board member Charles Werley stated that being a new board member, he found the workshop most helpful. Mrs. Hagen said that the Washington Library Trustees Association would like to continue to hold the workshops since there is a turnover of trustees each year.

3) Budget Committee Meeting--Mrs. McArthur

Mrs. McArthur reported that she met with Dr. Lawrence, Elmer Keiski, the Director, and Mrs. Stough on June 25. The staff had spent a great

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deal of time on the budget revision and making recommendations. Mrs. McArthur said that she did not think that there was anything unusual in the revisions that were made. She said that she felt that every question that could possibly be asked was brought up and had been answered satisfactorily and she and the other members of the budget committee felt that this is a good and workable budget. She commented that the board will be acting on the recommendations for the Revised Budget under unfinished business (Agenda Item No. 5B).

B. Staff

1) Director--Mrs. Morrison

Mrs. Morrison introduced Ms. Lilly Piva, staff representative of the American Federal of State, County and Municipal Employees, AFL-CIO, replacing Reggie Berg, who has retired.

Mrs. Morrison stated that there had been two more-or-less professional social functions during the month. One was an open house which was held for Neva Bequette, who has retired as Director of Mid-Columbia Regional Library and the other was an open house for Dr. Peter Hiatt, newly appointed director of the University of Washington Library School.

Mrs. Morrison reported that both she and Janet Blumberg had attended the State Planning meetings in Richland and Tacoma. The meeting in Tacoma was also attended by several other staff members from Timberland. The reports on those meetings have come back to the Library Futures Planning Task Force and from the reports and from the material that has been developed over the past several years, there will be four or five alternatives which will be sent to the governor for consideration of possible directions for libraries in Washington State. She said that very shortly there will be a mailing to the profession at large of the recommendations of the Washington State Advisory Council on Libraries and the Library Futures Planning Task Force so that members of W.L.A. will receive information as to the proposed alternatives for the library future in Washington State. Mrs. Morrison said that as funding becomes more and more scarce it is increasingly necessary to look for other ways of funding library support.

Mrs. Morrison stated that much of the month had been spent in planning budget revision and preliminary planning for the South Mason outlet.

The director stated that one of the things which the board will need to know, which will also come up in the revision of the budget as it has been proposed, is that the Fair Labor Standards Act requires that, beginning on May 1, 1974 overtime must be paid in cash rather than in

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compensatory time. That cash must be paid at time-and-one-half the regular rate. She said that the Fair Labor Standards Act provides that a workweek is "a regular recurring period of 168 hours in the form of seven consecutive 24 hour periods." The workweek can be set beginning on a Monday or a Wednesday or whatever and can begin at any time of the day, but once the standard workweek (and it does not have to be the same for all employees or all departments) is established it may not be changed unless the change is intended to be permanent. Mrs. Morrison said that this will have implications as far as the budget is concerned. The library district has been compensating employees for overtime with time-and-one-half in compensatory time off rather than in cash and now it is required that they be paid in cash. She said that also there will be some positions which will, over a period of time, naturally accrue some overtime until schedules can be adjusted so that they can be accomplished within the 8-hour period. This may mean some changes in scheduling but the change in method of payment is mandatory. She pointed out that the board had already raised the minimum wage to \$1.90 per hour beginning May 1, 1974 so the district is in compliance with this provision and cash for overtime will need to be paid for time accrued since May 1. Any time that was earned before May 1 will be paid in compensatory time, she said. Mrs. Hagen asked at what level this provision of the act applied. Mrs. Morrison replied that it applied to virtually all levels except "bona fide executive, administrative and professional jobs." Therefore, the professional staff can work ten hours a day if necessary but will be paid for only eight. Mrs. Morrison said that she has had several conversations with representatives of the U. S. Department of Labor in Seattle with regard to applications of this law to the library and feels that the library district is in compliance with these regulations.

Mrs. Morrison reported that there had been a break-in at the Olympia Library which resulted only in the loss of 4 pairs of scissors and some damage to the doors of one of the film cabinets. She said that there is no question but that it was forcible entry and a statement of loss has been sent to the insurance company along with a copy of the police report.

2) Assistant Director, Western Area--Mrs. Barton

Mrs. Barton had submitted a written report to the board, but stated that she wished to call to the attention of the board that work is progressing on the library at Taholah. Marian Curley has been hired as the Community Library Assistant for the library when it opens. The Quinault tribe is providing quarters, shelving and furniture and Federal Grant monies have been received by Timberland from the State Library.

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Mrs. Barton reported that three libraries in the district (Aberdeen, Hoquiam, and Montesano) are participating in an experiment. Once a month they will be listing ten or twelve titles in the newspaper (Aberdeen Daily World) along with a coupon which the patron can cut out and mail to the participating libraries requesting one of the books on the list. The book will be mailed to the patron. She said that these are not titles which are high on the request lists but are in the collection and are of general interest. It is an experiment on the part of the district to see what the impact of this type of thing might be. The list is the type which might be put out on book-marks or flyers, to see what response there might be to seeing this in the newspaper along with the mailing address to send for the books. Whether or not this will attract new patrons, there is no way of knowing. However, the Daily World is contributing space in their new Sunday supplement as a public service for a three-month period.

Mrs. Barton also pointed out that there is some discussion of closing the school at Bay Center. She mentioned that there were representatives of that community at the Board meeting and suggested that at some time during the meeting they might wish to address the board.

3) Assistant Director, Eastern Area--Mrs. Stough

Mrs. Stough also had submitted a written report but wished to make a few comments. She said that Olympia, Raymond and South Bend all have old Carnegie-style libraries. Olympia, in particular, has a library which is almost literally falling down around their ears. The director of Timberland and the Olympia librarian recently attended a meeting of the Committee of the 70's at which the need for a new library building was discussed. She said that the committee is charged with setting priorities for the community and it is hoped that a new library will be one of those priorities.

Two staff members, Alma Greenwood and Jay Windisch, recently spent five afternoons in Seattle at a genealogy workshop. A genealogy group is meeting at Olympia now and 86 people have attended. She said that this is proving to be an extremely popular subject. One woman had asked to bring a class of high school students from her church to the meetings. The Evergreen State College also had asked for assistance since they are setting up classes in genealogy for the fall. The important thing is that all of this has happened in the last two months and people who have never used the library are now coming in to the library and finding out what the regional library has to offer. She said that until now, the only place in the state that it has been possible to get any really definitive information on genealogy has been at Seattle Public Library and when people would go into a library

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to ask for genealogical information, they were told "no, we don't have that kind of information" or that they would have to go to Seattle. This would turn people off of the library altogether and they would not return.

Mrs. Stough said that another thing that is happening at the Olympia Library is a volunteer remedial reading program. This has been taken on by the Friends of the Library. One of the Friends has been involved in the remedial reading program at McLane School during the school year and had asked if it could be continued through the library during the summer with volunteer help from the Senior Center. It has proved so successful that many children who just happen to be in the library when the program is in session have asked to join in on the fun even though they may not need remedial reading help.

Mrs. Stough said that the library tends to rely a lot on statistics for information as to necessity for staffing and amount of time libraries are open, etc. It has been noted that the Winlock library statistics have risen sharply and it may become necessary to increase the staff to full-time because library usage has grown all out of proportion to the amount of staff time and hours open. She said that this can be traced to the fact that an elementary school has been opened without a library and now another Winlock operational levy has gone down to defeat and the new school is going to have to be closed and the remaining schools run on double sessions. Mrs. Stough said that Timberland cannot be run as a school library but does have an obligation to the people in the Winlock area.

Ms. Blumberg commented on the fact that the Raymond and South Bend libraries are trying to make areas in their libraries available for patrons who cannot climb stairs. Ms. Blumberg said that she felt this is a priority item. Mrs. McArthur said that she agreed that this is important and that some publicity should be given to it.

4) Business Manager--Mr. Ayres

Mr. Ayres said that an auditor from the State Auditor's office had been at the Service Center for two days. He said that one of the auditor's comments was that Timberland does seem to have a lot of vouchers under \$10.00 and recommended that these small amounts be paid out of imprest funds rather than run through the voucher system, which is more expensive. Mr. Ayres said that he had discussed this with the director, that she concurred and this is their recommendation to the board. The auditor had also stated that this decision should become a matter of record in the board minutes.

Mr. Ayres said that warrant interest paid through May was \$265.43. With the money that was received during June, it had been possible to

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make investments which should bring Timberland to a zero balance on interest-bearing warrants by the end of the year.

Mr. Ayres said that subsequent to the board's suggestion, he had gone back through revenue receipts for the past several years to complete the pattern of revenue receipts for a given quarter during the year. He said that the pattern generally is that 12% is received during the first quarter, 39% during the second quarter, 15% the third quarter and 34% the fourth quarter. He said that when income is received in such varying amounts it is impossible to budget accordingly without resorting to interest-bearing warrants. The district's expenditures remain relatively stable from month to month while the income does not.

Mr. Ayres said that the tracking charts have been redone to show anticipated income by quarter and Timberland's position in relation to that anticipation of receipts and expenditures.

REVENUE:

State Forest Yield: Anticipated \$50,000 for the first two quarters; received \$46,000 through the first five months which is a little higher than had been expected. If State Forest Yield continues at this rate throughout the year, but budget will certainly be easier to administer along toward the end of the year.

Contract cities: This money is not received in the quarter in which it falls due. Therefore, although the budgeted amount was \$125,000 for the first quarter, only \$15,000 was received during that period. Through the month of May \$97,962 was received but the majority was first quarter money. Only two cities have made their second quarter payments.

Xerox and other copiers: Budget \$13,000; received \$3,727 cumulative total through May.

Other miscellaneous revenue: Budgeted \$13,062; received \$9,388 through May.

EXPENDITURES:

Administration: Total budget \$178,673 for the year; \$65,875 expended through May.

Public Service: Budgeted for the year \$1,281,069; expended \$520,527 through May.

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Organization of Materials: Budgeted for the year \$164,783; \$27,454 expended through May.

Facilities: Total budgeted for the year \$59,692; expended through May, \$14,406.

Mrs. McArthur suspended the order of business to afford the Bay Center people the opportunity to make their remarks concerning the situation in that area.

Mrs. Shotwell said that the school board had asked that a committee examine alternatives for the school building in Bay Center. There had been some discussion of closing the school, however, at last report it will operate through the 1974-1975 school year. Mrs. Barton stated that one of the problems of Bay Center is its remoteness--it is 22 miles down the peninsula from Raymond and South Bend and one of the two roads to it is a dike. Mrs. Shotwell said the school is a part of the South Bend school district. The community has been told that if a levy is passed the school may be able to remain open, but this is problematical. Mrs. Shotwell stated that she and Mrs. Setter, who accompanied her, are not really representing the Bay Center Community, but are concerned parents who wish to have the best possible facilities for their children. Both of them feel that if the school is closed that making the building available as a community center with part of that used as a library would be of great benefit to the area. Mrs. Shotwell said that she has been acting as custodian in the school and the school library is absolutely appalling. The materials available are not suitable for 5th and 6th graders--(Walt Disney paperbacks, etc.) and there is very little assortment. The people in Bay Center are heavy users of the Bookmobile and there are a great number of summer people in the area who also use the Bookmobile. She said that she would especially like to see the facility used for a library if the school must be closed. Mrs. Morrison said that the library district would be watching developments with great interest to see what develops in Bay Center in the way of planning for the community. Mr. Cox suggested that Ocean Park might be a good place for Bay Center people to see. While Ocean Park is larger, many of the circumstances seem to be parallel and perhaps the experience of Ocean Park would be helpful to Bay Center.

Mrs. McArthur called a brief recess at this time.

The regular order of business was resumed.

4 Communications

A. Letters supporting South Mason Facility

Mrs. Morrison stated that a number of letters had been received from residents of the South Mason area supporting the proposed facility. To date, no mail had been received opposing the facility and, in fact,

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it seems as if all the people are excited at the prospect of having a Timberland library in the area. Mrs. McArthur said the Mason County people have always been most supportive of the regional library concept and while they have never had their own facility they have worked long and hard for library service and she, as a Mason County resident, is happy to see their efforts rewarded.

B. Letter from Dr. Lawrence

Mrs. Morrison read a letter from Dr. Lawrence stating that while he was very sorry that he could not attend the June meeting, he was most anxious that the board and staff and the community in general know his feelings regarding the South Mason Facility. He stated that he was proud as a trustee that the board is now able to move ahead and meet its obligations to the people of South Mason County by approving the construction of a building to lease in which to house a fixed facility for service to that area. He wanted his letter to add his yea vote to this action by the board.

C. Letter from Mr. Keiski

Mr. Keiski said that he was unable to attend the June meeting due to a convention conflict in Chicago. He stated that he wished the trustees to be aware of the fact that he had reviewed the plans for the South Mason Facility with the director and felt that these were acceptable. He also added his yea vote to proceeding with the project.

5 Unfinished Business

A. Lease for the South Mason Library

Mrs. Morrison said that the lease had been received from Title Guaranty Company of Lewis County and there were some revisions necessary. Since Mrs. Jane Dowdle Smith, who acts as the District's attorney, was away from the area on vacation, Mrs. Morrison said that she had asked another attorney to review the proposed lease on behalf of Timberland. She had received two pages of suggested changes, which in most cases were matters of clarification of working. One item that Mrs. Smith had mentioned previously was that a "mutually hold harmless" clause always should be included. This would mean that if a Timberland employee inadvertently left the "kitchenaid" on and it caught fire, that Title Guaranty would not sue Timberland nor would Timberland sue Title Guaranty if, through faulty wiring or some other occurrence, some of the district's materials and equipment were destroyed. This clause was added and the recommendation of the director is that the board enter into this lease so that construction can begin. She reported that

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there have been several changes in the plans (four revisions of the original blueprint) but now the staff feels that the proposed facility will be very satisfactory. In response to a question from Mr. Baker, the point was clarified that this is a 10-year lease and renewable subsequent to that on a year-to-year basis at the option of both parties.

MR. BAKER MOVED THAT THE BOARD APPROVE THE LEASE BETWEEN TIMBERLAND REGIONAL LIBRARY AND TITLE GUARANTY COMPANY OF LEWIS COUNTY FOR THE SHIGLEY HOME TRACTS LIBRARY BUILDING. MRS. HAGEN SECONDED THE MOTION AND THE MOTION WAS PASSED UNANIMOUSLY.

Mr. Baker suggested that when Title Guaranty has signed the lease, that the news release should be carefully done. Mrs. Morrison stated that it should also be a matter of public record that the future priorities of the library district may be changed by the development of the Bangor Site because the Trident population will not be confined to Kitsap County alone. It will take in a good portion of Mason County, Jefferson County and probably a part of Pierce County also. Increased service will undoubtedly need to be provided at North Mason.

B. 1974 Budget Revision

Mrs. Morrison said that the board had held some funds unallocated since February waiting to see what was going to happen with South Mason, and also to see if there would be funds forthcoming from the last session of the legislature. Those funds are now available and must be budgeted. The revised budget adds \$86,395 for books, \$14,560 for AV materials (non-print). The board had already made changes in March and April which have been incorporated into the revision. There was an interior business office reallocation of funds of \$12,634 which had been encumbered in 1973 and had to be reallocated for payment in 1974. The cost of the Funmobile was added in April and in April also the board recognized the Federal Fair Labor Standards Act by bringing minimum salaries up to \$1.90 per hour. In May the board approved purchase of a piece of equipment and the allocation for funds for furnishing the new South Mason outlet, pending completion of negotiations on the lease. The new changes which are recommended, outlined in a memo from the director to the board, would bring allocations up to last year's levels. There had had to be some severe cuts in allocations in the materials budget but this was replaced in the revision and some of the funds previously cut from travel were replaced. Travel ability has been cut by about one-third on the same amount of money that had been allotted last year, due to the increase in payment for use of private vehicles from 10¢ per mile to 13¢ per mile.

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The director stated that the 6/27/74 budget revision reflects actual expenditures for 1973; shows what the 2/21/74 budget revision allowed; and what is being requested in the present revision. This should give a good overall picture of the differences. There is an additional amount of \$11,253 which has been added to capital outlay. This is for specific equipment requests from various libraries. It includes putting 16 m.m. projectors and screens in the remaining libraries which do not have them. It also includes the AV carts, which are a necessity. There has been an increase in organization of materials. This has been increased by \$41,295 for processing more books and records. In addition, Mrs. Bruhns had requested that more money be allocated for processing gifts and paperbacks which are purchased outside of the normal funds. The revision also provides for adding one professional position to the Lacey Library. This would be a children's librarian in September when the present staff member who is filling the position as a non-professional resigns.

Mrs. McArthur reiterated her remarks that she, Mr. Keiski, and Dr. Lawrence had spent several hours going over the budget with the director and she recommends that the board adopt the budget as presented.

MR. COX MOVED THAT THE BOARD ADOPT THE REVISED BUDGET FOR 1974. MR. BAKER SECONDED THE MOTION AND IT WAS PASSED UNANIMOUSLY.

Mrs. McArthur asked David Levine for a report on the Funmobile. Mr. Levine had brought the Funmobile to Raymond for the meeting so that the board members would have the opportunity to see it. Mrs. Morrison said that Dave had volunteered to drive the vehicle to Raymond on his own time and had offered to help pay for the gas because he was so anxious to have board members see it. Dave said that the response had been even better than he had expected and the turnouts have been tremendous. In some cases anywhere from 60 to 68 children have appeared to meet the Funmobile when it arrives at its scheduled stops.

6 New Business

A. Approval of Payment of Warrants under \$10.00 out of Imprest Funds

In compliance with the auditor's suggestion, Mrs. McArthur said that she would entertain a motion to the effect that checks in the amount of \$10.00 or less should be paid from imprest funds rather than through the voucher system. Mr. Ayres said that a study had been done and showed that it costs the district \$3.60 for each warrant and an imprest fund check can be written for about 50¢ to 75¢.

MR. COX MOVED THAT, ON RECOMMENDATION FROM THE AUDITOR, CHECKS FOR LESS THAN \$10.00 BE PAID OUT OF IMPREST FUNDS RATHER THAN ON VOUCHERS. MR. BAKER SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

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Mrs. Morrison said that it is no longer necessary for board members to turn in receipts for meals when they attend meetings. It is necessary that meal costs be itemized on the travel vouchers, but receipts will not be needed.

7 Additional Agenda Items

A. Letter to John Kneeland re South Mason discussion

Mrs. Morrison read a letter to Mr. Kneeland which had been prepared for Mrs. McArthur's signature which stated that the board had agreed to terminate discussion with Mr. Kneeland in regard to search for a location in Mason County on which to erect a fixed facility for the district to lease.


B. Letter to Commander J. P. Dunn, Naval Torpedo Station, Keyport, Washington

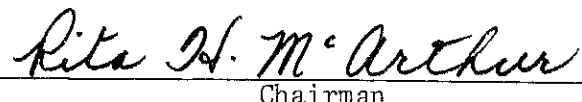
Mrs. Morrison read a letter which is to be sent over Mrs. McArthur's signature going on record as defining Timberland's concern with serving the influx of personnel to the Trident project. The letter stated that the board is cognizant of the fact that Jefferson, Mason, Pierce, as well as Kitsap Counties will feel the crunch of the added needs for service and while planning is underway for additional facilities in North Mason County, the district is well aware that it will be necessary to rethink space and equipments needs that had been anticipated. The letter asked for any assistance that could be given in applying for federal impact funds to help facilitate providing service to the additional population which is expected.

C. Report on Naselle--Mrs. Barton

In the past Naselle has discussed a fixed facility in that area. The Bank of the Pacific has been planning a branch and has begun building, and there could be space available in that building. However, the government plan to build the Trident Submarine Base has made it imperative that Timberland make it clear that Naselle's request cannot be considered until the full impact of the Trident project is realized. The use in the Naselle area has grown from the "occasional signature" a few years ago to 45 persons using the bookmobile on its most recent stop with several hundred books being checked out.

There being no further business to come before the board the meeting was adjourned at 9:35 p.m. The next regular meeting of the board will be on July 18, 1974 at the Service Center in Lacey.


Secretary


Chairman

memo

timberland regional library

June 25, 1974

To: Rita H. McArthur, Chairman; Timberland Regional Library Board
Members; Staff; and Patrons

From: Elmer Keiski, Board Member--Thurston County

Re: South Mason Facility

I will be unable to attend the monthly meeting due to a convention conflict in Chicago.

I wanted the trustees to know that I support the South Mason library project. I have reviewed the plans and budgeting required for this facility with Mrs. Morrison and find the details acceptable. I suggest that we go ahead immediately with the project and if I were to be at the meeting I would vote that we proceed with this facility.



EK/bws



Weyerhaeuser Company

Forestry Research Center
505 North Pearl Street
Centralia, Washington 98531
(206) 736-7678

June 25, 1974

Mrs. Rita McArthur, Chairman
Board of Trustees
Timberland Regional Library
1006 Sleater-Kinney Road SE
Lacey, Washington

Dear Mrs. McArthur:

It is with considerable regret that I will be unable to attend the Regional Board Meeting in Raymond this Thursday. First, I am sorry that I will not be there to meet the Raymond Board and our new librarian on his home grounds. It is always a pleasure to travel to the supporting units of the Regional Library. Secondly, and perhaps more importantly, the Board will be taking action on establishing an honest-to-goodness library outlet in Mason County. The Board's effort to stimulate the construction of a suitable building to house the South Mason Library and its approval to lease this facility is a historic development. We are now finally able to provide a fixed facility meeting established library standards for South Mason County. It is, indeed, regrettable that our protracted negotiations with the City of Shelton Library Board bore no fruit.

It makes me feel good as a trustee of the Timberland regional system that we are able to move ahead and meet our obligations in South Mason County. There is the hope that our action tonight in approving the leasing agreement for the South Mason unit augurs well in providing Timberland regional library service for all citizens in South Mason County. I appreciate the understanding of the people in North Mason County in recognizing the need to go ahead with the South Mason unit first. The Board's action tonight will in no way diminish our interest in the North Mason unit. The Federal Government's proposed plans to enlarge the Bangor facilities may very well speed the day for the establishment of a comparable unit at the north end of the county.

Again, I regret that I cannot be present at the meeting in person, but by this letter add my yea vote to those cast in this important action by the Board.

Sincerely yours,

William H. Lawrence, Vice Chairman
Board of Trustees
Timberland Regional Library
WHL/fb