



SPECIAL BOARD OF TRUSTEES MEETING

Administrative Service Center
415 Tumwater Blvd. SW.
Tumwater, WA 98501

Wednesday, December 27, 2018
12:00 pm

MINUTES

BOARD MEMBERS PRESENT: Hal Blanton via phone, Bob Hall via phone, Brenda Hirschi, Jenna Noll via phone, Corby Varness, Brian Zylstra via phone

BOARD MEMBERS EXCUSED: Joe Wheeler

STAFF PRESENT: Cheryl Heywood, Allison Grubbs, LG Nelson, Josh Jordan, Jeff Kleingartner, Eric Lowell, Walter Bracy, Andrea Heisel, Brenda Lane; recorder

President Zylstra welcomed everyone to Tumwater and called the Special Board meeting to order at 12:00 pm.

1. Welcome & Flag Salute – Brian Zylstra, President
2. Approval of Agenda

18-60 – CORBY VARNESS MADE A MOTION TO APPROVE THE AGENDA. BRENDA HIRSCHI SECONDED. MOTION APPROVED

3. New Business
 - a. Resolution #18-003 – Adoption of the final 2019 Budget

18-61 – CORBY VARNESS MADE A MOTION AUTHORIZING RESOLUTION #18-003 APPROVING THE 2019 FINAL BUDGET WITH APPROPRIATIONS IN THE AMOUNT OF \$24,295.717 IN THE GENERAL FUND; \$432,550 IN THE BUILDING FUND; \$5,000 IN THE

AUTOMATED CIRC FUND; \$10,000 IN THE UNEMPLOYMENT COMPENSATION FUND; AND \$344,500 IN THE MAJOR GIFT FUND BALANCE. BRENDA HIRSCHI SECONDED.

President Zylstra asked Brenda Lane to roll call poll all members for each motion.

ROLL CALL VOTE – TRUSTEES HALL, ZYLSTRA, NOLL, VARNES, BLANTON AND HIRSCHI ALL VOTE AYE. MOTION APPROVED.

b. Resolution #18-004 – Certifying the tax levy for 2019 collections

18-62 – BRENDA HIRSCHI MADE A MOTION AUTHORIZING RESOLUTION #18-004 CERTIFYING THE 2018 REGULAR TAX LEVY RATE FOR 2019 COLLECTION IN THE FIVE-COUNTY DISTRICT OF \$21,576,738.35; AND, CERTIFYING A 2018 UNIFORM REGULAR PROPERTY TAX LEVY RATE OF \$0.362124 PER THOUSAND DOLLARS OF ASSESSED REAL AND PERSONAL PROPERTY VALUATION FOR COLLECTION IN 2019; AND THAT THE HIGHEST ALLOWABLE LAWFUL LEVY, DETERMINES THAT THE POPULATION OF THE TIMBERLAND REGIONAL LIBRARY TAXING DISTRICT IS MORE THAN 10,000. CORBY VARNES SECONDED.

ROLL CALL VOTE – TRUSTEES HALL, ZYLSTRA, NOLL, VARNES, BLANTON, AND HIRSCHI ALL VOTE AYE. MOTION APPROVED.

c. Resolution #18-005 – Adopting the 2019 increase of the actual levy amount from 2018

18-63 – CORBY VARNES MADE A MOTION AUTHORIZING RESOLUTION #18-005 RECOGNIZING AN INCREASE IN THE REGULAR PROPERTY TAX LEVY TO BE COLLECTED IN THE 2019 TAX YEAR. THE DOLLAR AMOUNT OF THE INCREASE OVER THE ACTUAL LEVY AMOUNT FROM THE PREVIOUS YEAR SHALL BE \$153,675.84; WHICH IS A PERCENTAGE INCREASE OF 0.732402% FROM THE PREVIOUS YEAR. BRENDA HIRSCHI SECONDED.

ROLL CALL VOTE - TRUSTEES HALL, ZYLSTRA, NOLL, VARNES, BLANTON, AND HIRSCHI ALL VOTE AYE. MOTION APPROVED.

d. Resolution #18-006 – Setting the non-resident borrower fee for 2019.

18-64 – BRENDA HIRSCHI MADE A MOTION AUTHORIZING RESOLUTION #18-006 ESTABLISHING THE 2019 NON-RESIDENT BORROWER FEE BASED ON THE USUAL FORMULA AT \$92.00 PER YEAR, EFFECTIVE JANUARY 1, 2019, WITH THE OPTION OF A SIX MONTH CARD AT \$46.00 OR A THREE MONTH CARD AT \$23.00 AND A ONE MONTH CARD WOULD BE AVAILABLE FOR \$8.00 FOR PATRONS WHOSE SPECIAL CIRCUMSTANCES MAKE PURCHASING A THREE MONTH CARD UNDESIRABLE. CORBY VARNESSE SECONDED.

ROLL CALL VOTE - TRUSTEES HALL, ZYLSTRA, NOLL, VARNESSE, BLANTON, AND HIRSCHI ALL VOTE AYE. MOTION APPROVED.

e. Resolution #18-007 – Budget amendment to the Auto-Circ Fund

18-65 – CORBY VARNESSE MADE A MOTION AUTHORIZING RESOLUTION #18-007 AMENDING THE 2018 BUDGET AND ADOPTING THE REVISED BUDGET FOR THE 2018 CALENDAR YEAR IN THE AMOUNTS AND PURPOSES AS SHOWN ON THE ATTACHED EXHIBIT A. BRENDA HIRSCHI SECONDED.

ROLL CALL VOTE - TRUSTEES HALL, ZYLSTRA, NOLL, VARNESSE, BLANTON, AND HIRSCHI ALL VOTE AYE. MOTION APPROVED.

4. Adjournment – With no further business, President Zylstra adjourned the meeting at 12:10 p.m.



Brian Zylstra, President



Cheryl Heywood, Secretary