



BOARD OF TRUSTEES MEETING
Administrative Service Center
415 Tumwater Blvd. SW
Central Avenue W
Tumwater, WA 98501
Wednesday, November 18, 2015
7:00 pm

MINUTES

BOARD MEMBERS PRESENT: Hal Blanton, Rebecca Connolly, Stephen Hardy, Regina King, Emmett O'Connell, and Corby Varness.

BOARD MEMBERS EXCUSED: Bob Hall.

STAFF PRESENT: Cheryl Heywood, Gwen Culp, Ellen Duffy, Rick Homchick, Walter Bracy, Jeff Kleingartner, Kristine Tardiff, Ryan Williams, Josh Jordan, Felicia Wilson, Holly Paxson, and Brenda Lane; recorder.

President Blanton welcomed everyone to Tumwater and called the Regular Board meeting to order at 7:02 pm.

AGENDA ITEMS

1. Stephen Hardy led the pledge of allegiance.
2. Welcome and self-introductions of Board members, staff, and the public.
3. Approval of Agenda.

15-59 – STEPHEN HARDY MADE A MOTION TO ACCEPT THE AGENDA AS PRESENTED. EMMETT O'CONNELL SECONDED. MOTION PASSED UNANIMOUSLY.

4. Correspondence – Cheryl shared a letter that was received from a patron that loved Timberland Writes Together and hopes we do it annually.
5. Public Comments – None.
6. Board Comments – Trustee King noted that she was very impressed with the Board reports this month. It is always amazing to see how much gets done in one short month.
7. Director’s Report - Cheryl Heywood

Cheryl introduced IT Manager Joshua Jordan and he shared his background with the Board. She also congratulated Mary Profit who has been hired as the Mountain View Library Manager. In addition to the information in her written report, she highlighted that the Get the Card campaign signed up 2,836 new library card users in the month of October. This is up 31% from our baseline numbers in 2012. The Washington State Auditor Exit Interview is scheduled for next week and President Blanton will attend along with her and Rick. She shared a cool fact that it is high-five a librarian week as well as noting that she provided a copy of the TRL digital services advertisement in the Washington Center schedule that she mentioned last month to the Board tonight. Cheryl ended her report by thanking Gwen Culp for her 21 years of service to TRL.

8. Financial Report – Rick Homchick presented the financial report.
9. Voucher Report – Rick Homchick presented the voucher statements.
10. Consent Agenda - Motion for approval.

15-60 – STEPHEN HARDY MADE A MOTION TO APPROVE THE CONSENT AGENDA WHICH INCLUDES MINUTES OF THE OCTOBER 28, 2015 BOARD MEETING; PAYROLL VOUCHERS #52611 THROUGH #58670 IN THE AMOUNT OF \$166,798.14; OTHER VOUCHERS #23386 THROUGH #23628 IN THE AMOUNT OF \$549,662.47. EMMETT O’CONNELL SECONDED. MOTION PASSED UNANIMOUSLY.

13. New Business – None.
14. Unfinished Business – None.
15. Committee Reports – None.

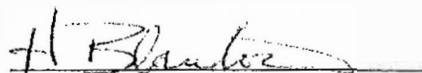
16. Final Board Comments – At this time, the trustees thanked Gwen with a standing ovation and agreed that her dedication and professionalism has been a huge asset to Timberland and our patrons. Trustee King shared how much she enjoyed working with Gwen and that she is going to miss her. Trustee O’Connell stated that Gwen has been one of the most influential people here. He came on the Board and was President during a period of change and he couldn’t have done it without her. She was easy to work with and there when we needed her. Trustee Hardy shared that he values the role of public servants and the rewards that come with it. He noted that Gwen should be proud of her long service to libraries and the public as there is no more noble work than that of a public servant. Trustee Connolly agreed that from day one it was very clear that Gwen was the rock, in her leadership for the Library and the IT staff, and should be of all that she has done. Congratulations. Trustee Varness thanked Gwen for her work as Acting Director and for helping Cheryl when she started as Director. The Board is, and will always be, appreciative. President Blanton praised her work which is awesome, but he talked about all the exciting things that retirement brings and how cool it is to be retiring. Way to go, and congratulations. At this time, Gwen thanked the Board and staff for making TRL such a great place to work. She knows we are in good hands with Josh and she will be watching all the wonderful things that Timberland does in the future.

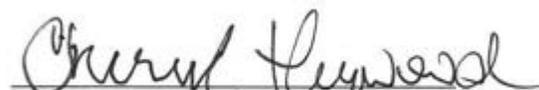
17. Future Agenda Items – Trustee O’Connell reminded the Board that he would like to talk about forming a Finance Committee at the December meeting.

18. Executive Session – At 7:39 p.m., President Blanton called for an Executive Session that would last approximately 30 minutes.

At 8:00 p.m., President Blanton announced to the audience that the Board would need an additional 30 minutes.

19. Adjournment – At 8:29 p.m., President Blanton notified the audience that the Board had completed their discussion and called the meeting back to order. At 8:30 p.m., with no further business, President Blanton adjourned the meeting.


Hal Blanton, President


Cheryl Heywood, Secretary