

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
1006 Sleater-Kinney S. E.
Lacey, Washington

January 18, 1973

I N D E X

<u>Agenda Item</u> <u>No.</u>		<u>Page No.</u>
1	Approval of minutes of the December 21, 1972 meeting	2
2	Approval of vouchers	2
3	Reports	
	A. Board	
	1) Legislative Report - Ruth Schmidt	2
	2) Equipment Committee - Bob Baker, Chairman	10
	3) Union Negotiating Committee - Bill Lawrence, Chairman	11
	B. Staff	
	1) Director	12
	2) Assistant Director, Western Area - Mrs. Barton	16
	3) Assistant Director, Eastern Area - Mrs. Stough	17
	4) Central Services Supervisor - Mrs. Bruhns	19
	5) Business Manager - Mr. Ayres	19
4	Communications	
	A. Letter from James H. Kirks, Jr., Director, North Olympic Library System	19
	B. Letter from Russell Koskela regarding <u>Playboy</u> Magazine	20
	C. Letter from Arnold Wagner, Grayland	20
5	Unfinished Business	
	A. Decision regarding support of library legislation	11
	B. Decision regarding Xerox equipment (included in 3-A-2)	10
	C. Decision regarding lease terms for new facilities	9 & 15
6	New Business	
	A. Discussion of possible joint facility for Olympia	6 & 15

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
1006 Sleater-Kinney S. E.
Lacey, Washington

Minutes of January 18, 1973

BOARD OF TRUSTEE MEMBERS PRESENT:

Rita McArthur, Chairman - Mason County
Dr. Wm. Lawrence, Vice-Chairman - Lewis County
Robert Baker, Trustee - Lewis County
Elmer Keiski, Jr., Trustee - Thurston County
Raeburn Hagen, Trustee - Grays Harbor County
Ruth Schmidt, Trustee - Thurston County

BOARD OF TRUSTEE MEMBERS ABSENT:

Marcel King, Trustee - Pacific County

STAFF PRESENT:

Louise E. Morrison, Director
Virginia Barton, Assistant Director, Western Area
Mary Stough, Assistant Director, Eastern Area
Barbara Bruhns, Book Selection & Reference Coordinator
Joy Ayres, Business Manager
Margaret Coppinger, Olympia Librarian
Alma Greenwood, Olympia Reference Librarian
Gail McGovern, Hoquiam Librarian
Joyce Nichols, Tumwater Librarian
William Ott, Serials Librarian
Mary Russell, Lacey Librarian
Irene Robbins, Central Services Librarian
Marilyn Lindskov, Public Information Assistant
Elizabeth Gatlin, North Mason Librarian
Mary James, McCleary Librarian
Lavina Phillips, Yelm Librarian
Beverly Porter, Board Secretary

OTHERS PRESENT:

Dorothy Cutler, Washington State Library
Kathryn Evans, Aberdeen Board
Jeannette H. Ford, Lacey Board
Frank C. Pratt, Lacey Board
Alberta Boling, McCleary Board
Irene B. Davis, North Mason Friends
Thomas W. Davis, North Mason
Rev. Orville A. Jacobson, Ocean Shores
Robert L. Osborne, Ocean Shores
George T. Riches, Ocean Shores
Ron G. Rowe, Olympia Board
Wm. F. Greenwood, Olympia
Anthony T. Irving, Tumwater Board
Rose L. Turner, Yelm Board

The meeting was called to order by Chairman, Rita McArthur, at 7:35 p.m. Mrs. McArthur asked Mrs. Stough to introduce those present.

Agenda Item
No.

1 Approval of minutes of the December 21, 1972 meeting

The following corrections were noted in the minutes of the last meeting:

- 1) Page one (Election of Officers for 1973) should read:
"Mr. Baker nominated Rita McArthur as Board Chairman.
Seconded by Dr. Lawrence. Mrs. Hagen moved that nominations be closed. The secretary was directed to record a unanimous ballot."
- 2) Page four (Budget Committee), the last paragraph should read:
"Mr. Baker commented that the need for revision of the 1972 budget was because of additional money which had come to the library district."

MR. BAKER MOVED ACCEPTANCE OF THE MINUTES OF THE DECEMBER 21, 1972 MEETING AS CORRECTED. THE MOTION WAS SECONDED AND UNANIMOUSLY CARRIED.

2 Approval of vouchers

Following board discussion: MR. BAKER MOVED THAT THE DECEMBER FINAL 1972 VOUCHERS BE ACCEPTED. SECONDED BY MRS. SCHMIDT AND CARRIED UNANIMOUSLY.

Following board discussion: MRS. SCHMIDT MOVED THAT THE JANUARY 1973 VOUCHERS BE ACCEPTED. SECONDED BY MR. BAKER AND UNANIMOUSLY CARRIED.

3 Reports

A. Board

1) Legislative Report - Ruth Schmidt

Mrs. Schmidt reported that the Board has been very interested in proposed legislation which is contained in HB 170 and SB 2166 [which are identical] on the state-wide system of libraries. Because of deep and continuing interest in this legislation, the board had requested an in-depth discussion at a study session. Miss Dorothy Cutler, Chief of Library Development of the Washington State Library, had kindly consented to come before the board on January 11 to answer the board's questions. Mrs. Schmidt said that the study session was arranged because of the great importance to the future of libraries in our state, and that they, as members of a regional board, had needed to be able to answer questions from residents of the five counties of the system. She said that this matter of prime importance was open for discussion at the present meeting and introduced Miss Cutler.

Agenda Item
No.

Mrs. McArthur said that invitations to the meeting tonight had been issued to friends and to local library boards within the Timberland area because it was thought that they also would have questions they wanted answered. For this reason Miss Cutler was invited to attend the January board meeting.

Miss Cutler then summarized what had been discussed at the January 11 study session: She said that she had talked to the board about her involvement in a year and a half of a study by the Advisory Council on Libraries of what was going on in libraries in the state. She said that in reality some of its findings and some of its concerns are put together by the Legislative Council in these twin bills. The 1971 legislature came out with HCR 20, which had 12 points, requiring the Legislative Council, research arm of the legislature, in conjunction with the Washington State Library Commission, to study the problems of libraries and report back to the 1973 session of the legislature. The Washington State Library Commission assigned this task to their state-wide Advisory Council on Libraries, and during the past year and a half the Advisory Council organized itself into five task forces to deal with the twelve points contained in HCR 20. These task forces reported regularly to the Commission and in the last six months or more had several meetings with the Local Government Committee of the Legislative Council to talk to them about their findings and their concerns. One of the primary concerns was that public libraries in this state are at the crossroads in terms of being able to move forward in any way because of library districts' total reliance on the property tax as a source of funding. The librarians felt that the property tax as a source of funding was not realistic because library services are services to people and not services to property, such as fire protection, which improves the value of property by the quality of it and the service. She said that one of the recommendations that the Advisory Council made to the Legislative Council was that some consideration be given to a different source of funding for public libraries. Miss Cutler said that last June when the Advisory Council made this presentation there was a possibility that the citizens of the state would vote on an income tax in November, and the Advisory Council was suggesting to the legislators that perhaps an income tax was a more realistic source of funding for public libraries in that it related to people. Advisory Council members made several other suggestions and reiterated again the need for improved funding for public libraries. She said that public libraries are a cornerstone of the developing state-wide network. If public libraries do not improve and develop, then there can be no state-wide network of library services which both the Commission and the Legislature are interested in developing. She said that there also was concern about the fact that many of the state's citizens did not have library services. One of the charges in HCR 20 was that consideration be given to the 150,000 or more citizens in the State of Washington who do not have access to direct library services.

Agenda Item
No.

Miss Cutler said that as a result of these concerns and the developing of the picture of taxes and tax reform in this state, the Committee on Local Government felt that it should prepare legislation which would come before the 1973 Legislature to put before them, along with all the other things they would be considering, the problems, concerns and needs of libraries. This legislation was developed by the Local Government Committee early in October, and between October and December there was a series of meetings with the State Library Commission, the Washington Library Association and the State Advisory Council on Libraries, and it was revised down to the wording that is in the current bills. On December 28 the entire Legislative Council voted on a group of bills that they were going to support in this session of the legislature, and this bill proposed by the Local Government Committee of their Legislative Council was approved for presentation to the legislature. Miss Cutler said that this summarizes the process through which this legislation has gone.

The legislators then saw that the solution of these problems that the Advisory Council and the Commission presented to them lay in the development or the establishment of a state-wide system of libraries funded at the state level and the removal of library districts from the property tax. The bill then creates a State Board for Libraries and Information Science and this state board must create no less than eight area planning councils, whose composition is spelled out in the bill. These councils then develop a plan for library services in their area and present this plan to the state board for adoption. There also is created a State Planning Council which is to review the role and services of the Washington State Library and recommend to the state board how the state library should operate under a state-wide system.

Mrs. Morrison commented that at this point the danger in the bill is the fact that at the moment there is no funding included.

Miss Cutler said that at the session of the Legislative Council in December the bill came to them with a section in it which specified an appropriation of \$27,000,000 a year [for the first two years] for the operation of the system, and unless that money was appropriated, the bill was non-operative; this is the "self-destruct" section in the bill. She asked who would want to have a system with no money to run it which abolishes library districts which would not then have the power to levy a tax. She said that at the Legislative Council meeting it was apparent to the major sponsor of the bill that his colleagues were not interested in any legislation that had any money attached to it and so he voted to amend out that section, and so we have a bill now with no funding attached to it. This is one of the things that has to be watched during the session. Miss Cutler said that it was her understanding that any bill that has any fiscal impact being presented to any committee for consideration must have a fiscal impact statement along with it. She said that staff is in the process of preparing such a statement and alternative

Agenda Item
No.

ways of phasing in the system which the legislature could consider.

Miss Cutler said that at the same time the Local Government Committee was considering problems of libraries they were also considering fire districts, which are closely related in the tax structure to library districts. She said that for years Fire Protection Districts have been given special dispensation to utilize millages which are not being used by other junior taxing districts. She said that at the same time that the Local Government Committee was working with library representatives in the advisory council that they were also working with fire commissioners in drafting legislation which would bring additional funding to Fire Protection Districts with the release of the 1 mill which library districts had been using. She said that the two bills which had been introduced might possibly intertwine. Fire Protection Districts would get the 1 mill if library districts were abolished. She said that the Fire Protection District bill had made it through the Legislative Council meeting in December and that the Firemen's Association had had a bill introduced which would enable them to use any extra millages which became available. She said that in this bill there was attached a section in which library law is amended and that if the bill passes with the amendment of the library law in it it would have the same effect as if the library bill had passed. But, she said, just suppose that the library bill does not pass and the fire district bill does pass, then, she said, there would be library districts with no tax support and that this is one of the danger points in this legislative session. Miss Cutler said that both the library district bill and the fire district bill had been referred to the full Local Government Committee in both houses of the legislature and that she expected that both pieces would be considered at a single hearing.

Mr. Ron Rowe, Chairman of the Olympia Library Board, said that he would like to know what would happen to local library boards if a state-wide system of libraries were enacted. Miss Cutler responded by saying that she saw no change in status since local library boards in cities which contract with library districts are advisory at this point.

In answer to a question from the audience regarding the disposition of library property, Miss Cutler replied that the bill provides that all physical facilities which are owned by library districts and all assets owned by library districts would become the property of the state-wide system of libraries.

Mrs. Morrison said that another thing about the bill is that to the average citizen \$27,000,000 seems like a high figure for public library service. She said that citizens may not realize that libraries are spending close to \$20,000,000 now.

A member of the audience inquired if all employees of libraries would become state employees and Miss Cutler replied that they would be paid from state funds but that this was one of the issues which would

Agenda Item
No.

be studied by the State Planning Council in the process of planning library service and making recommendations to the State Board for Libraries and Information Science which would be created by the bill.

Another question was: What possibility exists for building necessary physical facilities in the future. Miss Cutler replied that it was envisioned that perhaps a state-wide bond issue or a Washington future type bond issue would provide for this. She also said that it might develop that cities would still have the ability to bond themselves for library buildings.

Mrs. Hagen asked what the city library boards functions would be in involving the city in a state-wide system of libraries which might be created. Miss Cutler responded that she thought they would have the same relationship to the area as they have now with something like Timberland's Board. Mrs. Hagen said that she meant the option of cities to go into the state-wide system of libraries and Miss Cutler said that she could only reflect what the legislators have conveyed and that is that they really want funds to go to every library in the state, whether or not it is a part of the state-wide system of libraries. She said that there is a formula built in so that every library would get part of the funds, but that once an independent library decided to join the state-wide system of libraries, there would be a higher level of reimbursement than there would be if they stayed outside of the state-wide system of libraries. She said that she believed that legislators felt that the municipalities which are now contracting with library districts would just come right into the system, but that there is a local option provision.

Mrs. McArthur said that at the November meeting the Timberland Board had adopted a resolution endorsing the network concept and that when it came right down to it this was an extension of a network system which would make more service available to more people. She said that this was Timberland's interpretation of it, in spite of the fact that there are many questions.

Mrs. Schmidt asked if there was any indication of the size which the area planning councils would be and Miss Cutler responded that the number was set at nine members. She said that the bill also specifies the types of people who must be appointed and that they are appointed by the state board. She said that the state board itself would be appointed by the governor and that the state board would be nine members at least one from each congressional district. She said the members must then be approved by the senate.

Mrs. Hagen said that she felt it was important that the area planning councils would continue to serve until February, 1975. Miss Cutler said that the purpose of this is to permit area planning councils to come to the 1975 legislature if their plans were not adopted or if they disagreed with the decisions of the state board. She said that there is a hearing process all along the way including area

Agenda Item
No.

planning councils and the State Board for Libraries and Information Science, both of whom would hold hearings as they went along.

Mr. Keiski asked under the proposed bill where patrons would go for their input or where they would have grievances adjusted. Miss Cutler said that she believed this would be to the area authority. Mr. Keiski asked if in reality the area authority had any authority. Miss Cutler said that according to the provisions of the bill it was very possible that they would have both policy and fiscal authority.

Mrs. Schmidt asked if there were any ways in which a library would have to qualify to become part of the state-wide system of libraries or whether it applied to every library regardless. Miss Cutler said that at this time there are no requirements which a library would have to fulfill, but that the bill provides that the state board shall set up criteria which must be met before a library can be eligible for membership in the state-wide system of libraries.

Mr. Keiski said that it appeared to him that the professional librarians were more enthused about this bill than any of the trustees and that he thought this should be kept in proper perspective. Mrs. Morrison responded that if her library district stood to lose \$400,000 in income next year under the present law, that she certainly would support any change. She said that this is just about what King County Library stands to lose from ongoing programs next year.

Mr. Baker asked what the loss would come from and Mrs. Morrison said that she supposed that it would be in every section of his budget. Mr. Baker asked what would cause the loss and he said that perhaps people do not understand what the impact would be.

Mrs. Morrison replied that SJR 1 limits property taxes to 1% of true and fair market value and Initiative 44 limits the millage which may be levied to 20 mills. She said that the 22 mills which are now allocated would have to be trimmed to 20 mills. She said that the State Department of Revenue has done some projections on losses of revenue throughout the state.

Miss Cutler said that last fall Mr. Haussler, who has been the primary sponsor of this bill in the house, had asked her to find out what effect SJR 1 would have on library districts of the state. She said that the Department of Revenue at that time came up with a gross figure of \$750,000 on a state-wide basis as a loss from the effect of SJR 1.

Mrs. McArthur stated that Dr. Lawrence had drafted a resolution as a result of the legislative study session of the board last week, which recommends that the Timberland Board endorse this legislation. She said that she did not know what action the board would take, but that as a result of the study group the response of the board seemed favorable. She said that if there were people present who had questions that she thought Miss Cutler would be willing to answer further questions at a later date or they could be asked of

Agenda Item
No.

board members. She urged those present to contact their legislators and to keep informed and attend hearings.

Mrs. Morrison said that the legislation has already been endorsed by the King County Library Board, the Kitsap Regional Library Board, the Pierce County Library Board and the Fort Vancouver Regional Library Board.

Mrs. McArthur invited comments from those present about their particular part of the Timberland area.

Elizabeth Gatlin, from the North Mason Library, said that the Friends of the Library were still looking at land and that there were possibilities but that there was no firm plan as yet. She said that they would like someone from Timberland to have a look at the site before they could do very much with it. Mrs. McArthur said that the board would look at it and take some action.

There were comments from McCleary, from Lacey, and from Tumwater which had had 63 people in attendance at the Eye-5 program put on there the other night. Olympia also reported that they had had the biggest turn-out they had ever had to listen to a talk on how to file for your water rights. Mrs. Coppinger, Olympia Librarian, reported that 80 people were present and standing room only.

MR. BAKER MOVED THAT THE ORDER OF THE AGENDA BE SUSPENDED IN ORDER TO TAKE CARE OF THE BUSINESS OF THE VISITORS. SECONDED BY MRS. SCHMIDT. VOTED UPON AND CARRIED UNANIMOUSLY.

6

New Business

A. Discussion of possible joint facility for Olympia

Mrs. McArthur said that Mr. Rowe, Chairman Olympia Board, had written requesting time on the agenda to discuss with the Timberland Board the possibility of a combined facility for the Olympia Library and the Timberland Service Center.

Mr. Rowe summarized the events of the past several years beginning with the gift of \$50,000 from the Swenson Estate for the construction of a new municipal library for Olympia. He said that there was a five-year time limitation on use of the \$50,000 and that two-fifths of that time has already been used up.

Mr. Rowe said that the Olympia Board had established a Citizens Advisory Site Selection Committee from a recommended list of men and women in the community who have a long history of library service in Olympia and in the Timberland system. He said that ten people were selected and that they represented a broad cross-section from the City of Olympia.

Mr. Rowe said that the Site Selection Committee has done some preliminary work concerning population trends and that they had

Agenda Item
No.

been studying a report done for the Timberland area on recommended size for a building for the City of Olympia. He said that what the Olympia Board really needs to know is whether or not the Timberland Board wishes to house its Service Center activities in the Olympia building in the future. He said that the building probably would be financed by a general obligation bond issue for the City of Olympia and that the information on whether or not the Timberland Board wishes to consider the possibility of a joint facility would be necessary in order for the Site Selection Committee to function adequately. Mr. Rowe also said that the Olympia Board is concerned with the tremendous growth on the west side and that they were concerned about library services in this section of the city. He said that the Olympia Board needs input in order to advise the Site Selection Committee.

Mrs. McArthur said that she felt that Mrs. Schmidt and Mr. Keiski should work with the Olympia Library Board as representatives from the Timberland Board because of their familiarity and special knowledge of the area. Mrs. Schmidt and Mr. Keiski accepted the appointment.

5

Unfinished Business

C. Decision regarding lease terms for new facilities

Mrs. McArthur then introduced the Rev. Orville A. Jacobson from Hogan's Corner to summarize the situation regarding the possibility of a building for rental as an outlet in the North Beach area.

Rev. Jacobson said that there is a location which he thought was the best of all for the North Beach which would have the most traffic going by and that he thought this would be an excellent location. He distributed information sheets to board members and staff which gave a map with the location of the proposed site, a second page showing a tentative building layout and indicated that there is a possibility of two builders who are willing to invest in building a unit which would provide 1,000 square feet which could be rented to the library district for \$290 per month. He said that the design for the building would certainly be approved by the Timberland Board and that the builders would welcome as much input as possible for this design.

Mrs. Hagen asked if other possibilities for sites in that same area had been examined and the Rev. Jacobson replied that one other site which he had first proposed was further up and closer to the intersection. He said that this was the best site which they had been able to come up with up to now.

Rev. Jacobson said that he did not think of five or six or seven communities on the North Beach that he thought of it as one community, and that he thought that the North Beach area might come to think that way. He said that a library certainly would help in this relationship between the different communities.

Agenda Item
No.

Mrs. McArthur said that she would like to handle this in the same way as the committee to work with the Olympia building. She appointed Mrs. Hagen and Mrs. Schmidt to work with the Hogan's Corner representatives.

Mr. Baker said that at this time what they are concerned to know is whether or not the Timberland Board is interested in the basic proposal. He said that this is something which would have to be discussed but that he thought that generally he could speak for the other board members in saying that the board is interested. He said that it would depend upon whether or not the project can be made to fit into the requirements and the price tag with which the board has to deal this year.

The proposed outlet at Packwood was the next item for consideration. Mr. Baker said that there had been a proposal to establish a facility in Packwood and that it was budgeted in the 1973 budget. He said that there were several buildings which were possibilities as sites and that one of them had been disqualified because it was not large enough, and the other was a building which was large enough and suitable, but that the owner of the building was difficult to contact. Mr. Baker reported that he had talked with the owner, who is in California, and that he was agreeable to leasing the building, but that there are problems which would have to be solved before the board could enter into a lease. Mr. Baker said that he would be back in contact again with the owner. He said that people in the Packwood area are enthusiastic about having a permanent facility and that it appeared that this could be worked out.

Mrs. McArthur appointed Mr. Baker and Dr. Lawrence to work on the Packwood facility.

3

Reports

A. Board

2) Equipment Committee - Bob Baker, Chairman

Mr. Baker summarized previous actions in that the company which had been leasing photo-reproduction machines to the several libraries (Chehalis, Centralia, Olympia, Aberdeen, and Hoquiam) had come up with a net loss and could not renew the lease. The machines were removed from sites which were showing a loss. Mr. Baker said that the figure which Mr. Ayres had given last month indicated an estimated cost of \$5,500 per year to put these four machines back in service. He said that because of limited time and lack of contact with the vendor, the equipment committee had met quickly and instructed Mr. Ayres to do some research. He said that Mr. Ayres had done a thorough research job and that there were several possibilities. He said that there were several companies who rent equipment, but the equipment is not Xerox and is of questionable reproduction quality. In addition, there are strings attached. Mr. Baker said that Mr. Ayres felt that if Timberland would contract

Agenda Item
No.

directly with the Xerox Company and if they placed machines back in all the buildings from which they had been removed, specifically Centralia, Chehalis and Hoquiam, that the profit from the machines in Olympia and Aberdeen would pay the majority of the operation for the machines in the other four buildings which do not show a profit. The end result would be plus or minus \$100 for a year's operation. He said that one factor in Timberland's favor is that quite possibly because of stiff competition, Xerox will reduce the state price on their machines from \$125 to \$75 within this year.

MR. BAKER MOVED THAT MR. AYRES' PLAN BE ADOPTED OF PLACING XEROX MACHINES IN CHEHALIS, CENTRALIA, HOQUIAM, OLYMPIA AND ABERDEEN AFTER JUNE 30. SECONDED BY MRS. HAGEN. THE FOREGOING MOTION WAS VOTED UPON AND UNANIMOUSLY CARRIED.

Mr. Ayres also requested that the Service Center machine which is averaging 3,960 copies per month be changed over from the old model 914 to a modified 720 which operates three times as fast and would cost another \$20 per month.

5

Unfinished Business

A. Decision regarding support of library legislation

Mrs. McArthur then called on Dr. Lawrence to read the resolution which he had drafted regarding support of the proposed legislation.

DR. LAWRENCE READ RESOLUTION NO. 18 AND MOVED THAT IT BE ADOPTED. SECONDED BY MR. BAKER. DR. LAWRENCE, MR. BAKER, MRS. HAGEN AND MRS. SCHMIDT VOTED "AYE"; MR. KEISKI VOTED "NAY".

Mrs. Schmidt said that while she had voted "aye" on this resolution that she was concerned regarding the legislation because it takes away what local control is left and after February 1, 1975, the residents of Thurston County will really have no local, direct representation. She said that amendments might possibly be taken on between now and the hearing, so she was supporting it with mental reservations and intended to keep on learning about it.

3

Reports

A. Board

3) Union Negotiating Committee - Bill Lawrence, Chairman

Dr. Lawrence said that he had been unable to attend the January 15 negotiating meeting, but that he had talked with Mr. Berg by telephone with Mrs. Morrison and Mrs. McArthur also on the line. He reviewed the eleven points which the board had discussed at the previous meeting. He said that there was some discussion with Mr. Berg about whether or not overtime was to be considered time in excess of 8 hours a day or whether it would be a 40 hour work week. Dr. Lawrence said that it was felt that it would be more

Agenda Item
No.

difficult to administer an 8 hour day because there are sometimes when employees choose to work 10 hours, but to end up with a 40 hour week. He said that the union was in agreement with that.

In Article IV, Section I of the agreement between Timberland Regional Library and Local 2053, Dr. Lawrence said that there was agreement that the word "prior" could be inserted before the word notification. Dr. Lawrence said that in the matter of the request for 3-days paid personal leave, the negotiating team had been unwilling to grant this, but it was agreed to lift the 60-day restriction in taking compensatory time for Lincoln's Birthday, Columbus Day and Election Day.

On the matter of job descriptions, Dr. Lawrence said that these are in preparation and that, hopefully, they would be completed sometime before the next board meeting. He said that longevity pay (compensation for longevity for any pay step) would be \$10 per month for ten years; \$15 per month for 15 years; and \$20 per month for 20 years.

Dr. Lawrence reported that the union membership had voted to accept the 11 points as submitted to them, so that there now was contract agreement with the union.

Mrs. McArthur reminded Dr. Lawrence that this remained to be ratified by the board of trustees.

DR. LAWRENCE THEN MOVED THAT THE BOARD ACCEPT THE ELEVEN POINTS AS NEGOTIATED WITH UNION LOCAL NO. 2053, AND FURTHER THAT APPROVAL BE COMPLETED FOR THE CONTRACT INSTRUMENT. SECONDED BY MRS. HAGEN AND CARRIED UNANIMOUSLY.

Mrs. McArthur complimented Dr. Lawrence for his skill in negotiating with the union, and extended a special thanks to Mrs. Schmidt who had made an extra effort to attend the last negotiations meeting with Mrs. McArthur because Dr. Lawrence was unable to attend.

B. Staff

1) Director - Mrs. Morrison

Mrs. Morrison reported that on January 4, she and Mrs. Barton had attended an Intermediate School District No. 113 Advisory Committee meeting and spoke with the committee regarding the criticism of ISD 113 which had come from the workshop on November 4 and also the subject of the tentative proposal for joint planning with Intermediate School District 113, Superintendent of Public Instruction, and Timberland for some in-service training. Mrs. Morrison said that the Advisory Committee then recommended that this proposal be taken to the board meeting of Intermediate School District 113 and said that Mrs. Barton would comment on that meeting.

The director said that she and Mrs. Stough had attended a joint meeting of the Centralia and Chehalis Library Board. She said that

Agenda Item
No.

they had been asked to come and discuss the proposed library legislation so that the local board members could fully understand the implications of the legislation. She said that it was an excellent meeting and that there were numerous questions from board members present. At the conclusion of the meeting, she said that the Centralia Board had voted to endorse specifically Section 21 of House Bill 170 which contains the concept of the state-wide system of libraries.

The director reported that on January 5, she and Mrs. Stough had attended a Winlock Board meeting, also at their request, to resolve some questions which had come up. She said that Mrs. Stough would include details in her report. She said that the Winlock Board also was concerned about the proposed legislation and that, if she remembered rightly, they also took action on it endorsing the new section 21, which is the heart of the concept.

The director said that the evening before the meeting was the inaugural cable television show, Timberland Topics, in the Olympia area on Channel 10. She said that Mr. Keiski appeared on the show along with Marilyn Lindskov, who did the introduction very ably. Mr. Keiski said that he felt cable television had some potential and that he would like to see the staff do a progressive program of television programming and perhaps look into the possibility of getting the Evergreen State College to tape half-hour block programs at different locations. He also spoke of the small size of the local studio and suggested that when new library buildings are in the planning stages, that consideration be given to including facilities within the library for taping television shows. He felt that ordinary people, service groups, and so on could come in and use this just as any other library service. He said that this is already being done in education and that he has read something in the paper about Evergreen being interested in something of this sort.

While cable television programming was under discussion, Mrs. Stough asked if Marilyn Lindskov could give board members a schedule of projected television programs. Miss Lindskov said that during the next few weeks programs were planned which would include one on Timberland's outreach program, another which would include the head of the Thurston-Mason County Crisis Clinic and this would be tied in with a Timberland bibliography. She said that other upcoming programs in connection with Eye-5 programs is the Governor's Festival of the Arts which will feature Black Arts West. She said that further programs would include a young adult workshop with young adult librarians, high school teachers and perhaps students from high schools talking about young adult books and their problems and that sort of thing.

There were various suggestions about possible future programs.

Mrs. Morrison then continued with the director's report. Mrs. Morrison said that she had written to the Pacific County Board of Commissioners and had sent them a list of recommendations which

Agenda Item
No.

had been given to her for possible board members in Pacific County as an appointment to fill Mrs. King's board position. Mrs. Morrison said that Mrs. King had said again that she would be unwilling to accept reappointment. She said that she had just received a copy of a letter from the Pacific County Board of Commissioners which had been sent appointing Mr. Donald Cox, P.O. Box 395, South Bend. Mrs. Morrison said that it was her information that Mr. Cox had agreed to accept the appointment. She said that he was a former Pacific County Board member and apparently knows something about Timberland.

The director reported that Timberland is currently in the process of negotiating a contract with an Evergreen State College student who is interested in a history project and asked Mrs. Coppinger to comment on the contract which is anticipated.

Mrs. Coppinger said that at this moment they were exploring various ways in which such a project could relate to the community. She said that the student is interested in doing a project in oral history and that she is also in a photography lab and is interested in tying together some of the history of the Olympia Library.

Dr. Lawrence commented that he would appreciate it if board members could have an opportunity to know what contracts are being written and to be able to speak with some knowledge about this because he felt that the board would have an opportunity to do a good service both for Evergreen and for Timberland. Mrs. Morrison then continued her report.

She said that the staff had been investigating ways and means of providing better and faster service in outlying areas in Mason County, particularly in the heavier populated area around Shelton. She said that the original consideration had been the possibility of requesting that the board authorize a Zenith line which would allow patrons in this area to call toll free. She said that in talking with the marketing representative from Pacific Northwest Bell, he had suggested a 426 number which is a Shelton number which would terminate in the Olympia building so that people from all these outlying areas would be able to call the Olympia library toll-free. She said that the cost of this leased line would be \$92.63 per month. She recommended that this be authorized because she felt there was little else which could be done for the same price, which would so dramatically improve service in that area. The director said that there was full staff support for this proposal. Mr. Baker said and board, certainly. This concluded Mrs. Morrison's report.

Mr. Baker said that he felt the board should discuss the proposals made both by the Rev. Jacobson in regard to Hogan's Corner, and Mr. Rowe, relative to the Olympia building.

Agenda Item
No.

5

Unfinished Business

C. Decision regarding lease terms for new facilities (Continued)

Mr. Baker said that he was concerned with the high cost of building in the proposal which the Rev. Jacobson had brought to the board. He said that he was also concerned with the space and that he wondered if 1,000 would be adequate in thinking five or ten years from now. He felt that the proposal did not look far enough into the future so that if it became necessary to expand the building at sometime in the future, they would not be caught with a building which was not expandable. He said that he felt there were a number of questions which would have to be resolved.

Mrs. McArthur said that the committee which she had appointed would have to resolve these problems with the builders.

Mr. Baker felt that the cost for the building on a turn-key basis should be about \$15 per square foot.

The director commented that the estimates for rental space for the Service Center had run about \$3.50 a year per square foot and that she did not think the price was exorbitant. Mr. Baker responded that it was higher than it needed to be.

Dr. Lawrence said that he felt what would be important is that the library district pay rent at the going rate per square foot in that area and that this should be what determines whether or not the library would decide to rent space which is proposed by the builders.

6

New Business

A. Discussion of possible joint facility for Olympia (Continued)

The discussion then moved to the subject of whether or not a part of the Olympia Library building should be considered for the Service Center. Mr. Baker said that Mr. Rowe had asked for a specific answer from the board and that what he wants to know is whether or not the board wishes to consider this.

Mrs. McArthur said that she thought they had a committee to work with Mr. Rowe to decide this.

Mr. Baker replied that it was a basic consideration and that he thought that it had been demonstrated by the move to the present location that the Central Services function better, unrelated to a public service library. He said that it does not require the same location if it does not have to be suitable to public service. Mr. Baker said that the Service Center did not require the same sort of space and that it would not be necessary to have the same building costs that there would be to serve the City of Olympia. He said

Agenda Item
No.

that with these things being true, he felt that the board had better come to a decision that Olympia would be better to proceed without plans for the Service Center and that the district continue to search out its own space for Central Services. Mr. Baker said that he felt that it was even more important in their consideration that it be recognized that the library system is growing so rapidly that any commitment from Mr. Rowe on future space might be outgrown ten years from now.

Mr. Keiski said that he felt a little uneasy about the possibility of going into a fixed structure with no room for expansion. He also pointed out that as new state office buildings are constructed, there will be vacant rental properties which may be exactly right a few years from now.

Dr. Lawrence said that he agreed with Mr. Keiski, but he also felt that they should consider the fact that the Olympia Library also was going to grow. He said that if Olympia can provide the Service Center with a proper kind of generalized work area, then perhaps the board could look at that as a lease space as they do the present Service Center facility. As the district's needs grow, then the Service Center could be moved out. He said that he did not feel that the Service Center could become a part of the Olympia building as a long-term effort. He felt that the Service Center needed to be mobile until the board knew what expansion and growth could be expected and what sort of facility would be needed in the future. He said that if an arrangement could be recognized as a lease arrangement only, that in five years perhaps, the board would wish to move the Service Center out, at that time the Olympia Library might need the space.

Mrs. McArthur commented that she thought board members were thinking in terms of what is happening now and that perhaps they should be thinking in terms of a network system in the future and the possibility of the legislative proposals passing. She said that she felt the board was cutting everything short because of the way it is now.

Mrs. Schmidt suggested that Mrs. Coppinger take some of this thinking back to the next Olympia Library Board meeting.

Mrs. Coppinger said that she felt the Olympia Board was open to any idea. She said that the only stipulation which the City had specifically mentioned was that it should be clearly understood that the City would own the total building. She said that they realize that regional services traditionally have been based in an Olympia building. She said that she thought that Olympia would be willing to consider any alternative.

3

Reports

B. Staff

- 2) Assistant Director, Western Area - Mrs. Barton

Agenda Item
No.

Mrs. Barton said that she had submitted a written report to the board. She said that she did want to call attention to the fact that there is a serious need for a book drop somewhere along the peninsula.

Mrs. Barton said that many things were discussed at the Intermediate School District No. 113 Board meeting, but Superintendent, Fred Tidwell, had recommended that the board make no decision about the proposal at that time. He said that it was an administrative decision and that he would make it when the time came. She said that this did not mean that the concept of in-service training for college credit would be dropped either by Timberland or by the Superintendent of Public Instruction.

3) Assistant Director, Eastern Area - Mrs. Stough

Mrs. Stough also had submitted a written report. She said that she would like to tell the board that Mr. Keiski had donated 50 of the new book carrying bags to the Tumwater Library, 50 to Olympia, and 50 to the Lacey Library to be given away at the discretion of the librarian.

Mrs. Stough said that she felt Mr. Pratt would like to make some remarks about the efforts that Lacey Board has been making in regard to a building. She said that they had visited libraries elsewhere and had drawn up a plan and presented it to the Lacey City Council.

Mr. Pratt said that the Lacey Board had been concentrating in the area of revenue sharing monies which would be coming to the City of Lacey. He said that the Lacey Board had decided that they would point out to their city council that many department heads wanted to put these funds into their regular budget to pay salaries, etc. He said that they felt this revenue sharing might not last more than five years and that if they started building this into regular budgets they would have numerous employees which they would be unable to pay. The Lacey Board therefore had asked the City Council to consider using this money for capital improvements, the first of which they felt should be a new library building. Mr. Pratt said that so far the City of Lacey has received only about half of the money which they had expected to get.

He said that the actual cost of libraries which they have looked at, particularly in King County, would probably run in the neighborhood of \$350,000 for construction costs for a complete library with everything except books. He said that the \$56,000 which the City had received in revenue sharing funds is now "in limbo" and that no decision has been made about how it is to be spent. He said that Lacey Board members hoped to have a new library built within the next four or five years if possible, but that it is up to the City Council at this moment and that board members faithfully attend City Council meetings.

Agenda Item
No.

Mary Russell, Lacey Librarian, said that at the December 1st council meeting which was the open hearing for the city budget, there were 16 people in the audience and that 15 of them were there because of the library. She said that if there was no word in the next few weeks about what the mayor and city council plan to do with federal revenue sharing money, the Lacey Board plan to inquire into it. She said that the board wanted to get the federal money issue decided before they got into the preliminary planning on a bond issue.

Mrs. McArthur asked if a bond issue would not be necessary even if they did get the federal revenue sharing money. Mr. Pratt replied that a bond issue would not be necessary and that it would accomplish two things: The library would be built much faster, and without the bond issue expenses, you would have a lower cost and there would be no need to pay for election costs. He concluded his remarks by saying that it would represent a substantial saving.

Dr. Lawrence then asked Marilyn Lindskov to show the board the official art work for the logo which had already been published once. Mr. Baker asked how the logo could have been published when it had not been approved yet.

Miss Lindskov exhibited a copy which had run in the Daily Olympian on January 7. The logo had been done by Pat Doran. The Daily Olympian felt that the logo was too light, especially since it is on the book pages where dark-faced type is being used. The Olympian suggested that the background be filled in or shaded.

Mr. Baker asked again why it was being used when it had not been adopted.

Miss Lindskov said that the Daily Olympian had agreed to do a column which would consolidate all the library news in one place. There had been an original suggestion to use the little mail box that Pat Doran had done for other newspapers in the area and then they had decided to go to work on this right away.

Dr. Lawrence said that he felt that a logo was a necessary identification symbol, but before the thing gets to be common currency without board approval, he was concerned that it be approved. He suggested that if board members liked the design that they should accept it, and if not, specific instructions should be given that it not be used until such time as it is adopted. Mr. Baker felt that it should not be used until it is adopted.

Dr. Lawrence suggested that Mike Sheafe make a presentation to the board and that the board then take action. He felt that it was premature to use it and that the board had not had an adequate presentation. He said that he found no fault with it, that it was a very imaginative use of three letters which were not really very pretty; that neither the T, the L, nor the R were particularly attractive.

Agenda Item
No.

4) Central Services Supervisor - Mrs. Bruhns

Mrs. Bruhns submitted a written report for Central Services activities. She said that she would like to introduce Mr. Bill Ott, who is doing a very good job as Serials Librarian.

5) Business Manager - Mr. Ayres

Mr. Ayres said that \$130,000 had been invested at the end of the year. He said that in 1972 revenues had totaled \$1,434,719. In the month of January, 1973, he said revenues amounted to \$50,504 while expenditures were \$79,362.

Mr. Ayres said that the artist position had been budgeted at half-time and that it had been requested that this be increased to three-fourths time. He said that the person in this position is doing an excellent job and is unable to complete all the work which is requested.

DR. LAWRENCE MOVED THAT THE POSITION BE INCREASED TO THREE-FOURTHS TIME RATHER THAN HALF-TIME. SECONDED BY MR. BAKER. FOLLOWING DISCUSSION THE MOTION WAS CARRIED UNANIMOUSLY.

Mr. Ayres said that there is a request for reclassifying position 219 from range 7 to range 9. He said that at the lower salary range it was difficult to find someone competent for the job which needed to be done as secretary to the assistant directors.

Mr. Baker said that a higher salary would not necessarily help the person to do a better job and that perhaps a mistake had been made and that it was not related to money.

DR. LAWRENCE MOVED THAT POSITION 219 BE RECLASSIFIED FROM RANGE 7 TO RANGE 9. SECONDED BY MRS. SCHMIDT AND CARRIED UNANIMOUSLY.

4

Communications

A. Letter from James H. Kirks, Jr., Director, North Olympic Library System

Mrs. McArthur read a letter dated December 26 which she had received from the Port Angeles Public Library. The letter thanked the Board and the Director, Mrs. Morrison, for valuable assistance rendered to the staff of the library forming the North Olympic Library System. The letter stated that various librarians in the state were contacted to obtain information about the process of merging libraries and that no one contacted had provided as much or as detailed information as Mrs. Morrison. The letter was signed by James H. Kirks, Jr., Director, North Olympic Library System.

Dr. Lawrence asked if there was any possibility that at some later time the North Olympic Library System might wish to consider some sort of exchange agreement. There was general agreement among board

Agenda Item
No.

members and the director was instructed to write such a letter.

B. Letter from Russell Koskela regarding Playboy Magazine

Mrs. Morrison said that board members had in their packets tonight copies of a letter from Mr. Koskela protesting the presence of Playboy Magazine in the Centralia Library. She said that a copy of her reply to Mr. Koskela was also included in their packets and that she would like board support for the answer which she had given Mr. Koskela.

Mr. Baker said that it was supported by her quotation.

C. Letter from Arnold Wagner, Grayland

Mrs. Morrison said that in his short note, Mr. Wagner expressed sorrow for the sign on the Xerox machine in Hoquiam which said that the machine was about to be removed. Mr. Wagner said that he had thought this is a good teacher for children and older kids, too.

B. Letter from Russell Koskela regarding Playboy Magazine (Continued)

Mr. Keiski said that he would like to return to the subject of Playboy Magazine in Centralia Library. He offered the following motion:

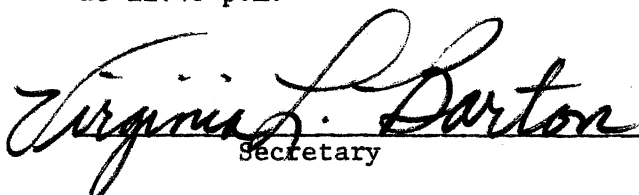
I MOVE THAT PLAYBOY MAGAZINE BE WITHDRAWN FROM CIRCULATION IN
TIMBERLAND LIBRARIES PENDING REVIEW BY THE BOARD OF TRUSTEES. MRS.
McARTHUR CALLED FOR A SECOND THREE TIMES, THERE BEING NO SECOND,
THE MOTION WAS DECLARED DEAD.

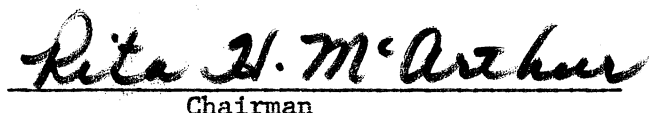
Dr. Lawrence said that the magazine was pretty much the same as it had always been.

Mrs. Schmidt said that several people had called to ask her about the magazine following the newspaper article which appeared in the January 7 issue of the Daily Olympian. She said that the people who called had found some of the philosophy rather offensive and they wanted to know how many requests the library district had to have before taxpayers' money was spent on a periodical. She said that she did not have the answer to this and that whether the board agreed with the questions, they ought to have the answers.

Mr. Keiski said that he felt there would be trouble from patrons when they run across the magazine and that the board had better be prepared with a list of facts on why it was in the library.

Following considerable discussion along the same line, the meeting was adjourned at 11:40 p.m.


Secretary


Chairman