



## Expanded Access Hours Patron Agreement

### Purpose:

The Expanded Access Hours (EAH) model of service offers patron access to a Timberland Regional Library (TRL) facility in addition to staffed operating hours. This agreement signifies that a patron understands and agrees to the Expanded Access Policy of acceptable use of the service and facility, as outlined below.

### Patron Agreement:

Library patrons who wish to use TRL resources outside of standard operating hours may do so through the Expanded Access Hours service. Access to EAH services requires registration during staffed hours at a library offering EAH hours. To register, patrons must be 18 years of age or older and possess a Library card.

Once registered and approved for participation in EAH, patrons will receive an access card or key fob and have the opportunity for the use of computers, printing, materials selection, check out and basic account resolution.

By registering for EAH patrons acknowledge and agree to the following terms of acceptable use:

- While using EAH, staff will not be available for assistance.
- EAH patrons must use their own access card or key fob to gain access to library services. Parents or caregivers may allow their children to accompany them into the EAH Library; provided, parents or caregivers must supervise their children while using EAH.
- Report the loss of an access card or key fob to staff as soon as possible. There is no charge for a replacement.
- While using EAH, patrons **may not** allow other individuals into the Library.
- Video surveillance is being conducted for the safety and security of the patrons and the property.
- The rules applicable to EAH will be posted in each Library offering EAH and the opportunity to participate in EAH will be rescinded if those rules or any rules or policies of TRL are violated.
- A phone may be used to call 911 emergency services if needed.