

TIMBERLAND REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING
Hoquiam Public Library
621 K Street
Hoquiam, Washington

Minutes of May 18, 1972

I N D E X

<u>Agenda Item</u> <u>No.</u>		<u>Page No.</u>
	Opening of bookmobile chassis bids and awarding of bid	1
1	Approval of Minutes	2
2	Approval of Vouchers for the Month of May	2
3	Reports	
	A. Board Committees	
	1. Plans for workshop for trustees and friends of the library - Mrs. Hagen	2
	2. Petitions to dissolve the library district - Dr. Lawrence	2
	3. Washington Library Association 1972 Conference - Mrs. McArthur and Mrs. Hagen	3
	B. Staff	
	1. Director	4
	2. Assistant Director, Western - Mrs. Barton	4
	3. Assistant Director, Eastern - Mrs. Stough	4
	4. Business Manager - Mr. Ayres	4
	5. Community Relations Officer - Mr. Sheafe	5
	6. Central Services Assistant Supervisor - Mrs. Robbins	5
4	Communications	
	A. Letter from Soil Conservation Service, Shelton	5
5	Unfinished Business	
	A. Discuss new organization chart for possible approval	5
	B. Personnel Policy Revision	5
6	New Business	
	A. Letter of thanks to Mr. Chet Hansen, Staff Repre- sentative, Washington State Council of County and City Employees, AFL-CIO	6
	B. Approval of Tenino contract	6
	C. Approval of updated Olympia contract	6
7	Additional Agenda Items	7

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Board of Trustee Members Present:

Rita McArthur, Chairman - Shelton
Dr. Wm. Lawrence, Vice-Chairman - Centralia
Raeburn M. Hagen, Trustee - Aberdeen
Elmer F. Keiski, Jr., Trustee - Olympia
Marcel King, Trustee - Ocean Park

Board of Trustee Members Absent:

Robert Baker, Trustee - Packwood
Ruth Schmidt, Trustee - Olympia

Staff Present:

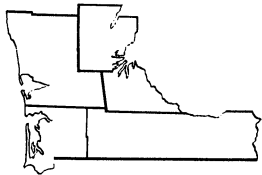
Louise E. Morrison, Director
Virginia Barton, Assistant Director, Western
Mary Stough, Assistant Director, Eastern
Michael Sheafe, Community Relations Officer
Gloria Hunter, Public Information Assistant
Irene Robbins, Central Services Assistant Supervisor
Rayma Sullivan, Library Assistant - Service Center
Linda Oscarson, Librarian - Montesano
Judy Wilson, Children's Librarian - Centralia
Selma Nielsen, Children's Librarian - Montesano
Mary Russell, Chehalis
Norma Maughan, Service Center
Evelyn Ritenburgh, Raymond
Rosalie Spellman, Librarian - Aberdeen
Harriet Lamb, Hoquiam
Sharon Boring, Board Secretary

Visitors Present:

Martha Davis, Olympia
Kay Evans, Aberdeen Board
Cleo Lockey, Hoquiam Board
Arthur Pocklington, Hoquiam Board Chairman
Della Wakefield, Aberdeen

The meeting was called to order at 7:40 P.M. by Mrs. McArthur, Chairman. The rules of order were suspended to meet time advertised for opening bookmobile chassis bids. The following bids were read: Ken Meixner, Inc. bid \$5,497.64, including sales tax; Sinclair Anderson, Olympia, bid \$5,133.00 and Gerstenslager Company bid \$5,090.88, including tax. The Gerstenslager Company gave an earlier delivery date.

DR. LAWRENCE MOVED THAT THE BID FROM THE GERSTENSLAGER COMPANY FOR \$5,090.88, INCLUDING TAX FOR THE BOOKMOBILE CHASSIS BE ACCEPTED. SECONDED BY MRS. KING AND PASSED UNANIMOUSLY.



TIMBERLAND REGIONAL LIBRARY

SERVICE CENTER:

1006 SLEATER-KINNEY S.E., LACEY, WA. 98503 (206) 491-8475

MEMO

6/28/72 - HO

Sharon Boeing

In the minutes of the May 18
board meeting two names are missing, one
under staff present

Garl McGovern, Librarian - Hoquiam
and under

visitors present

Evans, Cochrane, Hoquiam Board

Thank you.

Garl McGovern

Agenda Item
No.

1 Minutes of the Board Meeting held on April 20, 1972

The chairman requested any additions or corrections of the minutes as mailed to the board members. There being none, the minutes were approved as presented.

2 Approval of vouchers

Mrs. Morrison said the staff expects to see a decrease in the Pacific Northwest Bell bill due to increased use of the SCAN line.

DR. LAWRENCE MOVED THE VOUCHERS BE APPROVED AS PRESENTED. MRS. HAGEN SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

3 Reports

A. Board Committees

1. Plans for workshop for trustees and friends of the Library -
Mrs. Hagen

Mrs. Hagen said that due to the efforts of Mrs. Wakefield, we had a fine Trustee and Friends workshop on April 22 in Seattle. As a spinning off of this, she said, we hope to have our own regional Trustee and Friends workshop. Mrs. Hagen said they are planning an evening workshop for two or two and a half hours. Tentatively, Mrs. Schmidt has reserved the Washington Natural Gas Courtesy Room for Tuesday, June 6. Mrs. Hagen asked for staff support and was assured that she would have it. Mrs. Hagen asked for comments as to whether there should be one workshop or two, having one in the eastern area and one in the western area. Mrs. King said that having the meeting in Olympia eliminates people from the Long Beach Peninsula area. Miss Oscarson said the Montesano Library will be closed during the evenings in the summer and they could use the library. Mrs. Wakefield said trustees want to know what their jobs are and suggested taking the meetings where you will get the people to come even if it means a dozen meetings. Mary Russell of Chehalis suggested having a meeting in Lewis County. Mrs. Hagen said definite plans will be made now and she thanked the people for their suggestions.

2. Petitions to dissolve the library district - Dr. Lawrence

Dr. Lawrence said certain persons in Lewis County are proposing the dissolution of Timberland. He said this started with the fire districts and this was the issue that almost kept the library district from being formed three years ago. The firemen are passing rumors about tax monies and how they are generated. Bob Baker is a fire commissioner, as well as a Timberland board member, and did participate in one of the fire commissioner get togethers. Mr. Baker's comment had been that the firemen's minds are made up. Dr. Lawrence said there are petitions circulating in the counties to have it on the ballot in the forthcoming election. He said if it does make it to the ballot, it

Agenda Item
No.

will be a painful experience for the library users versus the nonlibrary users. Dr. Lawrence said the board had no strategy to deal with it but wanted to bring it to the attention of the board and staff. He asked if this had come to the attention of those present other than through the newspaper. Mr. Pocklington of the Hoquiam board said it was brought up at the Hoquiam Board meeting. Miss Oscarson said petitions are in Grays Harbor and some are being signed. She said the Grange seems to be behind it. Dr. Lawrence said the best defense against this is strong Friends of the Library to carry out a message on a one-to-one basis. Mrs. Wakefield said she was very upset with the coverage the letter from Mrs. Victor Habersetzer got in the Aberdeen World. Mrs. Wakefield called the Aberdeen World and has permission to write a letter of equal length for the paper. Dr. Lawrence asked for an updated fact sheet in a format that is easily understood. Mrs. Morrison said this has been done and went out in today's mail to the various libraries. Mrs. Hagen said the fact sheets should be in the hands of the trustees of the various libraries and Friends of the Library as they are going to be asked questions. Mr. Keiski offered the following suggestions as a plan of action: (1) Request equal time any place that somebody gets on a platform and speaks out against Timberland and asks for its dissolution and (2) All Friends of the Library, trustees and staff members acting in private capacity remind the county commissioners that Timberland is needed. Mr. Keiski also suggested that letters of support be sent to the news media from Friends of the Library on their honest reaction to the type of service they are getting from Timberland.

Mrs. McArthur said that each board member has to serve as a P.R. person wherever he goes. However, she said a public relations committee is needed to meet with the staff as problems arise. She appointed Mr. Keiski as chairman with Mrs. Hagen and Mr. Baker serving on the committee.

3. Washington Library Association 1972 Conference - Mrs. McArthur
and Mrs. Hagen

Mrs. McArthur announced that Mrs. Hagen was chosen Trustee of the Year and Mrs. Spellman got a standing ovation.

Mrs. Hagen said the reward was thrilling to receive. Mrs. Hagen reported on some of the highlights of the conference. She said there were two changes in the By-Laws of WLA, which directly affect trustees. The Friends of the Library were given the opportunity to have full membership in WLA due to one change and the other change was that the Executive Board of WLA will include the Chairman of WLTA. Mrs. Hagen reported that next year the WLA (and WLTA) Conference will be held at Ocean Shores.

Mrs. Hagen made the Most Valuable Library Patron Resolution which reads as follows: "NOW BE IT RESOLVED THAT THE TRUSTEES OF TRL COMMEND THE COUNTY COMMISSIONERS, MAYORS, AND CITY COUNCILMEN SERVING IN THE LIBRARY DISTRICT FOR THEIR SUPPORT AND INTEREST IN THE TIMBERLAND LIBRARY PROGRAM. THE TRL TRUSTEES BESTOW THE TITLE OF "MOST VALUABLE LIBRARY PATRON" ON THESE PUBLIC OFFICIALS FOR THEIR CONCERN THAT ALL CITIZENS HAVE ACCESS TO PUBLIC INFORMATION AND BOOKS SO THAT AN INFORMED CITIZENRY MAY STRENGTHEN AND PRESERVE OUR AMERICAN WAY OF LIFE AND INSTITUTIONS. MRS. KING SECONDED

Agenda Item
No.

THE RESOLUTION AND IT PASSED UNANIMOUSLY.

B. Staff

1. Director - Mrs. Morrison

Mrs. Morrison reported on her activities for the past month. She said on April 25 Mr. Saenz of Pacific Northwest Bell conferred with senior staff in trying to begin to work on ways and means of improving communication throughout the district. He came to the staff meeting on May 3. Mrs. Morrison said we hope that within two or three months we can come up with some recommendation for Board action. She said one of the recommendations is having a second SCAN line. On May 12 Mrs. Thedford came in for information about Timberland to give the granges. Mrs. Morrison said she made up an outline of six major points which worked out very well for her. Mrs. Thedford offered to help in other places if we need her. On May 16 Tenino City Council signed a three year contract for service with Timberland. On May 17 Mrs. Morrison said she attended a meeting at King County Library where they discussed possibilities as to the development of a prototype mini-network.

2. Assistant Director, Western - Mrs. Barton

Mrs. Barton said her report is in written form. Mr. Keiski said that all libraries should register voters as was done in the Ocean Park Library. It was pointed out that the staff at the Aberdeen Library are deputized and register many voters. The Board asked the Director to send letters to the County Auditors regarding this. Mr. Keiski said if the County Auditors do not want to appoint new deputies they should encourage present deputies to come to the library. Dr. Lawrence said the local librarians should take the initiative in following up on being deputized to register voters.

3. Assistant Director, Eastern - Mrs. Stough

Mrs. Stough said her report is in written form. She added that Chehalis has a memorial fund and a listening center will be provided with money from this fund and others. The Olympia, Tumwater and Lacey Boards and Friends will be meeting at the Evergreen State College with staff to discuss building plans and common goals and problems. Herb Mutschler will be the resource person.

Harriet Lamb gave a report on the young adult workshops and said a report was in each board member's folder. She passed around the evaluation sheets for the Board Members to review.

Dr. Lawrence asked what the City Clerk in Raymond wanted to know about the local library boards. He asked that copies of correspondence in regard to this be sent to him.

4. Business Manager - Mr. Ayres

Mrs. Morrison gave Mr. Ayres's report since he is on vacation. He

Agenda Item
No.

submitted a written report which showed expenditures for 1972 as \$392,265.40 and Revenue for 1972 as \$246,259.73.

5. Community Relations Officer - Mr. Sheafe

Mr. Sheafe said his written report is in the folders. Dr. Lawrence said he withdraws his objections on the plastic bags.

Mr. Keiski asked Mr. Sheafe to keep his ears open when meeting with community groups for youth interested in the Timberland program and who would be willing to help on a committee if the proposal to dissolve Timberland gets on the ballot.

6. Central Services Assistant Supervisor - Mrs. Robbins

Mrs. Robbins said her written report is in the folder. She said everything is going smoothly.

4

Communications

A. Letter from Soil Conservation Service, U.S. Department of Agriculture, Kneeland Station, Shelton

The advice of the Soil Conservation Service is to seek a building site different from the proposed gift site for the library at Belfair as it is a high risk area to build in. Mrs. McArthur said she saw Jim Connolly, Mason County Planning Commissioner. He told her that the slide area is from above but the main problem is that the Planning Commission will never approve that site for commercial zoning. Dr. Lawrence asked the Director to write another letter to Mr. Campana inviting him to meet with the Board at the June meeting. Dr. Lawrence said if he ignores the letter, we can drop the subject. He said we have taken time and effort to participate in an on-site view and the least he can do is come back and be open and frank with us concerning these statements.

5

Unfinished Business

A. Discuss new organization chart for possible approval

DR. LAWRENCE MOVED THAT THE BOARD ADOPT THE NEW ORGANIZATION CHART DATED MAY 1972 AND BY THIS ACTION THE BOARD CONFIRM THE APPOINTMENT OF MRS. STOUGH AS ASSISTANT DIRECTOR, EASTERN, MRS. BRUHNS AS SUPERVISOR OF CENTRAL SERVICES AND MRS. ROBBINS AS ASSISTANT SUPERVISOR, CENTRAL SERVICES. THE MOTION WAS SECONDED BY MR. KEISKI AND PASSED UNANIMOUSLY.

B. Personnel Policy Revision

Dr. Lawrence asked if the changes have been communicated to Mr. Bernethy. Mrs. Morrison said they will be.

Agenda Item
No.

DR. LAWRENCE MOVED THE BOARD ADOPT THE PERSONNEL POLICY REVISION, DATED MAY 2, 1972. THE MOTION WAS SECONDED BY MR. KEISKI AND PASSED UNANIMOUSLY.

6

New Business

A. Letter of thanks to Mr. Chet Hansen, Staff Representative, Washington State Council of County and City Employees, AFL-CIO

Mrs. Morrison read the letter to Mr. Hansen which is being sent out over the signature of Mrs. McArthur, congratulating him on his retirement. Dr. Lawrence asked that a carbon copy of this letter be sent to the president of the local union at the same time. Dr. Lawrence said Mr. Hansen has been an easy person to negotiate labor contracts with. He does understand and is very sympathetic to library needs.

B. Approval of Tenino contract

Mrs. Morrison said the board has received a copy of the Tenino contract prorating for the number of months remaining in the year 1972. She said the wording on the prorating was checked with Jane Dowdle Smith. She said the rest of the contract is the same as those in force with other cities.

MR. KEISKI MOVED THAT THE BOARD ACCEPT THE CONTRACT FROM TENINO. THE MOTION WAS SECONDED BY MRS. KING AND PASSED UNANIMOUSLY.

Mr. Keiski said this says something for the Timberland system by having Tenino contract for services. Dr. Lawrence asked Mrs. Hunter to put something in the Daily Chronicle about Tenino joining as Bucoda also will benefit from this. Dr. Lawrence complimented Mrs. Morrison on this.

C. Approval of updated Olympia contract

Mrs. Morrison said the terms of the proposed updated Olympia contract are basically the same as the present contract.

MRS. KING MOVED THAT THE BOARD APPROVE THE AGREEMENT WITH OLYMPIA. SECONDED BY DR. LAWRENCE AND PASSED UNANIMOUSLY.

7

Additional Agenda Items

Mrs. Morrison asked for board approval to submit the application for a merger grant.

DR. LAWRENCE MOVED THAT THE BOARD SUBMIT A MERGER GRANT REQUEST TO THE WASHINGTON STATE LIBRARY COMMISSION FOR \$21,440 TO FACILITATE THE INTEGRATION OF TENINO INTO THE TIMBERLAND REGIONAL LIBRARY SYSTEM. SECONDED BY MR. KEISKI AND PASSED UNANIMOUSLY.

Agenda Item
No.

Dr. Lawrence asked the chairman to appoint a committee to study the proposal that Mr. Harry Prior presented to the board and make a recommendation to the board at the June meeting. Mrs. McArthur asked the budget committee to handle this.

Mrs. Morrison asked that the June meeting be changed from the 15th to the 22nd. The board agreed on this. Miss Russell invited the board to meet at the Chehalis Library. The June meeting will be held in the large meeting room in the Chehalis Library. The director will invite the Tenino people to the June meeting. The board decided to hold the July meeting in South Bend if it is agreeable with the South Bend people.

MR. KEISKI PRESENTED THE FOLLOWING RESOLUTION OF SUPPORT: THE TRUSTEES OF TRL HEREBY REAFFIRM THEIR SUPPORT FOR THE TRL SYSTEM AND PLEDGE TO CONTINUE SERVING THE PUBLIC NEED FOR GOOD LIBRARIES AND INFORMATIONAL MATERIALS: FURTHER, THE TRUSTEES WILL ENCOURAGE THE USE OF THE LIBRARIES AND WORK DILIGENTLY TO EXPAND LIBRARY SERVICES THROUGHOUT THE REGION. SECONDED BY MRS. HAGEN AND PASSED UNANIMOUSLY. MRS. MC ARTHUR WENT ON RECORD SUPPORTING THE RESOLUTION.

Mr. Keiski said he hopes the board will be able to present to the staff and public within the next three months some sort of plan for action. He said we cannot slow down our efforts to look ahead. Dr. Lawrence said it is almost time to work on the budget again. The chairman asked the P.R. Committee to bring some tentative plans to the board.

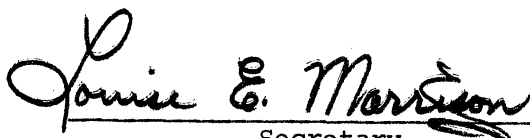
Mrs. McArthur said one trustee is budgeted to go to the national A.L.A. conference in Chicago in June. She said she asked Mr. Keiski if he could go. The board agreed with the choice so Mr. Keiski will attend.

Dr. Lawrence said he was not able to work on the standards of performance this past month.

Mrs. Morrison said there is a petition campaign being organized in Sno-Isle District by the Grange.

Mr. Pocklington said he appreciated the board coming to Hoquiam. He said without the Timberland Regional Library we wouldn't be where we are today. He said this is the type of material we need to get out to our people.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE MEETING WAS ADJOURNED AT 10:00 P.M.


Secretary


Chairman